

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017
FOR
LEAGUE OF FRIENDS QEQM HOSPITAL**

Percy Gore & Co
Chartered Accountants
39 Hawley Square
Margate
Kent
CT9 1NZ

LEAGUE OF FRIENDS QEQM HOSPITAL

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FOR THE YEAR ENDED 31 MARCH 2017**

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LEAGUE OF FRIENDS QEQM HOSPITAL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the League is to relieve patients of the Hospital who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of the Hospital. There are no restrictions to limit the League's activities. There are no specific investment powers

Public benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future performance.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Charity has continued to meet its objectives during the year by providing amenities for the hospital; the amenities cost a total of £97,525 (2016 : £40,229) .

Fundraising activities

The Charity has organised several major fund-raising events during the year which, together with some smaller events, have raised a net £10,435 (2016: £14,041). A great deal of hard work is undertaken by the Committee and by other volunteers who assist at our events.

Trading activities

During the year, the Charity continued to operate its shop and cafeteria facilities at the Hospital . These facilities raised a net £18,472 (2016:£20,132) .

Legacies and Donations

During the financial year, the Charity received two substantial legacies; one of £100,000 from the estate of the late Mrs M Surgey and the other of £43,000 from the estate of the late Mr H. J. White. The Trustees have publicly acknowledged these generous gifts, for which the Charity is most grateful.

FINANCIAL REVIEW

Reserves policy

Sufficient reserves are maintained to cover a full year's administrative costs; funds are utilised only after they have been raised.

FUTURE PLANS

The Trustees continue to publicise the work of the Charity to try to increase membership, and believe that the Charity is well-placed to meet the needs of patients and staff in the Queen Elizabeth the Queen Mother Hospital.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by constitution as amended in October 1998, and is an unincorporated charity.

Recruitment and appointment of new trustees

New members are sought at all fundraising activities and applications are duly vetted before appointment at a majority vote.

Organisational structure

The Charity is run by a Committee of members who meet monthly at the Hospital. All the members are Trustees and all are volunteers who receive no remuneration.

The Charity is a member of the national umbrella organisation "Attend".

LEAGUE OF FRIENDS QEQM HOSPITAL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

210234

Principal address

St Peter's Road
Margate
Kent
CT9 4AN

Trustees

J Voizey	Chairman
Mrs S Scott	Secretary
Mrs A Voizey	Treasurer
Mrs J Limentani	Membership Secretary
Mrs L Burton	Committee member
Mrs J Hefford	Committee member
Mrs S Hooper	Committee member - deceased 23.9.16
Mrs L Judd	Committee member
Mrs J Pearson	Committee member - resigned 6.9.16
Mrs S Pheils	Committee member
Mrs R Rowlett	Committee member
Ms S Smith	Committee member
N Stokes	Committee member
B Whitehead	Committee member

Independent examiner

Percy Gore & Co
Chartered Accountants
39 Hawley Square
Margate
Kent
CT9 1NZ

Approved by order of the board of trustees on 11 May 2017 and signed on its behalf by:

J Voizey - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEAGUE OF FRIENDS QEQM HOSPITAL

I report on the accounts for the year ended 31 March 2017 set out on pages four to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England & Wales.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N G Wreford FCA
Institute of Chartered Accountants in England & Wales
Percy Gore & Co
Chartered Accountants
39 Hawley Square
Margate
Kent
CT9 1NZ

11 May 2017

LEAGUE OF FRIENDS QEQM HOSPITAL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

		2017 Unrestricted fund £	2016 Total funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies		154,557	80,010
Charitable activities			
Activities to benefit QEQM Hospital		17,095	19,148
Other trading activities	2	80,547	82,917
Investment income	3	281	344
Total		252,480	182,419
 EXPENDITURE ON			
Raising funds		62,075	62,785
Charitable activities	4		
Activities to benefit QEQM Hospital		105,932	47,145
Total		168,007	109,930
 NET INCOME		84,473	72,489
 RECONCILIATION OF FUNDS			
Total funds brought forward		173,278	100,789
 TOTAL FUNDS CARRIED FORWARD		257,751	173,278
 CONTINUING OPERATIONS			
All income and expenditure has arisen from continuing activities.			

The notes form part of these financial statements

LEAGUE OF FRIENDS QEQM HOSPITAL

**BALANCE SHEET
AT 31 MARCH 2017**

	Notes	2017 Unrestricted fund £	2016 Total funds £
CURRENT ASSETS			
Stocks	8	1,937	2,099
Debtors	9	1,138	1,258
Cash at bank		257,506	172,461
		<u>260,581</u>	<u>175,818</u>
CREDITORS			
Amounts falling due within one year	10	(2,830)	(2,540)
NET CURRENT ASSETS		<u>257,751</u>	<u>173,278</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		257,751	173,278
NET ASSETS		<u>257,751</u>	<u>173,278</u>
FUNDS	11		
Unrestricted funds		<u>257,751</u>	<u>173,278</u>
TOTAL FUNDS		<u>257,751</u>	<u>173,278</u>

The financial statements were approved by the Board of Trustees on 11 May 2017 and were signed on its behalf by:

J Voizey -Trustee

Mrs A Voizey -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of Section 3 Financial Statement Presentation paragraph 3.17(d).

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Changes in accounting policies

In preparing the accounts, the trustees have considered whether, in applying the accounting policies required by FRS102 and the Charities SORP FRS 102, a restatement of comparative items was needed.

The Trustees consider that no such restatement was required.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income includes subscriptions, donations and legacies. Legacies are accounted for as soon as the charity is notified of its legal entitlement, the amount is quantifiable and its receipt by the charity is reasonably certain.

No income has been deferred.

No income has been included in the financial statements net of expenditure.

No amounts are included in the financial statements for services donated by volunteers.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Raising funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Charitable activities

The cost heading "Charitable activities" represents costs incurred in achieving the stated objectives of the charity

Governance costs

"Governance costs" relate to the running of the charity as a legal entity and include costs that do not contribute to fund raising or achieving the charity's objectives.

LEAGUE OF FRIENDS QEQM HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES - continued

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2017 £	2016 £
Shop income	92,054	92,492
Less VAT on takings	(11,507)	(9,575)
	<u>80,547</u>	<u>82,917</u>

3. INVESTMENT INCOME

	2017 £	2016 £
Deposit account interest	<u>281</u>	<u>344</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Support costs (See note 5) £	Totals £
Activities to benefit QEQM Hospital	<u>104,185</u>	<u>1,747</u>	<u>105,932</u>

5. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Activities to benefit QEQM Hospital	<u>907</u>	<u>840</u>	<u>1,747</u>

Support costs, included in the above, are as follows:

LEAGUE OF FRIENDS QEQM HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2017

5. SUPPORT COSTS - continued

Management

	2017 Activities to benefit QEQM Hospital £	2016 Total activities £
Insurance	-	85
Postage and stationery	262	579
Attend	565	470
Sundries	60	55
Lottery registration	20	20
	<u>907</u>	<u>1,209</u>

Governance costs

	2017 Activities to benefit QEQM Hospital £	2016 Total activities £
Independent Examination	420	300
Accountancy	420	300
	<u>840</u>	<u>600</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	80,010
Charitable activities	
Activities to benefit QEQM Hospital	19,148
Other trading activities	82,917
Investment income	344
Total	<u>182,419</u>

LEAGUE OF FRIENDS QEQM HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
EXPENDITURE ON	
Raising funds	62,785
Charitable activities	
Activities to benefit QEQM Hospital	47,145
Total	109,930
NET INCOME	72,489
RECONCILIATION OF FUNDS	
Total funds brought forward	100,789
TOTAL FUNDS CARRIED FORWARD	173,278

8. STOCKS

	2017 £	2016 £
Stocks	1,937	2,099

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Other debtors	1,138	1,258

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Taxation and social security	1,990	1,940
Other creditors	840	600
	2,830	2,540

11. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted funds			
General fund	173,278	84,473	257,751
TOTAL FUNDS	173,278	84,473	257,751

LEAGUE OF FRIENDS QEQM HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2017**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	252,480	(168,007)	84,473
TOTAL FUNDS	<u>252,480</u>	<u>(168,007)</u>	<u>84,473</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

LEAGUE OF FRIENDS QEQM HOSPITAL

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,102	5,308
Donations-Gift aid	2,130	2,772
Donations--CAF	130	60
Donations-shop	470	610
Income tax repayment	575	1,160
Legacies	143,000	70,000
Subscriptions	150	100
	<hr/>	<hr/>
	154,557	80,010
Other trading activities		
Shop income	92,054	92,492
Less VAT on takings	(11,507)	(9,575)
	<hr/>	<hr/>
	80,547	82,917
Investment income		
Deposit account interest	281	344
Charitable activities		
Summer fete	5,530	6,990
Fashion show	5,725	5,816
Ebay sales	405	184
Greek night	-	1,589
One day Christmas sale	205	334
Christmas raffle	2,183	2,695
St Nicholas	-	36
KM Walk	-	446
Christmas cards	484	1,058
Dance evening	2,441	-
Boot fair	122	-
	<hr/>	<hr/>
	17,095	19,148
Total incoming resources	<hr/>	<hr/>
	252,480	182,419
EXPENDITURE		
Other trading activities		
Purchases	45,593	46,088
Expenses	2,396	1,312
Stationery & cleaning	59	61
Papers & magazines	13,266	13,636
Fixtures, fittings & repairs	138	972
Uniforms	-	43
Bank charges	591	610
Welfare , social & sundries	32	63
	<hr/>	<hr/>
	62,075	62,785

This page does not form part of the statutory financial statements

LEAGUE OF FRIENDS QEQM HOSPITAL

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017**

	2017 £	2016 £
Charitable activities		
Summer fete	702	736
Fashion show	3,523	3,352
St Nicholas Fete Stall	-	6
Ebay	5	10
Quiz	-	157
Greek night	-	846
Amenities	97,525	40,229
Dance evening	1,980	-
Christmas cards	450	-
	<hr/> 104,185	<hr/> 45,336
Support costs		
Management		
Insurance	-	85
Postage and stationery	262	579
Attend	565	470
Sundries	60	55
Lottery registration	20	20
	<hr/> 907	<hr/> 1,209
Governance costs		
Independent Examination	420	300
Accountancy	420	300
	<hr/> 840	<hr/> 600
Total resources expended	<hr/> 168,007	<hr/> 109,930
Net income	<hr/> <hr/> 84,473	<hr/> <hr/> 72,489

QEQM League of Friends

Amenities analysis

Main account				£
		CJA Joinery-bespoke furniture		281.00
		Personal travel de-luxe kit		60.00
		Patients expenses		2.00
		200 x crosses & cards		148.00
		Xmas lights		59.89
		Christmas presents		1,747.00
EKHT	29/6/16	1 x Microwave		56.18
EKHT	14/8/16	2 x Privacy screens		1,055.88
EKHT	19/12/16	1 x Bladder scanner	6724.98	
		1 x Double Bobath Treatment couch	950.40	
		4 x Chairs	1257.60	8,932.98
EKHT	23/1/17	2 x Overbed tables		356.40
EKHT	16/3/17	1 x Care Tray Trolley		626.94
		Total		<u><u>13,326.27</u></u>

Deposit Account

EKHT	4/5/16	Roller blinds	1528.80	
		Fragrance and nutritional care kit	464.64	
		Mammography capes	1075.20	
		Toys	15.00	
		Splint equipment	245.21	3,328.85
EKHT	2/6/16	5 x Alice One Night Wirelesses	9995.00	
		A & E Staff room chairs	1114.80	
		Refund	-1082.00	10,027.80
EKHT	26/9/16	Hand-held ultrasound	5799.60	
		Nasogastric dummy	2006.00	
		TV	164.50	
		Standing frame (Minster ward)	776.36	8,746.46
EKHT	12/12/16	Ice-making machine	345.59	
		Patient chairs	6260.40	
		Recliner chairs	24532.42	31,138.41
EKHT	20/2/16	12 x Electric couches	8990.40	
		Ultraview headlight set	1962.00	
		Comfort vest slings	2520.00	
		Auditory Brainsteam Response	17410.50	
		Swim aids	73.96	30,956.86
		Total		<u><u>84,198.38</u></u>

£
97,524.65

Total per Accounts