

**AFRICAN WOMEN EMPOWERMENT
AND
INFORMATION CENTRE**

Annual Report and Accounts

2016- 2017

LEGAL INFORMATION

Name of charity:	African Women Empowerment and Information Centre
Correspondence address	: 318A Westbourne Park London, W11 1EQ
Contact person	: Ms Feven Hadera
Charity number	: 1102744
Management Committee	: 2016- 2017
Mrs. Feven Hadera	: Chairperson
Miss Auet Asfaha	: Secretary
Ms Senayet Mehary	: Treasurer
Ms Ajock Wek Athian	: Vice- Secretary
Banker	: Barclays Bank Plc

Report of the Management Committee

African Women Empowerment and Information Centre (AWEIC) is a voluntary organization established on the 22nd of March 2004 to support the Eritrean and other minority communities in need across the UK and abroad.

The organization's works focus on supporting migrants, refugees and asylum seekers women in the UK

The AWEIC's Objectives as laid down in its constitution are:

1. The relief of poverty and the advancement of education.
2. The provision of facilities for recreation and leisure time occupation in the interest of social welfare

Activities for the period 2016 -2017

We have provided training for employment and employment related advice that benefited about 17 unemployed people including women. This enabled them to improve their employability chances and 09 of them have been able to secure part and full-time employment.

The organization supplementary activities supported 19 local children who were facing exclusion due to poor performance at school. The project helped them improve their achievement at school and 15 of them passed their courses.

The organization delivered financial literacy and debt advice and training that benefited 21 local residents. This helped participants understand how the financial system works and acquired skills in debt management and debt prevention.

The organization advice and referral services supported 31 local migrants, refugees and asylum seekers in the areas of housing, health, education and benefit entitlement. This enabled them to understand the functioning of local services, make informed choices and improve their knowledge about accessing those services.

We have also increased the organization's volunteering opportunity for more involvement of the local community into the management of the organization's affairs.

We have recruited two new volunteers over the period.

Plan for 2017-2018

1. We will continue to deliver more employment sessions to support local people back into work this year. We anticipate to help about 26 people over the period
2. The organization will increase its advice and referrals sessions to be able to support about 37 new refugee women and men in need of education, training and welfare entitlement.
3. We will continue our debt management training to help more people get out of debt, improve their finances and reduce their mental health. We planned to train about 23 people this year.
4. We will undertake more homework club activities this year to improve about 28 children's school achievement.
5. The organization will deliver health promotion activities to enable about 35 local people to improve their diet and healthy living style.

Trustees' responsibilities

Charity law requires trustees, to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the results of the company at that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any materials departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the charity Act.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps and detect fraud and other irregularities.

Name: Mrs Feven - Chairperson

Signed: ----- Date:-----2017

Statements for the year ended 31 of March 2017

Incoming Resources

<u>Sources</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2017</u>	<u>2016</u>
Fund Brought Forward	4741	1258	5999	7257
Membership	60		60	210
Fund raising & donation	1700		1700	4760
West. Amalgamated Charity			0	3500
Big Lottery Fund		9950	9950	9900
Clothworkers' Foundation		3600	3600	
Drappers Company		5700	5700	
Ernest Cook Trust				2500
	<u>6501</u>	<u>20508</u>	<u>27009</u>	<u>28127</u>

Resources Expended

Hire of venue	1020	4221	5241	4720
Training cost	1760	7678	9438	8320
Travel & volunteer expenses	1320	3300	4620	3410
Telephone	256	720	976	1123
Printing and Stationery	342	260	602	360
Accounting & examination	150	0	150	100
Lunch & Refreshment	143		143	243
Publicity	309	340	649	930
				0
Resources Expended	<u>5300</u>	<u>16519</u>	<u>21819</u>	<u>19206</u>
				0
Net surplus / Deficit	<u>1201</u>	<u>3989</u>	<u>5190</u>	<u>8921</u>
				<u>0</u>
 Fund C/F	 <u>1201</u>	 <u>3989</u>	 <u>5190</u>	 <u>5999</u>

		<u>2017</u>	<u>2016</u>
	<u>Note</u>		
<u>Fixed Assets</u>			
Tangible assets			
<u>Current assets</u>			
Cash at bank		5190	<u>5999</u>
<u>Total net assets</u>			
 <u>Funds</u>			
Unrestricted		1201	1258
Restricted		3989	4741
<u>Total</u>		<u>5190</u>	<u>5999</u>

Notes to the accounts for the year ended 31 March 2017

1. Accounting policies

a) Basis of accounting policies

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed assets investments at market value, and in accordance with applicable accounting standards and follow the recommendation in the statement of recommended Accounting and Reporting Practice by charities.

b) Grants

Grants are recognized in the statements on accrual basis following the satisfaction of any pre-conditions

c) Expenditure

Expenditure is recognized on accruals basis

d) Reserve policy

The organization reserve policy is to retain 3 to 10 % of its unrestricted fund beyond its financial year to keep the organization running. This depends on the financial condition of the organization.

Independent Examiner's report to the Trustees

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting applicable Accounting Standards and the Charity Act 2011

Responsibilities of the Trustees

The trustees and the Management Committee are responsible for the preparation of the accounts and that you consider the audit requirements of the charities Act 2011. It is my responsibilities to state on the basis of procedures specified in the directions given by Charity Commissioners whether particular matters have come to my attention.

Basis of my examination

The examination of the accounts was carried out in accordance with the general directions given by the charity commissioners. The examination includes:

- A review of the accounting records kept by the charity
- A comparison of the accounts presented with those records made available
- Consideration of any unusual items and disclosures in the accounts
- Assessment and significant estimates and judgments made in preparation of the financial statements
- Examination of evidence relevant to the amount of disclosures in the financial statements

I planned and performed my investigation so as to obtain all the information and explanations which I consider necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statements whether caused by fraud or irregularity of error. In forming my opinion, I also evaluated the adequacy of the presentation of information in the financial statements.

Opinion

In my opinion the financial statements as prepared give a true and fair view of the charity state of affairs as at 31st of March 2017 and the incoming resources and their applications in the year ended have been properly prepared in accordance with general directions given by Charity Commissioners.

Beugre Jacques N'Douba
J-Accountancy & Consulting Services
38 Richardson Court
Studley Road
London SW4 6RZ

Signed: ----- Date: ----- 2017

