

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017
FOR

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

Charity Number 291046
Company Number 04879552



VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017

The Directors present their annual report with the financial statements of the company for the year ended 31 March 2017. The Directors of the company are its trustees for the purpose of Charity Law, but throughout this report are referred to as directors.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by charities statement of Recommended Practice applicable to Charities preparing accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

CHAIR'S REPORT

The financial year 2016/17 has been another successful period for Sinfonia Viva. While the early months of the year were challenging, the orchestra secured a favourable financial outcome by the year end.

The Mechanical Advantage project, undertaken in collaboration with Rolls-Royce, was a particular success. The team has also developed a new product for corporate clients, and this was successfully delivered at an event for senior Rolls Royce staff.

To support the growing work of the orchestra the team was expanded, with the addition of a Marketing Manager to develop greater awareness of the orchestra and support its fundraising activities.

Sinfonia Viva successfully completed its fundraising for the inflatable venue, and thanks must go to the Board and management team members who undertook a wide range of activities in support of this campaign. Sinfonia Viva Events, which was established in 2015/16, has continued to expand its activity. With growing interest in the use of the venue it is forecast that the financial performance of the company will continue to improve.

The environment in which the orchestra operates remains challenging. Many of our partners and funders face severe financial constraints, and the management team have had to be innovative and creative in their response. The orchestra has been successful in dealing these challenges, and has every prospect of a positive and successful future.

The Board has continued to review its activity and direction, and held a time out to take stock of its progress and identify further opportunities to expand its work into new areas and locations. This approach will remain a key component of our approach going forward.

My thanks must go to the Board, the management team, the players and our many supporters who have helped us achieve so much this year.

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017

OUR OBJECTS AND ACTIVITIES

The objects of the company in the year under review were as defined by its Memorandum and charity registration instrument to promote and advance education of the public by encouragement of the Arts in general and, in particular, the art of music. The Directors are satisfied that these aims are being achieved.

To achieve its objects, the company's principal activities are the maintenance and management of the Orchestra; the promotion of concerts by the Orchestra both on its own account and in conjunction with local promoters and the presentation of education and other projects.

The Board of Directors, which met four times during the year, is responsible for the company's affairs. The Chief Executive reports to the Board on behalf of the management and staff. Sub-committees of the Board consider detailed issues and the Directors who are members of these sub-committees are indicated on page 5 (by an asterisk). During the year, there were no material changes in the policies pursued by the company.

The company is a registered charity limited by guarantee and not having a share capital.

Sinfonia Viva is a flexible chamber orchestra delivering original and extraordinary creative musical experiences. Founded in 1982, Sinfonia Viva has a national reputation as a leader in creative music activity in the UK. Its work offers relevant and enriching possibilities for all. Sinfonia Viva:

- Embraces new opportunities and ways of working whilst nurturing the best of existing practice, making music accessible to the widest audience.
- Connects participants, communities and professional musicians through shared creative activities and performances.
- Creates exciting and imaginative performance experiences for audiences and participants.
- Collaborates with partners to devise, develop and deliver original musical opportunities.
- Is an ambassador for music making.

This approach is underpinned by a set of core values:

- Placing the client at the heart of our thinking
- Creating an environment where artistic excellence can thrive, creative thinking is celebrated and engagement is at the core of our work
- Respecting the contribution non-professional artists make to our work, performances, creative thinking and the development of our practice
- Investing in projects that meet the organisation's ethos of equality of opportunity in terms of engagement in our creative work and performance
- Using our financial resources to help realise original, high quality and exciting projects
- Partnership working and making connections
- Ensuring the work remains a key advocate of the organisation

PUBLIC BENEFIT

As stated above the objects of the company are to promote and advance education of the public by encouragement of the Arts in general and, in particular, the art of music.

VIVA CHAMBER ORCHESTRA LIMITED
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REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017

During 2016/17 the Orchestra delivered creative education activity to over 5,800 attendances (using ACE reporting system) across a wide range of ages as shown below:

Early Years (0-5 years)	727 attendance
Key Stage 1 (5- 7 years)	464 attendance
Key Stage 2 (8-11 years)	2222 attendance
Key Stage 3 (12-14 years)	359 attendance
Key Stage 4 (15-16 years)	744 attendance
Key Stage 5 (17-18 years)	155 attendance
Adult 20+	1,201 attendance

In addition the Orchestra played to over 50,000 people at 51 performances during the year.

The Directors confirm that they have complied with their duties under Section 17 of the Charities Act 2011 with regard to Public Benefit.

ACHIEVEMENTS AND PERFORMANCE 2016/17

The Directors were delighted with another strong year both artistically and financially. The wider operating environment remains challenging. Directors are pleased that demand for the Orchestra's project and produced work remains high, although they note increasing pressure on the organisation to find high proportions of the funding for these projects to take place. There is also an increasing demand for the Orchestra's project management expertise frequently provided through the Charity's trading arm (Sinfonia Viva Events Ltd.).

Principal Conductor Duncan Ward continued to be involved in all aspects of the Orchestra's work and bringing high performance standards from the players at public events.

The Orchestra's Leader Benedict Holland continues to have a central role within the organisation as Leader, director of smaller orchestral performances soloist and Artistic Advisor. The players continue to be exemplary ambassadors through their contribution to delivery both in workshops and in concert.

The Orchestra had two concerts relayed by Classic FM in its full works programme. Classic FM continued its support of the Orchestra as media partner for Viva's New Year's Eve Classical Gala for the third year running.

The Orchestra continued to work across the East Midlands and beyond. It engaged with most of the music hubs around the region in either delivery or planning of work. The Education Manager and Chief Executive sit on working groups in Derby/Derbyshire and Leicester/Leicestershire Hubs. Whilst the demand for creative produced work continues to be in great demand, the Orchestra also performed on the concert platform in standalone concert performances.

Some highlights of work during the year include:

- Concerts in the Royal Concert Hall both part of the Nottingham International Concert Season and at New Year's Eve were exceptional and attracted record audience attendance
- The Orchestra launched its two year, Arts Council supported "Twilights" concert season in Derby Cathedral
- Creative project work continued to be a strong part of the Orchestra's offering and included a project linked to Science, Technology, Engineering and Maths (STEM) in association with Rolls-Royce.
- The association with Lincoln Drill Hall continued and extended to include specific an early years offering
- Increase demand for both early years activity and work in SEN settings
- An increasing national profile for the Orchestra's work involving project delivery and development outside its home East Midlands region including East Riding, Essex, Norfolk, North Lincolnshire and Yorkshire
- Increased its digital presence and committed to work more on this in the next four years

VIVA CHAMBER ORCHESTRA LIMITED
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REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017

The Orchestra's Chief Executive continued as a Director of the Association of British Orchestras. He co-chairs the ABO's Education managers' group. He also sat on the Project Board for the Family Arts Campaign.

The Directors and the organisation's funding partners were pleased to report that all artistic indicators in terms of performances, education work and commissions for the year were met or exceeded.

The principal funding sources were grants from the Arts Council England and Derby City Council, used as core funding to support overhead running costs. Viva is also supported by an on-going sponsorship arrangement with Rolls-Royce plc plus other grants and sponsorship, as detailed in the notes to the accounts on page 15, plus income generated by the charity from engagements, ticket sales and education projects.

One third of the Derby City Council grant is used to support core costs with the remaining amount supporting two creative outreach projects in the City.

FINANCIAL REVIEW

The accumulated unrestricted income fund at 31 March 2017 amounted to £71,641. The accumulated restricted income fund at 31 March 2017 amounted to £171,719.

INVESTMENT

The Orchestra runs two deposit accounts with its bank and cash not required immediately is invested in these until required to fund the charity's activities. In the 2017/18 financial year these deposit accounts realised £3 in interest. This system is managed on behalf of the Directors by the Finance Management Contractor who reports to the Chief Executive. The Chief Executive reports on all finance management issues to Finance and General Purpose Sub-committee which in turn reports to the Board meetings.

RESERVES POLICY

The Directors have set a reserves policy whereby the unrestricted funds (not committed for use on future activities) which the Charity holds, should be in the region of three months of fixed expenditure, less core funding from Arts Council England. This means holding reserves of £15,000. At this level the Directors feel that they would be able to carry on the Charity's activities in the event of a significant drop in funding and/or engagements. The accumulated unrestricted income fund at 31 March 2017 amounted to £71,641. This is split £15,000 for reserves, £56,641 to support activity in 2017/18.

PLANS FOR THE FUTURE

Sinfonia Viva is very aware of the changing environment in which it operates. It continues to develop its artistic product. Through its strategic discussions and consultations with industry experts it continues to develop work to match the changing demands of users and to position itself at the forefront that work in the country.

The involvement of players and Directors will ensure that the Orchestra is well placed to face the challenges ahead.

GOING CONCERN

The Orchestra receives much of its core income from Arts Council England. As with most public spending this is currently being reduced by central government. The current three year funding agreement ends at the end of March 2018 and during the current year a new application for NPO status was submitted for four years starting 1st April 2018.

The Board is confident that the Orchestra has sufficient resources for the next twelve months and on this basis the Accounts have been prepared on a going concern basis.

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

REFERENCE AND ADMINISTRATIVE DETAILS

LEGAL AND ADMINISTRATIVE DETAILS

Details of the registered office, Directors, principal officers and other relevant information below. The governing document of the company is its Memorandum and Articles of Association.

The Directors/ Trustees shown below have held office during the year ended 31 March 2017 and to the date of this report.

DIRECTORS/TRUSTEES:	<ul style="list-style-type: none">* Mrs J K Acred (Chair)Ms H I BishopMr J W RedwoodMrs J F TravisMr M T Walker* Mr R J WoodMr S J SkibaMr D GibbonsMr H SinghMrs D FooteMr W N MatthewsMrs A MartinMr H Hacking+ Mrs N Crosby+ Mr C MuldalMs J WestMr P Higgins	<ul style="list-style-type: none">- Elected- Elected- Elected (Resigned 4.10.16)- Elected- Elected (Resigned 4.10.16)- Elected- Elected (Resigned 5.4.16)- Elected- Elected (Resigned 4.10.16)- Elected (Resigned 21.3.17)- Elected- Derby City Council (Resigned 5.5.16)- (Appointed 4.5.16)- Elected- Elected- (Appointed 28.7.16)- (Appointed 21.3.17)
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* Member of the Finance and General Purpose sub-committee

+ Member of Sponsorship sub-committee

SECRETARY: * Mr P Helps

CHIEF EXECUTIVE: * Mr P Helps

PRINCIPAL OFFICE: Unit 11
Robinson Industrial Estate
Shaftesbury Street
Derby
DE23 8NL

WEBSITE: www.vivaorch.co.uk

REGISTERED OFFICE: 22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

**COMPANY
REGISTERED NUMBER:** 01879552

CHARITY NUMBER: 291046

BANKERS: Barclays Bank PLC
17 Plains Road
Mapperley
Nottingham
NG3 5LG

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

REFERENCE AND ADMINISTRATIVE DETAILS (Continued)

SENIOR STATUTORY AUDITOR:

Mrs D J Lockwood
Ling Phipp
Chartered Accountants and Statutory Auditor
22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Viva Chamber Orchestra Ltd is a company limited by guarantee governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

Appointment of Trustees

In accordance with the Articles of Association, all Directors appointed since the last Annual General Meeting and one third of the other Directors must retire at the Annual General Meeting. The one third retiring shall be those who have been longest in office. Therefore, Helen Bishop, Joan Travis, Robin Wood and Warrick Matthews will retire at the forthcoming Annual General Meeting.

TRUSTEE INDUCTION AND TRAINING

Trustees also act as Directors of the Charity.

All new Directors meet with the Chairman and Chief Executive before being appointed at which time all aspects of the charity are discussed, the role of the trustee within the management of the organisation explained and the procedure for decision making outlined. Prospective Directors attend a Board/Trustees meeting as an observer before officially being appointed. This allows them to meet prospective colleagues, discover how the operation is working against strategic plans and ask any questions based on information gathered. In addition the new trustee has the opportunity to meet the management team and player representatives who will become the day to day contact for the Trustee.

RELATED PARTIES

Rolls-Royce plc continued its support of the Orchestra during the year. This was complemented by support from Warrick Matthews as a Director and Chairman of the Board's Finance and General Purpose Committee. Carl Muldal, a Rolls-Royce employee, remained a Director and joined the Sponsorship sub-committee in the year. This long term relationship reflects the company's commitment to supporting the Arts and the communities in which it operates and the Orchestra's contribution to delivering Rolls-Royce's STEM outreach commitment and the engagement & development of its people.

PAY POLICY FOR SENIOR STAFF

The pay of the senior staff is presented to the Finance and General Purpose sub-committee annually for approval. There are plans to form a remuneration sub-committee in the future.

RISK MANAGEMENT

The Directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced, so that the necessary steps can be taken to lessen these risks.

The Directors are fully aware of the uncertain public funding position and wider economic situation. Budgets for future years have been reviewed in light of this and the management team continues to explore alternative models as a way of supporting the Orchestra's core work.

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2017 - continued

STATEMENT OF DIRECTORS'/TRUSTEES' RESPONSIBILITIES

The directors are responsible for preparing financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and henceforth taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information of which the company's auditor is unaware, and each director has taken all necessary steps to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the special provisions of the Companies Act 2006 relating to Small Companies.

MEMBERS OF THE BOARD OF TRUSTEES

Members of the Board of Trustees, who are directors for the purpose of the company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5.


Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2017 was 11 (2016: 14).

Ling Phipp were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

A resolution to re-appoint Ling Phipp as auditors of the Company will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 28 September 2017 and signed on its behalf by:


.....
Mr Peter Helms (Secretary)

**REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF
VIVA CHAMBER ORCHESTRA LIMITED
FOR THE YEAR ENDED 31 MARCH 2017**

We have audited the financial statements of ViVA Chamber Orchestra Limited for the year ended 31 March 2017 which comprise statutory Profit and Loss Account, the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS102 the financial reporting standard applicable in the UK and Republic of Ireland.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees Responsibilities Statement set out on page seven the trustees (who are directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report. We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB ethical standard "*Provisions available to small entities*" in the circumstances set out in Note fifteen to the financial statements.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard FRS102, The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

VIVA CHAMBER ORCHESTRA LIMITED
Registered Charity limited by guarantee

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
VIVA CHAMBER ORCHESTRA LIMITED - continued

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- The trustees were not entitled to prepare financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Diane Lockwood ACA FCCA ATT – Senior Statutory Auditor

For and on behalf of Ling Phipp Statutory Auditor

DJ Lockwood 27/10/2017

Cliffe Hill House
22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee
(Company registration number 01879552)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2017

		Unrestricted Funds	Restricted Funds	2017	Unrestricted Funds	Restricted Funds	2016
Notes		£	£	£	£	£	£
INCOME							
Donations & Legacies	2	44,638	61,450	106,088	6,696	27,309	34,005
Income from							
Charitable Activities	3	466,405	185,988	652,393	499,775	195,475	695,250
Fundraising		18	-	18	33	-	33
Investment Income	4	3	-	3	296	-	296
Other Income	5	11,850	-	11,850	7,900	-	7,900
TOTAL INCOMING RESOURCES		522,914	247,438	770,352	514,700	222,784	737,484
EXPENDITURE							
Costs of Raising Funds	6	35,494	-	35,494	37,080	-	37,080
Expenditure on Charitable							
Activities	6	343,991	87,634	431,625	384,568	59,760	444,328
Other Support Costs	6	130,279	-	130,279	125,597	204,084	329,681
TOTAL RESOURCES EXPENDED		509,764	87,634	597,398	547,245	263,844	811,089
NET INCOME / EXPENDITURE		13,150	159,804	172,954	(32,545)	(41,060)	(73,605)
Transfers		-	-	-	(5,000)	5,000	-
Orchestra Tax Relief		29,199	-	29,199	-	-	-
Net Movement in Funds		42,349	159,804	202,153	(37,545)	(36,060)	(73,605)
Reconciliation of Funds							
Total Funds Brought Forward	13	29,292	11,915	41,207	66,837	47,975	114,812
Total Funds Carried Forward	12	71,641	171,719	243,360	29,292	11,915	41,207

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes form part of these financial statements

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee
(Company registration number 01879552)

BALANCE SHEET
AS AT 31 MARCH 2017

	<u>Notes</u>	<u>2017</u>	<u>2016</u>
		£	£
FIXED ASSETS:			
Tangible assets	8	20,315	26,260
Investment in Trading Subsidiary	21	<u>1</u>	<u>1</u>
		20,316	26,261
CURRENT ASSETS:			
Debtors	9	186,808	19,022
Cash at Bank and In Hand		<u>166,078</u>	<u>25,263</u>
		352,886	44,285
CURRENT LIABILITIES			
Creditors:			
Amounts falling due within one year	10	<u>129,842</u>	<u>29,339</u>
NET CURRENT ASSETS		223,044	14,946
NET ASSETS		<u>243,360</u>	<u>41,207</u>
The funds of the charity			
Restricted income funds	12	171,719	11,915
Unrestricted income funds:			
General		<u>71,641</u>	<u>29,292</u>
		243,360	41,207
Total charity funds	12	£ <u>243,360</u>	£ <u>41,207</u>

These financial statements have been prepared in accordance with the Special Provisions of Part 15 of the Companies Act 2006 relating to small entities.

ON BEHALF OF THE BOARD/TRUSTEES:



.....
Mrs J Acred
Director/Trustee

Approved by the Board/Trustees on:

28/9/17

The notes form part of these financial statements

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee
(Company registration number 01879552)

CASH FLOW STATEMENT
AS AT 31 MARCH 2017

	<u>Notes</u>	<u>2017</u> <u>£</u>	<u>2016</u> <u>£</u>
Net Cash Flow from Operating Activities	23	140,812	(109,333)
Returns on Investments:			
Interest Received		3	296
Interest Paid		-	-
		140,815	(109,037)
Taxation		-	12,723
Capital Expenditure and Financial Investments:			
Purchase of Tangible Fixed Assets		-	(29,727)
Receipts from Sale of Tangible Fixed Assets		-	1,200
		-	(28,527)
Net Cash Inflow/(Outflow)		140,815	(124,841)
Increase/(Decrease) in Cash in the Year		140,815	(124,841)
Net Cash Resources at 1 April 2016		25,263	150,104
<u>Net Cash Resources at 31 March 2017</u>		166,078	25,263

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

Basis of Preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Charity meets the definition of a public benefit entity under FRS102.

The accounts are prepared on a going concern basis. If at any time in the future, Arts Council England were to withdraw funding then the ability of the charity to continue as a going concern could be threatened.

Reconciliation with Previous Generally Accepted Accounting Practice

In preparing the accounts, the directors have considered whether in applying the accounting policies required by the FRS102 and the Charities SORP FRS102 the restatement of comparative items was required.

No restatement was required.

The principal accounting policies adopted in the preparation of the financial statements are as follows:-

Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes after the year end date.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Incoming Resources

Incoming resources represents income from performances and sponsorship thereof, (excluding value added tax), plus grants from public bodies and donations.

Core funding from public bodies is allocated to the year for which it is granted. Sponsorship of, and donations towards specific performances and projects are allocated to the period in which the events occur. Where donors do not specify to which performance donations and grants given to the Charity should be allocated, this income is included in incoming resources when receivable.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 - continued

Resources Expended and Irrecoverable VAT

Resources expended are included in the Statement of Financial Activities on an accruals basis, excluding recoverable VAT.

- Costs of raising funds comprise the costs associated with attracting voluntary income (see note 6).
- Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its musical and educational activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them (see note 7).
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, other costs are apportioned on an estimated basis between charitable activities and support costs.
- Irrecoverable VAT is charged as a total cost against the activity cost centre.

Expenditure relating to specific performances and projects are allocated to the period in which the events occur.

Donated Services and Facilities

Donated services or facilities are recognised as income when the charity has control over the item, any condition associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the base of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

Tangible Fixed Assets

Capital additions of equipment are written off to the Income and Expenditure Account in the year of acquisition and there is therefore no charge for depreciation. The assets comprise of office furniture, office equipment, computers and printers. This is a departure from the requirement of Financial Reporting Standard 15: Tangible Fixed Assets, and is necessary to give a true and fair view. The normal requirement would be for capitalisation of office equipment and for depreciation to be charged thereon. This position cannot be easily quantified due to the mixture of purchased, funded, partly funded and donated equipment. Thus for clarity, this policy has been adopted to give a true and fair view. The non-capitalised fixed assets are insured for a total of £24,750.

Leasehold Improvements – 20% - straight line from 1 September 2015

Taxation

Being a registered charity, the company is not generally subject to taxation on income.

A new government initiative, 'Orchestra Tax Relief' commenced in the year – this gives rise to a claim for Corporation Tax Relief to total £29,199.

Status of Company

The company is limited by guarantee and in the event of it being wound up, every member is liable to contribute a sum not exceeding £1. There are no shares of any class either authorised or allotted.

Pensions

The company operates a defined contributions pension scheme. Contributions payable to the company's pension scheme are charged in the period in which they relate.

VIVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

2. DONATIONS AND LEGACIES	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>2017</u>	<u>2016</u>
			<u>£</u>	<u>£</u>
The Bergne-Coupland Charity	1,000	-	1,000	-
Tom Carey Fund	10,000	-	10,000	10,000
Charity club donations (net of gift aid)	3,063	-	3,063	3,480
Gift aid recoverable	1,627	-	1,627	813
Other donations/ income	4,448	150	4,598	19,712
Derby and Derbyshire Music Partnership	4,000	-	4,000	-
Heritage Lottery Fund	-	8,300	8,300	-
BLF Celebrate Grant	7,450	-	7,450	-
Derby Cathedral	-	40,000	40,000	-
Nottingham Contemporary	3,000	-	3,000	-
PWCF Grant	4,000	-	4,000	-
Bronte Parsonage Museum	2,600	-	2,600	-
Bradford Music Education Hub	1,500	-	1,500	-
Bupa UK	1,950	13,000	14,950	-
	<u>44,638</u>	<u>61,450</u>	<u>106,088</u>	<u>34,005</u>
3. INCOME FROM CHARITABLE ACTIVITIES	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>2017</u>	<u>2016</u>
			<u>£</u>	<u>£</u>
Grants from public bodies				
Arts Council England - Core fund	192,107	-	192,107	192,107
- Touring fund	-	143,573	143,573	-
- Capital Project	-	-	-	179,585
Orchestra Live – (Derby Live)	-	14,500	14,500	-
Derby City Council	15,454	-	15,454	18,354
Nottinghamshire County Council	-	-	-	8,015
BBC Children in Need	-	27,915	27,915	4,975
	<u>207,561</u>	<u>185,988</u>	<u>393,549</u>	<u>403,036</u>
Performance Sponsorship				
Rolls Royce	25,000	-	25,000	-
	<u>25,000</u>	<u>-</u>	<u>25,000</u>	<u>-</u>
Engagements, ticket sales and education projects				
	233,844	-	233,844	292,214
	<u>466,405</u>	<u>185,988</u>	<u>652,393</u>	<u>695,250</u>
4. INVESTMENT INCOME				
Deposit Account Interest	-	-	3	296
5. OTHER INCOME				
Rental Income for property sublet to subsidiary company	5,850	-	5,850	3,900
Management charge to subsidiary company	6,000	-	6,000	4,000
	<u>11,850</u>	<u>-</u>	<u>11,850</u>	<u>7,900</u>

ViVA CHAMBER ORCHESTRA LIMITED
Charitable company limited by guarantee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

6. COST OF RAISING FUNDS	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u> <u>2017</u>	<u>Total</u> <u>2016</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Staff costs (see note 7)	33,152	-	33,152	33,227
Fundraising expenses	441	-	441	437
Marketing	1,901	-	1,901	1,591
Development costs core activity	-	-	-	1,825
	<u>35,494</u>	<u>-</u>	<u>35,494</u>	<u>37,080</u>
Expenditure on Charitable Activities				
Musicians, soloists, conductors and engagement costs	235,217	75,945	311,162	303,986
Venue hire	3,826	2,896	6,722	10,655
Music hire	7,249	1,589	8,838	21,278
Staff costs (see note 7)	85,220	-	85,220	82,047
Telephone	1,794	-	1,794	1,618
Insurance	860	-	860	1,037
Marketing and website development costs	1,004	4,698	5,702	4,772
Postage and computer costs	1,780	2,506	4,286	5,295
Development costs (Catalyst)	-	-	-	4,770
Office costs	1,797	-	1,797	2,850
Vehicle costs	433	-	433	1,614
Subscriptions	1,483	-	1,483	1,383
Public relations	2,800	-	2,800	2,400
Irrecoverable VAT	528	-	528	623
	<u>343,991</u>	<u>87,634</u>	<u>431,625</u>	<u>444,328</u>
Other Support Costs				
Donation to Trading Subsidiary (note 11)	11,618	-	11,618	198,791
Heat and Light	2,109	-	2,109	482
Bank charges	175	-	175	212
Staff costs (see note 7)	72,027	-	72,027	77,992
Telephone	1,794	-	1,794	1,618
Insurance	4,201	-	4,201	5,062
Audit and Accountancy services	5,463	-	5,463	4,675
Rent and rates	9,246	-	9,246	6,791
Postage and computer costs	1,429	-	1,429	1,765
Office costs	900	-	900	1,425
Vehicle costs	216	-	216	807
Subscriptions	742	-	742	692
Public relations	1,400	-	1,400	1,200
Irrecoverable VAT	264	-	264	311
Outsourced financial management	12,000	-	12,000	12,000
Legal and professional fees	750	-	750	5,293
Office move costs	-	-	-	7,098
Depreciation	5,945	-	5,945	3,467
	<u>130,279</u>	<u>-</u>	<u>130,279</u>	<u>329,681</u>
7. OPERATING PROFIT/(LOSS)			<u>2017</u>	<u>2016</u>
The operating profit/(loss) is stated after charging:			<u>£</u>	<u>£</u>
Auditors' Remuneration:				
For audit services			2,250	2,250
For other services (including outsourced financial management)			15,213	14,425
Depreciation			5,945	3,467
Profit on sale of motor vehicle			-	1,200

VIVA CHAMBER ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

Trustees'/Directors' Expenses/Remuneration:

No Director/Trustee nor any person connected with them has received or is due to receive any expenses or remuneration for the year directly or indirectly from the Charity's funds, other than fees paid for services rendered and reimbursed travelling and other expenses paid to Mr J W Redwood totalling £11,730 (2016: £4,586).

	<u>2017</u> £	<u>2016</u> £
Staff Costs:		
Salaries	170,317	169,954
Pension	1,101	-
Social Security Costs	12,821	13,706
Staff Expenses	4,810	4,708
Subcontract, Consultancy, Recruitment & Training costs	1,350	4,898
	<u>190,399</u>	<u>193,266</u>
Allocated to Cost of Raising Funds	33,152	33,227
Allocated to Charitable Activities	85,220	82,047
Allocated to Support costs	72,027	77,992
	<u>190,399</u>	<u>193,266</u>
Number of Employees - Cost of Raising Funds	1	1
- Charitable Activities	3	3
- Support Costs	2	2
	<u>6</u>	<u>6</u>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration of key management personnel in the year was £66,815.

8. TANGIBLE FIXED ASSETS

	<u>Leasehold</u> <u>Improvements</u> £	<u>Total</u> £
<u>Cost</u>		
At 1 April 2016	29,727	29,727
Additions during year	-	-
Disposals	-	-
At 31 March 2017	<u>29,727</u>	<u>29,727</u>
<u>Depreciation</u>		
At 1 April 2016	3,467	3,467
Provided in year	5,945	5,945
On disposal	-	-
At 31 March 2017	<u>9,412</u>	<u>9,412</u>
<u>Net Book Value</u>		
At 31 March 2017	<u>20,315</u>	<u>20,315</u>
At 31 March 2016	<u>26,260</u>	<u>26,260</u>

VIVA CHAMBER ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
Trade Debtors	145,284	7,375
Prepayments and Accrued Income	4,296	5,021
VAT	-	-
Other Debtors	8,029	6,626
Corporation Tax Refund – Orchestra Tax Relief	29,199	-
	<u>186,808</u>	<u>19,022</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
Income in advance	25,000	-
Trade Creditors	74,145	14,648
Accruals	21,375	9,995
V.A.T.	3,854	1,218
Other Taxes, PAYE and Pensions	5,468	3,478
	<u>129,842</u>	<u>29,339</u>

Income in advance relates to performance sponsorship invoiced in advance.

11. DONATION TO SUBSIDIARY TRADING COMPANY

During the previous year the charity received money from the Arts Council and other donors to fund a Capital Project within its trading subsidiary company – Sinfonia Viva Events Ltd. The total funds received amounted to £201,894 an amount of £198,791 was gifted to the trading subsidiary to fund asset purchases and rental payments of £52,000 for the next 10 years. In the year ended 31 march 2017 an additional amount of £11,618 has been donated relating to the matched funding received.

12. ANALYSIS OF COMPANY FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>£</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Balances at 31 March 2017 are represented by:			
Tangible Assets	20,316	-	20,316
Net Current Assets	51,325	171,719	223,044
TOTAL NET ASSETS	<u>71,641</u>	<u>171,719</u>	<u>243,360</u>

The directors have agreed that £36,325 of the accumulated unrestricted income funds be allocated to assist in balancing the proposed 2017/18 budget and to support activities in their future artistic plans for that year.

VIVA CHAMBER ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

13. MOVEMENT IN FUNDS

	<u>At</u> <u>1 April</u> <u>2016</u> £	<u>Incoming</u> <u>Resources</u> £	<u>Outgoing</u> <u>Resources</u> £	<u>Transfers</u> £	<u>At</u> <u>31 March</u> <u>2017</u> £
Restricted Funds					
Bupa UK	-	13,150	976	-	12,174
Arts Council England	-	143,573	6,114	-	137,459
BBC Children in Need	-	27,915	5,904	-	22,011
Gressenhall	-	-	7,979	-	(7,979)
Derby Cathedral	-	40,000	31,946	-	8,054
Derbyshire County Council	2,900	-	2,900	-	-
Nottinghamshire County Council	8,015	-	8,015	-	-
Orchestra Live (Derby Live)	-	14,500	14,500	-	-
Heritage Lottery Fund	-	8,300	8,300	-	-
Other donations and Specific Projects	1,000	-	1,000	-	-
Total Restricted Funds	11,915	247,438	87,634	-	171,719
Unrestricted Funds	29,292	552,113	509,764	-	71,641
Total Funds	41,207	799,551	597,398	-	243,360

BBC Children in Need

£27,915 – Was restricted for use on the Fever project. A balance of £22,011 remains unspent at 31 March 2017.

Arts Council England Tour

A total of £137,459 is carried forward to support the tour which is to take place in June 2017.

Derby Cathedral

A total of £8,054 is carried forward relating to a concert in April 2017.

Bupa UK Foundation

A total of £12,174 is carried forward relating to a concert in June 2017.

Gressenhall

This is monies spent for a restricted project in advance of the receipt of monies for the project to total £7,979 for delivery in June 2017.

Heritage Lottery Fund

£8,300 was restricted for use on the Bronte Project.

Orchestra Live (Derby Live)

£14,500 of contributions received for several events throughout the year.

VIVA CHAMBER ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

14. CONTINGENT LIABILITIES

General Donations

In accordance with normal practice, the terms of certain grants and donations may result in repayment of all or part of the amounts receivable if the conditions of that income are not met. The income maybe subject to retrospective checks and audits undertaken by or on behalf of the income providers. To the extent that conditions are unable to be met, grants or donations may be repayable. The directors do not believe that any material amounts will need to be repaid in respect of income included in these accounts.

15. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors for payroll preparation, to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

16. MEMBERS LIMITED BY GUARANTEE

As noted in the Trustees Report, the company is a registered charity, limited by guarantee and not having a share capital. Each member's liability is limited to £1 and at the year end date there were 11 current members (2016: 14).

17. RELATED PARTY DISCLOSURES

Mr J W Redwood, who was a director/trustee in the year, was paid a total of £10,007 by the charity with regard to services provided and expenses incurred in his capacity as project conductor, project animateur and project composer (2016: £4,586). At 31 March 2017 a balance of £8,281 (2016: £Nil) was owing to Mr J W Redwood.

David Gibbons who is a director/ trustee of the charity is employed at Nettleham Church of England Junior School as Head Teacher. The school received services from the orchestra in the year ended 31 March 2016 for a nominal fee, the full benefit of this is not quantifiable.

Dawn Foote who is a director/ trustee of the charity is employed by Katapult and provided video documentary and ongoing maintenance to host the website during 2017 totalled £513 (2016: £3,826). At 31 March 2017 a balance of £Nil (2016: £Nil) was owing to Katapult.

Sinfonia Viva Events Ltd, 100% owned trading subsidiary had the following transactions with Viva Chamber Orchestra Limited:

- Purchases from Sinfonia Viva Events Ltd - £3,553 (2016: £2,159).
- Management charge to Sinfonia Viva Events Ltd - £6,000 (2016: £4,000).
- Donation to Sinfonia Viva Events Ltd - £11,618 (2016: £198,791).
- Rent charged to Sinfonia Viva Events Ltd - £5,850 (2016: £3,900).

Amount due to Sinfonia Viva Events Ltd at 31 March 2017 - £18,765 (2016: £374).

Amount due from Sinfonia Viva Events Ltd at 31 March 2017 £17,850 (2016: £4,800).

18. FINANCIAL COMMITMENTS

In August 2015 the Charity entered into a 10 year lease on the premises at Robinson Industrial Estate with the following commitments:

1 st year	-	£10,000 pa (£6,500 pa funded out of ACE Capital Grant)
2 nd year	-	rent free
3 rd to 10 th year	-	£10,000 per annum (£6,500 pa funded out of ACE Capital Grant)

There will be a rent review in Year 5, at which point there is also a break clause.

VIVA CHAMBER ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017 – continued

19. TRUSTEE INDEMNITY INSURANCE

Insurance costs include premiums amounting to £837 (2016: £837) payable to Directors and Officers Limited in respect of Charity and Charity Trustee Indemnity insurance cover of up to £250,000.

20. PENSIONS

Viva Chamber Orchestra Limited auto-enrolled its staff into a defined contribution scheme on 1 June 2016.

21. INVESTMENT IN SUBSIDIARY

The charity owns the only share within Sinfonia Viva Events Ltd representing effectively a 100% holding. The principal activity of Sinfonia Viva Events Ltd is to erect and supply a moveable stage for outdoor events. A summary of the results of Sinfonia Viva Events Ltd are shown below.

	2017	2016
	£	£
Income	4,077	4,681
Cost of sales	5,679	8,707
Gross Surplus	17,016	142,765
Other Income (Donation)	11,618	146,791
Administration Expenses	37,829	36,348

The aggregate of the assets, liabilities and funds was:-

Assets	155,969	162,866
Liabilities	70,365	56,448
Reserves	85,604	106,418

Investment in subsidiary at cost
£1 Ordinary share

22. GROUP ACCOUNTS

The company has taken advantage of examples provided by the Companies Act 2011 in not preparing Group Accounts on the basis that the group qualifies as a small group.

23. CASH FLOW STATEMENT

Reconciliation of net movement in funds to net cash flow from operating activities:

	<u>2017</u>	<u>2016</u>
	£	£
Net incoming resources	172,954	(73,605)
Adjustments:		
Investment Income	(3)	(296)
Depreciation Charges	5,945	3,467
(Profit)/Loss on Disposal	-	(1,200)
(Increase)/Decrease in Debtors	(138,587)	15,238
Increase/(Decrease) in Creditors	100,503	(52,937)
	<u>140,812</u>	<u>(109,333)</u>