

LEEDS NORTH AND WEST FOODBANK
A Charitable Incorporated Organisation
FINANCIAL STATEMENTS
Year ended 30 June 2017

Leeds North and West Foodbank
A Charitable Incorporated Organisation

FINANCIAL STATEMENTS

Year ended 30 June 2017

Contents	Page
Report of the Trustees	1
Independent Examiner's report to the members	8
Statement of Financial Activities (incorporating the income and expenditure account)	10
Statement of Financial Position	11
Notes to the financial statements	12-18

Leeds North and West Foodbank

A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES

Year ended 30 June 2017

The Trustees present their report and the financial statements of the Charitable Incorporated Organisation for the year ended 30 June 2017.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Leeds North and West Foodbank
Charity registration number	1162983
Registered office and operational address	62a Burley Road Leeds LS3 1JX

The Trustees

The Trustees who served the Charitable Incorporated Organisation during the period were as follows:

Mrs J Brownrigg (Chair)
Mr P Maslin (Vice Chair)
Mr S Jones (Treasurer)

Secretary	Mrs J Brownrigg
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Independent Examiner	Bohoruns Chartered Certified Accountants 6 Howley Business Park Village Pullan Way Leeds LS27 0BZ
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Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB
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Leeds North and West Foodbank A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees present their report and the financial statements for the year ended 30 June 2017. The Trustees who served during the period and up to the date of this report are identified on page 1.

Governing Document

The organisation is a Charitable Incorporated Organisation (CIO), incorporated on 27th July 2015 and registered as a charity on 4th August 2015. The charity Leeds North & West Foodbank is governed by its constitution filed with the Charities Commission for England & Wales.

Recruitment and Appointment of Trustees

By constitution Leeds North & West foodbank must have a minimum of three Trustees and can have a maximum of twelve Trustees. Apart from the Foundation Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity Trustees. In selecting individuals for appointment as charity Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Gaps in the skills of the existing Trustees are identified through a skills audit, role descriptions are advertised and potential new Trustees invited to discuss their appointment with the charity Trustees. Following a check of their eligibility to serve as a Trustee and agreeing to the Charity Commission publication "Responsibilities of Charity Trustees" (CC3) suitable applicants will be appointed at the next Board meeting.

In an effort to maintain a broad skill mix, Trustees are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Trustee Board.

Leeds North and West Foodbank

A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

Trustee Induction and Training

Most Trustees are familiar with the practical work of the charity having been encouraged to take up opportunities to visit the distribution centres and warehouse and to attend the training sessions organised by Trussell Trust that are run each year.

Additionally, new Trustees are provided with a set of training materials and encouraged to attend the regional meetings and the Annual National Conference to familiarise themselves with the charity and the context within which it operates. These are jointly led by the Chief Executive of the Trussell Trust charity and the training team and cover:

- the obligations of Trustees.
- fundraising for the charity
- dealing with the media
- code of conduct

Materials provided for all Trustees include:

- governing document
- resourcing and the current financial position as set out in the latest published accounts.
- future plans and objectives
- minutes of board meetings
- copies of policies
- key contacts
- reading list to help keep Trustees abreast of the operating environment for the charity

Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Risk assessments are updated at least annually. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centres. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Leeds North and West Foodbank

A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

Organisational Structure

Leeds North & West Foodbank has three Trustees who meet six-eight times a year and are responsible for the governance, strategic direction and policies of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Project Director along with a team of volunteers. The Trustees are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Project Director has responsibility for the day to day operational management of the Centres, individual supervision of the volunteer team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

OBJECTIVES AND ACTIVITIES

The charity's objects and principal activities are to relieve persons in northern & western districts of Leeds and its surrounding areas, that are in financial hardship in such ways as the Trustees from time to time think fit, in particular, but not exclusively by;

- providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty, and
- such other means, including (but not limited) to the provision of support or signposting to relevant information or other advisory services.

Main Activities.

Leeds North & West foodbank operate under franchise from the Trussell Trust. There are seven distribution centres and a warehouse serving some of the most deprived areas of the city.

The foodbank collects and stores food donated by the community and which can be drawn by people in crisis. The system is designed to help people by providing emergency food for three days (ten nutritionally balanced meals).

Food is collected from the public at supermarkets, from churches and through local groups businesses and schools and is 'banked' in the warehouse. Food is drawn from a local distribution centre using a voucher system, following referrals from registered care professionals such as Social Services, Health Visitors, Church Pastoral Workers, Probation Officers, schools and other organisations working in the frontline of poverty.

The charity aims to come alongside those in need, by providing a safe non-judgemental place to be heard and to find out about other possible sources of advice and support. In addition to providing emergency food, the foodbank aims to connect people with a range of other services designed to support them as they seek to address the longer term effects of poverty and exclusion.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Leeds North and West Foodbank

A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

ACHIEVEMENTS AND PERFORMANCE

The Trustees met eight times during the period.

The achievements of the charity during the year can be summarised as follows:

- In 2016-17 year Leeds North and West Foodbank fed 8,374 people
- We distributed 63.8 tonnes of food
- We partnered with over 200 voucher holding agencies to identify people in crisis
- At the end of the year we have 7 distribution centres open for 9 sessions over 6 days of the week
- We have over 250 trained volunteers
- We have secured sufficient funds to employ the Project Director for 16 hours a week

In 2016-17 we secured grant funding from Northern Power Grid (NPG) to continue with the individual debt advice, provided by external partners. An increasing number of clients have used this service to access support to help address the underlying causes of poverty. In addition to breaking social exclusion and stigma, we aim to provide a friendly face and a sympathetic ear. We were able to help in a variety of tangible ways and where appropriate can also arrange referrals to our partners where assistance is needed in relation to housing, debt, or social service related issues. We are pleased that by working with our partners we can offer a holistic approach to the problems arising from poverty.

We are particularly proud of the fact that we received an excellent Quality Assurance visit from Trussell Trust, with the standard of operation in our warehouse team being rated excellent and to be highly commended. The management team was deemed to be performing extremely well and the governance that has set the foodbank on steady foundations is to be commended.

FINANCIAL REVIEW

The charity has been blessed greatly in this year and has been able to meet the needs of the users of our service throughout. With the aid of sound financial management and the support of both its staff and volunteers, the charity generated a positive financial outcome for the period with a net increase in funds of over £5,000. This is due largely to the generous donations of our supporters, including the thousands of Network Rail passengers at Leeds City Station who contributed to our monthly collections. We are hugely grateful to all those who have donated to help support our activities over the period. We have been able to build up and maintain our reserves at an appropriate level and are hopeful that this level of funding can help us progress into future years.

Principal Funding Sources

The principal funding sources for the charity are currently by way of donations from individuals and organisations such as churches and local businesses. As a result of fundraising and various regular giving campaigns, and an agreement with Network Rail to enable our volunteers to fundraise at Leeds station, donations including gift aid were just over £31,000 in total. The charity was also very pleased to be notified of two successful grant applications to further our objectives.

Investment Policy

Given the current level of reserves, the Trustees feel that it is necessary not to make long or short-term investments given the need to utilise the cash it currently holds. Should donations or other income sources such as legacies reach larger levels this will be further considered by the Trustees.

Leeds North and West Foodbank

A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure not including food donations. The Trustees do not anticipate any large fluctuations in recurring expenditure therefore the target would be between £10,000 and £20,000 in general funds. The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity over the next 12 months. General funds not invested in fixed assets stand at £13,914 and therefore within the target.

PLANS FOR FUTURE PERIODS

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Plans are also being developed to increase the reach and accessibility of Foodbank services across different user groups by building strong, mutually beneficial partnerships within a network of referring agencies that support our vision and values.

The charity will also continue to work with Food Aid Network (FAN) Leeds to seek opportunities for our clients, partners and supporters to work collaboratively so we can tackle food poverty at the local level and we will use our collective experiences to speak into the national debate.

We have applied for funding from the Housing Advisory Panels (HAP's) in the northern and western areas of the city to provide further training for volunteers so that we can increase the efficacy of the signposting to our clients and where possible develop further partnerships with other advice and support agencies to host on-site support services. We hope that by developing the service in this way it will not only relieve the immediate need for food but shorten the crisis period and help prevent further issues developing such as debt, rent arrears and utilities disconnections and enable clients to build resilience against future crises.

The charity will continue to seek opportunities to introduce other Trussell Trust programmes such as:

- 'Holiday Hunger'
- 'Money Life'
- 'Energy Bank'

The Trustees understand the need to further develop and establish the structure of our organisation to ensure the quality, sustainability or longevity of our foodbank project. Therefore, we will continue to seek funding to employ our Project Director full-time and to enhance the Management Team by employing a Distribution Centres Manager, Food Co-ordinator and Volunteer Co-ordinator.

Leeds North and West Foodbank A Charitable Incorporated Organisation

REPORT OF THE TRUSTEES *(continued)*

Year ended 30 June 2017

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



S Jones
Treasurer

Charity Number: 1162983

Date: 12/10/17

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEEDS NORTH AND WEST FOODBANK

Year ended 30 June 2017

INDEPENDENT EXAMINER

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as each Trustee is aware, there is no relevant audit information of which the charity's independent examiner is unaware; and
- each Trustee has taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's independent examiner is aware of that information.

I report on the financial statements of the Leeds North and West Foodbank for the period ended 30 June 2017 as set out on pages 10 to 18.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

LEEDS NORTH AND WEST FOODBANK
A Charitable Incorporated Organisation

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF LEEDS NORTH
AND WEST FOODBANK** *(continued)*

Year ended 30 June 2017

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Prakash Bohorun FCCA, FCMI (Independent Examiner)

Bohorun & Co. Ltd.
6 Howley Park Business Village,
Pullan Way,
Leeds,
LS27 0BZ

Date: 16th October 2017

LEEDS NORTH AND WEST FOODBANK
A Charitable Incorporated Organisation

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

Year ended 30 June 2017

		Unrestricted Funds	Restricted Funds	Total Funds for y/e 30 June 2017	Total Funds for the y/e 30 June 2016
	Note	£	£	£	£
Income and Endowments from:					
Donations and legacies	2	41,251	-	41,251	22,910
Incoming resources from charitable activities	3	-	3,200	3,200	750
Food donations	3	107,151	-	107,151	96,868
Other trading activities - fundraising		632	-	632	1,833
Other	4	9	-	9	12,697
Total Incoming Resources		<u>149,043</u>	<u>3,200</u>	<u>152,243</u>	<u>135,058</u>
Expenditure on:					
Raising funds		(327)	-	(327)	(1,456)
Charitable activities	5	(38,294)	(1,325)	(39,619)	(20,878)
Food distributed	5	(107,151)	-	(107,151)	(96,868)
Other		-	-	-	-
Total Resources Expended		<u>(145,772)</u>	<u>(1,325)</u>	<u>(147,097)</u>	<u>(119,202)</u>
Net Incoming Resources Before Transfers	6	3,271	1,875	5,146	15,856
Transfer between funds		-	-	-	-
Net Surplus for the Year		<u>3,271</u>	<u>1,875</u>	<u>5,146</u>	<u>15,856</u>
Net Movement in Funds		<u>3,271</u>	<u>1,875</u>	<u>5,146</u>	<u>15,856</u>
Reconciliation of Funds					
Total funds brought forward		15,856	-	15,856	-
Total Funds Carried Forward		<u>19,127</u>	<u>1,875</u>	<u>21,002</u>	<u>15,856</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

Statement of Financial Position

30 June 2017

	Note	2017 £	2016 £
Fixed Assets			
Tangible assets	8	7,088	8,824
		<u>7,088</u>	<u>8,824</u>
Current Assets			
Debtors	9	1,475	1,826
Cash at bank and in hand		18,878	8,502
		<u>20,353</u>	<u>10,328</u>
Creditors: Amounts falling due within one year	10	(6,439)	(3,296)
Net Current Assets		13,914	7,032
Total Assets Less Current Liabilities		<u>21,002</u>	<u>15,856</u>
Funds			
Restricted income funds	11	1,875	-
Unrestricted income funds	12	19,127	15,856
Total Funds		<u>21,002</u>	<u>15,856</u>

These financial statements were approved by the members of the committee and authorised for issue on the 12th October 2017 and are signed on their behalf by:



S Jones
Treasurer

Charity Number: 1162983

Date: 12/10/17

The notes on pages 12 to 18 form part of these financial statements.

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with applicable United Kingdom accounting standards (FRS 102 – effective 1 January 2015) and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' effective 1 January 2015 (SORP 2015).

The date of transition to FRS 102 was the incorporation date of 27 July 2015.

Going Concern

The Trustees have made reasonable enquiries, including reviewing existing levels of donations to enable to form a reasonable expectation that the charity has adequate reserves to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Cash flow statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Fund accounting

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. All income is derived from donations, fundraising or grants. The charity does not have any trading activities. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

1. ACCOUNTING POLICIES *(continued)*

- Food and other items donated for distribution are included as incoming resources within charitable activities when they are distributed.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Raising funds comprise the costs associated with attracting voluntary income.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Vehicles - Straight line over 10 years

Holiday Pay

The holiday year runs from 1 January to 31 December, outstanding holiday is accrued or prepaid as appropriate at year end. A reasonable amount of holiday can be carried over into the following year.

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Donations				
Individuals	24,803	-	24,803	7,930
Organisations or groups	16,448	-	16,448	14,980
	<u>31,251</u>	<u>-</u>	<u>31,251</u>	<u>22,910</u>

3. INCOMING RESOURCES FROM ACTIVITIES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
RAG Grant	-	700	700	750
Northern Power Grid (NPG) Grant	-	2,500	2,500	-
Food donations	107,151	-	107,151	96,868
	<u>107,151</u>	<u>3,200</u>	<u>110,351</u>	<u>97,618</u>

Food donations have been included as income and expenditure at an average monetary value of £1.68 per kilogram when they have been distributed.

4. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Funds donated from Leeds Foodbank	-	-	-	2,282
Fixed assets donated from Leeds Foodbank	-	-	-	10,415
Bank refund	9	-	9	-
	<u>9</u>	<u>-</u>	<u>9</u>	<u>12,697</u>

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Trussell Trust Fees	360	-	360	360
Repairs & Maintenance	829	-	829	360
Rent	14,698	-	14,698	8,237
Insurance	2,342	-	2,342	-
Heat, Light, Stationery and Other	1,307	-	1,307	1,678
Phone	2,041	-	2,041	985
Travel and Vehicle Costs	865	700	1,565	1,922
Salary	12,087	-	12,087	5,073
Food	-	-	-	54
Miscellaneous	1,381	-	1,381	64
Independent Examination	540	-	540	500
Client Services	-	625	625	-
Bank charges	108	-	108	54
Depreciation	1,736	-	1,736	1,591
Food Distributed	107,151	-	107,151	96,868
	<u>145,445</u>	<u>1,325</u>	<u>146,770</u>	<u>117,746</u>

6. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2017 £	2016 £
Depreciation	1,736	1,591
Independent Examiner's fees	<u>540</u>	<u>500</u>

7. RELATED PARTY DISCLOSURE

No members of the Trustees received any remuneration during the year. Travel costs and expenses amounting to £nil (2016: £162) was reimbursed to Trustees (2016: 1 Trustee, Paul Maslin).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year therefore there were no related party transactions to disclose.

LEEDS NORTH AND WEST FOODBANK
A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

8. TANGIBLE FIXED ASSETS

	Vehicles
	£
Cost	
At 30 June 2016	10,415
Additions	-
At 30 June 2017	10,415
Depreciation	
At 30 June 2016	1,591
Charge for the year	1,736
At 30 June 2017	3,327
Net Book Value	
At 30 June 2017	7,088
At 30 June 2016	8,824

9. DEBTORS

	2017	2016
	£	£
Trade debtors		
Gift aid claimed	795	583
	795	583
Prepayments and accrued income		
Warehouse landlord - rent	-	167
Gift aid unclaimed	680	326
Leeds University - grant	-	750
	680	1,243
Total	1,475	1,826

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

10. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors		
Warehouse landlord – insurance	-	344
Lister Hill Baptist Church – rent	-	390
Trussell trust	-	144
Leeds South and East Foodbank	-	543
CAF – misallocated donations	2,101	-
FYI Media	107	-
	<u>2,208</u>	<u>1,421</u>
Other creditors and accruals		
Lower Wortley Methodist Church - rent	1,200	240
Lister Hill Baptists Church – rent	795	-
Warehouse – rent	250	-
O2 – mobile phones	21	59
DTX Telecommunications – phone line	53	51
SSE – gas and electricity	137	400
Bohorun & Co. Ltd.	540	500
Holiday pay	1,235	625
	<u>4,231</u>	<u>1,875</u>
	<u>6,439</u>	<u>3,296</u>

11. RESTRICTED INCOME FUNDS

	Balance at 1 Jul 2016 £	Incoming resources £	Outgoing resources £	Balance at 30 Jun 2017 £
Leeds RAG Community Fund	-	700	(700)	-
NPG Grant	-	2,500	(625)	1,875
	<u>-</u>	<u>3,200</u>	<u>(1,325)</u>	<u>1,875</u>

Purposes of Restricted Income Funds

Leeds RAG Community Fund: This was a grant for use in helping to run the van that is used for the distribution of food between our central warehouse and distribution centres. The grant has been fully utilised against travel and vehicle costs.

NPG Grant: This grant from Northern Power Grid funds client services from the DIAL (Leeds) charity at certain sessions. It will be utilised throughout the remainder of 2017-18.

LEEDS NORTH AND WEST FOODBANK

A Charitable Incorporated Organisation

NOTES TO THE FINANCIAL STATEMENTS

Year ended 30 June 2017

12. UNRESTRICTED INCOME FUNDS

	Balance at 1 Jul 2016 £	Incoming resources £	Outgoing resources and transfers £	Gains and losses £	Balance at 30 Jun 2017 £
General Funds	15,856	134,308	(118,452)	-	15,856
	<u>15,856</u>	<u>134,308</u>	<u>(118,452)</u>	<u>-</u>	<u>15,856</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets/ (liabilities) £	Total £
Restricted Income Funds:	-	-	1,875	1,875
Unrestricted Income Funds:				
General Funds	7,088	-	12,039	19,127
Total Funds	<u>7,088</u>	<u>-</u>	<u>13,914</u>	<u>21,002</u>

14. CHARITABLE INCORPORATED ORGANISATION

Leeds North and West Foodbank is a Charitable Incorporated Organisation and accordingly does not have share capital.