

**MYNYDDYGARREG WELFARE HALL  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2016  
CHARITY COMMISSION REGISTERED NUMBER: 245873**

**I D BOWEN & CO  
CHARTERED ACCOUNTANTS  
GORSEINON**

**MYNYDDYGARREG WELFARE HALL**

**YEAR ENDED 31 MARCH 2016**

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## **MYNYDDYGARREG WELFARE HALL**

### **ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

The trustees present their annual report together with the accounts for the year ended 31 March 2016 and the statement of assets and liabilities as at 31 March 2016.

The trustees have opted to prepare the accounts on the receipts and payments basis and comprise the receipts and payments for the year ended 31 March 2016 and the statement of assets and liabilities as at 31 March 2016.

**Charity Name:** Mynyddygareg Welfare Hall

**Charity registration number:** 245873

**Charity's principal address:** Heol Ysgol, Mynyddygareg, Kidwelly, SA17 4RA

#### **Trustees**

The trustees serving during the year and to the date of this report were as follows:

Mrs Susan Woodward  
Mrs Janice Lorna Davies  
Mrs Andrea Gower  
Mr Peter Maxfield Martin  
Mr Dorian Reeve

#### **Bankers**

Unity Trust Bank Plc  
9 Brindley place  
Birmingham  
B1 2HB

#### **Independent Examiner**

Ian David Bowen  
I D Bowen & Co  
Chartered Accountants  
19 Alexandra Road  
Gorseinon  
Swansea  
SA4 4NW

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing documents**

Mynyddygareg Welfare Hall is constituted under a Declaration of Trust dated 14 December 1965 and Lease and Trust Deed dated 8 July 1971, as amended at an extraordinary general meeting held on 6 September 2010. Mynyddygareg Welfare Hall was registered as a charity on 13 April 1966 (charity number: 245873).

### **Recruitment and Appointment of Trustees**

Under the terms of the Declaration of Trust as amended on 6 September 2010 there must be at least three trustees in office. Every trustee must be appointed for a term of 3 years by a resolution of the trustees passed at a special meeting or Annual General Meeting, called with 14 days notice.

In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

## **MYNYDDYGARREG WELFARE HALL**

The trustees must make available to each new trustee, on his or her first appointment a copy of the deed of trust and any amendments made to it together with a copy of the charity's latest report and statement of accounts.

If a vacancy occurs the Trustees must note the fact in the minutes of the next meeting. Any eligible Trustee may be re-appointed. So long as there are fewer than three Trustees, none of the powers of discretion conferred in the original deed or by law on the Trustees shall be exercisable by the remaining Trustees except the power to appoint new Trustees.

The conditions for eligibility to become a trustee and the termination of trusteeship are set out in the amendment to the Declaration of Trust dated 6 September 2010.

### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity.

### **Risk management**

The trustees have examined the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate and manage those risks.

## **OBJECTIVES AND ACTIVITIES**

### **Summary of the objects of the charity**

The objects of the charity are to permit the leasehold land and the hall's facilities to be used by the inhabitants of Mynyddgarreg including the District of Mynyddgarreg for the purpose of social and cultural activities for the benefit of the inhabitants.

### **Activities and public benefit**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The main activities of the Hall are:

- Maintenance of the Hall and its grounds to ensure it is suitable for public hire, with due regard to health and safety of the premises.
- Hire to local groups and individuals wishing to carry out activities.
- Organising and publicising social and other activities for attendance by residents of Mynyddgarreg and further afield.
- Maintaining the Hall as a central hub of village life.

## **ACHIEVEMENTS AND PERFORMANCE**

The Hall has 4 regular group hirers who have met throughout the year:

Llangain Youth Ballet – ballet lessons from age 5- 16 years.

Slimming World – group meetings, all ages.

Senior Citizens Club and Activities – over 55.

Mynyddgarreg Primary School use for indoor sports and concerts.

Other events carried out by hirers and supported by Hall Committee:

### **Welsh culture:**

Poems and pints; Eisteddfod (local schools and adults arts and music competition); Welsh folk band.

### **Sports:**

Children's Football award night (age 5-16); School Sports evening;

Young Farmers Theatre Group (age 13-24); Merched y Wawr (women's group);

## **MYNYDDYGARREG WELFARE HALL**

The Hall Committee organised and carried out the following activities:

- Friday night social (There is no village pub and the Hall “pwb” is open, run by volunteers)
- Monthly Acoustic Night (budding musicians come along and play for pleasure)
- Quiz nights
- Village Carnival (fun for all ages including sports competition)
- Bonfire night fireworks display
- Halloween Party for children and adults
- Christmas village “light up” with Sion Corn
- Major theatre production night in partnership with Torch Theatre

In addition there were many hirers for private events such as children’s parties, adult birthday parties, a wedding and also funeral gatherings, providing the village with a venue to meet as family and friends in celebration and remembrance.

### **Hall Upkeep**

This year’s major maintenance expenditure was the purchase of a new carpet, a sound system, 52 chairs and a bar fridge. The main Hall, Lounge and entrance area were painted by the Hall Committee.

## **FINANCIAL REVIEW**

The charity’s receipts and payments are shown on page 5.

During the year the charity’s receipts amounted to £31,572 with payments totalling £29,507 resulting in net receipts of £2,065.

At the year end the total cash funds amounted to £23,120 representing unrestricted funds available to spend on the charity’s objects.

### **Reserves policy**

The charity is required to maintain reserves equating to one year’s expenditure, based on an average of the previous three years’ expenditure. This is to ensure that funding is set aside for contingencies and risks. £16,000 was kept in reserve at financial year end. This policy will be reviewed annually or when significant changes occur within the charity.

### **Investment policy**

The charity keeps surplus funds which are not likely to be needed to pay for activities in short-term deposits which can be readily accessed.

## **DECLARATION**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the trustees.

Signature

Full name

Date

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Mr Peter Maxfield Martin

25 September 2017

## **MYNYDDYGARREG WELFARE HALL**

### **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF MYNYDDYGARREG WELFARE HALL**

I report on the accounts of the trust for the year ended 31 March 2016 set out on pages 5 and 6.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name of independent examiner:

Ian David Bowen

Professional body:

Institute of Chartered Accountants in England & Wales

Address:

I D Bowen & Co  
Chartered Accountants  
19 Alexandra Road  
Gorseinon  
Swansea  
SA4 4NW

September 2017

# **MYNYDDYGARREG WELFARE HALL**

## **RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2016**

	Unrestricted Funds 2016 £	Unrestricted Funds 2015 £
<b>Receipts</b>		
Bar income	17,872	10,852
Hall hire	7,428	3,916
Events	5,678	3,509
Grant	580	4,300
Donations	-	65
Trade waste refund	-	55
Bank interest	14	8
<b>Total receipts</b>	<b>31,572</b>	<b>22,705</b>
<b>Payments</b>		
Bar stock	11,262	6,691
Bar and performance licences	366	290
Bar volunteer expenses	1,150	720
Events	2,889	1,492
Cleaning	706	812
Utilities - Oil	938	700
Electric	815	811
Water	371	355
TV licence	146	146
Postage and printing	8	-
Fire regulations check	221	203
Building maintenance	3,088	576
Insurance	1,293	1,402
Donations to other projects	350	25
Independent examiner's fee	30	30
Trade waste	-	299
Purchase of assets	5,874	729
<b>Total payments</b>	<b>29,507</b>	<b>15,281</b>
Net receipts	2,065	7,424
Cash funds at start of year	21,055	13,631
Cash funds at end of year	<b>23,120</b>	<b>21,055</b>

# MYNYDDYGARREG WELFARE HALL

## STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2016

		<i>Unrestricted funds 2016 £</i>	<i>Unrestricted funds 2015 £</i>
<b>Cash funds</b>			
Cash in hand		1,267	1,756
Unity Trust Bank Plc - Current Account		5,001	11,460
Unity Trust Bank Plc - Business Deposit Account		16,852	7,839
		<hr/> 23,120	<hr/> 21,055
<b>Assets retained for the charity's own use</b>			
(Unrestricted funds)			
Assets held at the start of the year	Hall Building (main hall and stage, kitchen, lounge and toilets). Sports field Car Park 250 Chairs Folding tables Lounge furniture Sound System Bar and Stock		
Assets purchased within the year	52 Chairs Sound System Bar Fridge		
<b>Liabilities</b>			
(Unrestricted funds)			
		Invoice due	
	Independent examination provision	£900	
	Heating oil invoice due	£162	
	Cleaning invoice due	£162	

Approved by the trustees on 25 September 2017.

Signed on behalf of all the trustees

Signature

Full name

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Mr Peter Maxfield Martin