



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Allfarthing School PTA

**On accounts for the
year ended**

31 August 2017

Charity no (if any)

10055327

Set out on pages

Attached

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below *)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/11/17

Name:

Beth Kirkness

Relevant professional qualification(s) or body (if any):

ACA (Association of Chartered Accountants)

Address:

66 Cicada Road

London

SW18 2WZ



Allfarthing School PTA

(also known as Friends Of Allfarthing School)

Income receipts and cash expenditures

1 September 2016 – 31 August 2017

Summary accounts	Petty cash	Bank account	Total receipts	Petty cash	Bank account	Total Payments	Net income/ (expenditure)
Summer Fair	1,374	8,085	9,459	549	3,600	4,149	5,311
Christmas Fair	1,174	5,671	6,844	973	1,666	2,638	4,206
Fundraising and social events	4,266	10,691	14,957	372	3,183	3,555	11,403
Income from other activities	374	0	374	0	0	0	374
Donations and commissions received	131	27,575	27,706	50	0	50	27,656
Other fundraisers	2,553	1,048	3,601	420	1,648	2,068	1,533
Transport and trips	0	0	0	0	14,150	14,150	(14,150)
School activities support	140	569	709	272	2,148	2,420	(1,712)
Sports and clubs support	0	0	0	0	89	89	(89)
Charitable and other donations	787	0	787	0	787	787	(0)
Fixed assets	0	0	0	0	17,684	17,684	(17,684)
Classroom sundries	0	0	0	0	0	0	0
Administration	0	0	0	176	837	1,013	(1,013)
	10,799	53,639	64,438	2,811	45,792	48,603	£15,835

Co-Chair: Janet Kelly

Janet Kelly

Treasurer: Lisa Simpson

Lisa Simpson

Independent reviewer: Beth Kirkness

Beth Kirkness

Cash at hand:

Bank	63,256.88
Petty cash	481.81
Total	£63,738.69

If you have a query please email pta@allfarthing.wandsworth.sch.uk

Registered address: Allfarthing Primary School, St Ann's Crescent, Wandsworth, SW18 2LR. Charity number: 1055327

Section B

Disclosure

Give here brief details of any items that the examiner wishes to disclose.

n/a



Trustees' Annual Report for the period

Period start date

1 September 2016

Period end date

31 August 2017

Section A: Reference and administration details

Charity name Allfarthing School PTA

Other names charity is known by Friends of Allfarthing School

Registered charity number (if any) 1055327

Charity's principal address Allfarthing Primary School

St Ann's Crescent

London

Postcode SW18 2LR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Gabi Harrison	Co-Chair		AGM
Kerena Richards	Co-Chair		AGM
Janet Kelly	Co-Chair		AGM
Justin Murray	Secretary	4/10/16	AGM
Lisa Simpson	Treasurer	4/10/16	AGM
Ashley Ward			AGM
Carrie Scott		4/10/16	AGM

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Tom Holmes (School head)	04/01/17
Margaret O'Donnell (School deputy head)	

Section B: Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	AS PTA is governed by a 2012 constitution as amended by resolution at the AGM held on 26 September 2013 and further amended at the AGM held on 14 October 2015.
How the charity is constituted (eg. trust, association, company)	AS PTA is constituted as an association consisting of the parents and guardians of pupils attending the school and all the current teaching and non-teaching staff.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed/reappointed annually at AGM (typically held in September or early October). The General Committee is authorised to appoint additional or replacement trustees outside the AGM and these appointments must be ratified at the next AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The day to day affairs of AS PTA are managed by the General Committee, which includes parents and school representatives.

The head teacher of Allfarthing School (or the head's representative) is consulted directly on education related matters and the PTA upholds the values of the school and substantially follows school policies in matters such as safeguarding.

AS PTA is a member of PTA (UK) through which it also obtains public liability insurance.

All trustees and committee members give their time voluntarily and receive no remuneration. AS PTA policy is that it will reimburse out of pocket expenses incurred in the course of putting on events (for example the hire cost of fairground rides) and of administering the association (such as printing and postage) but it does not reimburse for travel costs or personal time.

Section C: Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle objectives of AS PTA are to advance the education of the pupils in Allfarthing Primary School through:

- developing more extended relationships between staff, parents and others associated with the school;
- engaging in activities to support the school;
- assisting in the provision of facilities or items for education at the school.

Membership of the General Committee was stable throughout the year. The focus of activities remained similar to prior years, and had due regard to the AS PTA purpose and requirement to act for the 'public benefit'.

Key activities are:

- Organising school Christmas and Summer fairs, with the dual purpose of fundraising and providing seasonal events for school members and the wider community. Both are well attended and financially successful.
- Providing financial support to Allfarthing Primary School for both out of school trips and in school activities which help expand and enhance the quality of education the school provides. This takes a variety of forms including paying for coaches, theatre groups, dance troupes, entrance fees, living chicks, sports and news subscriptions. There is an agreed approach to help determine what activities AS PTA helps fund with an objective of making this reasonably balanced across year groups.
- Upgrading the school's playgrounds. The front playground was completed at the beginning of the year and the last phase of the project was to transform the reception outdoor learning area.
- Each year, AS PTA (together with the school) also supports 2 charities chosen by the pupil's council. This year dedicated events raised money for UNICEF and Save the Children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The ongoing success of the AS PTA is underpinned by:

- The support and goodwill of the school's leadership team and other staff.
- An active parent body – some 60 or more individuals are involved in organising and running the various AS PTA activities during the year and many more attend its flagship events such as the summer and Christmas fairs.
- The support and contribution, in money and in kind, of various local businesses and community members.

All of whom support and participate on a purely voluntary basis.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- School trip and activity funding throughout the year (see Section C)
- Monthly cakes stalls to provide teachers with income for classroom sundries
- Other fundraising and support activities as follows:
 - October 2016 Come Dine With Me
 - November 2016 Quiz Night
 - November 2016 Xmas Shopping Night
 - November 2016 Lottery 10k received
 - December 2016 Purchase Spheros
 - December 2016 Christmas music events, discos and cards
 - December 2016 Crackers and decorations for school Xmas lunch
 - December 2016 Xmas Fair
 - February 2017 Race Night
 - March 2017 Mothers' day stall
 - March 2017 Easter bonnet parade/eggshibition prizes
 - April 2017 School Choir commences
 - May 2017 Tapestry software for EYFS
 - June 2017 Summer Fair and Auction
 - July 2017 Summer BBQ

Section E: Financial review

Brief statement of the charity's policy on reserves

The AS PTA accounts are drawn up on an income and expenditure basis and show a profit for the year of £15,835.

At the year end AS PTA held cash at hand of £63,739 all of which is in unrestricted funds.

In general AS PTA operates a prudent reserves policy of holding sufficient funds in reserve to cover at least one year's worth of ongoing financial commitment to the school plus unforeseen expenditure. This recognises that school budgets are under significant pressure and it relies on PTA funding for a number of regular activities. This allows the school to plan its budgets with some certainty for the year ahead and for AS PTA for to be confident of meeting its commitments even should one of the two flagship fundraisers fail (for example due to bad weather).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



The trustees recognise funds in the account are greater than in previous years. The new headteacher arrived in January 2017 and it was therefore agreed to wait for his assessment of requirements; £25k has been committed to provide reading, maths, music and IT resources for the school and will be purchased at the beginning of the next academic year.

Section F: Other optional information

Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janet Kelly	Lisa Simpson
Position (eg Secretary, Chair, etc)	Co-Chair	Treasurer
Date	16/11/17	



Allfarthing School PTA

(also known as Friends Of Allfarthing School)

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