

Charity Registration No. 1152372

Company Registration No. 08462149 (England and Wales)

SWINNERTON TRUST LIMITED

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

SWINNERTON TRUST LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J C N W Burr Dr A Kumar Mr D R Wilkinson Mrs C J Moir Mr P Whiteman
Charity number	1152372
Company number	08462149
Principal address	Manor Court Manor Court Road Nuneaton Warwickshire CV11 5HU
Registered office	Manor Court Manor Court Road Nuneaton Warwickshire CV11 5HU
Accountants	Burgis & Bullock Gethin House Bond Street Nuneaton Warks CV11 4DA

SWINNERTON TRUST LIMITED

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SWINNERTON TRUST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

The Trustees present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities in the UK and the Republic of Ireland (FRS 102).

Objectives and activities

The Trust's principal objective is the provision of care and residential accommodation for elderly persons. In setting the objectives and planning activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

The primary objective is the provision of care and residential accommodation for the elderly at Manor Court Care Home, the home enjoyed a high level of occupancy for most of the year with a decline in the latter whilst a new four year contract was being negotiated with the local authority.

There has been a change of Registered Manager with the appointment of Mrs Jenny Bray who is a long serving employee of the Trust and we wish her well in her new role.

Whilst the home did not see a Care Quality Commission Inspection during the year covered by this report an unannounced visit by a team from Healthwatch Warwickshire resulted in a very complimentary report on the home's performance.

The financial landscape for care homes remains very challenging, providing care being inherently labour intensive the effects of increases in the living wage and the introduction of workplace pensions having a very adverse effect.

With significant investment income to support it in the provision of care, the Trust is better placed than many other organisations.

SWINNERTON TRUST LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Financial review

It is the policy of the Trustees to maintain free reserves at a level sufficient to cover large, unforeseen costs, which may be incurred to maintain the properties, cover reasonable operating costs and to ensure that the charity can run efficiently meeting the needs of the beneficiaries.

Free reserves are the unrestricted funds not committed or invested in tangible assets and as of 31st March 2017 amounted to £513,250 (2016: £489,292). These reserves are invested in accordance with the Trustees prudent investment policy.

Free reserves are retained in a number of cash investment accounts to give a reasonable yield, whilst at the same time minimising the level of investment risk.

Legal Advisor

The directors wish to express their gratitude to Clark Willmott LLP Solicitors and partner Mr John Irving for the pro bono work carried out for the benefit of the Trust, it is much appreciated.

Risk Assessment

The Trustees has assessed the major risks to which the Trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Swinnerton Trust Limited (the Trust) is governed by its Memorandum of Association dated 26 March 2013. The Trust is a charitable company, limited by guarantee having no share capital, as defined by the Companies Act 2006. The liability of the members is £10.

Date of incorporation:	26 March 2013
Registered company number:	08462149
Registered charity number:	1152372
Registered office & principal address:	Manor Court Road Nuneaton Warwickshire CV11 5HU

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr J C N W Burr

Dr A Kumar

Mr D R Wilkinson

Mrs C J Moir

Mr P Whiteman

SWINNERTON TRUST LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2017

Any applications received in respect of potential new trustees are reviewed by the existing trustees and approved by the main board.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

Key Management Personnel

The Key Management Personnel of the Trust are the Chairman and the Care Home Manager.

Payment of Trade Creditors

The Trust's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The activities of the Trust are monitored by a Management Committee, which meets on a monthly basis and the board of Directors (who are also Trustees) that meets quarterly. Control of activities is thus monitored on a regular basis and the Chairman passes decisions agreed by the Directors to individuals who are responsible for the day-to-day management. Full information regarding the running of the home and all financial matters are provided to the Management Committee; all comments and recommendations being carefully considered by Directors.

The Trustees' report was approved by the Board of Trustees.

Mr D R Wilkinson

Trustee

Dated: 25 September 2017

SWINNERTON TRUST LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SWINNERTON TRUST LIMITED

I report on the accounts of the Trust for the year ended 31 March 2017, which are set out on pages 5 to 17.

Respective responsibilities of Trustees and examiner

The Trustees who are also the Directors of Swinnerton Trust Limited for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sean Farnell
Burgis & Bullock
CHARTERED ACCOUNTANTS

Dated: 25 September 2017

Gethin House
Bond Street
Nuneaton
Warks
CV11 4DA

SWINNERTON TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2017

	Notes	2017 £	2016 £
<u>Income from:</u>			
Donations	3	1,835	1,700
<u>Charitable activities</u>			
Residential care	4	536,618	522,948
Investments	5	43,157	43,118
Total income		581,610	567,766
<u>Expenditure on:</u>			
Raising funds	6	4,116	4,822
<u>Charitable activities</u>			
Residential care costs	7	563,891	536,545
Total charitable expenditure		563,891	536,545
Total resources expended		568,007	541,367
Net income for the year/ Net movement in funds		13,603	26,399
Fund balances at 1 April 2016		1,297,862	1,271,463
Fund balances at 31 March 2017		1,311,465	1,297,862

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINNERTON TRUST LIMITED

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Fixed assets					
Tangible assets	11		798,215		808,570
Current assets					
Stocks	13	2,400		2,400	
Debtors	14	27,002		27,021	
Cash at bank and in hand		525,131		501,224	
		<u>554,533</u>		<u>530,645</u>	
Creditors: amounts falling due within one year	15	<u>(41,283)</u>		<u>(41,353)</u>	
Net current assets			513,250		489,292
Total assets less current liabilities			<u>1,311,465</u>		<u>1,297,862</u>
Income funds					
Unrestricted funds			1,311,465		1,297,862
			<u>1,311,465</u>		<u>1,297,862</u>

SWINNERTON TRUST LIMITED

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2017

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2017. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 25 September 2017

Mr D R Wilkinson
Trustee

Mr P Whiteman
Trustee

Company Registration No. 08462149

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

Charity information

Swinerton Trust Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Manor Court, Manor Court Road, Nuneaton, Warwickshire, CV11 5HU.

1.1 Accounting convention

The accounts have been prepared in accordance with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Trust is a Public Benefit Entity as defined by FRS 102.

The Trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include freehold property at valuation. The principal accounting policies adopted are set out below.

These accounts for the year ended 31 March 2017 are the first accounts of Swinerton Trust Limited prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 April 2015. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Currently, the charity holds only unrestricted funds.

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

1.4 Incoming resources

Income is recognised when the Trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Trust has been notified of the donation, unless performance conditions require deferral of the amount.

Residential income and rental income is measured at the fair value of the consideration received or receivable and represents amounts receivable for services provided.

1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets except freehold property, are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Freehold property was gifted from The Swinnerton Trust and was initially measured at valuation on 22 November 2013 and has subsequently been measured at valuation less depreciation, all subsequent property improvements have been included at cost.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Property improvements	4% straight line
Fixtures, fittings & equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the Trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.8 Stocks

Stocks are stated at the lower of cost and estimated net realisable value. Cost comprises direct materials.

Net realisable value is the estimated recoverable amount.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.10 Financial instruments

The Trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Trust's balance sheet when the Trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and residents deposits are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the Trust's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

1.13 Taxation

The charity is exempt from tax on its charitable activities.

2 Critical accounting estimates and judgements

In the application of the Trust's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations

	2017	2016
	£	£
Donations and gifts	1,835	1,700

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

4 Charitable activities

	2017 £	2016 £
Residential care	536,618	522,948
	<u>536,618</u>	<u>522,948</u>

5 Investments

	2017 £	2016 £
Rental income	40,050	39,646
Interest receivable	3,107	3,472
	<u>43,157</u>	<u>43,118</u>

6 Raising funds

	2017 £	2016 £
Investment management	4,116	4,822
	<u>4,116</u>	<u>4,822</u>

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

7 Charitable activities

	2017 £	2016 £
Staff costs	368,889	345,850
Depreciation and impairment	20,084	20,560
Residents facilities	4,865	3,853
Provisions and consumable stores	30,403	30,246
Rates and water	2,417	3,175
Light and heat	19,903	20,686
Repairs and maintenance	41,126	27,904
Insurance	9,200	9,023
Cleaning and laundry	7,234	6,636
Licences and fees	5,462	4,813
Office sundries	6,275	6,101
Training and expenses	1,052	2,319
Utility hire	10,656	11,038
Garden	11,426	18,260
Residents entertainment	3,186	2,842
Staff expenses	1,857	2,079
Telephone	2,070	2,918
	<u>546,105</u>	<u>518,303</u>
Share of support costs (see note 8)	15,386	15,842
Share of governance costs (see note 8)	2,400	2,400
	<u>563,891</u>	<u>536,545</u>
Analysis by fund		
Unrestricted funds	<u>563,891</u>	
	<u>563,891</u>	
For the year ended 31 March 2016		
Unrestricted funds		<u>536,545</u>
		<u>536,545</u>

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

8 Support costs

	Support costs	Governance costs	2017	2016
	£	£	£	£
Staff costs	9,283	-	9,283	10,123
Telephone	230	-	230	324
Secretarial fees	1,293	-	1,293	1,200
Professional and HR costs	3,571	-	3,571	3,217
Insurance	1,009	-	1,009	978
Accountancy fees	-	2,400	2,400	2,400
	<u>15,386</u>	<u>2,400</u>	<u>17,786</u>	<u>18,242</u>
Analysed to Charitable activities	<u>15,386</u>	<u>2,400</u>	<u>17,786</u>	<u>18,242</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

There were no Trustees expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

10 Employees

Number of employees

The average monthly number employees during the year was:

	2017 Number	2016 Number
	34	35

Employment costs

	2017 £	2016 £
Wages and salaries	361,445	343,200
Social security costs	16,727	12,773
	378,172	355,973

11 Tangible fixed assets

	Land and buildings £	Property improvements £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 April 2016	820,000	17,498	17,493	854,991
Additions	-	9,728	-	9,728
At 31 March 2017	820,000	27,226	17,493	864,719
Depreciation and impairment				
At 1 April 2016	38,267	1,038	7,115	46,420
Depreciation charged in the year	16,400	1,089	2,595	20,084
At 31 March 2017	54,667	2,127	9,710	66,504
Carrying amount				
At 31 March 2017	765,333	25,099	7,783	798,215
At 31 March 2016	781,733	16,459	10,378	808,570

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

12	Financial instruments	2017	2016
		£	£
	Carrying amount of financial assets		
	Debt instruments measured at cost, unamortised	13,186	13,371
		<u> </u>	<u> </u>
	Carrying amount of financial liabilities		
	Liabilities measured at cost, unamortised	41,283	41,353
		<u> </u>	<u> </u>
13	Stocks	2017	2016
		£	£
	Raw materials and consumables	2,400	2,400
		<u> </u>	<u> </u>
14	Debtors	2017	2016
		£	£
	Amounts falling due within one year:		
	Trade debtors	13,186	13,371
	Prepayments and accrued income	13,816	13,650
		<u> </u>	<u> </u>
		27,002	27,021
		<u> </u>	<u> </u>
15	Creditors: amounts falling due within one year	2017	2016
		£	£
	Trade creditors	8,603	10,614
	Other creditors	14,610	9,461
	Accruals and deferred income	18,070	21,278
		<u> </u>	<u> </u>
		41,283	41,353
		<u> </u>	<u> </u>

SWINNERTON TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

16 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2017 £	2016 £
Aggregate compensation	19,512	15,650
	<u> </u>	<u> </u>