

Charity Registration No. 1040896

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY

PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2017

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

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BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2017

Bourne Abbey Church of England Primary School Parents Teachers and Friends Association is governed by its constitution, dated 6 February 1989 and amended on 26 April 1994, 8 June 2006, 29 September 2008, 20 September 2011 and 26 September 2013. Its registered name with the Charity Commission is Abbey Road Parents Teachers and Friends Association and its registered number is 1040896.

The committee, who were the charity's trustees during the year to 31 August 2017, were:

Kay Barber	Chair
Samantha Thompson	Secretary
Tracy Grimshaw	Treasurer
Carolyn Greig	Vice Chair
Vicky Linfoot	Vice Secretary
Rachelle Todd	Vice Treasurer
Kate Aldiss	
Rachel Bateman	
Peter Bellamy	
Clare Blades	
Sarah Buttress	
Fiona Carr	
Katie Cropper	
Janelle Disdale	
Kate Eales	
Helen Gardner	
Silvia Gonzalez	
Louise Holbrook	
Clare Marran	
Terry Moore	
Imogen Murphy	
Melanie Norton	
Lorna Ockwell	
Linda Orme	
Claire Petz	
Natalie Ray	
Megan Shears	
Alison Simpson	
Sarah-Jane Smith	
Jenni Trafford	

Objectives and main activities

The main objectives of the charity are to:

- i) advance the education of pupils in the school,
- ii) provide and assist in the provision of facilities for education at the school not normally provided by the Local Education Authority
- iii) engage in activities that support the school
- iv) develop a more extended relationship between staff, parents and governors and others associated with the school.

To enable the charity to meet its objectives, fundraising events are held throughout the school year. This allows the charity to make contributions to the school, which are used to purchase and enhance equipment for the school.

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2017

Achievements in the year

We purchased a container to store PE equipment on the school field as well as paying for the base to be installed on the field on Manning Road.

Watering cans which were requested by the school council members were purchased and distributed around school and the First News Subscription was renewed for another year.

We received a request to purchase a drum kit and this was approved quickly by the school as was the need for replacement netball posts when the current ones were deemed to be unsafe for use.

We have contributed towards the replacement of new library books for the new Library resource area and have allocated money to replace the equipment for the quiet playground although this was not paid out within the year 2016-7.

The Senior Leaders of the School are working to update their wish list to present to the PTFA at our AGM.

We attached some new committee members in 2016-17 and some members worked brilliantly taking on specific roles throughout the year. We hope that, now these members have settled in, we will be able to bring in some new fundraising ideas for the school.

We will be running the Fireworks again this year with the help of the Bourne Round Table and will be splitting the profits with them 50:50.

We have provided refreshments at the Year 6 Performance and at the presentation evening as well as helping out at the School open days.

The trustees have had regard to the guidance issued by the Charity Commission relating to public benefit.

Reserves

The trustees are aware that they need to maintain unrestricted free reserves at a level to provide sufficient funds to cover operating expenditure. The trustees consider that the charity should maintain between three and six months of unrestricted expenditure and will aim to maintain this in the current year.

Risk management

The trustees have assessed the major risks which the charity faces and confirm that systems have been established to enable regular reviews to mitigate these risks.

Kay Barber
Chair
Date:

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

I report to the trustees on my examination of the accounts of Bourne Abbey Church of England Primary School Parents Teachers and Friends Association for the year ended 31 August 2017.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')..

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David W Mason FMAAT DChA
DWM Accounting Limited
9 Needham Court
Yaxley
Peterborough
PE7 3LE

Date:

**BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2017

	Note	2017 £	£	2016 £	£
Receipts					
Charitable Activities:					
Fundraising income	1	30,343.98		27,923.42	
Other income:					
Uniform sales		148.90		113.10	
Miscellaneous		111.74		185.51	
		<u>30,604.62</u>		<u>28,222.03</u>	
Investment Income:					
Bank interest		2.38		7.02	
		<u>30,607.00</u>		<u>28,229.05</u>	
Payments					
Charitable Expenditure					
Fundraising expenditure	2	19,300.72		18,527.91	
Donations to school		6,934.31		7,363.46	
		<u>26,235.03</u>		<u>25,891.37</u>	
Other Expenditure					
Administration		199.29		276.08	
Refreshments		164.98		3.80	
		<u>364.27</u>		<u>279.88</u>	
Total Payments		<u>26,599.30</u>		<u>26,171.25</u>	
Net receipts for the year		4,007.70		2,057.80	
Balance brought forward		15,425.83		13,368.03	
Balance carried forward		<u>19,433.53</u>		<u>15,425.83</u>	

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017

	2017 £	2016 £
1 Fundraising income:		
Christmas fayre	3,645.98	3,481.14
Discos	2,465.75	2,747.67
Easter competition	90.00	118.10
Fathers Day	820.55	576.92
Festival Hog Roast	-	337.04
Fireworks	17,308.01	15,437.56
Healthy tuck shop (Fruity Friday)	1,196.45	1,707.30
Lotto	51.92	
Mothers Day	1,195.77	925.90
Summer fayre	2,432.55	2,584.17
Year 6 leavers Hoodies	1,137.00	-
Yellow Moon and Phoenix cards	-	7.62
	<u>30,343.98</u>	<u>27,923.42</u>
2 Fundraising expenditure:		
Christmas fayre	1,340.38	1,060.27
Discos	973.48	1,363.32
Easter competition	-	3.00
Fathers Day	562.56	411.26
Fireworks	14,401.84	13,573.81
Healthy tuck shop (Fruity Friday)	-	68.19
Mothers Day	259.35	234.33
Sports days refreshments	51.13	-
Summer fayre	684.48	586.73
Year 6 leavers Hoodies	1,027.50	1,227.00
	<u>19,300.72</u>	<u>18,527.91</u>