THE MICHAEL MARSH CHARITABLE TRUST REPORT AND ACCOUNTS FOR THE YEAR ENDED 5 APRIL 2017



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(created by a Deed of Declaration of Trust made on 18 August 1958 by Michael Leo Marsh who died 12 February 1993)

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Number 220473 (England & Wales)

Trustees Peter Gary Barber

Lee Nuttall

Susan Lynn Bennett

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Alfrick

Worcestershire

WR6 5EX

Telephone: 07812 743 485

Bankers Royal Bank of Scotland plc

79/83 Colmore Row

Birmingham B3 2AP

Solicitors Mills & Reeve LLP

78-84 Colmore Row

Birmingham B3 2AB

Independent Examiner Ian Holder FCA

Mazars LLP 45 Church Street Birmingham B3 2RT

Investment Advisors

Hargreave Hale Limited

Saggar House Princes Drive Worcester WR1 2PG

TRUSTEES' REPORT YEAR ENDED 5 APRIL 2017

The trustees present their report along with the financial statements of the Charity for the year ended 5 April 2017.

CONSTITUTION AND OBJECTS

The Trust was created by a Deed of Declaration of Trust made by Michael Leo Marsh on 18 August 1958. Mr Marsh died in 1993 and the Trust was named in his Will as the residuary beneficiary of his estate. Mr Marsh's wife died in 2001 and she had a life interest in a fund which reverted to the Charity on her death. These funds were added on 30 January 2002.

The Deed provides that the Trust Fund shall be held by the Trustees "upon trust to pay or apply the income of the Trust Fund and such parts of the capital thereof... as they shall from time to time think fit to or for such charitable institutions and charitable purposes and in such shares and proportions as... the Trustees shall from time to time in their absolute discretion determine." The Deed also provides that the Trust shall be known as "The Michael Marsh Charitable Trust".

ORGANISATION

The Trustees who have served during the year and since the year end are set out on page 1. The Trustees have the power of appointing new trustees. The Trustees meet at approximately 4 times a year to consider applications.

When a new trustee is appointed they will be briefed on their legal obligations under the charity and company law and informed of the charities memorandum and articles of association, the decision making process and the financial position. Any relevant training is provided as required depending on the needs of the individual trustee.

The day to day management of the charity is carried out by the Clerk to the Trust, by whom all applications for grants are co-ordinated and presented to the Trustees, together with all financial information at trustees meetings.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

ACHIEVEMENTS

The Trustees awarded grants totalling £403,951 during the course of the financial year, listed individually on pages 14, 15, 16, 17 and 18.

TRUSTEES' REPORT YEAR ENDED 5 APRIL 2017

GRANT-MAKING POLICY

The Trustees' policy regarding donations is as follows:

- 1. Grants are made to charities working in areas of Birmingham, Staffordshire, Worcestershire, Warwickshire, Coventry, Wolverhampton and associated towns in the Black Country.
- 2. The Trustees do not consider applications for support from individuals, although they will consider applications submitted by charitable institutions on behalf of individuals.
- 3. The Trustees do not look to contribute to operating costs that could be met out of State resources.
- 4. The following types of charities are not normally considered for grants:
 - Animal
 - Entertainment
- 5. The Trustees seek to make a roughly equal division of funds between charities concerned with old people, children, the disabled, the poor and educational needs.

RESERVES POLICY

In the light of letters of wishes written by Mr Marsh during his lifetime, the Trustees consider the investments and cash transferred to the Charity by Mr Marsh, his estate and Mrs Marsh's fund to be expendable endowment. The Trustees aim to spend all current income each year. The Trustees do not consider it appropriate to hold any level of income reserves.

INVESTMENT POLICY AND PERFORMANCE

The Trustees have wide investment powers. These are set out in the Trust Deed as follows: "Money liable to be invested hereunder may be paid or applied in the purchase of or in lending upon the security of any form of property whatsoever or wheresoever as if the Trustees were absolute owners thereof and whether or not the making of such payment or application amounts strictly to the investment of the money so paid or applied."

The Charity's investment strategy is to maintain a balance between income generation and capital growth. The Trustees accept a moderate level of risk in pursuing this objective and this level of risk is defined in the agreement with the Charity's investment managers.

As at 5 April 2017, the portfolio was valued at £3,937,007 including cash held with the investment manager. Within this year, there was one capital withdrawal amounting to a total value of £387,560. After taking this into account, the portfolio rose by 17.62% compared to the FTSE 100 Index which rose 20.37%.

In addition to the capital performance, the income generated by the investment has, once again, grown handsomely, even when taking into account the withdrawal of capital cash.

TRUSTEES' REPORT YEAR ENDED 5 APRIL 2017

RISK MANAGEMENT

The Trustees have reviewed the major risks to which the Charity is exposed, in particular those relating to operations and finances, and are satisfied that the systems are in place to mitigate exposure to those risks.

The major potential risks are theft, losses due to bad investments and fraudulent applications.

The Charity's investments are managed by a reputable firm of investment managers, currently Hargreave Hale Limited and the Trustees have an agreement in place with them which sets out the terms upon which Hargreave Hale manage the investments and a detailed Statement of Guidance which sets out the Trustees' investment policy and attitude towards the risk and risk management. Hargreave Hale report half yearly on 5 October and 5 April respectively.

Cash is held in three places (all in the name of the Charity). Trustees' accounts at The Royal Bank of Scotland and a Deposit Account at Hargreave Hale Stockbrokers. No cash is held and funds are only paid out by cheque and all three Trustees' signatures are required on all cheques.

Regarding the grant making procedure, applications are reviewed by the Trustees on a quarterly basis. Cheques are then drawn in favour of the successful applicants and circulated between the Trustees for their signatures and returned to the Clerk of the trust. Each successful applicant is asked to acknowledge safe receipt of their cheques. A bank reconciliation exercise is carried out on a quarterly basis before each Trustees' meeting.

TRUSTEES' RESPONSIBILITES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 3th November 2017

L Nuttall

S L Bennett

PG Barber

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF THE MICHAEL MARSH CHARITABLE TRUST

I report on the financial statements of the Trust for the year ended 5 April 2017, which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

lan Holder FCA

Chartered Accountant Mazars LLP 45 Church Street Birmingham

B3 2RT

Date: 20 November 2017

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 5 APRIL 2017

	Note	Unrestricted Funds	Endowment Funds	Total Funds 2017	Unrestricted Funds	Endowment Funds	Total Funds 2016
		£	£	£	£	£	£
Income							
Investment Income	2	151,613	-	151,613	169,022	-	169,022
Expenditure On charitable						-	
activities	3	(439,171)		(439,171)	(630,180)		(630,180)
Net (Expenditure) before (losses)/gains on investments							
on investments		(287,558)	-	(287,558)	(461,158)	-	(461,158)
Transfer from Endowment Funds		287,558	(287,558)	-	461,158	(461,158)	-
Gains / (losses) on investments:	5		572,030	572,030		(300,572)	(300,572)
Net income / (expenditure) and movement in funds		-	284,472	284,472	-	(761,730)	(761,730)
Balances brought forward at 5th April 2016	-	<u>-</u>	3,347,580	3,347,580	-	4,109,310	4,109,310
Balance carried forward at 6th April 2017	=		3,632,052	3,632,052	<u> </u>	3,347,580	3,347,580

The notes on pages 10 to 18 form part of these accounts.

All of the above results are derived from continuing activities. All gains and losses in the year are included in the above.

THE MICHAEL MARSH CHARITABLE TRUST **BALANCE SHEET AS AT 5 APRIL 2017**

	Note		2017 £		2016 £
Fixed Assets					_
Unquoted Investments - at par			167		167
Quoted Investments	5		3,937,007		3,734,729
			3,937,174		3,734,896
Current Assets					
Cash on Current account at bank		2,500		2,500	
Cash on Deposit at Bank		72,437		60,361	
Cash on Deposit at Stockbrokers					
- Capital account		-		248	
- Income account		-	-	8,972	
		74,937		72,081	
Liabilities					
Amounts falling due within one year	6	254,164		323,142	
Net Current Liabilities			(179,227)		(251,061)
Total Assets less Current Liabilities			3,757,947		3,483,835
Liabilities					
Amounts falling due after more than					
one year	7		125,895		136,255
Total Assets less Total Liabilities			3,632,052		3,347,580
Funds					
Endowment		;	3,632,052		3,347,580

The financial statements were approved by the Trustees on & Normber 2017

S L Bennett

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

1. ACCOUNTING POLICIES

a) Basis of Preparation

These financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP (FRS 102)), in accordance with the Financial Reporting Standard (FRS) 102 and the Charities Act 2011. These financial statements are prepared under the historical cost convention, as modified by the revaluation of listed investments to market value.

Transition to SORP (FRS 102) took place on 6th April 2015. There were no material adjustments as a result of this transition.

b) Assessment of going concern

The Trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

With respect to the next reporting period, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the Trustees' annual report for more information).

c) Judgements and estimations

Management has not made any significant judgements in the process of applying the accounting policies and there are no areas of estimation that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

d) Cash flow exemption

A statement of Cash Flows has not been produced as the charity is within the small charity thresholds.

e) Income

Income is included in the financial statements on the accruals basis, and is gross of any tax recoverable.

f) Expenditure

Expenditure is recorded on the accruals basis. The cost of irrecoverable value added tax is included with the expense item to which it relates.

The administration and management expenses represent the cost of the general administration functions of the Charity including the cost of administering the grant giving process.

Grants payable are recognised as liabilities when they have been approved by the trustees.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

1. ACCOUNTING POLICIES - CONTINUED

The investment advisors' commission charges are included in the investment acquisition costs/disposal proceeds.

Governance costs are made up of Independent Examiner's fees.

g) Listed Investments

Listed investments are included in the accounts at a value based on their mid-market prices at the balance sheet date.

Unrealised gains or losses are recognised in the year in accordance with the provisions of SORP.

h) Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised by transaction value and subsequently measured at their settlement value.

i) Funds

The Endowment fund represents the whole value of the fund which the Trustees consider is available to them for general grant making in accordance with the policy agreed by the Trustees.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

2. INVESTMENT INCOME

	2017 £	2016 £
Gross interest paid by RBOS	129	51
Dividend receivable	151,484	168,971
	151,613	169,022
3. CHARITABLE ACTIVITIES		
Grants awarded (as schedule pages 14-18) Less:	403,951	595,720
Withdrawal of grant committed to Neuromuscular CM	403,951	(1,000) 594,720
Management and Administration Costs		
Mills and Reeve LLP:		
Fees billed in year	24,750	24,750
Fees outstanding at 5 April 2017	8,250	8,250
Governance Costs		
Independent Examiner's fees	2,220	2,460
	439,171	630,180

4. TRUSTEES REMUNERATION

The Trustees' receive no remuneration and do not claim any expenses.

The Charity has no employees and therefore there are no staff costs.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

5. QUOTED INVESTMENTS

	2017	2016
	£	£
Market value at 6 April 2016	3,734,729	4,135,724
Disposals	(577,892)	(396,139)
Acquisitions	208,140	295,716
Loss/Gain on investments	572,030	(300,572)
Market value at 5 April 2017	3,937,007	3,734,729
Cost at 5 April 2017	2,514,409	<u>2,761,965</u>

At 5 April 2017 there were no holdings valued at or above 5% of the total value of the investment portfolio.

6. LIABILITIES - amounts falling due within one year

	2017	2016
	£	£
Mills and Reeve LLP fees	8,250	8,250
Independent examination fees	2,220	2,460
Unpresented cheques	2,750	15,024
Uncleared funds	(9,616)	-
Grants committed to:		
Free@Last	100,000	-
University of Birmingham (re: coffee shop)	62,660	118,808
Ikon Gallery	30,000	-
SENSE	-	150,000
St George's House Charity	-	5,000
Unit 41 of the Sea Cadets Corp	-	5,000
S4E Limited	25,000	-
Broad Street Meeting Hall	15,000	15,000
The Royal British Legion	5,000	-
Trinity Methodist Church & Community Hall	5,000	-
University of Birmingham (re: A2B Scholarship)	4,500	3,600
NYAS	<u>3,400</u>	<u></u>
	<u>254,164</u>	<u>323,142</u>

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

7. COMMITMENTS – amounts falling due after more than one year

	2017	2016
	£	£
Grants committed to:		
University of Birmingham (re: coffee shop)	66,395	129,055
Ikon Gallery	30,000	-
S4E Limited	25,000	-
University of Birmingham (re: A2B Scholarship)	<u>4,500</u>	<u>7,200</u>
	<u>125,895</u>	<u>136,255</u>

8. RELATED PARTY TRANSACTIONS

There are no related party transactions.

9. GRANTS MADE DURING THE YEAR ENDED 5 APRIL 2017

Elderly / Old People		2017		2016
	£	£	£	£
Age UK Birmingham	1,500		-	
Birmingham Disability Resource	-		3,190	
Birmingham Settlement	-		2,000	
Broadening Choices for Older People	-		5,000	
Cannon Street Memorial Baptist Church	2,000		-	
Cruse Bereavement Care Birmingham	1,000		-	
Lench's Trust	-		20,000	
Royal Voluntary Service	-		1,000	
Ryders Green Methodist Church Day				
Centre	2,500		-	
Sahara Coventry Ltd	-		1,600	
St Mary's Walsgrave PCC			1,200	
		7,000		33,990

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

Children / Young People

	2017			2016
	£	£	£	£
Ackers Adventure			2,000	
All Saints Youth Project	2,000		-	
Awards for Young Musicians	-		3,750	
Barnardo's	5,000		-	
Birmingham (Sherborne) Unit 41 of the Sea	-		5,000	
Birmingham Children's Community Venture	5,000		5,000	
Birmingham PHAB Camps	2,000		-	
Birmingham Vernon (Unit 40) of the Sea	3,300		-	
Boys2Men	1,000		-	
Children with Cancer UK	-		6,000	
Design and Technology Association	5,000		-	
Families First Charity	1,500		-	
Free@Last	100,000		-	
Hill Street Youth & Community Centre	3,000		-	
Home-Start UK	1,000		-	
KIDS	2,000		-	
Ladywood Community Project	-		1,000	
Let Us Play	2,000		-	
New Vic Theatre	2,000		-	
NYAS	3,400		-	
Police Community Clubs of Great Britain	2,000		-	
Royal Navy & Royal Marines	-		2,000	
S4E Limited	75,000		-	
Sport 4 Life UK	-		2,000	
Staffordshire Wildlife Trust	-		1,000	
Street Teams	1,000		-	
The Children's Society	2,000		-	
The Coseley Comets	-		2,718	
The Paul Ackrill Fund	-		1,000	
Tipton Youth Project	3,100		-	
Walsall Bereavement Support Service	-		1,500	
West Chadmoor Family Centre	-		2,740	
West Midlands Quaker Peace Education	2,000		-	
Yardley Wood Baptist Charitable Company	pm		3,000_	
		223,300		38,708

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NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

People with Disability

, , , , , , , , , , , , , , , , , , , ,	2017			2016
	£	£	£	£
ARCOS	1,500		-	
Bipolar UK	1,000		-	
Birmingham Jewish Community Care	3,000		-	
Birmingham Royal Ballet	2,500		-	
BJ Cooper Bequest (Chadsgrove School)	1,000		-	
Blind Children UK	-		2,000	
Blueprint Training and Enterprise	-		750	
British Wireless for Blind Fund	-		1,080	
Calibre Audio Library	-		960	
Deafblind UK	900		972	
Disability Snowsport UK	-		2,750	
Dogs for the Disabled	-		2,000	
Douglas Bader Foundation	2,000		-	
Enrych Warwickshire	1,000		-	
FitzRoy Support	3,000		-	
Handicapped Children's Action Group	446		-	
Katharine House Hospice	-		2,700	
Listening Books	-		1,000	
Macular Society	-		1,000	
Motability	-		1,000	
Resources for Autism	-		2,500	
Revitalise Respite Holidays	-		708	
SENSE	-		150,000	
Spinal Muscular Atrophy Support UK	-		5,000	
Tall Ships Youth Trust	-		400	
Tell me a Tale	1,750		-	
The Douglas Bader Foundation	-		1,500	
The House on the Corner Community Project	500		-	
The Lord Taverners	-		5,000	
The Norman Laud Association	-		1,176	
The PBC Foundation	-		601	
The PSP Association	-		1,000	
Way Ahead Support Services	-		2,000	
Where Next Association	-		1,000	
Zoe's Place Baby Hospice	-		2,000	
		18,596		189,097

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

		2017		2016
	£	£		£
Relief of Poverty				
Disale Country Food Donk	_		3,000	
Black Country Food Bank FareShare	2,500		-	
Home-Start Bartley Green & Quinton	2,000		_	
Kidz Klub Coventry	-		1,500	
Ladywood Community Project	5,000		0	
Music for Life Foundation	-		2,220	
Newstarts	-		1,000	
Personal Support Unit	-		1,000	
R.A.B.I	-		868	
St Anne's Hostel	1,540		-	
St Basil's	1,000		1,000	
St George's House Charity	-		5,000	
St Paul's Phoenix Care	-		1,000	
The Asha Women's Centre	-		1,000	
The Salvation Army	-		2,110	
		12,040		19,698
Education / Training				
Action for Children	-		1,000	
Beanstalk	-		2,816	
Cardboard Citizens	1,000		-	
Connectar Charity	2,000		-	
Coventry Spirit Radio	-		3,254	
Prisoners' Education Trust	3,400		-	
Read for Good	-		1,500	
Royal Academy of Culinary Arts' Adopt a School Trust	3,200		-	
Soil Association	2,500		-	
StreetGames UK Ltd	1,000		_	
Sudden Productions	1,000		_	
	2,500		_	
The Prince's Trust	2,700		_	
University of Birmingham (A2B)	2,700		3,500	
Valley House	_		2,000	
West Midlands Quaker Peace Education	2,000		2,000	
Wide Horizons	2,000		1,000	
Workingrite		21 200	1,000	15.070
		21,300		15,070

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2017

		2017		2016
	£	£		£
General Charitable Purposes				
ABF The Soldiers Charity	1,500		1,500	
Bethel Network	-		2,500	
Birmingham Samaritans	1,000		-	
Broad Street Meeting Hall	-		15,000	
Calibre Audio Library	1,625		-	
Cambridge Road Methodist Church	-		5,000	
CARES, Sandwell	500		500	
Castle Vale Tenants and Residential Alliance	5,000		-	
Combat Stress (Ex-Services Mental Welfare Society)	2,000		-	
Cruse Bereavement Care	1,000		1,000	
Fallings Park Methodist Church & Community Centre	2,000		-	
Food Mood	_		1,500	
Freshwinds	_		2,160	
Guy's Gift	-		1,000	
Home from Hospital Care	-		2,500	
Home-start Walsall	1,000		-	
Life Education Centre West Midlands	-		1,810	
Mills & Reeve Charity Challenge	-		500	
Nissi Homes	-		2,124	
Roy Castle Lung Cancer Foundation	-		1,000	
St Mary's Church Leamington Priors	1,500		-	
St Oswald's Advise Centre	-		2,000	
St Richard's Hospice	-		2,000	
Tamworth Wellbeing & Cancer Support Care	-		2,500	
The Birmingham Boys and Girls Union	2,090		-	
The Ikon Gallery	90,000		-	
The Royal British Legion	5,000		-	
Three Trees Community Centre	1,500		-	
Trinity Methodist Church	5,000		-	
University of Birmingham	-		247,863	
Warwickshire & Northamptonshire Air Ambulance	-		1,700	
West Mercia Women's Aid	2,000		-	
Wildlife Trust for Birmingham & the Black Country	-		5,000	
Refund of grant: Heart Of England NHS Foundation	-1000		-	
		<u>121,715</u>		<u>299,157</u>
TOTAL		<u>403,951</u>		<u>595,720</u>

