

Charity Commission Annual Return 2016

THE SALISBURY ARTS THEATRE LIMITED

Charity registration number: 249169

Submitted on 14/12/2016

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2016.

This document was submitted online by Victoria Jane Laker on 14/12/2016

Do not send a printed copy of this document to the Charity Commission.

PART A - Charity information**Financial period****Financial period start date**

01/04/2015

Financial period end date

31/03/2016

When is your next financial period end date after this one?

31/03/2017

Income and spending**Income £**

£3,504,755

Spending £

£3,341,014

Operating outside England and Wales

Did your charity operate outside England and Wales during the financial period covered by this annual return?

No, the charity did not operate outside England and Wales in this financial period

Charity governance

How many UK volunteers, excluding trustees, did the charity have during this financial period?

200

Does your charity own or lease any land or buildings?

Yes, the charity owns or leases land or buildings

Is any of your charity's land or buildings required to be used for the charity's purposes?

Yes, some or all of the land or buildings are used for the charitable purposes of the charity

We currently have no active linked (subsidiary or constituent) charities associated with this charity. If this is incorrect please see our guidance on linking charities for administrative purposes.

Policies

Does the charity have a risk management policy?

Yes

Does the charity have a written investment policy?

Not applicable

Does the charity have a written safeguarding policy?

Yes

Does the charity have a conflict of interest policy?

Yes

Does the charity have a policy for managing volunteers?

Yes

Does the charity have written policies in handling complaints?

Yes

Does the charity have written policies on paying staff?

Yes

Has your charity reviewed its financial controls during the reporting year?

Yes, your charity has reviewed its financial controls during the reporting year

Regulators

Is your charity regulated by any of the following regulator(s) and/or registered with any of the following registrars?

No

Please tick any organisations in the following list which you are registered with or regulated by

Finance and funding

During the financial period of this annual return, how much did the charity receive from:

Contracts from central or local government to deliver services £

£20,000

Grants from central or local government £

£1,004,672

Does your charity raise funds from the public?

Yes, the charity raises funds from the public

Does the charity work with a commercial participator?

No, the charity does not work with a commercial participator

Was your charity recognised by HMRC for Gift Aid during the last 12 months?

Yes, the charity was recognised by HMRC for Gift Aid

Does the charity have a trading subsidiary?

Yes, the charity does have a trading subsidiary

Is grant making the main way your charity carries out its purposes?

No, grant making is not the main way the charity carries out its purposes

Does the charity pay one or more of its trustees for acting as a trustee of the charity?

No, the charity does not pay any trustees for acting as a trustee of the charity

Financial details

PART B - Financial information

The information in this section shows the figures you have provided to the Commission from your charity's accounts.

IMPORTANT - You will need a final version of the published accounts to fill in the Financial details section. The trustees should ensure that this section is completed by a competent person who is familiar with the charity's accounts.

The information you need to complete this section will generally be found in the statement of financial activities (SoFA).

When completing this section you may wish to look at Charities SORP

Please indicate whether the information that you are giving is based on consolidated accounts or charity-only accounts

Consolidated

Resources

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

The information you need to complete this section will generally be found in the Statement of Financial Activities (SoFA). Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand.

Donations and legacies

£1,316,025

Legacies

£0

Endowments received

£0

Other trading activities

£251,152

Investment income

£0

Income from charitable activities

£1,937,578

Other income

£0

Total income and endowments

£3,504,755

The information you need to complete this section will generally be found in the Statement of Financial Activities (SoFA).

Expenditure on raising funds

£189,004

Investment management costs

£0

Other expenditure

£0

Expenditure on charitable activities

£3,152,010

Grants to institutions

£0

Governance costs

£21,216

Total expenditure

£3,341,014

Gains/(losses) on revaluation of fixed assets

£0

Actuarial gains/(losses) (on defined benefit pension schemes)

£0

Net gains/(losses) on investments

£0

Other gains/(losses)

£0

Assets and liabilities

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been prepared to the nearest thousand.

Total fixed assets (at start of year)

£2,510,512

Fixed asset investments (at start of year)

£0

Total fixed assets

£2,662,251

Fixed asset investments

£0

Total current assets

£629,395

Current asset investments

£0

Cash at bank and in hand

£121,759

Creditors due within 1 year

£655,725

Creditors falling due after 1 year and provisions

£0

Defined benefit pension scheme asset/(liability)

£0

Endowment funds

£0

Restricted funds

£1,840,135

Unrestricted funds

£795,786

Total funds

£2,635,921

Total net assets/(liabilities)

£2,635,921

Additional information

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

Additional information

The information you need to complete this section will generally be found in the notes to the accounts.

Support costs

£619,295

Depreciation charge for the year

£180,760

Level of reserves

£795,786

Average number of employees

72

Serious incidents

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

SERIOUS INCIDENTS

- Significant fraud, theft or loss of funds.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including individual staff, trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position to which he or she is being appointed.
- Beneficiaries have been or are suspected of being abused or mistreated.
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

Have there been any serious incidents as listed above which have occurred since your last Annual Return?

No

Send Trustees' Annual Report and accounts

You are required to submit your Trustees' Annual Report and accounts for this financial period.

Do you want to do this now?

Yes

Please attach the Trustees' Annual Report and accounts for the financial period

01 Apr 2015 - 31 Mar 2016

The files you attach must be in PDF format.

You must attach a complete set of accounts which is comprised of the Trustees' Annual Report, accounts and appropriate independent examiners' / auditor's report.

Choose the file(s) you want to attach:

File name

SATL Annual Accounts 2015_16

Click on the checkboxes below to confirm that the attached document(s) contain all of the following:

☒ Trustees' Annual Report

☒ Accounts

☒ Examiner's / Auditor's Report

Have your accounts for the financial period covered by this annual return been qualified?

Yes

Privacy Statement

Any information you give us will be held securely and processed only in accordance with the rules on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with it.

Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form. Please check back frequently to see any updates or changes to our privacy policy.

Check your annual return

Before you complete the declaration and submit the annual return, you should check the content and accuracy of the information you have provided. You can also save or print a copy for your records.

When you submit the return, we will send an acknowledgement to the charity email address "sebastian.warrack@salisburyplayhouse.com" which will include a copy of the completed return.

If you enter an email address in the declaration different to the one we have recorded for the charity, we will send a copy to that email address as well.

Declaration

By submitting this form I certify that the information I have provided herein is correct to the best of my knowledge and has been brought to the attention of all the trustees.

I further understand that submission is deemed to be acceptance that the trustees have read and understood the Privacy Notice.

Person making declaration

Date of declaration

14/12/2016

Title

Miss

Full name

Victoria Jane Laker

Daytime telephone number

01722 345151

Email Address

victoria.laker@salisburyplayhouse.com