

**Wilstead Jubilee Centre
Annual General Meeting
6th June 2017 8.00 pm**

Minutes

Attendees: David Lloyd, Eric Benton, Jackie Lloyd, Tim Wren, Stan Shuter, Nigel Jacobs, Dave Riddle, Ian Jones

Apologies: Jim Struthers

1 Chairman's report

The past year has once again been a challenge, however we have had some achievements that will benefit the community.

Firstly we now have a safety net to protect neighbour's property and reduce damage to footballs. The nets were provided through the Ward fund and I would like to thank Councillor Graeme Coombes for his support.

More recently we have had an overflow car park provided by the Parish Council. This will help alleviate parking problems when large sporting events take place. I would like to thank Wilshamstead Parish Council for their support through the year.

Both the safety net and parking facilities were installed by volunteers, and I would like to thank all of them for their hard work and help.

The Wilstead Football Club is still our main supporter and use the facilities throughout the season. Now that the season is over it is an opportune time for the Centre to have a good clean, ready for the new season in September.

We have been fortunate to have a new organisation Paul Simpson Nutrition as a regular user, providing planning for a healthy life with appropriate exercise and healthy eating programmes for his members.

We have had a few evening hirers at the Centre and the MUGA is used by the youths of the area for sport activities. I am please to see that Hanger View Day Care Centre still use the MUGA for exercising their clients.

In terms of managing the Jubilee Centre there have been several changes over the year to the provision of services and relationship with the local council. I would like thank Eric for his hard work in negotiation a new rate for the supply of electricity and his efforts to find alternatives to other energy supplies.

The Borough Council in line with national re-rating policy by the Valuation Office have provided us with our new rates, which I am pleased to say have been granted both Charitable and discretionary relief.

The Centre had an Environment inspection on 21 January this year and there were no issues. We will as usual have all our safety checks carried out throughout the year to meet our obligations.

The provision of a long term lease is still in the process of being developed, however it has come a step closer with a draft lease in the process of being made. The lease will be for 25 years and as such will have to be registered with the Land Registry by the Charity when complete.

I would like to thank everybody for their support throughout the year.

David Lloyd
Chairman

2 Treasurers report

The provisional results (before audit) for this Financial Year are shown overleaf/on the next sheet.

Highlights from this: (2015-16 vs 2016-17)

Income:

Income decreased by £464 but the previous year included a £543 grant, so there was a slight increase in net income (£79).

Income from the Football Club has shown a £187 increase resulting from an increase in hire charge and additional FC bookings.

A reduction in income of £350 from 2015/6 has resulted from the loss of the hire of the Centre to the Revive Company.

We had our first income from the hire of the MUGA of £150.

Income from other hirers is largely unchanged year on year.

Expenditure:

Expenditure increased by £141 year on year.

This masks a £625 increase in Repairs & Maintenance due mainly to gas system repairs offset by a reduction of £56 in insurance due to a change of insurer and a £461 reduction in Sundry costs due to the cost of the Safety netting behind the goal being offset by the Ward Fund Grant received the previous year.

After correction of accounting method the £3309 loss in 2015/16 reported at the last AGM was amended to a loss of £2606. The 2016/17 loss is £3236 (accounted for on the same corrected basis).

After allowing for potential costs and deferred income this results in a Balance of £7097 as at 31st March 2017. This is then sufficient to sustain losses at the same rate for approximately 2 more years but this leaves nothing left as a contingency (see last paragraph).

Following a 31% price increase from EoN at the end of our 2 year contract we have switched to Opus Energy for our electricity supplies. This shows a 4% reduction over the last EoN contract prices and a saving of £139 vs the new EoN prices.

Calor also demanded a 31% increase in contract price, (from 35.9p per ltr to 47.33p). There are still 2 years to run on the contract established by the Parish Council so switching supplier is not an option. (FloGas quoted a price of 37p per ltr fixed for 6 months.) After negotiation Calor have

reduced to 43p per ltr – a 20% increase effective from the last delivery (£127 inc per annum).
We should economise on gas usage wherever possible.

We need to meet these increased costs and ongoing losses by attracting additional hirings or by finding other sources of income. A proposal to set up a Football “Social Club” has been put the Parish Council. This is under consideration.

Eric N Benton
Treasurer

Wilstead Jubilee Centre
Income and Expenditure Account

	12 Months Ended 31 March 2017		12 Months Ended 31 March 2016	
	£	£	£	£
Income			Income	
Wilstead Football Club	2,154.16		Wilstead Football Club	1,866.67
Centre Hire - The Revive Co	150.00		Centre Hire - The Revive Co	500.00
Centre Hire - Other	884.50		Centre Hire - Bluebells Nursey	0.00
MUGA Hire	150.00		Centre Hire - Other	917.60
			Ward Fund Grants	<u>543.08</u>
Total Income		3,338.66	Total Income	3,827.35
Expenditure			Expenditure	
Stationery & postage	7.68		Food & Drink purchases	0.00
Repairs & maintenance	1,334.70		Stationery & postage	15.12
Gas & Electricity	1,197.79		Repairs & maintenance	709.60
Water	0.00		Gas & Electricity	1,147.04
Cleaning	3,085.46		Water	0.00
Insurance	761.21		Cleaning	3,095.61
Sundry	188.03		Insurance	817.17
			Sundry	649.02
Total Expenditure		-6,574.87	Total Expenditure	-6,433.56
Surplus of income over expenditure		<u>-3,236.21</u>	Surplus of income over expenditure	<u>-2,606.21</u>

	Mar 17	Mar 16	
	£	£	
Schedule of Assets & Liabilities		Schedule of Assets & Liabilities	
Bank	7,915.79	Bank	11,208.44
Cash	162.35	Cash	42.53
Prepaid Income WFC	-666.67	Accrued Income WFC	-633.33
2017 Booking	-100.00	2016 Booking	-81.25
Prepaid Insurance	570.91	Prepaid Insurance	665.21
Prepaid electricity	0.00	Prepaid electricity	17.30
Deposits owed	-300.00	Deposits owed	-250.00
Uncleared Cheques + Liabilities	-435.47	Uncleared Cheques + Liabilities	-250.00
Not yet in account + debtors	0.00	Not yet in account + debtors	0.00
Remainder of Ward Fund grant	0.00	Remainder of Ward Fund grant	-335.78
Accrual for cleaning material	0.00	Accrual for cleaning material	0.00
Accrual for maintenance	0.00	Accrual for maintenance	0.00
Accrual for gas/electricity/water	-50.00	Accrual for gas/electricity/water	-50.00
	<u>7,096.91</u>		<u>10,333.12</u>
Represented by		Represented by	
Reserves b/fwd 1 Apr	10,333.12	Reserves b/fwd 1 Apr	12889.33
Reserves for period	-3,236.21	Reserves for period	-2606.21
Reserves c/fwd	<u>7,096.91</u>	Reserves c/fwd	<u>10,333.12</u>

Eric thanked Ian for his help in reconciling the accounts.

David thanked Eric for his work on the accounts.

3 Booking Secretary report

Bookings for the Centre continue to be steady. Since our last AGM we have had several parties and a netball tournament and presentation. There is another netball day booked for July. We also had a 5 a side football team hire the MUGA for training sessions. Wilstead Evangelical Church used the Jubilee Room and MUGA during 3 afternoons for their half term club, and I shall be writing to them later in the summer to see if they wish to use us again.

The Football Club have also hired the Jubilee Room for presentations, which is a useful contribution to our income.

This year has started on a more promising note with several parties in the pipeline for the summer months.

We lost our regular Pilates class but have been able to replace it with two one hour exercise and nutrition classes run by Paul Simpson.

There has been an enquiry for a Pilates class which I have been chasing.

4 Football Club Chairman's Report 2016-2017

Here we are again, the end of another, what always seems, a long season until it comes around and then you wonder where the time went.

The club had 10 teams this year, which, considering when I first became Chairman over 10 years ago we only had 2 senior sides, is quite an achievement, from U7's all the way up to U17's, youth football in Wilstead continues to grow and prosper.

It takes a huge effort from all involved to maintain and keep the standards we set so many years ago. As Chairman I still have little to do except to make sure everyone is registered, geared up and motivated to keep going throughout the season regardless of results and obstacles put before you all. Football has had some extremely bad press in recent times, with the corruption at the highest level tainting the beautiful game alongside the terrible revelations of former footballers being abused when starting out on their dream to become professional footballers. It is imperative we put the welfare and the safeguarding of the players at the forefront of all we do and while we tick many boxes there is always more that we can achieve in making this wonderful game enjoyable and playable in a safe environment.

The managers of both the youth and adult teams have conducted themselves with the expected level of professionalism that ensures that a club like Wilstead is recognised both from a FA perspective in regards to Charter Status, regained again although I promise to not leave it quite so late to amend our records, and as a team that the opposition and the supporters of those teams enjoy playing against. The conduct of the players reflects on us as a club and therefore I would ask all managers to remind players of this, we certainly picked up more bookings and fines at adult level than I can remember!

I would though like to thank all of the managers for the time they devote to the teams that they manage and coach and while it can at times seem a thankless task I guarantee that those in the know appreciate what you do and why you do it. We welcomed Omar into the fold alongside Ian Bell who ran U7's and an U10's respectively, the fact I never heard from either of you can only mean it all went well! Joking aside there is a theme there and one which I am eternally grateful in that you are all extremely self-sufficient, which helps with the smooth running of Wilstead FC.

I berate myself for not knowing enough of the youth team's achievements and not getting to enough games to support them but can at least congratulate Carl and his U11's for winning the cup last weekend.

It may be clichéd and boring but as long as you all shake hands with the opposition at the end of the game and treat them with respect then every player in every team is a winner as they uphold all that football should stand for.

The backroom staff who keep it altogether are of equal importance and in Jane Wooding who keeps the traffic of information flowing on a regular basis and guides me in all that is needed to register teams, insure teams and make sure they are in the right place and the right time is invaluable. Thank you Jane for another season of superb administration. Ian Jones as a treasurer keeps us accountable and in addition to this he does have to run a team so please make his life easier by keeping your accounts up-to-date. Thank you Ian for the dual role you undertake

The Jubilee Committee have helped with additional car parking and back stop nets and I would like to put on record our thanks to David Lloyd and the JC team for their continued support.

To all of our sponsors, thank you for your on-going support and kind donations that assist in helping the football club obtain new kit, pay for registration, allow offsite training, and to purchase new equipment. We purchased new goals this season and going forward the next project on the list will be the pitches as these will need draining and re-moling, this is an expensive task so do come forward with any ideas on how to raise funds so we can maintain playing surfaces that match the rest of our facilities. Finally please make sure we look after what we have and put it back the way you find it as the next person to use it doesn't need to spend more of their valuable time looking for something that has not been put back or unravelling rope now resembles Christmas tree lights!

Enjoy the summer off everyone and thank you once more for all you do in providing football to so many people. I look forward to seeing you all at the start of the 2017-2018 season when we will undoubtedly continue to grow the stature of this wonderful football club to new heights. It has, as always, been a pleasure to be the Chairman of Wilstead Football Club and I look forward to the new season.

5 Election of Officers

There being no new nominations or changes, the Committee and Trustees remain the same for the forthcoming year.

The Chairman agreed last year's minutes.

Date of 2018 AGM meeting

Tuesday 15th May 2018 at 8 pm