

**THE DURNFORD SOCIETY TRUST LIMITED**  
**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2017**

**COMPANY NUMBER: 03758632**

**REGISTERED CHARITY NUMBER: 1077847**

**HOUNDISCOMBE CONSULTANTS LIMITED**  
**T/A CONDY MATHIAS CHARTERED ACCOUNTANTS**

**PLYMOUTH**

# **THE DURNFORD SOCIETY TRUST LIMITED**

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**THE DURNFORD SOCIETY TRUST LIMITED**  
**TRUSTEES REPORT AND FINANCIAL STATEMENTS**

**Registered Office**

The Barn  
31 Parkstone Lane  
Plympton  
Plymouth

**Trustees/Council of Management**

P S Rose – Chairman  
R Baker – Treasurer  
C Rai - Secretary

**Accountants**

Houndiscombe Consultants Limited  
T/A Condyl Mathias Chartered Accountants  
6 Houndiscombe Road  
Mutley  
Plymouth

**Solicitors**

Wolferstans  
Deptford Chambers  
66/64 North Hill  
Plymouth

**Bankers**

National Westminster Bank Plc  
St Andrews Cross  
Plymouth

**THE DURNFORD SOCIETY TRUST LIMITED**  
**TRUSTEES REPORT AND FINANCIAL STATEMENTS**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2017 which are also prepared to meet the requirements of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**STATUS**

The Trust was incorporated under the Companies Acts 1985 to 1989 on 23 April 1999. It is a company limited by guarantee (Registered Number: 03758632) and does not have a share capital. The Trust is a registered charity (Registered Number: 1077847) and constituted by its Memorandum and Articles of Association as amended by special Resolution on the 23<sup>rd</sup> September 1999.

**OBJECTS**

The main object of the Trust is to provide, manage and maintain property for people with learning difficulties.

**PUBLIC BENEFIT**

In shaping our objectives for the year the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**MEMBERSHIP**

Membership of the Trust is open to all individuals. New members must be approved by the Council of Management.

**COUNCIL OF MANAGEMENT**

The Trust is run by the Council of Management. There are no maximum or minimum number of members for the Council.

The following served as Council of Management members during the period:-

Mr P S Rose	Chair
Mr R Baker	Treasurer
Miss C R Rai	Secretary

No expenses were paid to any of the Council of Management during the current or preceding year.

## **THE DURNFORD SOCIETY TRUST LIMITED**

### **TRUSTEES REPORT AND FINANCIAL STATEMENTS**

#### **ANNUAL AND FINANCIAL REVIEW**

The Trust continued to manage three properties during the year. The Trust's incoming resources for the year were £106,653 (2016 £115,875). Resources expended were £104,979 (2016 £100,885). Consequently net incoming resources were £1,674 (2016 £ 14,990).

#### **RISK MANAGEMENT**

The Trustees have assessed the major risks to which the Trust is exposed, in particular those related to its operations and finances, and are satisfied that systems are in place to mitigate any exposure to these risks.

#### **TRUSTEE INDUCTION AND TRAINING**

New Trustees are invited by the existing Council of Management to attend an informal "introduction to the Durnford Society Trust Limited" day. The day includes a trip around the properties and a detailed discussion of the aims and objectives of the Trust. All new trustees are informed of their legal obligations as a trustee under both charity and company law.

#### **RESERVES**

The total funds held by the Trust at 31 March 2017 amounted to £28,663, of which £28,094 were unrestricted funds and £569 restricted funds.

#### **RESERVES POLICY AND GOING CONCERN**

The Trust needs to hold reserves for the following principal reasons:

- a) To meet major items of unforeseen expenditure
- b) To enable the Trust to continue its operations for a period of at least three months, even in the event of a major withdrawal of external funding.

The Trust will not operate a "rainy day" policy of setting aside part of its income for unspecified future purposes. Any surpluses arising from its operations will be used either for the purposes of meeting future deficits or for the further development of its operations.

The Trust considers its present level of reserves satisfy the criteria set out above, and no action is deemed necessary at the present time to change these levels.

The Trust will review both the level of its reserves and its policy on reserves annually.

The financial statements have been prepared on a going concern basis.

#### **RESTRICTED FUNDS**

The Trust has restricted funds. For further details see note 5 to the Financial Statements.

## **THE DURNFORD SOCIETY TRUST LIMITED**

### **TRUSTEES REPORT AND FINANCIAL STATEMENTS**

#### **RELATED PARTIES**

Two members of the Council of Management, Richard Baker and Cindy Rai, are also Trustees of The Durnford Society Limited. One other member of the Council of Management, Paul Rose, is employed by The Durnford Society Limited. The Trust rents three properties from the Society.

#### **TRUSTEES' RESPONSIBILITIES**

The charity trustees (who are also the directors of The Durnford Society Trust Limited for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the period.

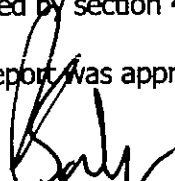
In preparing those financial statements, the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in the Charities SORP;
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemption provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 27/6/17 and signed on their behalf by:

  
.....  
Mr R Baker - Treasurer

**THE DURNFORD SOCIETY TRUST LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2017**

		Unrestricted Funds	Restricted Funds	2017 Total Funds	2016 Total Funds
	Notes	£	£	£	£
INCOME					
Rents receivable		95,200	-	95,200	104,986
Other contributions		<u>11,453</u>		<u>11,453</u>	<u>11,189</u>
TOTAL INCOME		<u>106,653</u>	-	<u>106,653</u>	<u>115,875</u>
EXPENDITURE					
Charitable activities	2	<u>104,979</u>	-	<u>104,979</u>	<u>100,885</u>
TOTAL EXPENDITURE		<u>104,979</u>	-	<u>104,979</u>	<u>100,885</u>
NET INCOME FOR THE YEAR		<u>1,674</u>	-	<u>1,674</u>	<u>14,990</u>
BALANCES AT 1 APRIL 2016		<u>26,420</u>	569	<u>26,989</u>	<u>11,999</u>
BALANCES AT 31 MARCH 2017	5	<u>28,094</u>	<u>569</u>	<u>28,663</u>	<u>26,989</u>

There were no recognised gains or losses other than the results for the year.  
All income and expenditure is derived from continuing activities.

The notes on pages 7 to 9 form an integral part of these financial statements.

**THE DURNFORD SOCIETY TRUST LIMITED**

**BALANCE SHEET AS AT 31 MARCH 2017**


	Notes	2017		2016	
		£	£	£	£
<b><u>Employment of Funds</u></b>					
CURRENT ASSETS					
Trade debtors		4,730		3,829	
Bank and cash		<u>25,424</u>		<u>27,276</u>	
		<u>30,154</u>		<u>31,105</u>	
CREDITORS: Amounts falling					
Due within one year					
Sundry Creditors	3	<u>(1,491)</u>		<u>(4,116)</u>	
			<u>28,663</u>		<u>26,989</u>
			<u>£28,663</u>		<u>£26,989</u>
<b><u>Funds Employed</u></b>					
RESERVES	5				
Unrestricted funds			28,094		26,420
Restricted funds			<u>569</u>		<u>569</u>
			<u>£28,663</u>		<u>£26,989</u>

The Trustees consider that the company is entitled to exemption from the requirements to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006.

The financial statements were approved by the Trustees on 27/11.....2017.

Signed on behalf of the Trustees:

  
..... Mr P S Rose

  
..... Mr R Baker

The notes on page 7 to 9 form an integral part of these financial statements.



**THE DURNFORD SOCIETY TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2017**

**1) ACCOUNTING POLICIES**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Trust's financial statements.

**a) Basis of preparation:**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Durnford Society Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

**b) Going concern:**

The financial statements have been prepared on a going concern basis.

**c) Income:**

Rents receivable represent Housing Benefit and service charges due in relation to the properties managed by the Trust. They are accounted for on an accruals basis in the period to which they relate.

**d) Expenditure:**

Charitable expenditure represents expenditure incurred directly to support the particular charitable activities of the Trust.

**e) Cash at bank and in hand:**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less than the date of acquisition or opening of the deposit or similar account.

**f) Financial instruments:**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans, which are subsequently measured at amortised cost using the effective interest method.

**THE DURNFORD SOCIETY TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2017**

2) CHARITABLE EXPENDITURE	Unrestricted 2017 £	Unrestricted 2016 £
<b>Provision of housing</b>		
Rent	33,000	33,000
Council tax and water	14,929	8,281
Heat and light	9,034	12,047
Insurance	5,366	5,218
Wifi	494	468
Repairs and maintenance	18,619	12,472
Sinking fund	-	5,832
Refuse collection	1,617	1,617
Cleaning	663	606
Sundry expenses	291	292
<b>Support costs</b>		
Management charges	19,647	19,695
Bank charges	319	357
Professional fees	<u>1,000</u>	<u>1,000</u>
	<b><u>£104,979</u></b>	<b><u>£100,885</u></b>

3) <b>CREDITORS:</b> Amounts falling due within one year	<b>2017</b>	<b>2016</b>
Sundry creditors	<u>£1,491</u>	<u>£4,116</u>

**4) RELATED PARTY TRANSACTIONS**

One member of the Council of Management who received remuneration was Richard Baker, as Treasurer. During the year Condyl Mathias Eldercare Limited of whom Richard Baker is a director, was paid £1,000 (2016 £1,000) as remuneration for these services. Paul Rose and Cindy Rai received no remuneration from the Trust.

Two members of the Council of Management, Richard Baker and Cindy Rai are also trustees of the Durnford Society Limited. The Trust rents three properties from the Society and rent of £33,000 (2016 £33,000) was paid during the year. The Society charged the Trust management fees of £20,647 (2016 £20,695) during the year.

One member of the Council of Management, Paul Rose, is employed as the Finance Officer by The Durnford Society Limited.

**THE DURNFORD SOCIETY TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**31 MARCH 2017**

**5) FUNDS**

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Balances at 1 April 2016	26,420	-	569	26,989
Surplus for year	<u>1,674</u>	-	-	<u>1,674</u>
Balance at 31 March 2017	<u>28,094</u>	-	<u>569</u>	<u>28,663</u>

Restricted funds represent income grants received from South and West Devon Health Authority to fund professional fees incurred.

**6) ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Represented by:			
Bank and cash	24,855	569	25,424
Debtors	4,730		4,730
Creditors	<u>(1,491)</u>	-	<u>(1,491)</u>
	<u>28,094</u>	<u>569</u>	<u>28,663</u>

**7) CONTROL**

The charitable company is controlled by the board of Trustees.

**THE DURNFORD SOCIETY TRUST LIMITED**  
**31 MARCH 2017**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DURNFORD SOCIETY TRUST LIMITED.**

I report on the accounts of the company for the year ended 31 March 2017 which are set out on pages 5 to 9.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention

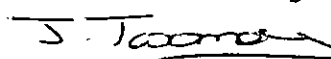
**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations for you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 386 of the Companies Act 2006 and
  - To prepare accounts which accord with the accounting records, comply with the accounting requirements on section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

 28/11/17

J L Twomey  
6 Houndiscombe Road  
Plymouth  
PL4 6HH