

REGISTERED COMPANY NUMBER: 03328628 (England and Wales)
REGISTERED CHARITY NUMBER: 1067428

**Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2017
for
Adfam National Limited
(A Company Limited by Guarantee)**

**Grant Harrod Lerman Davis LLP
Chartered Accountants
Statutory Auditors
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD**

Adfam National Limited

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for the year ended 31 March 2017**

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Adfam National Limited

**Report of the Trustees
for the year ended 31 March 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Trustees take this opportunity to thank all the donors for their support and financial commitment without which they would be unable to meet their objectives.

**Report of the Trustees
for the year ended 31 March 2017**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Adfam's Vision, Mission and Values

Vision

We want anyone affected by someone else's drug or alcohol use to have the chance to benefit from healthy relationships, be part of a loving and supportive family and enjoy mental and physical wellbeing.

Mission

Drug and alcohol use can threaten and ultimately destroy family relationships and wellbeing. We empower family members and carers, support front-line workers and influence decision-makers to stop this happening.

What we value

We listen to families and front-line workers. We know that people who face challenges often also have answers. So what we do is informed by our supporters: using compassion and evidence we inform, support and empower both people affected by a loved one's substance misuse and the workers who support them. We build skills, resources, confidence and pathways so both groups can help themselves, their peers, clients and communities.

We're driven by what works

The impact of substance use on family relationships and wellbeing is both profound and varied. We approach our work with care and close attention to what works in the real world. To do this we embrace evidence in all its diversity, never underestimating the value of real-life experience as well as formal research evidence. Our work is driven by our friends, supporters and colleagues and what they tell us works.

We're serious about our mission

We are serious about our work, and our partnerships, and committed to delivering them to the highest quality. We know that prejudice and stigma are barriers to recovery and cause harm, and we promise to treat individuals and families affected by drugs and alcohol with respect and dignity. We want to see a society free from stigma towards drug and alcohol users and their families, and will fight until it exists.

Who we work with

Families, friends and carers - We inform and empower those affected by another's substance use, and amplify their voices to ensure they have a stake in the issues that affect them.

Frontline workers - We build the confidence, capacity and capability of practitioners to ensure the support they deliver is effective and appropriate.

Decision-makers - We engage and influence key national and local decision-makers to shape policy and ensure they understand the issues the families we work with face every day.

Adfam's current areas of activity:

To challenge and influence government, policy makers, opinion formers, planners and the media to understand and represent more accurately the issues affecting children and families.

To provide capacity building support, training and consultancy services to community support groups and local authority commissioners and practitioners from a broad range of sectors

To lead a national networking function to provide development opportunities and share best practice to individuals and organisations that come into contact with carers, families, friends and children affected by substance use

To provide information for families and carers and practitioners through a range of mediums, publications, policy briefings and web based information

Adfam National Limited

**Report of the Trustees
for the year ended 31 March 2017**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Facilitate families in setting up mutual aid systems

Public benefit

The public benefits from Adfam's services through our direct work with vulnerable families and families in isolated, and hard to reach communities. Adfam's indirect services influence government policy so that the needs of these families and the general public are taken into account in national government strategies. Adfam also provides information and the stories of families affected by substance use to the media.

Adfam National Limited

**Report of the Trustees
for the year ended 31 March 2017**

STRATEGIC REPORT

Achievement and performance

Charitable activities

Adfam's achievements include :

Development and recognition as the national umbrella organisation for families affected by substance misuse.

Expansion of topic focus to include work and expertise with specific groups of families, including those bereaved through addiction, kin carers, and older carers.

Expansion of work to include support for children of substance users and their parents .

Growth of reach across England, with regional networks and partners.

Growth of social media presence

Growth of policy and communications function to enable development as a campaigning and influencing charity.

Increase in the number of partnerships and alliances.

Growth in the number of partnerships and invitations for joint work and contributions to treatment and family services providers tendering opportunities.

Diversification of our funding base, forging links with corporates; we have developed successful relationships with Indivior Pharmaceuticals and Gilead Pharmaceuticals

We have received funding from Children in Need to continue our support for kin carers in Peterborough, and from the Big Lottery reaching Communities Fund for work with parents who are drug users, and their children.

We have received funding from the DGCMS to deliver a support project for family members affected by domestic violence

We have received funding from the Institute of Alcohol Studies to act as the secretariat for the Alcohol and Families Alliance. We held an Inquiry into the impact of parental alcohol use on children, chaired by Carline Flint MP

We are working in partnership with Sheffield Hallam University to undertake a research project on families and recovery.

We held an event at the House of Lords, hosted by lord Patel, to demonstrate the achievements of our partnership project with CRUSE Bereavement Care, to support families bereaved through addiction, funded by the Big Lottery.

We received funding from Gilead Pharmaceuticals, to investigate the needs and experiences of families living with a drug user diagnosed with Hep C.

We delivered the roll-out of Blue Light for Families, in collaboration with Alcohol Concern. With funding from ARUK we are developing an on-line support service for young people.

Adfam organises a carol concert at St Bride's church every December. We received a donation from Ansvar insurance to support the carol concert and an additional donation to support the revision and printing costs of our publications.

Adfam is invited to relevant Government consultations and policy groups.

Adfam National Limited

Report of the Trustees for the year ended 31 March 2017

STRATEGIC REPORT

Financial review

Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be equal to 3 months of fixed costs (salaries and rents), which equated to £95,000 in general funds. At this level the Trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how the funding would be replaced or activities changed.

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Adfam National is a charitable company (trading and widely known as Adfam) limited by guarantee and governed by its memorandum and articles of association. The company was incorporated on 28 February 1997 and registered as a charity on 14 January 1998. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. Under the articles of association the board of trustees appoint new trustees, who are required to stand for re-election at the next Annual General Meeting. One third of the existing trustees are required to stand for re-election at the same meeting.

The board of Trustees, chaired by Katie Aston, meet 4 times per annum and focuses on strategic, policy and finance issues. Daily management of the organisation is delegated to the Chief Executive.

Recruitment and appointment of new trustees

Trustees are identified via open recruitment. Four new trustees were appointed this year, and two trustees stepped down, including the Vice-Chair.

New Trustees are encouraged to undertake an orientation and familiarisation day with the organisation, and to visit our projects.

Away days for Board members are held on an annual basis, when the overall strategy for the organisation is reviewed and agreed.

Organisational structure

In order to achieve our objectives, Adfam maintains a flexible staffing structure, allowing us to recruit new staff as demand and funding allows. Our emphasis on internal consultation allows us to use the strengths of our entire staff.

Our Senior Management Team (SMT), which currently consists of the Directors of Finance & Administration, and Policy and Communications, plus the Chief Executive, reports to the Trustees

Induction and training of new trustees

New Trustees are offered an orientation day to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees receive a copy of Adfam's Governance manual.

New Trustees also meet Adfam team members. They are invited and encouraged to attend Adfam events as well as visit Adfam projects.

Adfam National Limited

Report of the Trustees for the year ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

Adfam supports government initiatives that reflect a measured, realistic approach to the issues of drugs and alcohol where they affect families and communities. Adfam believes in the need for families to have support in their own right.

There have been significant changes in the drugs field since Adfam was founded, reflected in the series of drug strategies, launched by successive governments. Adfam reflects these changes in its strategy.

Adfam still relies heavily on Trust and Foundation funding, for which competition is acute.

Adfam continues to have an important role in supporting voluntary community groups to build their capacity and to help ensure that they continue to support families at local level. This is even more important in a climate of financial cuts as local family support groups are finding survival more difficult.

We recognise there is potential for more lobbying work in order to ensure strategy is translated into practice. We are actively working on strengthening our policy, parliamentary influencing and communications activities.

Adfam strongly believes in collaborative working and actively participates in the activities of a variety of membership organisations, networking forums and advisory groups. With Alcohol Concern, we set up the Alcohol and Families Alliance, which attracts membership from organisations across the substance misuse, families and children's sectors. We work with Collective Voice, the sector representative of drug/alcohol treatment services. .

We have also has formalised collaborative/joint working agreements with a number of treatment service providers.

Risk management

The Trustees carry out a regular review of the external risks which the charity may face. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. We have developed protocols and policies to ensure consistent quality of delivery of all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors in the workplace.

A risk assessment to enable decisions about possible corporate sponsorship has been developed.

Adfam National Limited

Report of the Trustees for the year ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT Plans for Future Periods

Review of the activities and future developments

Adfam has worked with families affected by drug use since 1984, when it was established by the mother of a heroin user who was unable to find support for herself. Since then it has developed a reputation as leader in the field of substance related family work. Our status as an umbrella body consolidates our experience and our reputation. Adfam acts as a networking organisation for local providers, commissioners, and family members themselves, via its website, newsletters, information leaflets and telephone contacts. Adfam is in touch with over 2,500 supporters who attend our consultation events, receive our policy briefings and respond to our requests for information about our future strategy and activities.

We will continue to bid for innovative projects which will endorse our position as a centre for good practice.

We continue to have support from the Big Lottery to deliver our Whole Family Recovery service in the Royal Borough of Greenwich.

We continue to work in partnership with CRUSE to establish support for families bereaved through addiction, with funding from the Big Lottery.

We continue to work with older carers in London, with funding from City Bridge Trust.

We have received funding from Comic Relief to set up a project for parents affected by domestic abuse from their children.

We received funding from the Big Lottery to set up support for drug using parents and their children, in the London Borough of Newham.

We receive funding from the Department of Health to undertake the key activities of the Recovery Partnership.

We have developed a training scheme to train volunteers to become Family Champions; this is delivered to local groups and communities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03328628 (England and Wales)

Registered Charity number

1067428

Registered office

2nd Floor
120 Cromer Street
London
WC1H 8BS

Trustees

P Alleyne	Civil Servant	- appointed 8.6.2016
Mrs A M Angear	Director	- resigned 7.6.2017
Ms S L Anthony	Community Development	- appointed 8.6.2016
J W Armstrong	Director Of Marketing And Innovation	
Ms K Aston	Policy Advisor	
Mrs E J Brown	Projects Manager	
Ms A Dale-Perera	Strategic Director	
Ms S Jerrim	Social Worker	
R B Lambourn	Local Government Officer	
D R Mackintosh	Policy Adviser	
Dr J Nicholls	Director	- appointed 8.6.2016
Miss L J Templeton	Research Manager	
E Yeo	Lawyer	- appointed 8.6.2016
Ms J Smith	Contract Manager	- appointed 8.6.2016

Adfam National Limited

**Report of the Trustees
for the year ended 31 March 2017**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary
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Auditors

Grant Harrod Lerman Davis LLP
Chartered Accountants
Statutory Auditors
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Adfam National Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Chief Executive

Vivienne Evans OBE (non trustee)

AUDITORS

The auditors, Grant Harrod Lerman Davis LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 13/6/17 and signed on the board's behalf by:


.....
Ms R. Aston - Trustee

Report of the Independent Auditors to the Members of Adfam National Limited

We have audited the financial statements of Adfam National Limited for the year ended 31 March 2017 on pages eleven to twenty two. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page eight, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Report of the Independent Auditors to the Members of
Adfam National Limited**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Jeremy Harrod FCCA (Senior Statutory Auditor)
for and on behalf of Grant Harrod Lerman Davis LLP
Chartered Accountants
Statutory Auditors
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

Date: 13/2/12

Adfam National Limited

**Statement of Financial Activities
for the year ended 31 March 2017**

		Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	24,429	-	24,429	54,764
Charitable activities	5				
Prison Projects		-	11,706	11,706	70,236
Discrete Projects		50,000	609,383	659,383	652,033
Other trading activities	3	50,805	-	50,805	51,796
Investment income	4	173	-	173	227
Total		<u>125,407</u>	<u>621,089</u>	<u>746,496</u>	<u>829,056</u>
EXPENDITURE ON					
Raising funds	6	28,880	6,625	35,505	26,351
Charitable activities	7				
Prison Projects		-	11,706	11,706	70,236
Discrete Projects		-	613,173	613,173	562,848
Charitable		26,957	-	26,957	68,696
Other		<u>1,221</u>	<u>-</u>	<u>1,221</u>	<u>449</u>
Total		<u>57,058</u>	<u>631,504</u>	<u>688,562</u>	<u>728,580</u>
NET INCOME/(EXPENDITURE)		<u>68,349</u>	<u>(10,415)</u>	<u>57,934</u>	<u>100,476</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		38,336	152,457	190,793	90,317
TOTAL FUNDS CARRIED FORWARD		<u>106,685</u>	<u>142,042</u>	<u>248,727</u>	<u>190,793</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements


Adfam National Limited

**Balance Sheet
At 31 March 2017**

	Notes	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
FIXED ASSETS					
Tangible assets	13	5,650	26,285	31,935	8,431
CURRENT ASSETS					
Debtors	14	17,430	64,844	82,274	97,953
Cash at bank		107,088	70,679	177,767	151,914
		<u>124,518</u>	<u>135,523</u>	<u>260,041</u>	<u>249,867</u>
CREDITORS					
Amounts falling due within one year	15	(23,483)	(19,766)	(43,249)	(67,505)
NET CURRENT ASSETS		<u>101,035</u>	<u>115,757</u>	<u>216,792</u>	<u>182,362</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>106,685</u>	<u>142,042</u>	<u>248,727</u>	<u>190,793</u>
NET ASSETS		<u><u>106,685</u></u>	<u><u>142,042</u></u>	<u><u>248,727</u></u>	<u><u>190,793</u></u>
FUNDS	16				
Unrestricted funds				106,685	38,336
Restricted funds				142,042	152,457
TOTAL FUNDS				<u><u>248,727</u></u>	<u><u>190,793</u></u>

The financial statements were approved by the Board of Trustees on 13/4/17 and were signed on its behalf by:


Ms K Aston -Trustee


R B Lambourn -Trustee

The notes form part of these financial statements

Adfam National Limited

**Cash Flow Statement
for the year ended 31 March 2017**

	Notes	2017 £	2016 £
Cash flows from operating activities:			
Cash generated from operations	1	62,727	90,006
Net cash provided by (used in) operating activities		<u>62,727</u>	<u>90,006</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(37,047)	(610)
Interest received		173	227
Net cash provided by (used in) investing activities		<u>(36,874)</u>	<u>(383)</u>
Change in cash and cash equivalents in the reporting period		<u>25,853</u>	<u>89,623</u>
Cash and cash equivalents at the beginning of the reporting period		<u>151,914</u>	<u>62,291</u>
Cash and cash equivalents at the end of the reporting period		<u><u>177,767</u></u>	<u><u>151,914</u></u>

The notes form part of these financial statements

Adfam National Limited

**Notes to the Cash Flow Statement
for the year ended 31 March 2017**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	57,934	100,476
Adjustments for:		
Depreciation charges	13,543	4,404
Interest received	(173)	(227)
Decrease/(increase) in debtors	15,679	(64,408)
(Decrease)/increase in creditors	(24,256)	49,761
Net cash provided by (used in) operating activities	<u>62,727</u>	<u>90,006</u>

**Notes to the Financial Statements
for the year ended 31 March 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Direct costs incurred in connection with a particular project are allocated to that particular project. Fundraising and publicity costs comprise costs incurred with raising voluntary contributions. General and overhead costs which are not specific to Management and Administration, Fundraising and Publicity, or Direct Charitable activities are allocated as Support costs to these headings. The basis of allocation is on an analysis of the resources utilised by each of these activities. Support costs are those costs which enable fund generating and charitable activities to be undertaken. Support costs calculated as 15% of the total cost of resources expended.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- in accordance with the property
Plant and machinery	- 25% on cost
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Adfam National Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2017**

2. DONATIONS AND LEGACIES

	2017	2016
	£	£
Donations	24,429	54,764
	<u>24,429</u>	<u>54,764</u>

3. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Activities for generating funds	50,805	51,796
	<u>50,805</u>	<u>51,796</u>

4. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	173	227
	<u>173</u>	<u>227</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		2017	2016
	Activity	£	£
Grants	Prison Projects	11,706	70,236
Grants	Discrete Projects	659,383	652,033
		<u>671,089</u>	<u>722,269</u>

Adfam National Limited

Notes to the Financial Statements - continued
for the year ended 31 March 2017

5. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	2017	2016
	£	£
Clothworkers	-	59,250
City Bridge	51,000	-
Esmee Fairburn Foundation - Regional	51,398	48,803
Esmee Fairburn Foundation - Kinship	-	42,813
Sodexo - HMP Peterborough	11,706	70,236
Essex County Council	16,000	16,000
Tudor Trust	50,000	35,000
Department of Health - Recovery Partnership	65,116	85,875
Royal Borough of Greenwich - Greenwich Carers	21,000	21,000
Royal Borough of Greenwich Public Health England	-	70,000
Sector Voice	69,900	83,500
Reckitt Benckiser Healthcare (UK) Ltd	-	30,000
Recovery Partnership	-	28,625
Big Lottery - Whole Family	58,666	56,650
Big Lottery - Cruse as Cruse	30,642	39,517
John Ellerman Trust	-	35,000
London Catalyst	1,500	-
London Joint Working Group	63,975	-
Sheffield Hallam University	20,000	-
Icarus	7,500	-
Homeless Link	4,750	-
One Plus One	8,000	-
Awards For All	9,600	-
Gilead	5,500	-
Indivior	15,000	-
Comic Relief	35,669	-
Institute of Alcohol Studies	8,000	-
29th May Charitable Foundation	7,500	-
Big Lottery - Building Family	58,667	-
	<u>671,089</u>	<u>722,269</u>

6. RAISING FUNDS

Other trading activities

	2017	2016
	£	£
Costs of generating funds	<u>35,505</u>	<u>26,351</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Prison Projects	11,706	-	11,706
Discrete Projects	519,441	93,732	613,173
Charitable	21,677	5,280	26,957
	<u>552,824</u>	<u>99,012</u>	<u>651,836</u>

Adfam National Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2017**

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Other resources expended	-	1,221	1,221
Discrete Projects	93,732	-	93,732
Charitable	-	5,280	5,280
	<u>93,732</u>	<u>6,501</u>	<u>100,233</u>

Support costs, included in the above, are as follows:

Management

	2017 Discrete Projects £	2016 Total activities £
Wages	<u>93,732</u>	<u>108,338</u>

Governance costs

	Other resources expended £	Charitable £	2017 Total activities £	2016 Total activities £
Trustees' expenses	1,221	-	1,221	449
Auditors' remuneration	-	2,400	2,400	2,400
Auditors' remuneration for non audit work	-	2,880	2,880	3,480
	<u>1,221</u>	<u>5,280</u>	<u>6,501</u>	<u>6,329</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Auditors' remuneration	2,400	2,400
Auditors' remuneration for non audit work	2,880	3,480
Depreciation - owned assets	<u>13,543</u>	<u>4,404</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' expenses

	2017 £	2016 £
Trustees' expenses	<u>1,221</u>	<u>449</u>

Notes to the Financial Statements - continued
for the year ended 31 March 2017

11. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	266,898	384,853
Social security costs	23,549	37,363
Other pension costs	9,109	18,910
	<u>299,556</u>	<u>441,126</u>

The average monthly number of employees during the year was as follows:

2017	2016
<u>9</u>	<u>15</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017	2016
	<u>1</u>	<u>1</u>
£60,001 - £70,000		

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	54,764	-	54,764
Charitable activities			
Prison Projects	-	70,236	70,236
Discrete Projects	-	652,033	652,033
Other trading activities	51,796	-	51,796
Investment income	227	-	227
Total	<u>106,787</u>	<u>722,269</u>	<u>829,056</u>
EXPENDITURE ON			
Raising funds	26,351	-	26,351
Charitable activities			
Prison Projects	-	70,236	70,236
Discrete Projects	-	562,848	562,848
Charitable	68,696	-	68,696
Other	449	-	449
Total	<u>95,496</u>	<u>633,084</u>	<u>728,580</u>
NET INCOME/(EXPENDITURE)	<u>11,291</u>	<u>89,185</u>	<u>100,476</u>

Adfam National Limited

**Notes to the Financial Statements - continued
for the year ended 31 March 2017**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	27,045	63,272	90,317
TOTAL FUNDS CARRIED FORWARD	<u>38,336</u>	<u>152,457</u>	<u>190,793</u>

13. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Computer equipment £	Totals £
COST				
At 1 April 2016	3,055	-	61,366	64,421
Additions	-	35,047	2,000	37,047
Disposals	(3,055)	-	-	(3,055)
At 31 March 2017	<u>-</u>	<u>35,047</u>	<u>63,366</u>	<u>98,413</u>
DEPRECIATION				
At 1 April 2016	3,055	-	52,935	55,990
Charge for year	-	8,762	4,781	13,543
Eliminated on disposal	(3,055)	-	-	(3,055)
At 31 March 2017	<u>-</u>	<u>8,762</u>	<u>57,716</u>	<u>66,478</u>
NET BOOK VALUE				
At 31 March 2017	<u>-</u>	<u>26,285</u>	<u>5,650</u>	<u>31,935</u>
At 31 March 2016	<u>-</u>	<u>-</u>	<u>8,431</u>	<u>8,431</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade debtors	74,844	46,250
Other debtors	3,473	9,499
Prepayments and accrued income	3,957	42,204
	<u>82,274</u>	<u>97,953</u>

Notes to the Financial Statements - continued
for the year ended 31 March 2017

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors	24,981	47,500
Social security and other taxes	8,787	8,857
Other creditors	4,003	8,028
Accruals and deferred income	5,478	3,120
	<u>43,249</u>	<u>67,505</u>

16. MOVEMENT IN FUNDS

	At 1.4.16	Net movement in funds	At 31.3.17
	£	£	£
Unrestricted funds			
General fund	38,336	68,349	106,685
Restricted funds			
Discrete Projects	152,457	(10,415)	142,042
TOTAL FUNDS	<u>190,793</u>	<u>57,934</u>	<u>248,727</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	125,407	(57,058)	68,349
Restricted funds			
Prison Projects	11,706	(11,706)	-
Discrete Projects	609,383	(619,798)	(10,415)
	<u>621,089</u>	<u>(631,504)</u>	<u>(10,415)</u>
TOTAL FUNDS	<u>746,496</u>	<u>(688,562)</u>	<u>57,934</u>

Notes to the Financial Statements - continued
for the year ended 31 March 2017

16. MOVEMENT IN FUNDS - continued

Purposes of Restricted funds:

Prison and Discrete Projects:

Adfam also incurs significant restricted expenditure on prison and discrete projects, as determined by their respective service level agreements and/or contracts. These expenses are mainly utilised in delivering the outputs of the project.

Influencing and public information

Although the charity receives no restricted funds for Influencing and Public Information, the charity incurs significant expenditure on this area. As part of its objectives the charity undertakes "publicity and educational work of all descriptions". The expenditure on this area:

- makes the public aware of the incidence and effects of alcohol and drug abuse and everyone's shared responsibility to act to stop it.
- provides evidence for the need for policy change and legislative reform to better understand and better represent the issues facing families affected by alcohol and drug abuse.

17. OTHER FINANCIAL COMMITMENTS

Financial commitments

At 31 March 2017 the charity had annual commitments under non-cancellable operating leases as follows :

Land and Buildings

	<u>£</u>
Expiry date :	
Less than one year	-
Between one and two years	-
Between two and five years	-

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

19. LIABILITY OF MEMBERS

The charity is constituted as a company limited by guarantee. In the event of the charity being wound up members are required to contribute an amount not exceeding £1.

20. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.