

REGISTERED CHARITY NUMBER: 1119630

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2017
FOR
CLEFT**

Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

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FOR THE YEAR ENDED 30TH JUNE 2017**

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**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30TH JUNE 2017**

TRUSTEES

B Sommerlad (Chairman)
E Wingrove (resigned 26/10/16)
R Walker
M Dwyer
M Sommerlad
E Anderson
R O'Malley
J Hollingbury
R Allan
M Hickman-Ashby
P Morris
N Hay
J Johnson (appointed 21/10/16) (resigned 28/2/17)

PRINCIPAL ADDRESS

10A Warren Estate
Lordship Road
Writtle
Chelmsford
CM1 3WT

REGISTERED CHARITY NUMBER

1119630

INDEPENDENT EXAMINER

Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

BANKERS

Barclays Bank PLC
North Herts and Welwyn Group
Hitchin

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2017

The trustees present their report with the financial statements of the charity for the year ended 30th June 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal aim of the charity is to improve the care of children born with cleft lip and palate, both in the UK and worldwide.

The charity works to raise funds for research into treatment and the causes of cleft lip and palate and to improve treatment for children born with clefts in developing countries.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, CLEFT did not allocate any new funds (2016 - £21,868) for grants and awards to continue any ongoing research projects that it felt central to the objects of the charity. £107,953 (2016 - £14,368) was however allocated to overseas projects. A balance of £48,193 (2016 - £221,885) is included within creditors falling due within one year. These monies are payable to the institutions based on the contracts / awards agreed by the steering group.

The trustees confirm that they have had regard for the Charity Commission guidance on public benefit.

Research

Further payments were made on existing projects including:

- A study into magnetic resonance imaging of the cleft palate
- TBX22 Mouse model project

Overseas funding

- Vital equipment was funded for the Cleft ward and theatre in Bangladesh
- CLEFT funded the distribution to many countries of DVDs demonstrating surgical techniques in the management of patients with cleft lip and palate
- Instruments and surgical equipment were taken on several overseas visits

Fundraising activities

During the year the charity has received various donations amounting to £260,321 (2016 - £72,135).

Major sources of funds during the year

- CLEFT had 28 runners in The Royal Parks Half Marathon in October 2016 and raised £10,962.
- CLEFT had 13 riders in Ride London in July 2016 and raised £8,383.
- CLEFT had 20 walkers in Colourthon in July 2016 and raised £1,503.
- £3,000 was raised by two donors in other events.
- CLEFT received several large donations in the year totalling £153,500.
- There were many other donations, both from individuals and groups, too numerous to be listed.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH JUNE 2017**

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity to maintain sufficient funds to cover all agreed future commitments and at a level which considers inflation. The charity's administration costs are very low. During the year, the charity continued to pay a secretary for part time secretarial services and has appointed a second part time secretary in addition. The total of such costs incurred during the year was £9,644 (2016 - £6,271).

FUTURE PLANS

Links continue to be developed with a cleft lip and palate service in Dhaka Medical College Hospital, Bangladesh. A very generous donation has funded the purchase of equipment and financed training and support for medical staff. The Emirates Airline Foundation has generously provided flights to the UK for staff to undergo training at Great Ormond Street Hospital.

The charity will continue to provide support in terms of training and equipment for cleft lip and palate centres in Kandy and Colombo (Sri Lanka), Kampala (Uganda) and Sohag (Upper Egypt).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The trustees are responsible for the governance of the charity.

All trustees hold office for two years, subject to reappointment.

The trustees convened for six meetings during the year, to discuss fundraising, allocation of funds and strategy for the charity.

The charity has a steering group of medical and scientific advisers who met on one occasion during the year to consider submitted projects and to make recommendations to the trustees. During the year, the following members served on the steering group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Malcolm Birch, Medical Scientist, Barts and the London NHS Trust
Dr Raouf Chorbachi, Consultant Audiological Physician
Professor Paolo de Coppi, Professor of Paediatric Surgery
Dr Melissa Lees, Consultant Geneticist
Dr Debbie Sell, Speech and Language Therapist
Professor Phil Stanier, Professor of Developmental Biology
Mr Guy Thorburn, Consultant Plastic Surgeon

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH JUNE 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure (continued)

The charity has also established an overseas steering group. During the year, the following members served on the overseas steering group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Brijesh Patel, Consultant Orthodontist
Dr Emily Anderson, Paediatric SpR
Mrs Julie Hughes, Clinical Nurse Specialist
Mrs Marie Pinkstone, Speech and Language Therapist
Dr Raouf Chorbachi, Consultant Audiological Physician
Mrs Justhna Motlib, Radiographer

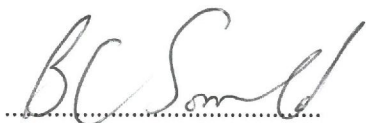
Risk management

The Trustees have examined the major strategic business and operation risks which the Charity faces, and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

ACKNOWLEDGEMENTS

The trustees gratefully acknowledge all donations made to the charity during the year.

Approved by order of the board of trustees on 3rd December 2017 and signed on its behalf by:



B Sommerlad (Chairman) - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEFT**

I report on the accounts for the year ended 30th June 2017 set out on pages seven to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEFT



N D Savjani FCA
Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP

Date: 11/12/2017

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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2017**

	Notes	2017 Unrestricted fund £	2016 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		260,321	72,135
Investment income	3	282	291
Total		260,603	72,426
 EXPENDITURE ON			
Raising funds	4	27,271	26,208
Charitable activities			
Research grants		-	11,500
Foreign equipment grants		3,734	5,309
Production and supply of teaching DVDs		417	6,142
Overseas projects		107,953	14,368
Total		139,375	63,527
 NET INCOME		 121,228	 8,899
 RECONCILIATION OF FUNDS			
Total funds brought forward		68,310	59,411
 TOTAL FUNDS CARRIED FORWARD		 189,538	 68,310

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

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STATEMENT OF FINANCIAL POSITION
AT 30TH JUNE 2017

	Notes	2017 Unrestricted fund £	2016 Total funds £
CURRENT ASSETS			
Debtors	8	5,027	8,184
Cash at bank		<u>234,263</u>	<u>283,512</u>
		239,290	291,696
 CREDITORS			
Amounts falling due within one year	9	<u>(49,752)</u>	<u>(223,386)</u>
 NET CURRENT ASSETS		<u>189,538</u>	<u>68,310</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES		189,538	68,310
 NET ASSETS		<u><u>189,538</u></u>	<u><u>68,310</u></u>
 FUNDS	10		
Unrestricted funds		<u>189,538</u>	<u>68,310</u>
 TOTAL FUNDS		<u><u>189,538</u></u>	<u><u>68,310</u></u>

The financial statements were approved by the Board of Trustees on 3rd December 2017 and were signed on its behalf by:


B Sommerlad (Chairman)-Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2017**

1. STATUTORY INFORMATION

CLEFT is an unincorporated charity registered in England and Wales. The charity registration number, together with the principal address, can be found within the reference and administrative details.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Critical accounting estimates and judgements

No significant judgements or estimates have had to be made by the trustees in preparing these financial statements.

Going concern

The financial statements have been prepared on a going concern basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2017

3. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	282	291
	<u>282</u>	<u>291</u>

4. RAISING FUNDS**Raising donations and legacies**

	2017	2016
	£	£
Website expenses (including new website expenses)	1,154	4,215
Just giving charges	223	198
Fundraising (including entry fees for fundraising events)	14,277	13,530
Bank charges	120	136
Administration and secretarial	9,644	6,271
Support costs	1,853	1,858
	<u>27,271</u>	<u>26,208</u>

5. GRANTS PAYABLE

	2017	2016
	£	£
Research grants	-	11,500
Foreign equipment grants	3,734	5,309
Production and supply of teaching DVDs	417	6,142
Overseas projects	107,953	14,368
	<u>112,104</u>	<u>37,319</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2017

5. GRANTS PAYABLE - continued

The total grants made available to institutions during the year was as follows:

	2017	2016
	£	£
TBX22 mouse model project	-	10,000
Mouse project	-	1,500
Bangladesh project	107,953	10,368
	<u>107,953</u>	<u>21,868</u>

The total amount applied in production and supply of teaching DVDs during the year was as follows:

	2017	2016
	£	£
Production and supply of teaching DVD's	417	6,142
	<u>417</u>	<u>6,142</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th June 2017 nor for the year ended 30th June 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th June 2017 nor for the year ended 30th June 2016.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	72,135
Investment income	291
Total	<u>72,426</u>
EXPENDITURE ON	
Raising funds	26,208
Charitable activities	
Carried forward	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2017

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
Charitable activities	
Brought forward	
Research grants	11,500
Foreign equipment grants	5,309
Production and supply of teaching DVDs	6,142
Overseas projects	14,368
Total	63,527
 NET INCOME	 8,899
 RECONCILIATION OF FUNDS	
Total funds brought forward	59,411
 TOTAL FUNDS CARRIED FORWARD	 68,310

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Other debtors	<u>5,027</u>	<u>8,184</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Other creditors	<u>49,752</u>	<u>223,386</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2017

10. MOVEMENT IN FUNDS

	At 1.7.16 £	Net movement in funds £	At 30.6.17 £
Unrestricted funds			
General fund	68,310	121,228	189,538
TOTAL FUNDS	<u>68,310</u>	<u>121,228</u>	<u>189,538</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	260,603	(139,375)	121,228
TOTAL FUNDS	<u>260,603</u>	<u>(139,375)</u>	<u>121,228</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th June 2017.

12. FUTURE PROJECT COMMITMENTS

The charity had £48,193 of future project commitments at the year end (2016 - £221,885).

Included within creditors falling due within one year is £48,193 owed to the following projects:

	£
Magnetic resonance imaging	1,162
Speech outcome study - 20 years	1,533
Speech outcome following IVV - 18 months/ 3 years	2,765
Speech therapy projection	38,667
TBX22 mouse model project	2,266
Colombo	1,800
	<u>48,193</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2017**

13. TRANSITION TO FINANCIAL REPORTING STANDARD 102

This is the first year that the charity has presented its results under Section 1A ("Small Entities") of Financial Reporting Standard 102 ("FRS 102"). The last financial statements prepared under the previous United Kingdom Generally Accepted Accounting Practice ("UK GAAP") were for the year ended 30 June 2016. The date of transition to FRS 102 was 1 July 2015. There have been no changes to net income or total funds as at 1 July 2015 and 30 June 2016 under the previously reported UK GAAP and under FRS 102.

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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2017**

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	56,190	72,135
Research grants no longer due	69,850	-
Bangladesh contribution	125,500	-
Charity golf day	8,781	-
	<u>260,321</u>	<u>72,135</u>
Investment income		
Deposit account interest	282	291
Total incoming resources	<u>260,603</u>	<u>72,426</u>
EXPENDITURE		
Raising donations and legacies		
Website expenses (including new website expenses)	1,154	4,215
Just giving charges	223	198
Fundraising (including entry fees for fundraising events)	14,277	13,530
Bank charges	120	136
Administration and secretarial	9,644	6,271
	<u>25,418</u>	<u>24,350</u>
Charitable activities		
Grants to institutions	112,104	37,319
Support costs		
Governance costs		
Accountancy	1,853	1,858
Total resources expended	<u>139,375</u>	<u>63,527</u>
Net income	<u><u>121,228</u></u>	<u><u>8,899</u></u>

This page does not form part of the statutory financial statements