

TOXTETH WOMEN'S CENTRE

TRUSTEES' REPORT & FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

Charity Registration No. 1147835

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TOXTETH WOMEN'S CENTRE

TRUSTEES' REPORT FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

The trustees are pleased to present their annual report for the period 1st April 2016 to 31st August 2017.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (effective 1st January 2015).

OBJECTIVES AND ACTIVITIES

To promote the well being of all women, particularly in the Toxteth area of Liverpool by: advancing education, alleviating poverty, improving health and well being, providing a range of facilities including childcare, recreation, leisure and relating to social welfare. To provide education in the Christian Faith as the Trustees may see fit.

- Teaching English to allow women from ethnic minorities to be assimilated into society and prepare for British citizenship.
- Knitting and sewing classes thus providing a small income.
- Providing childcare to allow women to study without distraction.
- Alleviating poverty – e.g. providing support to fill out benefit forms.
- Improving health and well being by providing fitness classes and workshops on healthy eating and health related matters.
- Providing facilities for recreation, leisure and social welfare, including opportunities to socialise within the class situation.

'Meetings for Better Understanding', in which a Christian and a Muslim speaker each address a topic chosen by the women. There are also presentations at Christmas and Easter to explain the meaning and traditions of the major festivals in the Christian calendar. All activities are optional.

In relation to the above the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Educational and Wellbeing

ESOL Classes

Toxteth Women's Centre (TWC) has been running 5 twice weekly ESOL classes. The classes are for women only to allow women from any cultural background to access and benefit from English language education. Women benefit by becoming more able to communicate at home, at school with teachers, when accessing healthcare, and are equipped to connect to the wider community.

TWC's Centre Manager conducted her MA research with TWC attendants, who reported on the value of women only classes:

'All of the participants concluded that their language learning was effective within women only classes and they would either not attend a mixed class or when given no option, some women commented they have had to attend Job Centre Plus ESOL classes which are always mixed.'

When comparing to women only classes they came to the conclusion that women only classes were effective, that they learned, were given praise and opportunity to speak within the class.

80 women registered for ESOL classes in September 2016 and two new teachers with TESOL qualifications began teaching ESOL Classes in September 2016. We conducted questionnaires with the women about their experience of TWC and in particular the ESOL classes.

How would you describe coming to the English Classes?

"When I am coming to the English Class, it makes me feel happy and confident". - Nask

Has your English Improved by coming to the class?

"Yes- I really see my English getting much better and improved. I will come until my English come like my first language. "- Salwa

Can you give an example of how your English has improved?

"I can speak with everybody everywhere and I help my children to do homework" - Nask

"I understand people, I talk to my doctor" - Kurdistan

Reading Group and One to One Reading

The reading groups follow the ESOL classes on a weekly basis. 20-25 women on average attended the reading group and one to one reading sessions. The groups are divided into the classes and run by each class teacher.

On Tuesdays, group reading sessions take place and on Thursdays, one to one reading sessions are provided. This is a valuable time for women to receive one to one input, and is provided with words and phrases to practice and books to take home.

All the women have access to the TWC library; the books in the library follow the Oxford Reading Tree reading scheme.

Wellbeing Sessions

Wellbeing sessions ran weekly from September 2016-July 2017. The wellbeing sessions provide the women with information on physical and emotional health, and build confidence through creative expression.

The wellbeing sessions were delivered by a variety of providers throughout the year including:

- Savera UK a charity which supports women from Black Minority Ethnic communities who are at risk of domestic abuse.
- WHISC (Women's Health Information & Support Centre) a charity dedicated to improving the health and well-being of women and their families.
- Drama group from the Black-E Arts and Community organisation in Liverpool.
- Merseycare- Mersey Care provides adult specialist mental health, addiction, and learning disability and community health services in North West England and beyond.

Creative sessions were also hosted by a TWC volunteer, providing the women the opportunity to paint and create framed art work.

Topics covered in the wellbeing sessions were Female Genital Mutilation (FGM), mental health, healthy eating, massage and relaxation, health checks-blood pressure.

Drama sessions ran, explored the topic of dreams and aspirations.

Educational and Wellbeing

One to One Support

TWC's Centre Manager Felicity Dobrushy has been supporting women from ethnic minorities for 19 years in Liverpool, and joined TWC in 2011. She has Level 3 Counselling, specialist knowledge of the asylum system, training on forced marriage domestic violence and FGM, and an intricate understanding of many Middle Eastern cultures. 50 women have been given emotional support alongside culturally specific understanding by TWC's Centre Manager in 2016-2017.

One to one support has been provided for women who have:

- been struggling with the asylum process
- suffered bereavement
- experienced pregnancy related illness
- suffered miscarriage
- been affected by the sudden death of a woman who attended TWC

Practical support has also been provided; references for women to enable them to gain employment have been written by the Centre Manager.

'Thank you so much. I am so glad to have a nice and kind teacher like you. Thanks you given me power.'

Social and Wellbeing Events

In the interest of social welfare, in particularly reducing social isolation, TWC organises social events at the end of each term:

On July 13th 2016 there was a 'Park Day Out'. The event aimed to develop a sense of community amongst the women and between the volunteers and women. Seven women attended the event and spoke very positively of it, saying it was special, as the park was not easily accessible to them without transport.

The summer term finished on July 21st 2016 with a 'Pamper and Craft' event for all the women. Craft and wellbeing stations, including jeweler making and glass painting were set up. There was also opportunity to create gifts, have a massage, and talk to healthcare professionals. Representatives from Savera UK, a charity which supports women from Black Minority Ethnic communities who are at risk of domestic abuse, were present with information on available support. The events were a very positive way to end the term and fulfilled the TWC's aim of providing the women with a supportive and social environment.

Graduation Event

In July 2017, a graduation event marked the end of term and celebrated the women's attendance and achievements. The women were presented with certificates for their ESOL progression. The women inputted their own ideas into the graduation event, and so a fashion show, drama and music, took place which were their own ideas.

- *"The graduation was an amazing event; it was fantastic to see the women relaxed and having fun, and to celebrate their achievements. They were so proud of their certificates.*
- *For me the highlight for the year was at the graduation when the women were dancing and laughing, knowing that some had had a horrible year for 2 hours they were having fun and celebrating - Felicity Dobrushy, Centre Manager*

Recipe Project

A recipe project began in September 2016 and will continue in 2017-2018. The aims of the recipe project are:

- To provide a platform for the women to share their culture.
- To provide English conversation and communication practice through a meaningful and engaging project
- To provide opportunity for the women to showcase their personal recipes and gain a sense of investment in a community project

Women from all level classes were invited to join the project, and have contributed their personal recipes to the book. The process of recording the recipes was highly conversational as many of the recipes needed cultural translation as well as literal, as approaches to measurements and methods are culturally different. A number of women also brought in dishes to try!

- It is our aim to continue developing the recipe book in 2017-2018 and print high quality books which will be used to connect the wider community and funders to the TWC community. We plan to use the book to raise the public profile of TWC and give a real flavour of the diversity amongst the TWC community.
- *"Working at TWC has been a joy and privilege. I have loved building friendships with the women through teaching in a more relaxed environment.*
- *I have learnt so much from the women and have laughed, cried and enjoyed being part of their lives as they have been a part of mine. I love seeing them learn and ask questions about our culture and have a genuine interest in my life and the lives of the women in their class."* Rachel Gower, Volunteer ESOL Teacher

Meetings for Better Understanding

'Meetings for Better Understanding' couldn't happen on a monthly basis due to difficulties with finding a Muslim speaker. Due to the decrease in regularity and attendance we have reviewed this session and decided to change the session and material we base discussion on. See more in plans for 2017-2018.

Crèche, Volunteers & Staff

Crèche

The aim of the crèche is to remove any barrier to women attending English classes, by providing free childcare to children aged 0-3.

9 children have attended TWC's crèche on average on a weekly basis. The free crèche has been full throughout the 2016-2017 periods.

Due to the demands on the crèche and the aim to provide quality care and a stimulating environment for the children, we recruited a Crèche Manager. The Crèche Manager will introduce an activities programme in the crèche; singing, craft and snack time. The Crèche Manager's introduction of routine and structure will create a positive, creative and stimulating environment for the children.

New equipment has been bought for the crèche including high chairs for the younger babies.

Trustee and Staff Training

Brenda Clarke and Ruth Cushing attended training on fundraising run by LCVS (Liverpool Charity and Voluntary Services) "How to write quality funding applications" on August 4th 2016.

The Centre Manager attended a Domestic Violence course and FGM training event in June 2016.

All trustees, volunteers and staff were provided with a 'Strengths Finder 2.0' book, for their personal development, and to assess how the team could work better together.

The material is used for 'empowering your managers, developing your employees and improving your organisation's performance.' The material provided a detailed analysis of each person's strengths and skills, and insight into how best to strategically partner with others for success.

Volunteer Training

A volunteer training day was held on the 9th June 2016. Volunteers received training from the Centre

Manager highlighted important cultural considerations for working with the women who attend TWC. The presentation included the issues of Shame and Honour, Forced Marriage and FGM.

The 2017 volunteer training and vision day was held on 20th June 2017, volunteers were given a presentation on TWC's vision to enthuse and motivate the team.

The Strengths Finder results were discussed to strengthen the volunteer team's understanding of each other and how to best work together. There were also supervision sessions with the trustees to raise any issues and express ways to improve TWC's work.

8 volunteers also filled in questionnaires about their experience at TWC. High levels of satisfaction with their volunteering experience were reported. All 8 said they 'usually or always' felt appreciated as volunteers and all 8 reported they felt their work 'usually' made a difference.

Fundraising

The priority at the end of 2016 was to strengthen TWC's support base and financial position in the 2016-2017 periods we worked towards recruiting a Fundraiser, recognising the need for sustained expertise in this area. The Fundraiser was recruited on the 27th July 2017, and due to start in September 2017 to develop and strengthen our financial position, a key aim in 2016-2017.

A trustee will oversee the fundraising and work with the Fundraiser to work more consistently and strategically towards fundraising goals.

We reached and exceeded our core cost target in 16-17 and received funds to further resource our reading group, crèche and end of term events. We also invested funds which exceeded our core costs in training material for volunteers and trustees; Strengths Finder 2.0 material.

Updated Policies

The Safeguarding Policy was reviewed and updated by the trustees and the changes were accepted in June 2016. The volunteers were made aware of the updated Safeguarding Policy at the Volunteer Training Day which took place on the 9th June 2017, and the updated Health and Safety policy on 20th June 2017.

FINANCIAL REVIEW

Total income for the period was £46,667 (2016: £16,599) of which £8,620 (2016: £750), related to funding for projects upon which restrictions are placed.

Total expenditure for the period was £36,914 (2016: £23,117), leaving a surplus for the period of £9,753 (2016: deficit £6,518).

At 31st August 2017 the charity's reserves stood at £16,228 (2016: £6,475) of which £510 (2016: £500) represented restricted funds.

Risk Management

Health and Safety, Vulnerable Adults, Confidentiality, and Risk Assessment Policies are in place to manage major risks by regular review and evaluation. Appropriate action is taken by Trustees as necessary.

Reserves Policy

It is the policy of the charity to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision and three months running costs should no further funding be received.

As at the end of the financial year the unrestricted funds totalled £15,718. The charity requires £576 for redundancy provision and £7,076 for 3 months running costs, (total £7,652). The remaining surplus will be used to employ a crèche manager and a fundraiser and also we're looking to increase the number of hours of English teaching that we offer so that we can accommodate our waiting list of women who want to come and learn English with us.

TOXTETH WOMEN'S CENTRE

TRUSTEES' REPORT FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

Plans for the future

Recruitment

We have recruited a Crèche Manager to begin in September 2017, to strengthen the work of the crèche; to ensure a consistently high quality experience and to manage maintenance tasks.

Crèche worker job descriptions have been created for crèche volunteer positions, and we aim to advertise the volunteer positions more widely in 2017-2018. A crèche cover list has also been created for increased cover options and flexibility for those who can't volunteer on a weekly basis.

We continued to search for a further two Trustees to bring greater diversity and expertise to the trustee board, and will continue to do so in 2017-2018.

Evaluation

We plan to improve our monitoring and evaluation mechanisms, to demonstrate the value of TWC's presence in the lives of the women who attend.

Although we aimed to questionnaire the women twice in 2016-2017, we only managed it once. We plan to increase this in 2017-2018 and to explore different methods of gathering first hand evidence from the women, such as translation, in order to gain more detailed feedback, and improve the delivery of classes and sessions.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Toxteth Women's Centre is a registered charity, number 1147835 formed in 26th June 2012.

The Governing Document is a Trust Deed adopted on 1st June 2012. The charity operates a Women's Resource Centre in Liverpool and its work includes support of women throughout Merseyside.

The Board of Trustees also forms the Management Committee which appoints officers who are responsible for the day-to-day running of the charity.

Toxteth Women's Centre is managed and governed by a Management Committee, consisting of trustees and the Centre Manager. Management Committee meetings are held bi-monthly and agenda items include finance, health & safety and staff reports.

REFERENCE AND ADMINISTRATIVE DETAILS

<u>Name</u>	Toxteth Women's Centre
<u>Charity Number</u>	1147835
<u>Address & Office</u>	Flat 15 Heathfield House 485 Pensby Road Thingwall Wirral CH61 7UQ

TOXTETH WOMEN'S CENTRE
TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

During the period members of the Board of Trustees were as follows:

<u>Trustees</u>	Miss R Cushing (Chair) Miss C Adams Mrs H C Northover Brenda Clarke (Appointed 4 th October 2016)
<u>Treasurer</u>	Mrs H E Holcroft
<u>Independent Examiner</u>	Graham Wright B A (Hons), FCA, DChA C/O Liverpool Charity and Voluntary Services, 151 Dale Street, Liverpool, L2 2AH
<u>Bankers</u>	The Co-operative Bank plc, PO Box 250, Skelmersdale, WN8 6WT

Signed on behalf of the Trustees

..... R. Cushing

R Cushing
Trustee and Chair

Date: 23/11/2017

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TOXTETH WOMENS CENTRE

I report on the accounts of the charity for the period ended 31st August 2017 which are set out on pages 10 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151 Dale Street, L2 2AH**

Dated: **28 Nov 2017**

TOXTETH WOMEN'S CENTRE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1ST APRIL 2016 TO 31ST
AUGUST 2017

	Notes	Unrestricted Funds	Restricted Fund	Total Funds 01/04/2016 to 31/08/2017	Total Funds 2016
		2017	2017		
		£	£	£	£
Income and endowments from:					
Donations and legacies	2a	38,047	-	38,047	15,842
Charitable activities	2b	-	8,620	8,620	750
Investments	2c	-	-	-	7
		<u>38,047</u>	<u>8,620</u>	<u>46,667</u>	<u>16,599</u>
Total income					
Expenditure on:					
Charitable activities	3	28,304	8,610	36,914	23,117
		<u>28,304</u>	<u>8,610</u>	<u>36,914</u>	<u>23,117</u>
Total expenditure					
Net income/(expenditure), net movement in the period		9,743	10	9,753	(6,518)
Total funds brought forward	8, 9	5,975	500	6,475	12,993
Total funds carried forward	7-9	15,718	510	16,228	6,475
		<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

The notes on pages 12 to 18 form part of these accounts.

All the above amounts relate to continuing activities of the charity.

TOXTETH WOMEN'S CENTRE
BALANCE SHEET AS AT 31ST AUGUST 2017

	Notes	31 st August 2017		31 st March 2016	
		£	£	£	£
Fixed assets					
Tangible fixed assets	4		-		-
Current assets					
Debtors	5	101		251	
Cash at bank and in hand		16,788		7,174	
		-----		-----	
		16,889		7,425	
Current liabilities					
Creditors: amounts falling due within one period	6	(661)		(950)	
		-----		-----	
Net current assets			16,228		6,475
			-----		-----
Total assets less current liabilities			16,288		6,475
			=====		=====
Funds:					
Unrestricted funds	7, 8		15,718		5,975
Restricted funds	7-9		510		500
			-----		-----
			16,228		6,475
			=====		=====

Approved by Trustees on23/11/2017

R. Cushing

R Cushing – Trustee

C. Adams

C Adams - Trustee

TOXTETH WOMEN'S CENTRE
BALANCE SHEET AS AT 31ST AUGUST 2017

	Notes	31 st August 2017 £	31 st March 2016 £
Fixed assets			
Tangible fixed assets	4	-	-
Current assets			
Debtors	5	101	251
Cash at bank and in hand		16,788	7,174
		-----	-----
		16,889	7,425
Current liabilities			
Creditors: amounts falling due within one period	6	(661)	(950)
		-----	-----
Net current assets		16,228	6,475
		-----	-----
Total assets less current liabilities		16,288	6,475
		=====	=====
Funds:			
Unrestricted funds	7, 8	15,718	5,975
Restricted funds	7-9	510	500
		-----	-----
		16,228	6,475
		=====	=====

Approved by Trustees on

.....
R Cushing – Trustee

.....
C Adams - Trustee

1. Accounting Policies

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2015) and Charities Act 2011.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charities objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Cost of charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charity. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charity

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

2. Income and endowments from

	Unrestricted Funds 2017	Restricted Funds 2017	Total Funds 01/04/2016 to 31/08/2017	Total Funds 2016
	£	£	£	£
a. Donations and legacies				
Donations	12,147	-	12,147	9,082
General Grants	25,900	-	25,900	6,760
	38,047	-	38,047	15,842
	=====	=====	=====	=====

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

	Unrestricted Funds 2017	Restricted Funds 2017	Total Funds 01/04/2016 to 31/08/2017	Total Funds 2016
	£	£	£	£
b. Charitable activities				
Anchor Foundation	-	4,000	4,000	-
Duchy of Lancaster	-	750	750	-
Eleanor Rathbone Charitable Trust	-	2,000	2,000	-
Hemby Charitable Trust	-	1,000	1,000	-
L D Rope Third Charitable Settlement	-	-	-	250
Liverpool Seedbed	-	500	500	500
Merseycare NHS Trust	-	370	370	-
	-----	-----	-----	-----
	-	8,620	8,620	750
	=====	=====	=====	=====
c. Investments	£	£	£	£
Bank interest	-	-	-	7
	=====	=====	=====	=====

3. Expenditure on Charitable Activities

	Direct Charitable Expenditure	Support & Governance Costs	Total 01/04/2016 to 31/08/2017	Total 2016
	£	£	£	£
To promote the well-being of all women by advancing education, alleviating poverty, improving health and well-being	13,627	23,287	36,914	23,117
	=====	=====	=====	=====

a. Analysed as follows:

	01/04/2016 to 31/08/2017	2016
	£	£
<i>Direct charitable expenditure:</i>		
Staff salary costs	10,400	6,696
Volunteer training	313	-
Volunteer expenses	317	384
Activity costs	2,415	411
Materials	182	269
	-----	-----
	13,627	7,760
	-----	-----

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

<i>Support & Governance costs:</i>	£	£
Office costs	897	812
Running costs	20,471	13,223
Refreshments expenses	32	65
Insurance	498	346
Sundry	-	7
Recruitment	50	-
Payroll fees	714	379
Accountancy	625	525
	23,287	15,357
	=====	=====
Total expenditure on charitable activities	36,914	23,117
	=====	=====

£8,610 (2016: £3,109) of the above expenditure is restricted expenditure

b. Staff Costs	01/04/2016	2016
	to	
	31/08/2017	
	£	£
Gross salaries	10,371	6,696
Pension	29	-
	10,400	6,696
	=====	=====

c. Particulars of employees:

Average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	01/04/2016	2016
	to	
	31/08/2017	
	0.5	0.5
Charitable activities	=====	=====

No employee received emoluments of more than £60,000 during the period (2016: nil)

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out of pocket expenses were reimbursed to trustees in the period (2016: £nil)

4. Tangible Fixed Assets

There are no fixed assets acquired during the period or held at 31st August 2017. (31st March 2016: None)

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

5. Debtors

	01/04/2016 to 31/08/2017 £	2016 £
Prepayments	101 =====	251 =====

6. Creditors: Amounts falling due within one year

	01/04/2016 to 31/08/2017 £	2016 £
Accruals	661 =====	950 =====

7. Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds			
General Fund	-	15,718	15,718
	-----	-----	-----
Restricted Funds			
Liverpool Seedbed	-	510	510
	-----	-----	-----
Totals	-	16,228	16,228
	=====	=====	=====

8. Unrestricted Funds

	Resources at Beginning of period £	<u>Movements in the Period</u>		Resources at End of Period £
		Income £	Expenditure £	
General Fund	5,975 =====	38,047 =====	(28,304) =====	15,718 =====

General Fund

This fund is used to finance the charity's general activities and core costs as outlined in the Trustees' Report.

TOXTETH WOMEN'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017

9. Restricted Funds

	Resources at Beginning of period £	Movements in the Period		Resources at End of Period £
		Income £	Expenditure £	
Anchor Foundation	-	4,000	(4,000)	-
Duchy of Lancaster	-	750	(750)	-
Eleanor Rathbone Charitable Trust	-	2,000	(2,000)	-
Hemby Charitable Trust	-	1,000	(1,000)	-
Liverpool Seedbed	500	500	(490)	510
Merseycare NHS Trust	-	370	(370)	-
	-----	-----	-----	-----
	500	8,620	(8,610)	510
	=====	=====	=====	=====

Description of Funds

These are monies given to the charity to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Anchor Foundation – Contribution towards the rent and centre manager salary costs.

Duchy of Lancaster – Contribution towards the costs of the 'Reading Club'.

Eleanor Rathbone Charitable Trust – Contribution towards the centre manager salary costs.

Hemby Charitable Trust - Contribution towards the rent.

Liverpool Seedbed - To support the practical needs of women attending the centre.

Merseycare NHS Trust - Contribution towards the rent and refreshments for the group sessions.

10. Guarantees and Other Financial Commitments

There are no financial commitments under non-cancellable operating leases (2016: £nil).

11. Related Parties

There were no material related party transactions during the year which require disclosure (2016: None).

**TOXTETH WOMEN'S CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 1ST APRIL 2016 TO 31ST AUGUST 2017**

	01/04/2016 to 31/08/2017	2016
	£	£
INCOME		
Grant income	34,520	7,510
Donations	12,147	9,082
Bank Interest	-	7
	-----	-----
Total Income	46,667	16,599
	-----	-----
EXPENDITURE		
Charitable activities		
Staff salaries costs	10,400	6,696
Rent	20,471	13,223
Recruitment	50	-
Volunteer training	313	-
Volunteer expenses	317	384
Insurance	498	346
Materials	182	269
Refreshment expenses	32	65
Sundry	-	7
Activity costs	2,415	411
Postage	-	11
Photocopying	897	801
Payroll fees	714	379
Accountancy	625	525
	-----	-----
Total expenditure on charitable activities	36,914	23,117
	-----	-----
Net income/(expenditure)for the period	9,753	(6,518)
	=====	=====

(This page does not form part of the statutory financial statements)