



OXFORDSHIRE PLAY

ASSOCIATION

ANNUAL REPORT

2017

For the Period 1st April 2016 to 31st March 2017

OPA is a Charitable Incorporated Organisation
Registered Charity Number 1160320

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

OPA ORGANISATIONAL DETAILS

OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor, Treasurer = Meryl Smith

Trustees = Cllr Mark Lygo, Anne Bissell, Roger Beattie and Steph Dorling,

OPA STAFF

Manager = Martin Gillett, Training Manager = Brid Muldoon

Fundraising and Communications Officer = Julia Graw

Play Development / Outreach Officer = Jane Gallagher

Finance Officer = Jade Jarvis

Training Staff = Elaine Johnson, Janice Bosley and Carol Richards

Sessional Playworkers = Kate Arthur, Laura Lewis and Sayema Monam

BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

ACCOUNTANTS / AUDITORS

Critchleys, Greyfriars Court, Paradise Square, Oxford. OX1 1BE

OPA ACCOUNTS

	2016/17	2015/16	2014/15	2013/14	2012/13
Income	£112, 123	£135,470	£226,251	£228,201	£192,566
Expenditure	£154,661	£170,091	£195,995	£202,705	£202,041

A full copy of our Audited Accounts are available on request.

OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.

Julia Graw – OPA Communications and Fundraising Officer
1st April 2016 until 31st March 2017

I went on adoption leave in June 2016 and returned to work at OPA in May 2017. Prior to going off on adoption leave I, in partnership with OPA's Training Officer who was responsible for Project Development, successfully secured funding for OPA's Pilot Oxford Therapeutic Playwork Project. This funding came from the Big Lottery's Awards for All funding stream.

During my adoption leave I regularly came in for KIT days. The focus of my work on these days was the maintenance and updating of communications via OPA's website and proof reading funding applications written by OPA's Manager, Martin Gillett.

Martin Gillett – OPA Manager

2016 /17 was another very challenging year for OPA. We continue to work hard in securing funding for new, exciting and sustainable projects to secure the long term future of the organisation.

We are rightly recognised as the 'Play Specialists' within Oxfordshire and we work with many, many partners in many Communities across the whole of Oxfordshire to ensure our project delivery is as strong as possible.

By working with our partners we can increase our delivery capacity, reduce any duplication and share best practice.

The OPA Staff Team continue to deliver high quality projects and service and it is my honour to work with them along with our Trustees.

We pass on our heartfelt Thanks to the many groups who have supported us, both financially and practically, during the period of this report, without them our work would not be possible.



Do you share our belief that PLAY is vital for the lives of Children and Young People?

Help us to make Oxfordshire the most play-friendly county in England.

Become a 'Friend of OPA' – and support us to continue our work across Oxfordshire.



play 4 life



What does OPA do? We:

- ❖ Help play providers to offer high quality play opportunities for all
- ❖ Run user-friendly training on all kinds of play-related topics
- ❖ Campaign for national and local play-friendly policies and decisions

We are a Charitable Incorporated Organisation (Registered Charity Number 1160320) and have been working with, and for the Families and Communities of Oxfordshire since 1974.

For just £1 per month you can ensure that this work continues into the future by becoming a friend of OPA. **Come and play with us!**

Contact us now to see how you can make a difference!



THE HISTORY OF THE OXFORDSHIRE PLAY ASSOCIATION

October 1974 – OPA is ‘born’ following a meeting convened at the Community Centre in Lake Street, Oxford.

November 1978 – OPA is officially registered with the Charity Commission, Registered Charity Number 276706.

1977 / 1978 – First recorded set of Accounts showing Annual Income of £69.92 against Annual Expenditure of £72.66

September 1992 – Working party established towards creating the OPA that exists today.

January 1993 – First public meeting held at Yarnton Village Hall of OPA, the County Play Forum.

July 1993 – First Play Newsletter is produced by OPA who are based at Osney Day Nursery in Botley Road, Oxford.

1994 – OPA continues to grow very quickly, services now offered include the Oxfordshire Playcare Foundation Course, Management Training Course and the Playcare Promotion Unit. The first OPA Playbox Catalogue is issued and OPA launch its own Payroll Service.

1994 – OPA moves to Agriculture House in Eynsham after outgrowing its old premises.

1995 – With funding support from the Heart of England TEC, OPA launch the Oxfordshire Childrens Information Service – this service went live on 1st July 1996.

July 1999 – OPA celebrates its 25th Birthday with an event at Weston On The Green.

August 2000 – First recorded Playday event held at Blackbird Leys Leisure Centre with 2000 Children & Young People in attendance.



September 2001 – Childrens Information Service becomes independent of OPA and moves to Long Hanborough.

December 2003 – OPA is awarded 3 year funding of £186,000 from the Learning and Skills Council to deliver Playwork Training across Oxfordshire.

October 2006 – OPA moves to Thorney Leys Park in Witney.

2006 – First County and District Play strategies written.

2007 – OPA moves to its present office location in Cowley, Oxford.

2008 – First National Play Strategy is issued by the Department for Children, Schools and Families as part of a Commitment from the Childrens Plan.

Summer 2008 – First Countywide, Oxfordshire Playday takes place at Florence Park in Oxford, attended by 5000 people.

2008 – West Oxfordshire Play Ranger Project is launched.

February 2012 – OPA secure the County Council contract to deliver Playwork Training across Oxfordshire.

Spring / Summer 2012 – First Armed Forces Playdays are delivered at the 6 Armed Forces bases in Oxfordshire.

2013 – Countywide Play Conference is reborn, delivered at Brookes University.

2013 – Twelve Playday events are delivered across Oxfordshire, attracting a record audience of 23,100 Children, Young People and their Families.

September 2014 – OPA 'Community PLAYback' pilot project is delivered.

October 2014 – First Autumn /Winter Playdays are delivered at Witney and Sonning Common in October Half Term.

April 2015 – OPA changes its legal structure from that of a Registered Charity to a Charitable Incorporated Organisation, Registered Charity Number 1160320

February 2016 – OPA secures 3 Year Funding from BBC Children In Need to deliver Play Ranger sessions on the Rose Hill Estate in Oxford

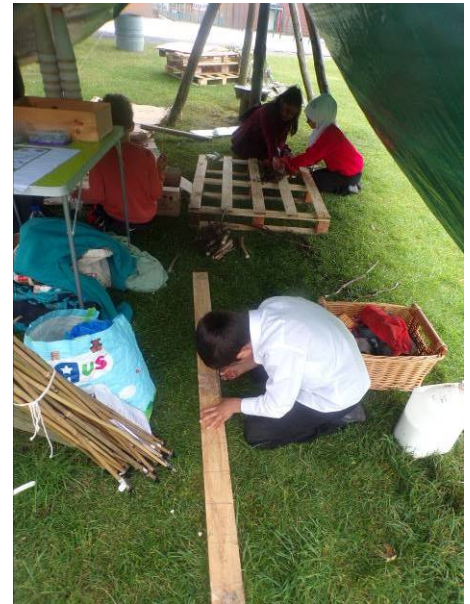
PROJECT	ROSE HILL PLAY RANGERS
FUNDED AND SUPPORTED BY	<div>Supported by</div>  Children in Need <small>© BBC 2007 Reg. charity England & Wales no. 803052 and Scotland no. SC039557</small>
PROJECT DETAILS	<div>supported by</div>  www.oxford.gov.uk
	<ul style="list-style-type: none"> Increased physical activity for children and young people living on the Rose Hill Estate. Children and Young People from the Rose Hill estate will have more positive relationships Children and Young People from the Rose Hill Estate will be positively empowered <p>Sessions delivered in School Holidays</p>



SESSION ATTENDANCE NUMBERS


<u>Session Date</u>	<u>Pre School / Under 4</u>	<u>Primary School / 5 to 12</u>	<u>Secondary School / Over 12</u>
31 st May	3	4	3
1 st June	1	7	3
2 nd June	2	22	5
2 nd August	0	12	0
3 rd August	0	28	0
4 th August	0	17	0
9 th August	0	25	0
10 th August	0	27	0
11 th August	0	26	0
16 th August	0	25	0
17 th August	0	25	0
18 th August	0	40	0
23 rd August	0	22	0
24 th August	0	23	0
25 th August	0	27	0
25 th October	2	7	1
26 th October	2	5	3
27 th October	0	5	3





Our outcomes will link directly to the BBC Children In Need 'Building Blocks' for Children:

- Being Physically Safe
- Being Physically Well
- Being Emotionally Well
- Having Strong Self Belief
- Having Positive Relationships
- Having Essential Skills
- Being Positively Empowered

PROJECT	A CELEBRATION OF FLORENCE PARK CHILDRENS CENTRE
FUNDED AND SUPPORTED BY	 OXFORDSHIRE COUNTY COUNCIL  <div> supported by www.oxford.gov.uk </div>
PROJECT DETAILS	OPA Planned and Delivered a Playday event in October Half Term 2016 to celebrate the work and impact of Florence Park Childrens Centre before its closure in March 2017



Florence Park Children's Centre

Wednesday 26 October 2016

The Children's Centre will be holding a

PLAY DAY

11.00-15.00


An opportunity for families to visit the Children's Centre and the park to enjoy free fun activities.

In partnership with

Oxfordshire Play Association

Tricky Trials Biking, Orinoco Scrapstore. Go Karts, Body Zorbs, Giant Bubbles and more...



<u>PROJECT</u>	<u>RAF Benson Saturdads</u>
FUNDED BY	 RAF Benevolent Fund
PROJECT DETAILS	Deliver 15, two hour sessions from March to December 2016 at the RAF Benson Community Centre for male carers and their children aged 3 to 8 years old

SESSION PLANS

19 th March	Circus Skills & Circus Dressing Up
16 th April	Den Making
30 th April	Smoothie Bike & Wooden Blocks
14 th May	Scrap Play & Paint
11 th June	Session Cancelled – Staff Illness
25 th June	Badgemaking & DIY Face Painting
9 th July	RAF Benson Play & Activity Day
23 rd July	Sports / Olympics
10 th September	Healthy Eating / Fun with Food
24 th September	Risky Play using Tools
8 th October	DIY Giant Ker Plunk, Live Animals and History
22 nd October	Reading, Storytime and Music
5 th November	Fire and Science
19 th November	Human Hungry Hippos, Den Making and Leaf Pit
5 th December	Christmas Crafts



SESSION ATTENDANCE NUMBERS

	Number of Males	Number of Children
19 th March	5	8
16 th April	7	8
30 th April	5	9
14 th May	3	4
11 th June	N/A	N/A
25 th June	3	4
9 th July	100	150
23 rd July	5	6
10 th September	4	6
24 th September	7	13
8 th October	6	6
22 nd October	3	4
5 th November	5	5
19 th November	8	9
5 th December	5	7





FREE ENTRANCE AND FREE
ACTIVITIES AT
RAF BENSON COMMUNITY CENTRE
RAF BENSON 'SATURDADS'

Give your wife, fiancée, girlfriend or loved one a break and bring your little ones to our 'Saturdays' sessions.

Designed for Dads, Uncles, Grandads or any other Male carer aged 18 and above with Children aged 3 years old to 8 years old, we will be playing, having fun, learning and spending quality time together



SESSION DATES 2016 – 10AM UNTIL MIDDAY

19TH March, 16th & 30th April, 14th May, 11th and 25th June, 9th and 23rd July, 10th and 24th September, 8th and 22nd October, 5th and 19th November and 3rd December

Enquires Contact; Oxfordshire Play Association - 01865 779474 – martin.gillett@oxonplay.org.uk

Free refreshments and bacon butties funded by the RAF Benson Thrift Shop



PROJECT	OPA Play and Activity Days / Playdays
FUNDED BY	<div data-bbox="467 293 592 412"></div> <div data-bbox="592 302 1037 400">OXFORDSHIRE COUNTY COUNCIL</div> <div data-bbox="1096 293 1219 320">Sponsored by</div> <div data-bbox="1096 331 1355 407"> sovereign</div> <div data-bbox="491 459 791 573"> <div data-bbox="507 477 702 512">supported by</div> <div data-bbox="507 526 702 553">www.oxford.gov.uk</div> <div data-bbox="719 465 791 573"></div> </div> <div data-bbox="916 436 1297 580"> Oxfordshire Community Foundation Local people helping local people</div> <div data-bbox="470 627 579 732"></div> <div data-bbox="579 640 873 725">Vale of White Horse</div> <div data-bbox="901 654 1077 680">Banbury Charities</div> <div data-bbox="901 680 1077 799"></div> <div data-bbox="1165 584 1321 804"></div> <div data-bbox="489 799 632 934"></div> <div data-bbox="491 938 630 987">Banbury Town Council</div> <div data-bbox="676 840 737 887"></div> <div data-bbox="735 842 1114 884">ANNINGTON TRUST</div> <div data-bbox="1174 840 1337 1034"></div> <div data-bbox="518 1003 632 1115"></div> <div data-bbox="467 1120 687 1178">WEST OXFORDSHIRE DISTRICT COUNCIL</div> <div data-bbox="699 945 882 1095"></div> <div data-bbox="922 943 1142 1104">ABINGDON VINEYARD CHURCH</div> <div data-bbox="1096 1104 1297 1218"></div> <div data-bbox="496 1220 772 1317"></div> <div data-bbox="817 1171 1077 1312"></div> <div data-bbox="1157 1252 1340 1429"></div> <div data-bbox="462 1391 724 1482"></div> <div data-bbox="751 1379 963 1498">Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE</div> <div data-bbox="1003 1375 1142 1570"></div> <div data-bbox="1011 1579 1137 1621">BICESTER TOWN COUNCIL</div> <div data-bbox="604 1545 919 1621"></div> <div data-bbox="916 1646 1337 1711"></div> <div data-bbox="483 1655 719 1859"></div> <div data-bbox="783 1776 930 1951"></div> <div data-bbox="1062 1749 1302 1980"></div>

PROJECT DETAILS	Deliver a series of Community Events across Oxfordshire using the ethos of National Playday. All events will offer both FREE Entrance and FREE Activities to ensure an inclusion for ALL
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In 2015 we delivered 12 large scale, Community Play & Activity days across Oxfordshire.

ALL of these events offered both **FREE** Entrance and **FREE** Activities to ensure an inclusion for **ALL**

<u>DATE</u>	<u>LOCATION</u>	<u>ATTENDANCE</u>
11 th June 2016	Barton	500
18 th June 2016	Vauxhall Barracks & Didcot	750
25 th June 2016	RAF Brize Norton & Carterton	500
9 th July 2016	RAF Benson	250
16 th July 2016	Abingdon (Southern Town Park)	1000
22 nd July 2016	Eynsham	2000
23 rd July 2016	Thame	1000
27 th July 2016	Banbury	4000
29 th July 2016	Dalton Barracks	500
30 th July 2016	Grandpont / SOAP	500
3 rd August 2016	Bicester	2500
20 th August 2016	Cotteslowe	650
(Ave 1179 per event)	<u>GRAND TOTAL</u>	<u>14,150</u>

An individual event report and evaluation is available for each separate event upon request



Saturday 16th June 2016 11.00am - 3.00pm
Didcot / Vauxhall Barracks Play & Activity Day
Edmonds Park, Didcot, Oxon. OX11 8QX

Free Entrance and Activities for Families and Children of all ages









Tricky Trails Biking, Body Zorbing, Go Kart Party, Smoothie
 Make, Crimee Sergeant, B.V. Face Painting, Drumming
 11 800 Regimental Display, Games, Dabblers, and much more...

For further details please contact
Oxfordshire Play Association
 Tel: 01865 776674 Web: www.oxfordshireplay.co.uk Email: info@oxfordshireplay.co.uk

**Celebrating Armed Forces Day - Building Communities and
 Improving Health Through Play**

*Please note that no DVD Childrens is provided and there is NO parking available on site.
 Food and Refreshments will need to be purchased, you are most welcome to bring a picnic.
 Please note that this event will be Photographed and Filmed*







**OXFORDSHIRE
 COUNTY COUNCIL**
 We're here to help you
 make your summer

Dalton Barracks Play and Activity Day

Sensory play Story Music Body painting Soft play
Reading Games Sports Cooking Gardening Fishing Horse riding Swimming Cycling Walking Hiking Climbing Caving Canoeing Kayaking Sailing Boating

Dance/drama Art & Crafts Drama/Trampoline And much, much more!!

Friday 29th July 2016, 11am-3pm

At Dalton Barracks Sports Field,
Shippon. OX13 6JB

For further advice please contact:
Oxfordshire Family Action
Tel: 01885 779474
email: familyaction@oxfordshire.nhs.uk
web: www.familyactionoxfordshire.co.uk

Bringing Armed Forces Families
and Local Communities
Together through Play

Free Entrance and Free Activities Open to Families and Children of all ages and to both Civilian and Armed Forces Families

Please note that this is an open access event. No children is provided and this event may be photographed & filmed

OXFORDSHIRE COUNTY COUNCIL sovereign OPA play day

Eynsham Play Day

Friday 22nd July 2016

FREE
Fun day out for
all the family
12pm to 3pm

Oxford Rd Playing Field / Pavilion, Eynsham

Go Kart Party - Tricky Trails Biking - Body
Zorbing - Smoothie Bike - Muzo A cademy
Fire Play - Giant Bubbles - Drumming Workshops
DIY Face Painting - Nature Play - Arts and Crafts
and much more!!

Building Active and Engaged Communities Through Play!

For details, please contact: [Oxfordshire Play Association](mailto:OxfordshirePlayAssociation@oxfordshireplay.co.uk)
Tel: 01235 774261 Email: enquiries@oxfordshireplay.co.uk
Web: www.oxfordshireplay.co.uk

Please note children are the responsibility of their parents/carer at all times
NO CHILD CARE IS PROVIDED.
DISABLED PARKING ONLY ON SITE.

play day

CPA
OXFORDSHIRE PLAY ASSOCIATION

OXFORDSHIRE COUNTY COUNCIL
Cottsway

WEST OXFORDSHIRE DISTRICT COUNCIL
Eynsham District Council



BANBURY

PLAY DAY

Carnival Fun

27 July 11-3pm

Come along to a

Free fun-packed day

at People's Park Banbury

ACTIVITIES ON THE DAY INCLUDE:

- Sports Zone & outward-bound activities
- Banbury Play Bus / Play Rangers
- Cherwell Youth Activities - Circus Skills
- Health Zone - Outdoor art in the park
- Children's Centre's activities
- Somers Multi Cultural Project activities
- Let's Play Initiative play activities
- Positive Radio Road Show
- and much more!

Holding an event with a large number of children?
<http://www.banbury.gov.uk>

**FREE ENTRANCE AND
FREE ACTIVITIES**



**BICESTER PLAY
AND ACTIVITY DAY**

**WEDNESDAY 3RD AUGUST
2016 @ GARTH PARK,
BICESTER. OX26 6PS
11AM UNTIL 3PM**

 OXFORDSHIRE
COUNTY COUNCIL

 Countryside
Council

 Sanctuary
Housing

 OPA
OXFORDSHIRE PLAYERS ASSOCIATION

**FOR FURTHER INFORMATION CALL—OXFORDSHIRE
PLAY ASSOCIATION 01895 779715 OR BICESTER
TOWN COUNCIL 01896 525915**

**FOOD WILL BE SET UP BY PARENTS. PLEASE DO BRING A
PICNIC. NO CHILD CARE IS PROVIDED—PARENTS/ CARERS ARE
RESPONSIBLE FOR CHILDREN AT ALL TIMES. FREE EVENT WILL BE
PHOTOGRAPHED AND - OR FILMED**

The Sunshine Centre is hosting a

Summer Fest

Activities are FREE but bring some spare change for the raffle

Food will be available to buy from **Flavour Cafe** or you can bring your own picnic

All are welcome:
Tuesday 23 August, 11am to 3pm
At Princess Diana Park, Banbury

Welly wanging
Tug of war
Storytelling
Beat the Activator
Cookery demo
Dance performances
Woodland activities
And much more...



Flavour Cafe
BANBURY

Cherwell
CHILDREN'S COMMUNITY CENTRE

SANCTUARY Housing

OPA
Old People's Association

 **OXFORDSHIRE PARKWAY ASSOCIATION**

 **RED CROSS**
OXFORDSHIRE COUNTY COUNCIL
www.oxfordshire.gov.uk



**OXFORDSHIRE PLAY ASSOCIATION AND THE
CUTTESLOWE COMMUNITY ASSOCIATION PRESENT...**

**CUTTESLOWE PLAY AND
ACTIVITY DAY**



SATURDAY 20TH AUGUST – 11AM TO 3PM

**FREE ENTRANCE AND FREE ACTIVITIES – FUN
FOR ALL THE FAMILY AND FOR ALL AGES**

**Go Kart Rally • Trike Trial Bling • TRAX (Bike Wreck) Tests • ‘Body Bashing’
Brick Smash • Kites • Juggling • Archery • Football • Badminton • Tennis •
Martial Arts • Canoe • Fly Fishing • Off Road Pottery • Giant Bubbles • Magic
Alphabet • Recycled Art • Clay • Paper Airplanes • Bubble Dips • Life Squares •
Innovative Bike and much much more!**

**SUNNYMEAD RECREATION GROUND, WRENN
ROAD, CUTTESLOWE, OXFORD, OX2 7JX**

Please be advised that RD vehicles are parked at the event and this event will be closed until approximately 11am if there is no parking on site / Please take time to bring a picnic. Contact T = 01865 779474 / E = events@oxfordshirerpa.org.uk / www.oxfordshirerpa.co.uk

 **OXFORDSHIRE COUNTY COUNCIL**
(Public Health Team)



Sponsored by
 **winnalwater**
(Public Health Team)




RAF Benson Play & Activity Day

Bringing Armed Forces Families and Local Communities Together

Saturday 9th July 2016 11:00am-3:00pm

RAF Benson Golf Club, Old London Road, Benson, Oxon. OX10 6RR

Health Ball
 Soft Face Painting
 Tricky Tricky Balloons
 Lasso Race
 Scooter Race
 And much much more..
 Wheelie the Wheel
 Submarine
 Air's Courts
 Obstacle Scavenger
 Body Building

**Free Entrance & Free Activities for Families,
 Children and Young People of all ages**

No Children is Provided - Disabled Parking Only On Site
 This Event will be Photographed
 For Further Information Please Contact: The Oxfordshire Way
 Association Ltd
 T: 07855 779418 / E: oxfordshireway.org.uk /
 F: facebook.com/oxfordshireway.org.uk

OPA
 OXFORDSHIRE
 PLAYERS ASSOCIATION

OXFORDSHIRE
 COUNTY COUNCIL

ANNINGTON TRUST

PLAY
 GOLF

OPA PLAY AND ACTIVITY DAYS 2016

KEY AIMS AND OBJECTIVES

For Children & Young People

- 1) Promote Positive Behaviours & Activities
- 2) Promote Increased Levels of Physical Activity
- 3) Promote Healthy Weight Management

For Parents / Carers

- 1) Provide an Event offering both **FREE** Entrance & **FREE** Activities to Ensure an Inclusion for **ALL**
- 2) Demonstrate how Play can be achieved on a Zero / Minimal Budget using Natural & Recycled materials
- 3) Provide information on services and activities available in the local and wider area

For Communities

- 1) Encourage a greater sense of belonging to promote Active & Engaged Communities
- 2) Promote local clubs, groups and societies
- 3) Involve local groups, communities and Children & Young People in the planning and delivery of each event





Training Department Report

Brid Muldoon (Training Officer) 1st April 2016-31st March 2017

It has been a turbulent year in the training centre as we came to the end of our delivery of local authority funded qualifications. Our Level 2 and 3 qualifications, of January to December 2016 were our last funded QCF qualifications. With government changes to this sector, and lack of fundraising resources, the charity encountered difficulties in securing funding for Playwork QCF qualifications from January 2017. We used training funds remaining from OCC to cover 80% of the Level 4/5 being currently delivered, and the learners contributed to the 20% of the costs.

However, amidst the turbulence, the dedicated team assessed and tutored the last cohorts with the standards of high quality evident in previous years. My appreciation, as always, goes to Elaine Johnson, Janice Bosley and Carol Richards who are a pleasure to work with, and the training centre is missing their support and input.

The high standards in which the team worked was reflected in the annual audit of October 2016, where our awarding body Cache, found us to be an excellent centre with zero risk rating.

Over 40 learners have received a Playwork qualification which range from Level 1 to Level 3, from April 2016 – March 2017.

In the summer of 2016 we launched our new Level 1 course, Play-Way. This exciting two day course was written by Playwork Partnerships at Gloucestershire University and is endorsed by Skills Active, the skills' sector council. The first delivery of this qualification was funded by Oxford University and thereafter we have received OLN funding.

Congratulations and well done to all our learners!

Play-Way – 11 learners

Emily Jeffery, Claire Long, Andy Baker, Katarzyna Maifi, Sharon Derbe, Portia Tung, Megan O'Neill, Rebecca Green, Vanessa Cox, Katherine Villiers, Georgia Cox.

QCF Playwork Level 2 – 18 Learners (two awaiting certification)

Katharine Jolley, Karen Walker, Tracey Heery, Vanessa Strange, Lindy Kyte, Michelle Staniszewski, Julie Faulkner, Oliwia Gilbee, Carly Beveridge-Small, Kirsty Brooks, Andrea Pena, Barbara Posner, Jenny Hedges, Hayley Ball, Jane Griffiths, (Tracey Cross & Lauren Dean-Wilkes & Jane Griffiths awaiting certification)

QCF Playwork Level 3 – 12 Learners

Katy Gardner, Abbi Oliver, Joanna Withers, Sarah Beechy, Corinne Richards, Sheryl Hipwell, Seyram Afenyo, Luke Green, Amanda Mephram, Ashleigh Mitton, Jayne Spence, Jodie Herbert.

I also had the pleasure of delivering five bespoke courses for the training centre to local schools and play settings throughout Oxfordshire. These courses are designed by myself and the provision leader or the Headteacher to meet the needs of the staff teams with the view of making high quality play opportunities available to children and young people. In the table below I have given details of the courses showing attendance figures to the right. These courses bring additional funds to the training centre as we charge settings £100 an hour, which supports the sustainability of the training centre for the two and three hour courses.

Date	Setting/School	Training Delivered	Attendance
13.07.16	Rose Hill Primary School – 2hour	Development through Play	8
21.07.16	SOAP – 2hour	The Importance of Play	15
26.07.16	Let's Play – 3 hour	The Importance of Play	40
20.12.16	Oxford Active – 2hour	The Importance of Play	15

Learner Experiences'

'I have a better understanding of the types of Play and the benefits to children'

'My assessor has been very supportive in helping me to complete written assignments'

'The workshops were really enjoyable and informative'

‘The Playwork course has increased my confidence as well as broadening my knowledge, and enabled me to take on a teaching assistant role’

Oxford Therapeutic Playwork

Julia Graw, OPA Communication’s Officer secured ‘Awards for All’ funding to deliver a pilot programme of Therapeutic Playwork. I developed the offer alongside Gordon Sturrock and OPA colleagues to deliver x 20, 90 minute sessions to 16 children at Bayard’s Hill Primary School in Barton. The aim of the project is to provide a safe play space for children, with low level needs, to express their emotions through Play with sensitive intervention provided by the Playworkers. We are currently delivering our pilot programme and will provide an evaluative analysis upon completion in July 2017.

OLN Funded Training Project

We secured funding with the Oxfordshire Learning Network to deliver short courses in Playwork and the Play-Way.

Date	Location	Training	Attendance
09.02.17	Witney ATP	Introduction to Playwork (3 hours)	14
23.02.17	Carterton Pavilion	Introduction to Playwork (3 hours)	11
22.03.17	Witney ATP	Play-Way (2 day course)	8

Tutoring and assessing 143 learners across Oxfordshire, is quite an achievement for a small Playwork Training Centre. I am always proud to have been an advocate for Play and Playwork on behalf of the Charity, and have the opportunity to share Playwork knowledge and theory with a diverse group of learners to improve and increase quality play opportunities for children and young people.



OXFORDSHIRE PLAY ASSOCIATION

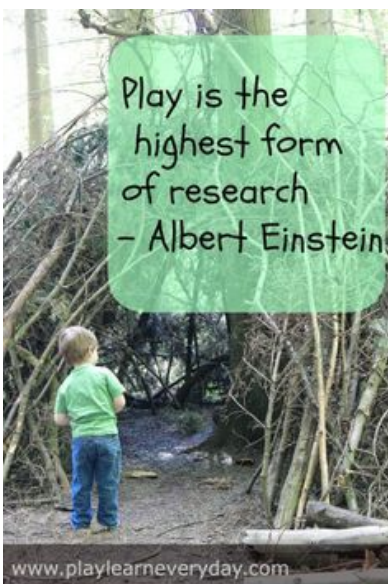
☎ 01865 779474

🖱 www.oxonplay.org.uk

🖱 enquiries@oxonplay.org.uk

💻 Facebook = Oxfordshire Play Association - OPA

💻 Twitter = @oxonplay



OXFORDSHIRE PLAY ASSOCIATION
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2017

REGISTERED CHARITY NO: 1160230

OXFORDSHIRE PLAY ASSOCIATION
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FOR THE YEAR ENDED 31 MARCH 2017

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OXFORDSHIRE PLAY ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their report and accounts for the year ended 31 March 2017. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard 102.

Principal Activities

The Charity's principal activity during the year continued to be the provision of Play Projects, Community Events and Support and Training for Play Providers and Communities across Oxfordshire.

Principal Address

The principal address of the charity is:

First Floor
 Temple Cowley United Reformed Church
 Oxford Road
 Temple Cowley
 Oxford
 OX4 2ES

Governing document

The activities of the Charity are governed by a new constitution dated 4th November 2014, amended 21 January 2015.

Trustees

The following trustees served during the year:

Mark Lygo (elected as trustee 3rd September 2013)
 Meryl Smith (elected treasurer 17th July 2014)
 Anda Fitzgerald-O'Connor (elected chair 2nd March 2016)
 Anne Bissell (elected 28th March 2007)
 Steph Dorling (elected 17th July 2014)
 Roger Beattie (elected 28th March 2011)

Day to day responsibilities are delegated to Martin Gillett, Manager

Trustees selection method

The trustees listed above have served throughout the period, unless otherwise stated. Appointment of trustees is governed by the constitution of the charity. The board of trustees is authorised to appoint new trustees arising through resignation or death of an existing trustee.

Reserves policy

The long term aim of the charity is to have sufficient reserves to cover normal expenditure for a period of at least three months.

OXFORDSHIRE PLAY ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2017

Public Benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

The Aims of OPA are to support Children and Young People through Families and Groups, Individuals and Organisations who work in Play / Playwork. We do this on a fully inclusive basis across Oxfordshire and beyond taking into account all relevant legislation and guidelines.

Review of the Year by the OPA manager, Martin Gillett

Like many other Charities, both locally and nationally, 2016/17 was another year full of challenges for the Trustees and Staff of OPA reflecting this time of austerity and reductions in funding for both Statutory and Voluntary organisations.

Although our accounts for this year show a loss as in the previous financial year historical good management and prudence by the OPA Trustees and Staff meant that we are using our reserves which were carefully protected in previous better times.

We have worked extremely hard to reduce and control our core operational costs and these are carefully monitored and reviewed on a regular basis.

We are utilising our resources to identify, and apply for further funding to support and expand our work across the County and are also researching new and innovative ways to increase our levels of self-generated income to ensure the sustainability of OPA moving forward. Dedicated staff time has been built into our budgets to ensure that this is effective and we are also using Volunteer support far more effectively

The organisation is lean, flexible and open to change which we must be in these challenging and changing times.

Independent Examiners

Critchleys LLP
Greyfriars Court
Paradise Square
Oxford
OX1 1BE

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by the trustees and signed on their behalf by:



Anda Fitzgerald-O'Connor
Chair



OXFORDSHIRE PLAY ASSOCIATION
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2017

The trustees are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Charity law requires the trustees to prepare accounts for each financial year. Under that law the trustees have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) and the SORP. The accounts are required by law to give a true and fair view of the state of affairs of the charity and of the profit or loss of the charity for that period. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- select whether the policies adopted are in accordance with the charity SORP and with applicable accounting policies.
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

OXFORDSHIRE PLAY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE OXFORDSHIRE PLAY ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2017

I report on the accounts of the Oxfordshire Play Association for the year ended 31 March 2017, which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act, as amended
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the charity Commissioner. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out below:

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew Rodzynski ACA
Critchleys LLP

Greyfriars Court
Paradise Square
Oxford
OX1 1BE

.....

31/5/17

OXFORDSHIRE PLAY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Donations and legacies	3	497	-	497	835
Income from charitable activities		4,400	-	4,400	4,400
Other income		6,302	99,179	105,481	129,928
Income from investments	3	<u>1,745</u>	<u>-</u>	<u>1,745</u>	<u>307</u>
Total Income and endowments		<u>12,944</u>	<u>99,179</u>	<u>112,123</u>	<u>135,470</u>
EXPENDITURE					
Expenditure on Charitable Activities					
Charitable activities	5	57,969	96,692	154,661	170,091
Total expenditure		<u>57,969</u>	<u>96,692</u>	<u>154,661</u>	<u>170,091</u>
Net incoming/(outgoing) resources for the year		(45,025)	2,487	(42,538)	(34,621)
Transfers between funds		<u>4,154</u>	<u>(4,154)</u>	<u>-</u>	<u>-</u>
Net movement in Funds		<u>(40,871)</u>	<u>(1,667)</u>	<u>(42,538)</u>	<u>(34,621)</u>
Balances brought forward at 1 April 2016		<u>119,289</u>	<u>16,272</u>	<u>135,561</u>	<u>170,182</u>
Balances carried forward 31 March 2017		<u>78,418</u>	<u>14,605</u>	<u>93,023</u>	<u>135,561</u>

OXFORDSHIRE PLAY ASSOCIATION

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2017

	Note	2017 £	2016 £
Fixed Assets			
Tangible assets	2	-	-
Current Assets			
Debtors and prepayments	6	8,980	16,425
Cash at bank and in hand		<u>112,268</u>	<u>173,791</u>
		121,248	190,216
Creditors: amounts falling due within one year	7	<u>(28,225)</u>	<u>(54,655)</u>
Net Current Assets		<u>93,023</u>	<u>135,561</u>
Total assets less current liabilities		<u>93,023</u>	<u>135,561</u>
Funds			
Unrestricted funds		78,418	119,289
Restricted funds		<u>14,605</u>	<u>16,272</u>
		<u>93,023</u>	<u>135,561</u>

The financial statements were approved by the trustees on 25 May 2017

Signed

A.M. Fitzgerald-O'Connor

 Anda Fitzgerald-O'Connor
 Chair

Meryl Smith

 Meryl Smith
 Treasurer

OXFORDSHIRE PLAY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016 (COMPARATIVES)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Donations and legacies	3	835	-	835	916
Income from charitable activities		4,400	-	4,400	13,400
Other income		15,243	114,685	129,928	211,215
Income from investments	3	<u>307</u>	<u>-</u>	<u>307</u>	<u>720</u>
Total Income and endowments		<u>20,785</u>	<u>114,685</u>	<u>135,470</u>	<u>226,251</u>
EXPENDITURE					
Expenditure on Charitable Activities					
Charitable activities	5	63,647	106,444	170,091	194,895
Governance costs	5	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,100</u>
Total expenditure		<u>63,647</u>	<u>106,444</u>	<u>170,091</u>	<u>195,995</u>
Net incoming/(outgoing) resources for the year		(42,862)	8,241	(34,621)	30,256
Transfers between funds		<u>1,826</u>	<u>(1,826)</u>	<u>-</u>	<u>-</u>
Net movement in Funds		<u>(41,036)</u>	<u>6,415</u>	<u>(34,621)</u>	<u>30,256</u>
Balances brought forward at 1 April 2015		<u>160,325</u>	<u>9,857</u>	<u>170,182</u>	<u>139,926</u>
Balances carried forward 31 March 2016		<u>119,289</u>	<u>16,272</u>	<u>135,561</u>	<u>170,182</u>

OXFORDSHIRE PLAY ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2017

1 ACCOUNTING POLICIES

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The transition date to FRS 102 was 1st April 2015 and there were no adjustments to the accounts as a result of this transition. OPA meets the definition of a public benefit entity under FRS 102. The Trustees consider that there are no material uncertainties about the trust's ability to continue as a going concern.

There were no adjustments to the balance sheet or statement of financial activities on transition to FRS 102

- (b)** Revenue grant income is recognised in the accounts of the year to which it relates as is other income to the extent that this is possible. Donations are recognised on a cash received basis.
- (c)** Capital grants are treated as deferred income and credited to the statement of financial activities over the useful economic life of the assets acquired.
- (d)** Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- (e)** Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives.

Computers and equipment-straight line basis over three years

Expenditure on fixed assets above £300 is capitalised.

2 TANGIBLE FIXED ASSETS

**Computers and
Equipment
£**

Cost

Brought forward at 1 April 2016	34,268
Additions during the year	-
Disposals during year	—

As at 31 March 2017

Depreciation

Brought forward at 1 April 2016	34,268
Charge for the year	—

As at 31 March 2017

Net book value

As at 31 March 2017	—
As at 31 March 2016	—

OXFORDSHIRE PLAY ASSOCIATION

NOTES TO THE ACCOUNTS (Continued.....)

FOR THE YEAR ENDED 31 MARCH 2017

3 ANALYSIS OF GRANTS, DONATIONS AND OTHER INCOME	2017	2016
	£	£
Donations and legacies	497	835
Income from Charitable activities		
District Council – Grants		
Cherwell District Council – Infrastructure	3,000	3,000
West Oxfordshire District Council – Infrastructure	<u>1,400</u>	<u>1,400</u>
	<u>4,400</u>	<u>4,400</u>
Other income		
Playdays	43,697	34,698
NVQ/QCF	27,835	52,231
Other courses	1,388	750
Outreach	550	4,550
Play boxes	1,351	1,878
Play Rangers	6,805	-
Newsletter	40	115
Take 5	1,333	1,054
Therapeutic Play	4,287	-
RAF Benson Saturdays	4,764	-
Level 3 transitional award	250	5,510
Rental	5,712	8,700
Playful Woodlands	3,886	4,344
Play Nature	-	906
Playful Communities	-	2,000
Community Playback	3,583	13,192
	<u>105,481</u>	<u>129,928</u>
Income from investments		
Interest received	1,745	307
	<u>1,745</u>	<u>307</u>
	<u>112,123</u>	<u>135,470</u>

OXFORDSHIRE PLAY ASSOCIATION
NOTES TO THE ACCOUNTS (Continued.....)
FOR THE YEAR ENDED 31 MARCH 2017

4 Employee Costs

	2017	2016
	£	£
Wages and salaries	81,924	101,861
National insurance contributions	<u>6,769</u>	<u>11,408</u>
	<u>88,693</u>	<u>113,269</u>

No trustee nor any persons connected with them have received any remuneration during the year.
 No trustee received expenses for travel costs during the year
 The charity employed 8 people during the year (2016: 8)
 There are no employees earning above £60,000

5 Cost of charitable activities and governance costs

	Cost of charitable activities	Total 2017	Total 2016
		£	£
Play boxes consumables	2,323	2,323	2,218
Playday costs	33,930	33,930	33,423
Finance and Admin	1,839	1,839	2,552
RAF Benson Saturdays	2,472	2,472	-
Community Playback	2,803	2,803	10,852
Playful communities	-	-	1,080
Therapeutic play	4,287	4,287	1,440
Playful Woodlands	3,886	3,886	4,295
Tutor and training costs	46,162	46,162	56,794
Newsletter	2,049	2,049	7,213
Outreach	551	551	3,113
Staff costs	25,469	25,469	20,648
Travel and subsistence	334	334	428
Infrastructure	829	829	2,291
Premises	15,302	15,302	14,539
Insurance	1,017	1,017	985
Printing, postage and stationery	2,186	2,186	1,907
Computer expenses	1,286	1,286	1,014
Telephone	1,431	1,431	1,136
Professional fees	2,208	2,208	2,007
Independent examiner's fee	1,100	1,100	1,100
Miscellaneous expenses	196	196	98
Subscriptions	125	125	75
Staff training	2,866	2,866	883
Bad debts	<u>10</u>	<u>10</u>	<u>-</u>
	<u>154,661</u>	<u>154,661</u>	<u>170,091</u>

OXFORDSHIRE PLAY ASSOCIATION
NOTES TO THE ACCOUNTS (Continued.....)
FOR THE YEAR ENDED 31 MARCH 2017

6 Debtors and Prepayments

	2017	2016
	£	£
Trade debtors	154	366
Sundry debtors	5,500	5,500
Prepayments	<u>3,326</u>	<u>10,559</u>
	<u>8,980</u>	<u>16,425</u>

7 Creditors and accruals: amounts falling due within one year

	2017	2016
	£	£
Trade creditors	48	-
Payroll taxes	1,765	1,881
Deferred income	25,234	51,674
Other creditors	78	-
Accruals	<u>1,100</u>	<u>1,100</u>
	<u>28,225</u>	<u>54,655</u>

8 Analysis of Net Assets Between Funds

	Unrestricted funds	Restricted funds	Total
Fixed assets	-	-	-
Net current assets	78,418	14,605	93,023

9 Movement on Restricted Funds

	Balance 01.04.16	Incoming Resources	Resources Expended	Transfer	Balance 31.03.17
	£	£	£	£	£
L3 transitional	1,126	250	540	(836)	-
QCF	2,357	27,835	33,995	-	(3,803)
Take 5	(549)	1,333	1,261	-	(477)
Short Course	(184)	900	2,770	-	(2,054)
Play Ranger	-	6,805	7,596	-	(791)
Community Playback	-	3,583	2,803	(780)	-
Playday	12,668	30,005	23,472	500	19,701
Playful Infrastructure	-	-	829	829	-
Street Play	2,340	-	-	(2,340)	-
Armed Forces Playday	(824)	13,692	10,458	500	2,910
Playful Woodlands	49	3,886	3,886	-	49
RAF Benson Saturdays	(711)	4,764	2,472	(1,581)	-
Therapeutic Play	-	4,287	4,287	-	-
Children's Scrapstore	-	488	1,418	-	(930)
Playboxes	-	<u>1,351</u>	<u>905</u>	<u>(446)</u>	<u>-</u>
	<u>16,272</u>	<u>99,179</u>	<u>96,692</u>	<u>(4,154)</u>	<u>14,605</u>

OXFORDSHIRE PLAY ASSOCIATION
NOTES TO THE ACCOUNTS (Continued.....)
FOR THE YEAR ENDED 31 MARCH 2017

Details of Restricted Funds

L3 Transitional

Funding received for 80% of qualification.

QCF

Funding received for 80% of qualification from Oxfordshire County Council which is specific to QCF Training.

Take 5

Funding received for 80% of this course.

Grants – other

Specific funding received for specific projects. Funds are to be used for this project only and updates are required by funders.

Play projects

Similar to 'Grants-other' but specifically directed at 'Play Projects'.

Playranger projects

Playranger scheme is run with West Oxfordshire County Council. Funding is received for this project specifically.

Playday

Specific funding received for this annual event.

Playful communities

Specific funding received for the Playful Community Project. The Funders are invoiced to prevent overspend.

Promoting play

Specific funding received to start this project. No expenditure as yet.

The trustees have reviewed the balances on restricted funds and made transfers to unrestricted funds to cover overheads and when the projects are complete.