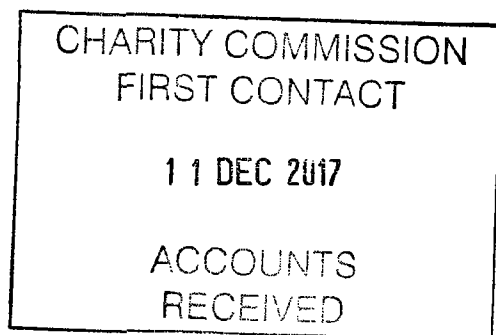


Company Registration Number 4819153

Charity Registration Number 1099865

OPEN DOOR (NORTH EAST)
ANNUAL REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017



OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

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OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

The trustees present their report, together with the unaudited financial statements of the charitable company ('the charity') for the year ended 31 March 2017.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS 102) in preparing the annual report and financial statements of the charity.

OBJECTS AND ACTIVITIES

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in conditions of need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East and such other parts of the United Kingdom as the trustees may from time to time think fit.

Since its formation in July 2003, the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

In 2015 the charity adopted the following Vision Statement describing the clear and inspirational long-term change we would like to see resulting from our work.

"Hope, justice, mercy and dignity for those seeking sanctuary"

Alongside the above Vision Statement the following Mission Statement has also been adopted which describes the reason for the charity's existence and helps guide our decisions about priorities, actions, and responsibilities relating to how the charity's purposes have been carried out for the public benefit.

**"To support those seeking sanctuary to move out of poverty and destitution
and be empowered to achieve their full potential"**

ACHIEVEMENTS AND PERFORMANCE

The year April 2016 to March 2017 has been challenging but also a year of positive developments and growth for Open Door (North East) (ODNE), which we will highlight below.

We continue to live in challenging and difficult times in terms of the UK economy, uncertainties over Brexit and the wider questions surrounding immigration to, and those seeking sanctuary in, the UK. Ongoing Government austerity policies and welfare reform agenda all have a direct or indirect effect on our client base and our ability to respond to increased demand amongst refugees and asylum seekers for the different services we provide.

Despite the Home Office's planned reduction in dispersal numbers to Middlesbrough and Stockton-on-Tees, the wider sub-region of Teesside/Tees Valley continues to have one of the highest densities of asylum seekers housed per head of population in the UK. Over the past year we have seen increases into new dispersal areas such as Redcar & Cleveland and, more recently, dispersal also now taking place in Darlington. The housing of asylum seekers into towns like Redcar and Darlington is of particular concern as other third sector providers do not currently have enough capacity to respond to the increasing demand for information, advice and guidance, both from asylum seekers receiving a negative decision and those being granted leave to remain. This is a particular concern that we would like to address through our funding strategy in 2017/2018.

The above said, we are pleased to announce that along with the British Red Cross, Justice First and MAP Middlesbrough (Methodist Asylum Project), ODNE are partners in the successful Big Lottery 'Ariadne Project' bid which, in September 2016, secured just short of half a million pounds to help bridge the gaps in service provision to asylum seekers and refugees across Middlesbrough, Stockton-on-Tees and Hartlepool, which make up the core of our dispersal area. Ariadne will provide ODNE with £152,360 over four years to support our housing, women's and refugee move on work.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

We have seen positive developments and growth in our housing social enterprise, which now manages 34 houses in Middlesbrough and Stockton-on-Tees and includes three properties purchased with two separate restricted gifts. The purchase of the second and third properties was completed in May 2017. Over the past year, we were able to house 141 individuals who were granted refugee status/leave to remain and 25 asylum seekers left destitute with no recourse to public funding (NRPF). We believe we are one of the largest (if not the largest) providers of specialist housing for both refugees and asylum seekers left with NRPF in the UK. We are particularly proud of this achievement and of the coverage provided further North in the region by Action Foundation who were part of ODNE up until 2009. Our ongoing close working relationship with Action Foundation both as board members of NACCOM (The No Accommodation Network) and providers of accommodation and related services in the North East remains very important to us.

We are grateful to have received new funding of £14,746 towards our CEO's salary from Greggs Foundation and, since the end of the financial year, have received confirmation of three years funding from Lloyds Bank Foundation and Big Lottery for core costs including CEO salary and volunteer expenses.

It remains a challenge however to secure unrestricted funds for core operating costs. With this in mind, we launched our first annual fundraising campaign in 2015 called FoodFor15, which was re-run in 2016 as FoodFor16. The 2016 campaign particularly caught the wider imagination of supporters and new donors, raising £25,500 of unrestricted giving from a combination of one-off trust donations, individual donations and sponsorship events.

In January 2017, we launched a new 2020Challenge campaign, which will run for the next three years with the target of raising £20,000 of unrestricted giving per year. These campaigns have not only been successful in raising much needed unrestricted funds but have had an added bonus of engaging with friends and supporters through having the difficulties faced by our refugee and asylum seeker clients talked about amongst a much wider audience on social media, leading to a greater understanding of the issues and offers of support.

ODNE originally started when members of Jubilee Church Teesside (JCT) began befriending asylum seekers in 2001. Since the charities formal inception in July 2003, JCT has continued to support ODNE through the provision of office space, payment of a staff member's salary and other cash gifts. ODNE remains grateful for the ongoing support of JCT. Since the end of the year under review, ODNE has taken over the tenancy of the offices it shares with JCT at Melbourne House in Middlesbrough and has also entered into a new agreement with Safe Families For Children who are renting office space from us in the same building.

During 2016/2017, we have had no changes to our Board of Trustees although, at the time of writing, Robel Teferi has tendered his resignation pending his relocation from Teesside following his recent marriage. Robel was originally a refugee from Eritrea before becoming a British Citizen. We have a history of board members with 'lived' experience and will miss his valuable contributions. We would like to take this opportunity to publically thank Robel for his valuable contribution to the board and wish him and his wife Luam all the very best for the future. We are currently looking to recruit new board member(s) with 'lived' experience of claiming asylum in the UK, as well as strengthening the board in other key areas.

Housing

The housing of destitute asylum seekers (e.g. those with no recourse to public funding) and the provision of housing for refugees remains at the core of the charity's work. As was stated earlier, we currently manage 34 houses which is an increase of five over the previous year. We finished the year housing a total of 16 asylum seekers and 101 refugees, an increase of 30 on the previous year.

The increase in houses and bed spaces has come about for a number of reasons; firstly the purchase of two properties by Stockton Baptist Tabernacle Church; secondly the purchase and redevelopment of property by a landlord who specifically wanted to work with us; thirdly through existing landlords with voids who approached us as an alternative to placing their property with conventional letting agents; and fourthly through the purchase and renovation of the first of three properties that we now own as a charity.

Despite the drop in dispersal numbers to Middlesbrough, we continue to have consistent demand from refugees for shared accommodation and an increasing number of enquiries from refugee families who are looking for furnished accommodation as they make those first steps into independent living having had a positive decision on their asylum claim.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

We reported previously on the receipt of funds from the Virgin Money Foundation to enable us to develop our housing and related advice work in Stockton and Hartlepool. We are pleased to announce that, at the end of this 12 month funding, we now have four properties in Stockton that, once renovations are completed, will provide accommodation for 16 individuals. Our intention is to continue to look for opportunities to either acquire our own stock or manage houses for private individuals that will allow us to meet demand from refugee families and individuals in Stockton.

We are particularly pleased that within the two houses purchased by the Stockton Baptist Tabernacle Church, there are at least three bed spaces for asylum seekers with NRPF.

We are pleased to report the ongoing provision of a house on a peppercorn rent from North Star Housing Association.

We are currently working with two first time investors looking to provide housing that will have a clear social good.

We have joined the informal Teesside Community Led Housing Group which is looking to share ideas and look at ways of building the housing stock of specialist voluntary sector providers.

Asylum Support

Our Monday and Tuesday drop-ins remain the hub of what we do in serving asylum seekers on Teesside. All destitute asylum seekers (those with NRPF) can access support either through self-referral or are referred by other agencies. All potential clients are welcomed and interviewed to assess their individual needs and then are able to access our Asylum Support Project which includes joining our waiting list for housing. All destitute clients are able to receive a weekly food parcel supplemented by a cash handout at bank holidays.

We were pleased to announce that we have secured a year's funding from AB Charitable Trust for our Asylum Support Project which, amongst other things, pays the salary of our part-time support worker for two days a week. The support worker is involved in overseeing our Monday men's drop-in and Tuesday women's drop-in.

Our Asylum Support Project aims to empower destitute clients to be able to make more informed choices regarding their future prospects in the UK. Our support workers ensure that each client knows how to access appropriate information, advice and guidance relating to their asylum application and are helped to produce a personal action plan. At ODNE, we are not providing immigration advice but look to ensure all our clients are empowered so they know how to access advice from appropriate organisations including those providing legal services.

The project also looks to encourage volunteering which helps foster community cohesion and the wellbeing of the individuals we are serving. Once a client is registered with the project and an initial personal action plan is drawn up, we then look to either house them in one of our asylum bed spaces or, where a suitable match can be made, to a host who accommodates them in their own home. Once housed or hosted, a support worker works closely with them to help them move on to a positive destination, which might be a reinstatement of Home Office support or ultimately the receipt of refugee status.

***"I am very thankful to you for helping me. I am ill, poor and old
and you gave me food and a room, you really helped me."***

**Safia (name changed) is a widow from Pakistan who we housed and supported until statutory support
was reinstated following a fresh claim.*

We had a total of 75 destitute individuals access our service over the past year. Clients came from 21 different countries.

We typically see between 25 to 35 on a Monday and 10 to 15 on a Tuesday, which is a women-only drop-in. Roughly 75% of clients are male and 25% female representing a slight increase in women over the past year (23% were women in 2015/2016).

OPEN DOOR (NORTH EAST)

(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

We worked more intensively with 63 of the above clients over the past year. We are really pleased that over the year we saw 54 clients moved on from destitution into some form of accommodation. 34 who previously had NRPF had either Section 95 or Section 4 support reinstated which is a significant statistic and a 21% increase on 2015/2016. What is even more significant is that over 2016/2017, a total of 11 supported clients with NRPF were granted refugee status and therefore now have the right to remain, live and work in the UK (an increase of 10 from those granted refugee status in 2015/2016). This represents 14.5% of all destitute clients accessing our asylum support services in 2016/2017.

As reported previously our housing support to asylum seekers with NRPF is only possible as it is cross-subsidised by the renting of rooms to refugees.

The Tees Valley Hosting Scheme

Our hosting project was started in 2015 following a number of enquiries relating to the Syrian refugee crisis and offers from members of the public to host Syrians. The hosting of clients in family homes has increased the number of destitute asylum seekers we have been able to support. Seven individuals were hosted over the past year and we currently have seven active hosts. Placements can be for as little as a couple of weeks, although one woman has been hosted for over a year. This is what Frances (named changed) said about her hosting experience:

"It is a long time since I have felt I belonged anywhere and I feel so much better. I can concentrate on my case without worrying about where I will sleep. I feel less tense and more positive about the future. I didn't realise how lonely and sad I felt without a sense of belonging but now I have been welcomed into a home. The feeling is priceless."

We started Tees Valley Hosting with an initial grant of £5,000 from Seed Bed and are pleased to announce that fresh funding of £9,500 was secured from the Allen Lane Foundation which funded the project for two days a week through to August 2017. Longer term funding remains a priority and will be linked to future asylum support funding applications as both projects are linked.

Women's and Families Support,

To date over 95% of all individuals dispersed to Hartlepool have been families including single mothers with babies or young children. Refugee and asylum services are limited in the town so we felt it was important to develop a peripatetic service targeted at helping women and families. Over the reporting period we are grateful to have received funding from The Hospital of God at Greatham, Sir James Knott and Hadrian Trusts towards this important work, which has allowed us to continue to employ a part-time project worker. We are really encouraged by the strong working relationships which have been developed with both statutory and other voluntary sector services in the town including our Ariadne partners The Red Cross. We are also thankful to Hartlepool Food Bank for the use of an office within their Church Street building. Longer term funding remains a priority for the year ahead.

Refugee Employment Support Project - Work Club

Our Refugee Employment Support Project continues to be extremely popular seeing an average of 38 clients a week and with a footfall of 1,880 for the year.

We are pleased to report that 24 clients found a job during 2016 and a further 30 secured some form of volunteer placement.

The project's success relies on a dedicated team of trained volunteers from different backgrounds (including some who are still going through the asylum system) who provide a one-to-one service for speakers of other languages. We have also continued to provide work club activities as part of our Tuesday Women's drop-in to allow women an alternative setting for their job search.

In December 2016 we were successful in securing fresh funding from Middlesbrough Council's Financial Inclusion Group to cover our part-time project workers salary for another year.

Demand and referrals from Middlesbrough Job Centre remain consistently high. In 2016 we registered 110 new refugee clients and undertook 2,015 one-to-one appointments. Some clients have had to wait up to four weeks for an initial assessment and registration. We are therefore looking for additional resources to increase our capacity and to be able to provide a four-day service including a more targeted one-to-one support for clients.

OPEN DOOR (NORTH EAST)

(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

Refugee Advice Project

As we have indicated earlier, Teesside continues to receive one of the highest rates of asylum dispersal of anywhere in the country. Refugees in Middlesbrough remain one of the most vulnerable groups and often experience financial hardship and barriers in navigating the benefit system, accessing affordable housing and financial inclusion.

Our refugee advice project 'Move On' was originally launched in June 2014 to provide one-to-one move on support to new refugees living in Middlesbrough. In 2016 we were able to expand our service into Stockton and Hartlepool with initial funding from Virgin Foundation but now funded through the Ariadne Big Lottery funded project. The service continues to be a success allowing new refugees the opportunity to receive one-to-one support in registering for all relevant benefits and explore housing options during the 28 day notice period a new refugee has to leave Home Office accommodation.

Between the project's launch in June 2014 and its third birthday in June 2017 over 570 individuals or refugee families had benefitted from 'Move On' advice in the form of benefit applications made, advice given or housing enquires made.

We are currently exploring how we can meet new demand particularly in Hartlepool, Redcar & Cleveland, and Darlington. This forms a key component of our funding plans for 2017/2018.

We would like to take this opportunity to express our thanks to Middlesbrough Council's Financial Inclusion Group for bridging our funding gap in the provision of this service until The Ariadne Lottery funding was approved at the end of 2016.

English Language IELTS & ESOL

We have been running successful ESOL (English) language classes for the past six years using volunteer ESOL Teachers. We continue to concentrate on the provision of classes for asylum seekers who cannot access any statutory provision. Unfortunately, over the past year, we lost key volunteer teachers for personal family reasons. Because of this, we have only been able to deliver targeted support to women through our women's group, including women with pre-school children who are able to be helped with their English while an early years specialist spends time with their children in the same room.

We are currently looking to re-launch our classes while looking at partnering with Action Language (Action Foundation) in the development of their Learn English Together initiative and in the delivery of more formal classes on Teesside.

Regarding IELTS (International English Language Testing System) we have made the decision that due to a lack of demand it is not economically viable to deliver classes in Middlesbrough so are directing our clients to classes delivered by Action Language in either Sunderland or Newcastle-Upon-Tyne.

Melbourne House

Since 2010 we have shared offices with Jubilee Church Teesside (JCT) at Melbourne House at a heavily discounted rate. We are extremely grateful for this and the wider support we have received from JCT over the years. Following a strategic review, JCT gave notice on their lease in December 2016, which has allowed ODNE to negotiate our own lease for the building.

We are pleased to announce that JCT have agreed to become our tenant, along with the charity Safe Families For Children. Income from both these sources is now contributing to our running costs.

Volunteer Development

Open Door (North East) really values its volunteers and could not deliver the range of services we provide without the excellent group of dedicated volunteers that we currently have.

OPEN DOOR (NORTH EAST)

(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2017

ACHIEVEMENTS AND PERFORMANCE *(Continued)*

While we are pleased to have secured funding towards volunteer expenses from a number of sources including AB Charitable Trust, Big Lottery and Middlesbrough Council, we still need a Volunteer Co-ordinator to properly serve and provide the best possible volunteer experience and equally important quality of service to clients accessing our various services.

We are therefore currently looking for funding for a dedicated volunteer co-ordinator so that we can better support existing volunteers and recruit suitable new volunteers for individual projects. The trustees see this as one of the highest priorities for the year ahead.

NACCOM

NACCOM is the National No Accommodation Network of charities and projects providing accommodation to people in the UK who have no recourse to public funding and would otherwise be left homeless and destitute. ODNE has been a member of NACCOM since its inception as a loose network back in 2006. In July 2015 NACCOM took a significant step and became incorporated as a Charitable Incorporated Organisation. ODNE's CEO Paul Catterall sits on the NACCOM board and is currently the treasurer. Approximately three weeks a year of Paul's time is spent on NACCOM business. Whilst expenses are made to board members for travel costs, time spent on NACCOM business is viewed as a gift to help develop the sector and help secure an increase on the provision and quality of services (such as housing) to refugee and asylum seeker clients both locally and nationally.

Regular and One-off Gifts

In addition to the FoodFor16 and 2020 Challenge Campaigns referred to earlier, we are grateful for other regular and one-off donations from individuals towards our work with the destitute. In the past year we received £7,553 which was a slight increase in such gifts on the previous year.

We also received two significant one-off gifts: the first for £60,000 from a donor who wished to remain anonymous which was given specifically for the purchase of two houses; and the second an unrestricted gift of £18,000 was received from The Lyndhurst Trust. We are extremely grateful for such generosity that has helped us both to increase our housing provision but also to contribute to our obligations regarding cash reserves.

FINANCIAL REVIEW

During the year, the balance on our unrestricted funds has improved from £35,851 at 31 March 2016 to £82,238 by the end of the year under review, including £54,074 in tangible fixed assets, cash reserves of £26,916 and other net current assets of £1,248. The trustees are pleased to report that the fundraising strategy launched in April 2015 to raise unrestricted funds has been successful and is continuing into 2018.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at just over £8,000 per month, the charity had slightly exceeded this target by 31 March 2017. The trustees continue to consider ways in which they can maintain this level of unrestricted reserves in the short to medium term.

The trustees consider the overall financial position and state of affairs of the charity at the balance sheet date to be satisfactory and remain cautiously optimistic as regards the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

OPEN DOOR (NORTH EAST)

(A Company Limited by Guarantee)

REPORT OF THE TRUSTEES**YEAR ENDED 31 MARCH 2017****STRUCTURE, GOVERNANCE AND MANAGEMENT** *(Continued)***Appointment of Trustees**

The power to appoint trustees rests with the members of the company.

Trustees' Induction and Training

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

REFERENCE AND ADMINISTRATIVE INFORMATION

Company Registration No:	4819153
Charity Registration No:	1099865
Registered Office:	Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA
Principal Place of Business:	Melbourne House Newport Road Middlesbrough TS1 5QH
Trustees/Directors:	Mrs. M.A. Maude Mr. S.C. Rogalski Mr. R. Teferi (resigned 25.07.17) Mr. M. Kempson Dr. R. Grob (appointed 17.04.16)
Company Secretary:	Mrs. M.A. Maude
Chief Executive:	Mr. P.H. Catterall
Accountants:	Baines Jewitt Limited Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" SORP (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 21 November 2017
and signed on their behalf by:



.....
S.C. ROGALSKI
Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report on the accounts of the company for the year ended 31 March 2017 set out on pages 9 to 18.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

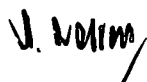
Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. J. Lester FCA
Baines Jewitt Limited
Chartered Accountants
Barrington House
41-45 Yarm Lane
Stockton-on-Tees
TS18 3EA

Dated: 21 November 2017

JL/AJD

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
INCOMING RESOURCES					
Donations and legacies	3	49,230	139,565	188,795	162,391
Charitable activities	4	77,992	-	77,992	75,029
Interest receivable	5	19	-	19	54
Other income		982	-	982	500
TOTAL INCOMING RESOURCES		128,223	139,565	267,788	237,974
RESOURCES EXPENDED					
Raising funds	6	1,306	6,606	7,912	1,646
Charitable activities	7	94,979	76,794	171,773	159,474
TOTAL RESOURCES EXPENDED		96,285	83,400	179,685	161,120
Net incoming/(outgoing) resources before transfers	8	31,938	56,165	88,103	76,854
Gross Transfers between Funds		14,449	(14,449)	-	-
Net Movement in Funds		46,387	41,716	88,103	76,854
Reconciliation of funds:					
Total funds brought forward	14	35,851	60,953	96,804	19,950
TOTAL FUNDS CARRIED FORWARD	14&15	82,238	102,669	184,907	96,804

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
Company Registration Number 4819153

BALANCE SHEET

31 MARCH 2017

	Note	£	2017 £	£	2016 £
FIXED ASSETS					
Tangible assets	11		54,074		36,648
CURRENT ASSETS					
Debtors	12	11,735		14,073	
Cash at bank and in hand		129,585		56,446	
			141,320	70,519	
CREDITORS: Amounts falling due within one year	13	(10,487)		(10,363)	
NET CURRENT ASSETS			130,833		60,156
TOTAL ASSETS LESS CURRENT LIABILITIES			184,907		96,804
REPRESENTED BY:					
Unrestricted funds	14&15		82,238		35,851
Restricted funds	14&15		102,669		60,953
			184,907		96,804

The trustees are satisfied that the charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 21 November 2017 and signed on their behalf by:



S.C. ROGALSKI
Chair of Trustees

The notes on pages 12 to 18 form part of these financial statements

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)
STATEMENT OF CASH FLOWS
YEAR ENDED 31 MARCH 2017

	Note	2017 Total £	2016 Total £
Cash provided by/(used in) operating activities	17	<u>91,338</u>	<u>76,898</u>
Cash flows from investing activities:			
Interest income		19	54
Purchase of tangible fixed assets		<u>(18,218)</u>	<u>(34,646)</u>
Cash provided by/(used in) investing activities		<u>(18,199)</u>	<u>(34,592)</u>
Increase/(decrease) in cash and cash equivalents in year		73,139	42,306
Cash and cash equivalents at the beginning of the year		<u>56,446</u>	<u>14,140</u>
Total cash and cash equivalents at the end of the year		<u><u>129,585</u></u>	<u><u>56,446</u></u>

OPEN DOOR (NORTH EAST)
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

(a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Open Door (North East) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Income Recognition

All income is recognised once the charity has entitlement to income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or the reason for which those costs were incurred, on an estimated percentage basis.

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

(e) Fixed Assets and Depreciation

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- see note 11
Office furniture and equipment	- 15% reducing balance
Computer equipment	- 33% straight line

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

2. LEGAL STATUS OF THE CHARITY

The charity is a private company limited by guarantee, registered in England and Wales, and has no share capital. The liability of each member in the event of winding up is limited to £10.

3. DONATIONS AND LEGACIES

This comprises:	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Grants	24,723	139,565	164,288	90,566
Donations	24,507	-	24,507	71,825
	<u>49,230</u>	<u>139,565</u>	<u>188,795</u>	<u>162,391</u>

Of the £162,391 received in 2016 £42,559 was unrestricted funds and £119,832 was restricted funds.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is made in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Rent received	51,305	-	51,305	54,447
Property management charges	25,551	-	25,551	15,057
English language projects	1,136	-	1,136	5,525
	<u>77,992</u>	<u>-</u>	<u>77,992</u>	<u>75,029</u>

In 2016, the income from charitable activities of £75,029 was all unrestricted.

5. INTEREST RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Deposit account interest	4	-	4	-
Interest on gift aid tax recovery	15	-	15	54
	<u>19</u>	<u>-</u>	<u>19</u>	<u>54</u>

6. RESOURCES EXPENDED ON RAISING FUNDS

Fundraising Costs of Grants and Donations	Basis of Allocation	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Support costs allocated to activities					
Staff costs	Staff time	309	6,336	6,645	926
Premises	Floor area	7	173	180	180
Office administration and insurance	Floor area	350	97	447	498
Professional fees	Direct	600	-	600	-
Depreciation	Floor area	40	-	40	42
TOTAL EXPENDITURE ON FUNDRAISING		<u>1,306</u>	<u>6,606</u>	<u>7,912</u>	<u>1,646</u>

In 2016, the expenditure on raising funds was £1,646 of which £1,466 was expenditure from unrestricted funds and £180 was expenditure from restricted funds.

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YEAR ENDED 31 MARCH 2017

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Basis of Allocation	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Costs directly allocated to activities					
Staff costs	Staff time	11,315	53,448	64,763	47,749
House running expenses	Direct	46,460	360	46,820	59,027
Drop-in food and groceries	Direct	6,562	632	7,194	7,286
Gifts to refugees and asylum seekers	Direct	4,068	-	4,068	2,639
Emergency accommodation	Direct	4,138	78	4,216	3,186
Work club	Direct	908	-	908	2,367
Women's project	Direct	267	-	267	2,008
Sew2work	Direct	846	2,000	2,846	-
Refugee advice project	Direct	1,554	500	2,054	4,711
English language project expenses	Direct	791	-	791	2,247
Sundries	Direct	554	-	554	426
Support costs allocated to activities					
Staff costs	Time	2,957	13,970	16,927	9,041
Premises	Floor area	136	3,104	3,240	3,240
Office administration and insurance	Floor area	6,311	1,744	8,055	8,970
Depreciation	Floor area	712	-	712	748
Governance costs	See below	7,400	958	8,358	5,829
TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES		94,979	76,794	171,773	159,474

In 2016, the expenditure on charitable activities was £159,474 of which £110,205 was expenditure from unrestricted funds and £49,269 was expenditure from restricted funds.

Governance Costs	Basis of Allocation	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Governance costs allocated to activities					
Accountancy and independent examination	Direct	6,900	-	6,900	4,800
Staff costs	Staff time	103	688	791	309
Premises	Floor area	7	173	180	180
Office administration and insurance	Floor area	350	97	447	498
Depreciation	Floor area	40	-	40	42
		7,400	958	8,358	5,829

8. NET INCOMING RESOURCES

This is stated after charging:	2017 £	2016 £
Trustees' emoluments (note 16)	-	-
Staff costs (note 9)	89,126	58,026
Depreciation (note 11)	792	831
Independent examiner's fees:		
- external scrutiny	1,600	1,520
- other costs (incl. under provision re prior year £1,200 (2016: £nil))	5,300	3,280

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

9. STAFF AND STAFF COSTS

At the end of the year under review, the charity employed one full-time and six part-time members of staff (2016: six part-time) with aggregate emoluments of £89,126 (2016: £58,026) as follows:

	2017 £	2016 £
Gross salaries	87,369	57,819
Employer's national insurance contributions	1,757	207
	<u>89,126</u>	<u>58,026</u>

No employee received remuneration of more than £60,000.

Total remuneration paid in respect of Key Management Personnel during the year was £15,818 (2016: £6,178).

10. TAXATION

The company is exempt from corporation tax on income derived from its charitable activities.

11. TANGIBLE FIXED ASSETS

	Freehold Property £	Fixtures, Fittings & Equipment £	Total £
Cost			
At beginning of year	33,486	7,635	41,121
Additions	16,493	1,725	18,218
Disposals	-	-	-
At end of year	<u>49,979</u>	<u>9,360</u>	<u>59,339</u>
Depreciation			
At beginning of year	-	4,473	4,473
Charge for year	-	792	792
On disposals	-	-	-
At end of year	<u>-</u>	<u>5,265</u>	<u>5,265</u>
Net Book Value			
At beginning of year	<u>33,486</u>	<u>3,162</u>	<u>36,648</u>
At end of year	<u>49,979</u>	<u>4,095</u>	<u>54,074</u>

Freehold Property

It is the intention of the trustees to consider and implement an appropriate policy on depreciation and annual impairment review once all required improvement works have been completed.

12. DEBTORS

	2017 £	2016 £
Taxation recoverable on gift aid donations	1,524	11,352
Other debtors	9,209	2,721
Prepayments	1,002	-
	<u>11,735</u>	<u>14,073</u>

13. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors and accruals	10,487	10,316
Other creditors	-	47
	<u>10,487</u>	<u>10,363</u>

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

14. STATEMENT OF FUNDS

	At 1.4.16 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.17 £
Unrestricted Funds	35,851	128,223	96,285	14,449	82,238
Restricted Funds:					
Asylum support project	4,926	15,000	10,689	-	9,237
Hosting	-	9,500	5,688	-	3,812
Core office rent	1,200	-	1,200	-	-
Women and families project	3,051	4,500	7,551	-	-
Refugee advice project	1,657	2,850	4,507	-	-
Stockton & Hartlepool housing, refugee and asylum advice project	26,715	-	21,003	-	5,712
Refugee work club	8,955	12,250	9,478	-	11,727
Property purchase	14,449	60,000	-	(14,449)	60,000
Big Lottery Fund grant	-	18,719	7,525	-	11,194
Chief Executive Officer	-	14,746	13,759	-	987
Sew2work	-	2,000	2,000	-	-
Total Restricted Funds	60,953	139,565	83,400	(14,449)	102,669
Total Funds	96,804	267,788	179,685	-	184,907

Asylum support project - The charity supports individuals who find themselves destitute following the withdrawal of their asylum support by the Home Office. The destitution support project aims to assist such persons to re-engage in society by:

- providing access to a weekly food parcel at weekly drop-in sessions where a cooked meal is available;
- providing emergency accommodation to men in the emergency night shelter and to women by staying with a host family or female volunteer. As bed spaces become available, housing is provided in one of the charity's supported houses;
- helping with advice, information and guidance to support asylum seekers in making informed choices about their future;
- engaging individuals in activities, including English language classes, social events and volunteering opportunities in support of their mental, physical, emotional and spiritual wellbeing.

Funds were provided by Esmee Fairbairn Foundation for the salary and expenses of a part-time Asylum Support Worker. The support worker's role is to manage the destitute drop-in, provide one-to-one support for clients and to manage a team of dedicated volunteers. Follow-up funding for the support worker's salary and day-to-day running costs was received from The AB Charitable Trust.

Hosting - this project is an extension of our wider asylum support and places destitute clients with individuals who are prepared to open their home to destitute asylum seekers on a short-term basis. The project is being funded by a grant from Allen Lane Foundation which allows for the employment of a part-time support worker.

Core office rent - The Greggs Foundation Major Grants Programme awarded a three year grant to help with core funding by covering the cost of the office rent up to July 2016.

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

14. STATEMENT OF FUNDS (continued)

Women and families project - refugee women are amongst some of the most marginalised and disenfranchised within the local community. The charity particularly works with women in Middlesbrough and Hartlepool by providing one-to-one support, women-only drop-in sessions, activities and outings. The previous year's funding from Teesside Community Foundation has this year been continued by funds from The Hospital of God at Greatham, Hadrian Trust and The Sir John Knott Trust.

Refugee advice project - Middlesbrough Borough Council provided funding for this project which includes part-time salary costs for a project worker, leaflet production and translation costs.

Stockton & Hartlepool housing, refugee and asylum advice project - funding from the Virgin Foundation has allowed us to expand our successful refugee and asylum housing project and refugee move on and asylum advice projects from Middlesbrough into Stockton and Hartlepool.

Refugee work club - previous funding from Henry Smith (North East) Fund has been continued by Middlesbrough Borough Council and aims to support refugees in finding employment, education or training opportunities.

Property purchase - in 2016 the charity was able to purchase a house in central Middlesbrough for housing refugees and asylum seekers. The refurbishment of the property was completed in the year under review and the transfer to general funds reflects this capital expenditure.

During the year, the charity has received further charitable funds for the purchase of two further properties, the purchase of each completed in May 2017.

Big Lottery Fund grant - Open Door (North East) is a partner in the 'Ariadne Project', a four-year project to support asylum seekers and refugees across Middlesbrough, Stockton-on-Tees and Hartlepool. This funding will help support housing, women's and refugee move-on work.

Chief Executive Officer - as a result of obtaining funding from the Greggs Foundation, the charity have been able to employ directly a full-time CEO to administer the operations of the charity on a day-to-day basis.

Sew2work - the aim of the Sew2work project is to allow women to explore different opportunities for economic inclusion, including self-employment, social enterprise and co-operative working. This year the project has been supported by The Jill Franklin Trust and Middlesbrough & Teesside Philanthropic Foundation.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	54,074	-	54,074
Cash at bank and in hand	26,916	102,669	129,585
Other net current assets	1,248	-	1,248
	<u>82,238</u>	<u>102,669</u>	<u>184,907</u>

16. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2016: £nil).

Mr. P. Maude, father-in-law of trustee Mrs. M. Maude, made three (2016: two) houses available to the charity under management agreements. During the year, the charity paid rent, net of expenses (including its own management fees of £2,541 (2016: £1,521)) to Mr. Maude totalling £16,535 (2016: £7,969).

Mrs. M. Maude, trustee, and her husband Mr. M. Maude, rented a property to the charity. During the year, the charity paid rent to Mr. and Mrs. Maude totalling £5,100 (2016: £5,100).

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YEAR ENDED 31 MARCH 2017

16. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS (continued)

Mr. S.C. Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2017 £	2016 £
Inter-company account transactions:		
Balance due (to)/from JCT to ODNE at beginning of year	(47)	997
Grant from JCT to ODNE	5,923	7,189
Costs incurred by JCT on behalf of ODNE	(2,914)	(8,233)
	<u>2,962</u>	<u>(47)</u>
Other transactions:		
ODNE rent contribution paid to JCT	3,600	3,600
	<u>3,600</u>	<u>3,600</u>

Until July 2016 and throughout the previous year, the Chief Executive of Open Door (North East) was employed by Jubilee Church Teesside and seconded part-time to Open Door. The trustees estimate the value of this part-time secondment at £8,873 (2016: £26,620) of which £2,059 (2016: £6,178) was physically borne by Open Door and is reflected in salary costs (note 9) within these accounts.

Mr. R. Teferi, a refugee trustee, occupies one of the houses managed by the charity for which he pays full market rent.

During the year under review £714 (2016: £624) was received as donations from trustees and related parties.

Other than as detailed above, there were no reportable transactions with the trustees and/or connected persons.

17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net movement in funds	88,103	76,854
Add: Depreciation charge	792	831
Less: Interest receivable	(19)	(54)
Decrease/(increase) in debtors	2,338	(3,073)
Increase/(decrease) in creditors	124	2,340
	<u>91,338</u>	<u>76,898</u>
Cash Flow from Operating Activities	<u>91,338</u>	<u>76,898</u>