

2nd NORTHOLT (WOOD END) SCOUT GROUP

Trustees Annual Report for the year ended 31st March 2017

PRESIDENT: Mr H Greenway

VICE PRESIDENTS: Mr S Pound, Mrs Z Landeryou, Mrs J Wilson

TRUSTEES: <i>Ex-Officio</i>	Name
Chairman	Ms K Trent
Secretary	Mrs P McEvoy
Group Treasurer	Mrs HL Hankins

TRUSTEES: *Nominated*

Scouter in Charge	Mr T E Hankins
Scout Leader	Mr T E Hankins
Cub Scout Leader	Miss K Thorne
Assistant Scout Leader	Mr M Sugrue

TRUSTEES: *Elected*

Miss S Ball, Mr F Prior, Mr L Russell, Mr S Nathwani

CHARITY NAME:
2nd NORTHOLT (WOOD END) SCOUT GROUP

BANKERS:

Lloyds TSB, South Harrow Branch, Northolt Road, South Harrow, HA2 0LT

Group Registration Number with The Scout Association: 17151

Charity Registration Number: 1048150

Contact Name and Address: Mrs P McEvoy, 14 Russell Road, Northolt, Middlesex UB5 4PQ

Principal Address: Scout HQ, Russell Road, Northolt, Middlesex, UB5 4PU

Description of Charity's Trusts	
Type of governing document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
	The Group is a trust established under the rules which are common to all Scouts
	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
	The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets approximately 10 times a year. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property The raising of funds and the administration of Group finance. The insurance of persons, property and equipment. Group public occasions. Assisting in the recruitment of leaders and other adult support. Appointing any sub committees that may be required. Appointing Group Administrator's and Advisor's other than those who are elected.
Risks and Internal Control	The Group Executive Committee have a risk assessment document in place. Areas of upgrade to the Scout HQ have been identified and processes have been discussed to renovate the areas concerned. The Group has in place systems of <i>Internal Controls</i> that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.
Summary of Objects of the Charity set out in its governing document.	The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of The Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.
Summary of the main achievements of the charity during the year	The Group consists of 75 members covering Beaver Scout, Cub Scouts and Scouts. In addition there were 16 Adults involved as leaders and administrators – all of whom gave their services voluntarily. The main objective for the year was to continue to provide Scouting from the group's Headquarters. Activities included each section's own weekly meetings and outings, participation in several events organised by the Greenford and District Scout Council and activities organised by the Group. The Group also attended the annual St Georges Day parade, when the Scout Promise was renewed, and the British Legion Remembrance Day parade. The Group fund-raising continued as in previous years. The Group continues to raise funds to help maintain the Scout HQ as well as to maintain both the van and minibus to support the Group's activities and fund raising events.

	<p>The Group is now over 80 years old, and we are proud of the support our Leaders and helpers give the group to enable our young people to take part in Scouting programmes and activities.. The hard working Executive Committee members together with support of Leaders and Parents fund raise throughout the year with the Wood End Show, Summer Fete and Christmas Market.</p>
<p>Brief statement on the charity's policy on reserves</p>	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.</p> <p>The Group held reserves of approximately £4000 at the end of this financial year. This is an acceptable level.</p>
<p>Investment policy and objectives</p>	<p>The Group does not have sufficient funds to invest in long term investments. All funds are held in a mainstream bank current account.</p>
<p>Plans for the Future</p>	<p>During the year major repairs have been made to the roof of the Scout HQ. Greenford District Scouts awarded the Group a Grant and Loan which has covered the cost of a major rewire, installation of electric heaters and emergency lighting. The kitchen has been gutted and rebuilt with installation of a new electric hob, oven and hot water supply. To facilitate the extra power required to run the heaters, the electrical supply to the Scout HQ had to be increased and the mains fuse upgraded. Further work is required to repair a section of roof over the Scouters Den, the roof of the Horticultural hut and the toilet facility needs a face lift. We have been awarded a grant from the Ward Forum which will be available in the coming months to cover the costs of these improvements.</p>

Signatures		
Full names	Karen Trent	Pamela McEvoy
Position (Chair, Secretary)	Chair	Secretary
Date:	9 th November 2017	9 th November 2017

Independent Examiner's Report to the Trustees of the

2nd Northolt (Wood End)SCOUT GROUP/DISTRICT/COUNTY/AREA SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended .March 2017 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 5 and 6.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
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- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
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- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~ *):

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply*

Name:Eur Ing. Jardine Ian Barrington-Cook, MA (Cantab). CEng, CITP,,MBCS, FBIS .Qualification:

.....Previous duties as chairman and treasurer of this group. Chartered Engineer, Chartered IT professional

Address:159 Stratfield Road, Basingstoke...

.....Hampshire, RG21 5RU

Date:7th December 2017

2nd NORTHOLT (WOOD END) SCOUT GROUP

CHARITY REGISTRATION NO. 1048150

RECEIPTS	Mar-17	Mar-16
DONATIONS		
Membership subscriptions	6020	4863
fees Membership Subs. Greenford District	<u>-3397</u>	<u>-5465</u>
Net membership subscriptions retained	2623	-602
Donations	361	595
Donations - Gift aid	<u>589</u>	<u>2258</u>
	<u>3573</u>	<u>2251</u>
Charitable activities		
Hire of hall	105	90
Fundraising	5862	6443
Sale of group scarves	120	110
Camp income	2807	341
Badges	4	22
Sundries	0	1
Admin	<u>33</u>	<u>0</u>
	<u>8931</u>	<u>7007</u>
Grants		
Transferred funds from closed section a/cs	7265	100
	<u>0</u>	<u>3107</u>
	<u>7265</u>	<u>3207</u>
Loan		
Loan from Greenford & District Scouts	7065	
Investment income	0	0
Total income		
Donations/subscriptions/gift aid	3573	2251
charitable activities	8931	7007
Grants	7265	0
trf from closed a/cs	<u>0</u>	<u>3207</u>
Loan	<u>7065</u>	
Total income	<u>26834</u>	<u>12465</u>

2nd NORTHOLT (WOOD END) SCOUT GROUP

CHARITY REGISTRATION NO. 1048150

PAYMENTS	Mar-17	Mar-16
Fundraising	<u>466</u>	<u>330</u>
Charitable Activities		
Youth activities & craft	414	721
Adult support & training	0	100
Badges	576	598
Camp expenditure	2657	893
Scarf Purchase	89	89
Refreshments	278	0
	<u>4014</u>	<u>2401</u>
Other		
Equipment purchase	154	23
Electricity	456	443
Gas	410	389
Admin	309	441
HQ Maintenance	15717	390
Insurance	1335	1915
Insurance*	0	1701
Vehicle costs & maintenance	2957	3828
vehicle costs fuel	50	257
Sundries	136	139
	<u>21524</u>	<u>9526</u>
Loan repayment (Complete)		<u>1759</u>
Investment income	NIL	NIL
Total payments		
Fundraising	466	330
Charitable activities	4014	2401
Other	21524	9526
loan repayment		1759
TOTAL PAYMENTS	<u>26004</u>	<u>14016</u>
Bank Account	3655	2990
Cash in hand	499	333
	<u>4154</u>	<u>3323</u>
Liabilities		
Loan from Greenford & District Scouts	<u>7065</u>	

The financial statements were approved and authorised for issue by the Trustees on 9th November, 2017 and signed on their behalf by:

.....KJ Trent (Chairman)
HL Hankins (Treasurer)

Insurance due March 2014 paid April 2015*