



LIVING VALUES  GROWING FAITH

# CRiBS Charitable Trust

## Report and Accounts

Year ended 5th April 2017



"When CRiBS are coming in we all know about it. The children get excited and there's a real buzz. They have a huge impact on our children" Headteacher

"I think CRiBS has done a fantastic job living up to their name Christian Resources in Bexley Schools" Church Leader

"I can honestly say that the team at CRiBS at the present moment is one of the best teams that I've ever come across." Former Trustee, current volunteer

**stewardship<sup>®</sup>**

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## **CRIBS CHARITABLE TRUST**

**FOR THE YEAR ENDED 5th APRIL, 2017**

### **COMPANY INFORMATION**

<b>Directors/Trustees</b>	Allan Nicholls (resigned April 2017) George Hider (resigned December 2016) Martin Andrews Adam Foot Bola Ojo David Linley (from July 2016) Stephen Burnett (from March 2016)
<b>Company Secretary</b>	Allan Nicholls (resigned April 2017)
<b>Key Staff</b>	Gordon Raggett (CEO to August 2017) Simon Davidson - Business Manager
<b>Governing Document</b>	Memorandum and Articles of Association dated 26th September 2006
<b>Company Registration Number</b>	5947379
<b>Charity Registration Number</b>	1122295
<b>Registered Office</b>	Cribs Office, St Columba's Boys School Halcot Avenue Bexleyheath Kent DA6 7QB
<b>Independent Examiner</b>	Fiona Green ACA Stewardship 1 Lamb's Passage London EC1Y 8AB
<b>Bankers</b>	The Co-operative Bank Business Customer Services PO Box 250, Skelmersdale, Lancs WN8 6WT

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## CRIBS CHARITABLE TRUST

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 5th APRIL, 2017

The Directors have pleasure in submitting the Report and Accounts for the year.

#### **Objects of the charity**

The Trust seeks to demonstrate the Christian faith in action by providing an interface between the local Christian churches and the community at large, mainly through its work in Primary Schools, but also increasingly through our Secondary work, in the Bexley area.

#### **Government**

The policy and operating decisions of the charity rest with the Directors (Trustees) who meet regularly to monitor the activities of the Company.

#### **Review of Activities**

CRiBS has continued to work in the local field of education in a widespread range of activities. We are pleased to report that much has been achieved this year.

REfresh lessons are Christian RE lessons delivered by our specialist primary team. In the academic year 2016/17 we reached 22 schools, delivering 1,319 lessons of RE lessons to reach an estimated 7,512 pupils. Our fun and engaging lessons bring to life issues and skills that will help children further into their lives such as reasoning, discussion, appreciation of varied viewpoints and creativity. 92% of teachers gave our lessons our highest rating.

As one member of the RE group for the borough stated: *"the quality of RE provision of schools has been lifted,"* through the work of CRiBS.

**Christmas and Easter Plays** continue to be hugely popular and we reached over 17,000 primary pupils in 45 schools on each occasion. Feedback was again effusive and we were delighted at the enthusiasm with which the plays continue to be received as we share the real meaning of these festivals.

One teacher said: *"The Christmas and Easter plays are always popular. There is always humour for both adults and children and also the serious message comes across...CRiBS are always aware of the diversity of beliefs in each class so no child feels excluded or awkward at all."*

A head teacher observed: *"it makes a difference between Christmas being a materialistic time and our end of term ending with a very special reflection"*.

As we look to the future this proves to be a extremely popular work for us to continue.

**Boys Noise and b:You** are term long packages of support that help boys and girls with personal, social, emotional and/or behavioural needs. Children are sent to us by the schools, who realise various needs that are met through our multi-stranded projects. This year saw growth with 244 children helped and 20 packages provided. Feedback gathered this year includes this from one of the teaching staff:

*"The behaviour chart for the autumn term showed a significant amount of reductions from those (Boys Noise) boys in terms of behaviour. That was one of the biggest positives that happened. In addition to that, it actually opened up a lot of opportunity for some of our boys to relate to that male figure and actually some very sensitive disclosures occurred during that time which allowed us to put further support into place for the children and the families."*

Boys and girls note positive change in their abilities to cope in class and home and we amalgamate feedback from school staff, our staff, children and parents where available. Schools remain enthusiastic about the programme, but there are concerns over tightening school budgets and we are considering various options in relation to this.

Our **'Koru' gap year programme** has continued for a third year, and we engaged another team of four young volunteers from Germany who have worked with the schools teams, on the bus, in the office and at local churches. The value of this work can be estimated at over £51,000.

**Secondary Work** - This academic year we have had the privilege of having contact with around 187 young people in Christian Unions, 1,070 in 71 lessons, 1,600 with seasonal plays and 225 in our intervention work as well as an entire school working to collect for the Bexley Foodbank. This has taken place in six of Bexley's secondary schools.

We have provided teaching around empathy and resilience in relation to the Syrian refugee crisis, poverty, the persecuted church and human worth to name a few. Christian Unions continue to be places where different lives converge. There are young people who are Christians working out what it means to live out their faith as a teenager in school. There are those who don't have a faith, exploring faith, exploring others' faith, or simply engaging in the conversation about faith.

Our intervention work has been incredibly well received by two schools. In one we ran a day for Year 9 girls where we explored 'Who am I?' For some, it was the first time they had heard someone say to them that they don't need to try to be like someone else. Who they are as themselves is enough. There were tears of sadness and joy as girls learnt to be kind to themselves and to others. It has also been a privilege to journey with a group of 15 boys struggling with school and life in general.

As we consider the impact of the work, secondary worker Nicola Foot describes meeting up with some young people that she had worked with previously: *"I had a wonderful conversation with a group of early twenty-somethings I had seen through school. They said to me that without the CU in their secular education, a place where they could be vulnerable with, and care for one another, and where they could see Jesus working in their classrooms, they would never have seen the value of being part of a Christian group in their universities"*. Then one young man said *"The weekend trip away you ran for us on when I was 15 transformed my life. I gained so much confidence. I met people there with whom I'm still friends and together we started a youth worship event which is still running now."*

Whether it's through teaching, theatre, one-to-one mentoring or young people sharing Jesus

The trustees appreciate the provision by a local school of premises sufficient for the team, office facilities and some storage, which means that there are no rental or mortgage costs to the charity. The excellent working arrangements with the school are also much valued.

In summary the work has continued to blossom and meeting more and more areas of need in a way that we believe will impact people positively in the short and long-term.

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission .

### **Financial Review**

Incoming resources during the year amounted to £332,000, and resources expended £322,000. This resulted in a surplus for the year of £10,000. Fund balances at 5th April, 2017 were £150,000.

CRiBS would like to extend our grateful thanks to the following organisations who have supported our work this year.

The Patsy Wood Trust, The Fellowship of St John (UK) Trust Association, Laing Foundation, Harenc Community Trust, Souter Charitable Trust, Matthews Wrightson Charity Trust, Cutler Trust Makers of Playing Cards, Marsh Christian Trust, Friends for Bexley.

We also thank the many individuals and churches that have continued to support the work of CRiBS Charitable Trust.

### **Reserves Policy**

The Director's policy is to hold at least one month's equivalent of outlay in free reserve, with a view to taking steps to increase this margin. A fall below £20,000 would trigger a review action.

In 2013 CRiBS Trustees made the decision to sell the property 77 Cross Street, Erith (executed in October), which had been used as team headquarters for a number of years. The CRiBS team had outgrown the building and it had become unfit for purpose and a devaluing liability. The team's current headquarters is a set of offices which have kindly been loaned by St Columba's Boys' School, a local secondary. We hold a memorandum of understanding that we can remain until July 2019 (this may be extended), but should the headship or school policy change we may be asked to leave at any time with three month's notice. This situation could leave CRiBS vulnerable and therefore proceeds from the sale are held in reserve in a contingency fund should CRiBS need to finance new premises at short notice.

### **Risks Statement**

The Directors have reviewed the risks to which a small charity operating with few employees and working in the community is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis. We operate a Child Protection Policy covering all personnel whether employed or volunteering.

### **Directors' Responsibilities**

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities

### **Approval**

This report was approved by the Directors on 11th November 2017 and signed on their behalf by:

Martin Andrews

Company Secretary

## **INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS/TRUSTEES OF**

### **CRIBS CHARITABLE TRUST**

I have examined the accounts for the year ended 5th April 2017 on pages 7 to 12 following which have been prepared on the basis of the accounting policies set out on page 9.

#### **Respective Responsibilities of Directors/Trustees and Examiner**

The directors/trustees of the company are responsible for the preparation of accounts; they consider that the audit requirements under section 144(2) of the Charities Act 2011 do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act 2011;
- (2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
- (3) state whether particular matters have come to my attention.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

#### **Basis of Examiner's Statement**

This report is in respect of an examination carried out under section 145 of the Charities Act 2011, and in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Examiner's Statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 386 of the Companies Act 2006, or that the accounts presented do not accord with those records, or comply with the accounting requirements of section 396 of the Companies Act 2006. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.

Fiona Green ACA

For and on behalf of:  
Stewardship  
1 Lamb's Passage  
London EC1Y 8AB

17 November 2017

**CRIBS CHARITABLE TRUST**  
**Statement of Financial Activities**  
**FOR THE YEAR ENDED 5th APRIL, 2017**  
**Summary Income and Expenditure Account**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
<b>INCOMING RESOURCES</b>					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	140,828	55,838	196,666	200,892
Activities for generating funds		2,928	3	2,931	4,952
Investment income		4,346	-	4,346	4,532
Incoming resources from charitable activities	3	33,006	80,750	113,756	84,721
		-	-	-	-
Sundry Income		1,477	-	1,477	285
Profit on sale of Fixed Assets		12,640	-	12,640	-
Total Incoming Resources		195,225	136,591	331,816	295,382
<b>RESOURCES EXPENDED</b>					
Costs of generating voluntary income		198		198	198
Charitable activities	4	141,732	180,012	321,744	300,016
Total Resources Expended		141,930	180,012	321,942	300,214
<b>Net Movement in Funds before revaluations</b>		53,295	(43,421)	9,874	(4,832)
Transfers between funds		(43,421)	43,421	-	-
<b>Net Movement in Funds for the year</b>		(9,874)	0	9,874	(4,832)
Fund balances at 6th April 2016		140,273	-	140,273	145,105
<b>Fund balances at 5th April 2017</b>		150,147	0	150,147	140,273

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 8-11 form part of these accounts.



**CRIBS CHARITABLE TRUST**

**BALANCE SHEET**

**AS AT 5TH APRIL 2017**

	Note	Unrestricted Funds £	Restricted Funds £	2017 £	2016 £
<b>FIXED ASSETS</b>					
Tangible assets	6	-	-	-	720
		-	-	-	720
<b>INVESTMENTS</b>	9	80,000		80,000	80,000
<b>CURRENT ASSETS</b>					
Debtors	8	5,505	-	5,505	4,500
Cash at bank	9	65,902	-	65,902	56,142
		71,407	-	71,407	60,642
<b>CURRENT LIABILITIES</b>					
Liabilities falling due within one year	10	1,260	-	1,260	1,088
Net Current Assets		70,147	-	70,147	59,554
<b>NET ASSETS</b>		150,147	-	150,147	140,274
<b>FUND BALANCES</b>					
Unrestricted funds	11				
General Funds		125,660		125,660	120,658
Designated funds		24,487		24,487	19,615
Restricted Funds	11		0	0	0
		150,147	0	150,147	140,273

*For the year ended 5th April 2017, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.*

*Responsibilities of directors/trustees:*

a.

*The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.*

b. *The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.*

Approved by the Directors and signed on their behalf on the 11th November 2017  
by:

Martin Andrews

**Company Registration Number** 5947379

**Charity Registration Number** 1122295

The notes on page 8-11 form part of these accounts.

## CRIBS CHARITABLE TRUST

### Notes to the Accounts FOR THE YEAR ENDED 5th APRIL, 2017

#### 1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102). The following are the accounting policies which have been applied in dealing with material items:-

a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure:

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations.

c) Funds:

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

d) Fixed assets and depreciation:

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life, unless they cost less than £500 when they are written off on purchase.

Depreciation periods are as follows:

Leasehold	Over 50 years to estimated residual value
Equipment	Between 3 and 7 years

f) Taxation

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) Cashflow statement

The company has taken advantage of the exemption provided by the Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

# **CRIBS CHARITABLE TRUST**

## **Notes to the Accounts FOR THE YEAR ENDED 5th APRIL, 2017**

<b>2 Voluntary income</b>	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Gift aided donations	49,619	23,270	72,889	69,056
Non gift aided donations	21,127	2,806	23,933	26,366
Income from churches	40,109	2,005	42,114	47,272
Grants and Legacies received	7,535	22,650	30,185	33,283
Tax recoverable	14,639	4,573	19,211	17,236
Other voluntary income	7,800	535	8,334	7,679
	<u>140,828</u>	<u>55,838</u>	<u>196,666</u>	<u>200,892</u>

The grants received over £500 in the year and the projects for which they were granted are :

Patsy Wood Trust	5,000 Boys Noise
The Fellowship of St John (UK) Trust Association,	10,000 Refresh
Laing Foundation	1,000 Sound Equipment
Harenc Community Trust	1,500 Boys Noise
Harenc Community Trust	1,500 b:You
Florence May Bartlett legacy	7,035 REfresh
Souter Charitable Trust	2,000 REfresh
Matthews Wrightson Charity Trust	500 General
Cutler Trust Makers of Playing Cards	1,000 Boys Noise

<b>3 Incoming resources from charitable activities</b>	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Schools charges	2,375		2,375	10,340
Fund Raising Events	4,112	-	4,112	1,328
Boys Noise	3,000	59,250	62,250	48,375
Schools bYou	-	21,200	21,200	6,000
REfresh	16,189		16,189	11,650
Children's subs	17	300	317	324
Other chargeable income	7,313		7,313	6,704
	<u>33,006</u>	<u>80,750</u>	<u>113,756</u>	<u>84,721</u>

<b>4 Charitable activities</b>	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
<b>a Direct Charitable Costs</b>				
Staffing costs	115,299	165,346	280,645	257,361
Bought in services and resources	1,341	2,521	3,862	9,251
Cost of Fund Raising Events	714	-	714	-
Camps, events and outing costs	4,407	3,403	7,811	4,636
Travel and sundry costs	877	358	1,235	1,233
	<u>122,639</u>	<u>171,628</u>	<u>294,267</u>	<u>272,481</u>
<b>b Support &amp; Administration</b>				
Insurance and utilities	1,731	-	1,731	1,429
Printing postage and stationery	10,588	938	11,526	7,498
Staff training and uniforms	871	1,666	2,537	2,195
Vehicle running expenses	421	3,837	4,259	7,847
Computer equipment	676	-	676	985
Independent Examination	1,207	-	1,207	1,231
Donations	215		215	2,401
Catering	855	473	1,328	1,575
Depreciation	719	-	719	1,081
Sundry other expenses	1,810	1,469	3,279	1,293
	<u>19,093</u>	<u>8,383</u>	<u>27,477</u>	<u>27,535</u>
<b>Combined charitable activity cost</b>	<u>141,732</u>	<u>180,012</u>	<u>321,744</u>	<u>300,016</u>

# CRIBS CHARITABLE TRUST

## Notes to the Accounts FOR THE YEAR ENDED 5th APRIL, 2017

### 5 Staff & Trustees

The charity has 14 full-time equivalent employed staff.

No staff received salaries at a rate of more than £60,000 per annum.

Fiona Davis, daughter of trustee Allan Nicholls, received a salary of £9,114 during the year in her role as administrator

Paul Davis, son in law of trustee Allan Nicholls, received a salary of £21,858 during the year in his role as Schools Worker (primary)

Nicola Foot, daughter of trustee Adam Foot, received a salary of £17,607 during the year in her role as Schools Worker (secondary)

No other remuneration was paid to any trustee during the year nor to any person connected to them.

Remuneration payable to key management (excluding trustees) amounted to £54,503 in the year (2016: £51,413). Key management is considered to cover senior management directly employed by the charity.

The total amount of donations funded by trustees and connected parties was £8,950

No other transactions have taken place with related parties during the year.

Fees payable to Stewardship, other than for the annual accounts and independent examination totalled £nil (2016: £nil).

### 6 Tangible Fixed Assets

Cost	Equipment & Fittings £	Vehicles £	Total £
At 6th April 2016	7,426	23,633	31,059
Additions	-	-	-
Disposals		(15,000)	(15,000)
At 5th April 2017	7,426	8,633	16,059
Accumulated Depreciation			
At 6th April 2016	6,707	23,633	30,340
Charge for the year	720		720
Disposals		(15,000)	(15,000)
At 5th April 2017	7,427	8,633	16,060
Net book value			
At 5th April 2017	-	-	-
At 6th April 2016	720	-	720

### 7 Investments

	2017 £	2016 £
Ecclesiastical Investment Fund for Charities - 74,696.546 shares at cost (107.10 p)	80,000	80,000
	80,000	80,000

### 8 Debtors and Prepayments

	2017 £	2016 £
Tax recoverable	5,505	4,065
Other Debtors	0	435
	5,505	4,500

### 9 Cash at Bank and in Hand

	2017 £	2016 £
Bank operating accounts	65,902	45,508
Bank deposits	0	10,260
Petty cash	0	374
	65,902	56,142

**CRIBS CHARITABLE TRUST**

**Notes to the Accounts  
FOR THE YEAR ENDED 5th APRIL, 2017**

<b>10 Creditors: liabilities falling due within one year</b>	2017	2016
	£	£
Accruals	1,260	960
Other creditors	0	128
	<u>1,260</u>	<u>1,088</u>

**11 Funds**

	Opening balance £	Incoming resources £	Outgoing resources £	Transfers in the year £	Closing balance £
<b>Restricted Funds</b>					
Boys Noise	-	73,225	-61,145	-12,080	-
Koru	-	-	-3,501	3,501	-
REfresh	-	13,010	-2,635	-10,375	-
Secondary Fund	-	50	-7,868	7,818	-
Sound Equipment	-	1,000	-1,018	18	-
Project 3:16	-	-	-123	123	-
bYou	-	17,750	-20,829	3,079	-
Sponsored Activities	-	31,557	-82,894	51,337	-
	<u>-</u>	<u>136,591</u>	<u>-180,012</u>	<u>43,421</u>	<u>0</u>
<b>Designated</b>					
Boys Noise	15,285	-	-26		15,259
Lark in the Park	89	-	-471	382	-
Koru	1,551	6,759	-2,294	-3,501	2,515
Project 3:16	32			-32	
REfresh	485	4,172	-87		4,570
Secondary Worker		5,170	-4,799	-371	0.42
Living Values	2,092		-31		2,061
Special Activities	81				81
	<u>19,615</u>	<u>16,101</u>	<u>-7,707</u>	<u>-3,522</u>	<u>24,487</u>
<b>General</b>	<u>120,661</u>	<u>179,124</u>	<u>-134,223</u>	<u>-39,899</u>	<u>125,663</u>
<b>Total</b>	<u>140,276</u>	<u>331,816</u>	<u>-321,942</u>	<u>-</u>	<u>150,150</u>

The assets and liabilities represented by the various funds are as follows:

	Fixed assets £	Bank & cash balances £	Other net assets £	Total £
Restricted funds	-	0	-	0
Unrestricted funds	80,000	65,903	4,245	150,148
	<u>80,000</u>	<u>65,902</u>	<u>4,245</u>	<u>150,148</u>

**12 Members**

Each member of the company commits to contribute if the charity is wound up an amount not exceeding £5.