

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017**

ELLIOT, WOOLFE & ROSE

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

CONTENTS

	Pages
Legal and Administrative Information	1
Directors' and Trustees' Report	2-7
Auditors' Report	8-9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12-21

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

YEAR ENDED 31ST MARCH 2017

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees/Directors:	H. Audley resigned 29 th November 2016 B. Ali M. Camacho F. Chen H. Hanlan A. Nadeem G. Poku M. Rooney K. Sanghani E. Sutherland C. Tragni
Company Secretary and Chief Executive	A. Sharpe
Registered Office:	Masbro Centre, 87, Masbro Road, London W14 0LR
Auditors:	Elliot, Woolfe & Rose, Chartered Accountants Equity House, 128-138 High Street, Edgware, Middlesex HA8 7TT
Solicitors:	Russell-Cooke Solicitors 2 Putney Hill London SW15 6AB
Bankers:	HSBC 16 Shepherds Bush Green London W12 8PT
Governing Document:	Memorandum and Articles of Association dated 8 th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2017

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2017.

H. Audley resigned 29th November 2016.

B. Ali

M. Camacho

F. Chen

H. Hanlan

A. Nadeem

G. Poku

M. Rooney

K. Sanghani

E. Sutherland

C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102). In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsible steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration or other benefit from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- ❖ there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- ❖ the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take

as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement and Public Benefit

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017

Review of Progress and Achievements

It has been a challenging year. The Grenfell fire while not in our area had a traumatic effect on residents who live on the Edward Woods estate. Many knew loved ones who died in the fire and survivors who lost their homes. The impact on local schools and witnessing the event from their homes cannot be underestimated. We were part of the community response with Edward Woods Community Centre being one of several focal points for volunteers and donations in the immediate aftermath of the fire. The work continues as communities try to rebuild and come to terms with the devastating loss of life and survivors have an anxious wait for new homes.

The holistic ethos of the organisation has been retained with an ongoing commitment to work with marginalised sections of the community.

Putting children and families first is part of the ethos through our Children's Centres that not only includes Masbro but Masbro Brook Green Family Centre, Avonmore Neighbourhood Family Centre, Shepherds Bush Family Project & Children's Centre, and Edward Woods Community Centre. With the takeover of the operational management of Flora Gardens Children's Centre in April 2017, we have now over 2,859 children under the age of five registered and living in our reach. We have achieved in the nursery a 'Good' when inspected by Ofsted in February 2017 – the nursery provides 16 places for children whose parents are eligible for 15 hours free childcare, the outreach team work closely with these parents supporting them for example into training or work. We have also achieved a silver award for the H&F Healthy Early Years programme and are working towards the gold for the 'Emotional Wellbeing' of children, parents/carers & staff. We work with LBHF Foodbank which offers food vouchers to families in need. We have also joined the Rose Voucher scheme first piloted in the south of the borough and which now will be delivered at all central Children's Centres offering vouchers of fresh fruit to families. A vibrant programme of activities is run from all the five centres including Play and Learn, baby information workshops, legal advice sessions, birth registrations, developmental checks and much more. We work closely with a range of partners from health services, statutory authorities to third sector groups. We also have a policy of encouraging parents to have a real say in the planning and delivery of all services.

To complement our children's services, we have been running evidence-based parenting programme and in April 2015 we secured a further 3 years funding from the Big Lottery "Reaching Communities Fund". The Confident Parent Happy Child parenting programme has built on the last three years funding to develop a comprehensive range of parenting approaches from Triple P, Strengthening Families, Strengthening Communities, Mellow and Boys Development, to enable local people to build on their parenting skills and work together to develop programmes in their communities.

In the last year Confident Parent Happy Child project delivered 44 evidence based parenting support groups, and supported 326 parents to complete a programme. During this period 5 local parent volunteers were identified and put forward to access facilitator training. A number of groups delivered during this period were co-facilitated by parent volunteers with the support of project staff. This enabled parent volunteers to become accredited trainers, build confidence and, in a few instances, go on to get paid jobs. The 8-week Speak Easy programme delivered during this period has enabled over 25 parents to go on and complete a level 1 or 2 Open College Network qualification.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017 **(continued)**

Since our last report the Masbro youth club has delivered 136 sessions, and worked with over 200 young people. During this time in addition to evening and holiday provision the club has gone on to complete 3 separate residentials, one which enabled young people to work towards an ASDAN accredited qualification. In early 2017 the youth club appointed 5 peer workers to support the club in developing a well-rounded programme of activities reflecting the needs and wants of the young people accessing the club. In the new financial year, the club appointed two additional youth workers who brought with them skills and experience in graphic design, performance and beatboxing allowing the club to offer new activities.

The Older People's Project has extended the range of activities we offer to older people in Hammersmith and Fulham so that in addition to our Tea Club we now have weekly Art classes and a singing group. We are currently pursuing funding to include IT and craft classes in our programme, in particular we are keen to combat digital exclusion in the elderly. Our trips and outings too have increased, enabling more isolated people to get out and about over the summer months. We continue to recruit, train and support a vibrant cohort of volunteer Befrienders who offer vital companionship to frail, older, housebound people in the community.

Another important area for the Urban Partnership Group is employment and training. We are adult learning partners with the London Borough of Hammersmith & Fulham providing classes in Functional skills English and Maths. And have been working in partnership with Toynbee Hall delivering Money Mentoring qualifications.

A successful English for Speakers of Other Languages project funded by City Bridge came to a close in September 2017. In partnership with Paddington Development Trust we have secured two further European Social Fund contracts running until September 2019. These projects are helping women into employment and training. As well as working in Hammersmith and Fulham we are also delivering these projects across several West London Boroughs. A successful Careers Advancement project funded by Trust for London has been extended for a further 2 years and will close in June 2018. UPG is a London Living Wage Employer.

The Masbro Centre is a unique community resource with indoor sports pitch, gym, dance studio, pottery and art workshops, training rooms, exhibition space, reception areas, offices, crèche, children's centre and youth facilities. With over 100 activities a week and footfall of over 3000 people a week this is a "one stop shop" for services to the local community. The Centre offers a holistic programme of sports, leisure and learning activities for people of all ages and abilities complementing the Children's Centre and parenting programmes. These include:

Arts and pottery classes
Careers Advice and Guidance
Employment and training services
Events

Health & Fitness
Older People Services
Volunteering
Youth Services

In addition, the Masbro outreach programme brings both information and services directly to communities in Hammersmith and Fulham ensuring equal access for residents, borough-wide.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017 **(continued)**

The Edward Wood Community Champions project continues to offer local residents opportunities to participate in a range of activities designed to improve the health and wellbeing of the whole community. This year we have run circus skills sessions, dance workshops, training in first aid and food hygiene, discussion groups on a variety of topics from domestic violence to osteoarthritis and a Mindfulness course. Healthy eating is a core element of the programme which includes Kids Get Cooking workshops for 5-11-year olds and Eat Well Spend Less, a popular course on nutrition and healthy cooking for parents and children run in partnership with the Food Bank.

"What the Tech" is a new addition to our regular programme. Students from Imperial College provide a weekly drop-in for older people who need help and support with their tech devices such as laptops, tablets and mobiles. Immensely popular with both students and residents – an engaging and uplifting afternoon. The summer was overshadowed by Grenfell. The Edward Woods Community Champions project members worked tirelessly, initially helping to process the endless stream of donations arriving daily at the centre. At the end of the summer they were instrumental in organising three coach trips to Bournemouth for those families affected by the tragedy

Addison Community Champions has gone from strength to strength since it started in August 2016. Highlights in the first year of the project include the 'Beat the Winter Blues' health campaign and local providers health fair, supporting community cohesion with the very special 'Breaking Bread' coffee morning on International Women's Day, delivering fun activities for children during school half-terms and the summer holidays to promote physical activity, healthy eating and oral health. The project also offers weekly yoga sessions for adults, coffee mornings for residents and volunteers, and circus skills workshops for local children. Community Champions have been steadily developing their roles and signposting abilities by accessing accredited training such as Understanding Health Improvement and Behaviour Change, Paediatric and Mental Health First Aid courses, Fraud and Scam Prevention Workshop, amongst other personal development opportunities.

Edward Woods community centre's staff were seamlessly transferred from Hammersmith & Fulham council from January 2017, pending the formal transfer of the premises. The centre continues to provide a range of activities and training for all ages to local residents on the Edward Woods and Hunt's Close estates and elsewhere in the borough. It has hosted a diverse range of over 58 regular activities, projects and organisations in the three business unit offices, interview room, sports hall and three multipurpose rooms. In the aftermath of the Grenfell tragedy, the centre received, sorted and distributed thousands of boxes of donations, ran fun days and activities during the summer holidays and developed useful partnerships with local residents and groups.

Our annual summer party was a huge success with over 250 families attending. The theme this year was Cartoon characters which went down a storm with children and adults! Activities included face painting, a bouncy castle, arts and crafts workshops, circus skills and a juggling balloon bender! Our Masbro team of face painters are in demand and supported the W12 and Brook Green festivals.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2017 **(continued)**

Volunteering is a key element of service delivery and we have been ably supported by an army of volunteers for big events such as our hugely successful Masbro Family Centre summer party, delivering befriending and outings for isolated older people, community champions plus office and administrative support. Another feature has been the support of local businesses who have taken on challenges such as helping to organise the Christmas Party for older people.

Maintaining the fabric of the building has been an important focus of our efforts and we are planning to renovate a new Richard Joseph (sic Milson Road) entrance and roofing works for Edward Woods estate.

Future Work

We are planning to extend our services in the future – particularly at Flora Gardens Children's Centre. Other key developments would be to establishment of a full time Nursery at Masbro Brook Green. These initiatives are linked to community assets giving the organisation a financial base to invest in the future, whilst securing our use of them.

Key features of future years' work will be the development of our health, wealth and wellbeing model with a portfolio of services delivered through the Children's Centre, parenting and youth provision. Our Older People's programme, adult learning and employment support service, health, sports, leisure activities will keep our Centres at the cutting edge of social entrepreneurship delivering services both responsive and receptive to the emerging needs of local residents.

UPG provides holistic solutions to complex problems based on mixed communities and cultural diversity. In difficult times the ability to provide opportunities and make a difference is central to our work.

Risk Management

The Board of Trustees has concentrated on those areas where the charity is potentially at risk, and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve and our staff are of paramount importance.

Reserves Policy

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

Charities SORP (FRS 102)

The format and notes to the financial statements has changed from the 2016 statements, to reflect the implementation of Charities SORP (FRS102). Where necessary, comparative figures have been re-analysed to comply with the new formats

Andy Sharpe 
Company Secretary & Chief Executive
26th October 2017

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF URBAN PARTNERSHIP GROUP

We have audited the financial statements of Urban Partnership Group Ltd for the year ended 31st March 2017 which comprise of the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS102, (The Reporting Standard applicable in the UK and Republic of Ireland).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 2, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements. And to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
URBAN PARTNERSHIP GROUP
(continued)

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2017 its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' Annual Report


S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

26th October 2017

For and on behalf of
Elliot, Woolfe & Rose, Statutory Auditor
Equity House, 128-138 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

**STATEMENT OF FINANCIAL ACTIVITIES
AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2017**

	Note	Unrestricted Funds			Restricted Funds	
		Designated £	General £	Total £	Total £	Total 2016 £
INCOME FROM:						
Donations, Legacies & Grants	2	—	—	—	328,683	316,508
Charitable Activities	2	—	245,334	245,334	603,746	737,334
Investment Income		—	5,298	5,298	—	5,887
		£—	£250,632	£250,632	£932,429	£1,059,729
EXPENDITURE ON:						
Raising Funds	3	—	41,437	41,437	—	43,774
Charitable Activities	3	5,100	145,732	150,832	930,267	999,612
Other	3	—	8,056	8,056	—	—
		£5,100	£195,225	£200,325	£930,267	£1,043,386
NET INCOME		(5,100)	55,407	50,307	2,162	16,343
Transfers between Funds		30,100	(30,100)	—	—	—
NET MOVEMENT IN FUNDS		25,000	25,307	50,307	—	16,343
Total Funds Brought Forward		200,000	288,240	488,240	16,297	488,194
TOTAL FUNDS CARRIED FORWARD		£225,000	£313,547	£538,547	£18,459	£504,537

The Notes on pages 12 to 21 form part of the Financial Statements.
There are no recognised gains or losses other than the surplus for the year.

URBAN PARTNERSHIP GROUP**(A Company limited by Guarantee)**

Charity Number 3446256

Company Number 1092258

BALANCE SHEET AS AT 31ST MARCH 2017

	Note	£	2017 £	£	2016 £
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		44,240		12,788
<u>CURRENT ASSETS</u>					
Debtors	7	38,990		28,519	
Cash at Bank and In Hand		537,049		556,671	
		<u>576,039</u>		<u>585,190</u>	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	63,273		(93,441)	
<u>NET CURRENT ASSETS</u>			512,766		491,749
Provision for Liabilities and Charges			—		—
NET ASSETS			<u>£557,006</u>		<u>£504,537</u>
<u>FUNDS EMPLOYED</u>					
Restricted Funds	11		18,459		16,297
Designated Funds	13	225,000		200,000	
Unrestricted Funds	12	313,547		288,240	
General			538,547		488,240
			<u>£557,006</u>		<u>£504,537</u>

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on ^{26th} October 2017 and signed on their behalf by:



K. Sanghani
Trustee

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2016, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income is credited to the Statement of Financial Activities irrespective of the period to which it relates, and any unspent monies are carried forward as Restricted Funds

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

In order to match the useful life of the funding with its Assets, the following Depreciation policy has been used:

- 1) For assets acquired under short life projects, the amortization period is the time span of the project.
- 2) For all other assets, three years on the straight-line basis.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017
(continued)

1. ACCOUNTING POLICIES (continued)

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £63,524 (2016 – £69,313).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

Transition to FRS102 and SORP 2016

These are the first financial statements that comply with FRS102. The Company transitioned to FRS102 on 1st April 2015.

These accounts comply with SORP 2016.

No adjustment was material for compliance with FRS102, and the prior year figures have been restated to comply with SORP 2016

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

(continued)

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2017</u> <u>£</u>	<u>2016</u> <u>£</u>
2. <u>INCOMING RESOURCES</u>				
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	£143,000	£143,000	£133,100
<u>CHARITIES AND TRUSTS</u>				
City Bridge Trust	—	10,891	10,891	21,785
Big Lottery Fund	—	89,734	89,734	90,619
John Lyons Charity	—	33,000	33,000	33,000
Trust for London	—	37,500	37,500	30,000
Trusts and Businesses - Other	—	14,558	14,558	8,004
	<u>£—</u>	<u>£185,683</u>	<u>£185,683</u>	<u>£183,408</u>
	<u>£—</u>	<u>£328,683</u>	<u>£328,683</u>	<u>£316,508</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF – Sure Start	—	323,000	323,000	323,000
LBHF – Adult Learning Contract	—	48,249	48,249	42,680
LBHF – Youth S.L.A.	—	50,000	50,000	49,998
LBHF – Edward Woods & Brook Green	—	41,556	41,556	—
LBHF – Community Champions	—	90,750	90,750	69,000
BOF ESF and LCC Gold	—	50,191	50,191	—
West Works and Raise	—	—	—	47,001
	<u>£—</u>	<u>£603,746</u>	<u>£603,746</u>	<u>£531,679</u>
<u>Activities and Fees</u>				
Childcare Fees	54,199	—	54,199	41,180
Masbro Income	92,583	—	92,583	81,526
Course and Entrance Fees	57,056	—	57,056	56,120
Rental Income	17,040	—	17,040	14,040
D.B.S.	3,916	—	3,916	3,705
Sundry and Other Income	20,540	—	20,540	9,084
	<u>£245,334</u>	<u>£—</u>	<u>£245,334</u>	<u>£205,655</u>
	<u>£245,334</u>	<u>£603,746</u>	<u>£849,080</u>	<u>£737,334</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2017</u> <u>£</u>	<u>Total</u> <u>2016</u> <u>£</u>
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	19,017	19,663
Advertising & Publicity	14,420	16,611
Premises Costs	8,000	7,500
	<u>£41,437</u>	<u>£43,774</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	691,582	595,936
Premises	87,770	75,819
Repairs and Maintenance	21,535	50,782
Post, Printing and Stationary	20,292	21,078
Project Activities and Other Costs	225,804	232,370
Tutors, Assessors & Registration Fees	29,163	28,095
Depreciation	4,953	4,532
	<u>£1,081,099</u>	<u>£999,612</u>

Note: Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017
(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total</u> <u>2017</u> £	<u>Total</u> <u>2016</u> £
(c) <u>Staff</u>		
Salaries	593,662	494,550
Social Securities' Costs	50,540	38,286
Pensions	63,524	69,313
	<u>£707,726</u>	<u>£602,149</u>

The average number of employees, analysed by function, was:

Management and Administration	4	3
Projects	20	17
	<u>24</u>	<u>20</u>

No member of staff earned over £59,999.

(d) Other Costs

Professional costs related to abortive merger with another charity	<u>£8,056</u>	<u>£0</u>
--	---------------	-----------

(e) Fees for Examination of the Accounts

Audit fees	£6,800	£6,800
Other fees	<u>£4,000</u>	<u>£3,275</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2017
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	Masbro Centre	Masbro Centre Projects	Masbro Children's Centre & Nursery	Edward Woods & Brook Green Centres	Addison & Edward Woods Community Champions	TOTAL 2017	TOTAL 2016
	£	£	£	£	£	£	£
<u>Significant Income</u>							
(Other than Main Grants)							
Service Contract	—	98,249	323,000	41,556	90,750	553,555	531,679
Course and Entrance Fees	159,995	2,804	54,199	13,327	204	230,529	188,416
Trust and Business	—	132,582	—	—	13,333	145,915	86,452
Rent and Other Income	14,074	—	614	—	342	15,030	17,239
	<u>£174,069</u>	<u>£233,635</u>	<u>£377,813</u>	<u>£54,883</u>	<u>£104,629</u>	<u>£945,029</u>	<u>£823,786</u>
<u>Charitable Costs</u>							
Staff Costs	91,773	253,900	292,034	34,633	33,731	706,071	602,149
Costs covered by Core Grants	(50,000)	(83,000)	—	(5,000)	(5,000)	(143,000)	(133,100)
by Other Grants	—	(89,734)	—	—	—	(89,734)	(96,956)
Other Costs	95,064	151,599	79,050	19,102	74,606	419,421	395,797
	<u>£136,837</u>	<u>£232,765</u>	<u>£371,084</u>	<u>£48,735</u>	<u>£103,337</u>	<u>£892,758</u>	<u>£767,830</u>
Surplus/(Deficit)	37,232	870	6,729	6,148	1,292	52,271	55,956
Investment Income	5,298	—	—	—	—	5,298	5,887
Project Outcome for the Year	<u>£42,530</u>	<u>£870</u>	<u>£6,729</u>	<u>£6,148</u>	<u>£1,292</u>	<u>£57,569</u>	<u>£61,843</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2017
(continued)

MASBRO CENTRE PROJECTS

4(a) DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2017</u>	<u>TOTAL 2016</u>
£	£	£	£	£	£	£
<u>Significant Income</u>						
(Other than Core Grants)						
Service Contract	48,249	—	—	50,000	98,249	139,679
Trust and Business	98,582	—	—	34,000	132,582	84,785
Course and Entrance Fees	805	—	603	1,396	2,804	4,183
	<u>£147,636</u>	<u>£—</u>	<u>£603</u>	<u>£85,396</u>	<u>£233,635</u>	<u>£228,647</u>
<u>Charitable Costs</u>						
Staff Costs	75,060	85,837	39,461	53,542	253,900	266,250
Costs covered by Core Grants	—	(40,000)	(43,000)	—	(83,000)	(83,100)
by Other Grants	—	(89,734)	—	—	(89,734)	(96,956)
Other Costs	60,223	44,891	14,631	31,854	151,599	144,727
	<u>£135,283</u>	<u>£(994)</u>	<u>£11,092</u>	<u>£85,396</u>	<u>£232,765</u>	<u>£230,921</u>
<u>Project Outcome for the Year</u>	<u>£12,353</u>	<u>£(994)</u>	<u>£(10,489)</u>	<u>£0</u>	<u>£870</u>	<u>£(2,274)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

(continued)

5. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTION

The Trustees drew no Remuneration or Expenses. No indemnity insurance is paid for trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2016	152,986	—	248,282	401,268
Additions	3,862	—	—	3,862
Costs	—	32,543	—	32,543
Balance at 31 st March 2017	<u>£156,848</u>	<u>£32,543</u>	<u>£248,282</u>	<u>£437,673</u>
Depreciation at 1 st April 2016	147,788	—	240,692	388,480
Depreciation Charge for year	2,423	—	2,530	4,953
Depreciation at 31 st March 2017	<u>£150,211</u>	<u>£—</u>	<u>£243,222</u>	<u>£393,433</u>
Net Book Value at 1 st April 2016	<u>£5,198</u>	<u>£—</u>	<u>£7,590</u>	<u>£12,788</u>
Net Book Value at 31 st March 2017	<u>£6,637</u>	<u>£32,543</u>	<u>£5,060</u>	<u>£44,240</u>

No amortisation has yet been provided against legal costs of the transfer of properties from the London Borough of Hammersmith and Fulham as the Trustees believe it is uncalculatable until the properties are transferred and the base values are known.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

(continued)

	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Revenue Grants	21,523	22,515
Other Debtors & Prepayments	17,467	6,004
	<u>£38,990</u>	<u>£28,519</u>
8. <u>CREDITORS</u> due within one year		
Hammersmith & Fulham Council	13,978	45,500
Other Creditors	18,230	24,641
Grants, Rents & Fees in Advance	10,375	17,300
Accrued Expenses	20,690	6,000
	<u>£63,273</u>	<u>£93,441</u>
9. <u>CAPITAL EXPENDITURE</u>		
The authorised capital and refurbishment commitments at 31 st March 2017 were £ Nil (2016 – £ 45,500).		
10. <u>CONTINGENT LIABILITIES</u>		
There were no contingent liabilities at 31 st March 2017 (2016 – £ Nil).		

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017

(continued)

11. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2016</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2017</u> <u>£</u>
LBHF — Main Funding	10,489	143,000	153,489	—
LBHF — Sure Start	—	323,000	323,000	—
LBHF — Community Champions	7,225	90,750	89,458	8,517
LBHF — Other Projects	2,940	139,805	142,745	—
Big Lottery Fund	—	89,734	89,734	—
John Lyons Charity	—	33,000	33,000	—
Trust for London	—	37,500	30,000	7,500
City Bridge Trust	(4,357)	10,891	6,534	—
Better Opportunities Fund	—	37,687	36,040	1,647
LCC Gold	—	12,504	11,709	795
Other Trusts & Businesses	—	14,558	14,558	—
	<u>£16,297</u>	<u>£932,429</u>	<u>£930,267</u>	<u>£18,459</u>

The balances at 31st March 2017 represent both sums received for future periods, and sums unspent at 31st March 2017.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	44,240	—	44,240
Debtors	38,990	—	38,990
Cash at Bank/in Hand	518,590	18,459	537,049
Creditors	(63,273)	—	(63,273)
	<u>£538,547</u>	<u>£18,459</u>	<u>£557,006</u>

13. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

