

REGISTERED CHARITY NUMBER: 1048779

Cat Action Trust-North & West Wiltshire
Trustees' Report and
Unaudited Financial Statements
for the Year Ended 31 March 2017

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for the Year Ended 31 March 2017

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Cat Action Trust-North & West Wiltshire

Trustees' Report **for the Year Ended 31 March 2017**

The trustees present their report and the accounts for the year ended 31 March 2017.

OBJECTIVES AND ACTIVITIES

Significant activities

The principal activity of the charity during the year was to provide care for sick, unwanted and neglected cats and kittens. The cats and kittens are rescued and re-homed to new loving homes where possible. No cat is put to sleep unless it is suffering and has no hope of recovery.

Public benefit

When considering the aims of the charity the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

It is the aim of the trustees to maintain funds at a level which equates to approximately one years expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency needs, which may arise from time to time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Cat Action Trust - North and West Wiltshire was registered as a charity on 21 August 1995 (registered under charity number 1048779). The Trust is governed by a constitution, which was adopted on 9 August 1995. The Association was established to provide care of sick or neglected animals and to prevent cruelty to animals in the North and West Wiltshire area.

Recruitment and appointment of new trustees

The Board of Trustees seeks to ensure that the needs of the Trust are appropriately served through the diversity of the trustee body. The more traditional business skills are well represented on the Board of Trustees. In the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Board of Trustees.

Risk management

The trustees have undertaken a detailed consideration of the financial and other risks to which the charity may be exposed and they have agreed that these are adequately mitigated by the nature of the charity's activities and the specific circumstances in which it operates. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and associates. These procedures are periodically reviewed to ensure that they continue to meet the requirements of the charity in satisfying the statutory and moral obligations imposed by its activities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1048779

Principal address

Orchard Lea
5 Westbrook Green
Westbrook, Bromham
Chippenham
Wiltshire
SN15 2EG

Trustees

Mrs T Waldron
Mr C J Wordley
Mrs L Wordley
Mrs R Rixon
Mr S M Eels

Chairperson
Vice-Chairperson

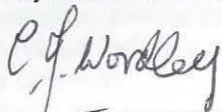
Cat Action Trust-North & West Wiltshire

Trustees' Report (continued)
for the year ended 31 March 2017

Independent examiner

Mander Duffill
Chartered Accountants
The Old Post Office
41-43 Market Place
Chippenham
Wiltshire
SN15 3HR

Approved by order of the board of trustees on3-7-17..... and signed on its behalf by:



.....
Mr C J Wordley - Trustee

Independent Examiner's Report to the Trustees of
Cat Action Trust-North & West Wiltshire

We report on the accounts for the year ended 31 March 2017 set out on pages three to four.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

Basis of the independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mander Duffill
Chartered Accountants
The Old Post Office
41-43 Market Place
Chippenham
Wiltshire
SN15 3HR


Date: 22nd Sept 17

Cat Action Trust-North & West Wiltshire

Receipts and Payments Account
for the Year Ended 31 March 2017

	31.3.17 £	31.3.16 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	4,979	8,492
Gift aid	6,311	2,049
Legacies	3,906	10,000
Membership	<u>750</u>	<u>955</u>
	15,946	21,496
Other trading activities		
Fundraising events	608	181
Shop income	23,579	29,301
Collecting tins	571	473
Homing donations	<u>6,380</u>	<u>6,080</u>
	31,138	36,035
Investment income		
Deposit account interest	<u>78</u>	<u>74</u>
Total incoming resources	47,162	57,605
EXPENDITURE		
Raising donations and legacies		
Veterinary	17,262	21,842
Food and litter	5,362	6,006
Rent, rates and insurance	5,013	4,713
Postage and stationery	587	762
Advertising	265	316
Repairs and replacements	3,281	2,509
Petrol, telephone and electric	3,316	2,486
Refuse collection	2,163	1,514
Accountancy	288	264
Bank charges	227	52
Sundry expenses	<u>347</u>	<u>712</u>
	<u>38,111</u>	<u>41,176</u>
Total resources expended	38,111	41,176
Net receipts	<u>9,051</u>	<u>16,429</u>
Cash funds last year end	166,842	150,413
Cash funds this year end	175,893	166,842

This account was approved by the trustees on3-7-17..... and signed on their behalf by:


.....
Mrs T Waldron - Trustee


for T. H. L.