

ETERNAL LIGHT MINISTRIES INTERNATIONAL

CHARITY NO 1126715

**REPORT OF TRUSTEES AND
STATEMENT OF ACCOUNTS**

YEAR ENDED 31 MARCH 2017

**ETERNAL LIGHT MINISTRIES INTERNATIONAL
ANNUAL REPORT
FOR THE YEAR TO 31 MARCH 2017**

TRUSTEES:

Edna Sakyibea
Janet Afotey (to 1 April 2017)
Samuel Frank Mintah
Thomas Asamoah

There must be at least 3 trustees and are appointed by the existing trustees by a resolution at a special meeting.

PASTOR: Rev Emmanuel Nortey

CHARITY REGISTRATION NUMBER: 1126715

PRINCIPAL OFFICE 84 Lavender Avenue Mitcham Surrey CR4 3HH

CONTACT: Ms Edna Sakyibea

BANKERS: Barclays Bank PLC Wimbledon

INDEPENDENT EXAMINER: Brian Hosier, Chartered Accountant

CONSTITUTION:

Eternal Light Ministries International started to meet informally during 2007 and the trustees signed a Declaration of Trust dated 25 October 2007 which is now considered the Trust Deed. It was formally registered as a charity on 14 November 2008 under charity number 1126715.

THE OBJECTS OF THE CHARITY ARE:

- I. The advancement of the Christian faith in the United Kingdom or overseas
- II. The advancement of both religious and secular education.
- III. The relief of sickness and poverty.

ORGANISATION

The Trustees are joined by the Pastor to deal with the day to day management of the charity in accordance with the objectives.

ACTIVITIES:

The Youth Group

The Ministry is helping the Youth Group in the Ministry with Church activities. The Ministry is doing everything possible to encourage more youth to join the Ministry. In order to keep them away from the streets and from indulging themselves in unnecessary activities especially during the holidays, the Ministry kept them busy with church activities, teaching some of them how to play the musical instruments, held youth meetings etc. Parents are always present to support their children.

The Ministry had been able to advise and support two children whose parents are no longer members. The children have completed University both with First Class degrees and are now gainfully employed. Had it not been for the Ministry these children could have gone wayward.

Women Group

The women's fellowship paid visits to hospitals and also to other members who failed to attend church Services. They help each other to organise birthday parties. They help to support single parents. In their own leisure time some of them evangelise to spread the gospel of Jesus Christ. Others have volunteered to help an elderly member of the Ministry to do her shopping and to collect her medications from the Pharmacy.

Visitations

The Ministry makes sure it pays a regular visit to members, especially those who are not regular to Church Services, also those who are sick. The pastor of the Ministry Rev. Emmanuel Nortey has been going to the hospital to visit the sick. Non members always come for prayer support from him and usually accompany them to the hospital to pray with their loved ones.

On every first Sunday of the month Rev. Emmanuel Nortey (Head Pastor) organizes a free consultation session to listen and pray with both members and non-members of the Ministry. Rev. E. Nortey also advises children of single parents. The youth feel free to discuss issues with him which is a great help to them.

Annual Thanksgiving Service

The Ministry was able to organise the Annual Thanksgiving Service which was very successful. The Ministry interacted with members from different Churches and was able to raise some funds to support the Ministry. There were visitors from the community.

Annual trip to Southend-On-Sea Beach

The Ministry was successful in organising a trip to Southend-On-Sea Beach during 2016 Summer School Holidays.

The Ministry invited people in the community and also people from other churches. The yearly summer trip to the beach allows the members of the Ministry to interact with people from the community and other churches.

RISK ASSESSMENT:

We have reviewed our current provision and the strengths and weaknesses of our organization and identified opportunities

PUBLIC BENEFIT:

In all our activities we are mindful of the legal requirement for charities to provide public benefit, and have had regard to the guidance published in this connection by the Charity Commission.

ACCOUNTS:

These are set out on pages 3 and 4 which follow. Tithes and Offerings show a small increase during the year and we are grateful to God for His generosity. No Gift Aid has been received during the year as the claim was submitted later than usual but the amount will come in the following year. The giving at the annual thanksgiving service was well up on the previous year.

Due to an increase in rent and utilities the expenses were up but savings were made in other areas so that the total was only £300 more than the previous year and there was a surplus of £8,513 even before the Gift Aid so the year ended with a surplus on the Unrestricted Fund of £6,163. This has been added to the surplus brought forward to leave £29,681 to carry forward.

The Restricted Fund is for monies set aside for welfare purposes and £2,350 was raised during the year but there were no pressing needs so total funds to carry forward are now £8,355.

Total funds are now £38,036 and are considered satisfactory at this stage of the Ministry.

RESERVES

The trustees would like to acquire a permanent meeting place of their own and will need to build reserves for this purpose. In addition reserves to cover 6 months of expenses are desirable.

Approved by Trustees on 7 January 2018 and signed on their behalf by Edna Sakyibea.

Edna Sakyibea
Chairperson

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2017

				UNRESTRICTED	RESTRICTED	TOTAL
TOTAL	FUND	FUND	2017	2016		
RECEIPTS						
Tithes and offerings			27,253	-	27,253	26,346
Gift Aid tax refund			-	-	-	4,497
Prayer Meeting	2,934	-	2,934	2,851		
Welfare dues	-	2,350	2,350	1,750		
Special Events	4,293	-	4,293	2,419		
TOTAL RECEIPTS FOR THE PERIOD			<u>34,480</u>	<u>2,350</u>	<u>36,830</u>	<u>37,863</u>
PAYMENTS						
Church rent	8,430	-	8,430	9,270		
Other rent and utilities		17,236	-	17,236	12,161	
Allowances	-	-	-	750		
Equipment	325	-	325	3,289		
Outing	650	-	650	630		
Printing and Stationary		-	-	-	93	
Computer costs	280	-	280	545		
Governance – Examination			650	-	650	650
Sundries		396	-	396	304	
IMCGB Subscription			350	-	350	300
TOTAL PAYMENTS FOR THE YEAR			<u>28,317</u>	<u>-</u>	<u>28,317</u>	<u>27,992</u>
NET SURPLUS (DEFICIT) FOR THE YEAR			6,163	2,350	8,513	9,871
Transfer between funds	-	-	-	-		
CASH & BANK BALANCES brought forward				<u>23,518</u>	<u>6,005</u>	<u>29,523</u>
CASH & BANK BALANCES carried forward				<u>29,681</u>	<u>8,355</u>	<u>38,036</u>

Approved by the Trustees on 7 January 2018 and signed on their behalf by

E Sakyibea

..... Trustee

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2017

	UNRESTRICTED FUND	RESTRICTED FUNDS	TOTAL 2017	TOTAL 2016
Monetary Assets – cash etc				
Bank - Community account	29,395	8,355	37,750	29,227
“ - Business Premium	-	-	-	-
Petty cash	<u>286</u>	<u>-</u>	<u>286</u>	<u>296</u>
	<u>29,681</u>	<u>8,355</u>	<u>38,036</u>	<u>29,523</u>

	UNRESTRICTED FUND	RESTRICTED FUNDS	TOTAL 2017	TOTAL 2016
Other Monetary Assets				
Debtors	15,000	-	15,000	6,585
Prepayments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>15,000</u>	<u>-</u>	<u>15,000</u>	<u>6,585</u>

Non-monetary Assets				
Musical instruments	3,050	-	3,050	4,050
Chairs	<u>530</u>	<u>-</u>	<u>530</u>	<u>630</u>
	<u>3,580</u>	<u>-</u>	<u>3,580</u>	<u>4,680</u>

Liabilities – all due within one year				
Accruals	650	-	650	1,310
	<u>650</u>	<u>-</u>	<u>650</u>	<u>1,310</u>

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF**

Page 5

ETERNAL LIGHT MINISTRIES INTERNATIONAL CHARITY No 1126715

I report on the accounts of the Charity for the year ended 31 March 2017 which are set out on pages 3 and 4.

Respective Responsibilities of Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- (examine the accounts (under Section 145 of the Act);
- (to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Act); and
- (to state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such items. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention:

which gives me cause to believe that in any material respect

- (accounting records were not kept in accordance with section 130 of the Act or
- (the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

BRIAN HOSIER

Chartered Accountant

109 Derwent Road
Palmers Green
London N13 4QA

10 January 2018