

THE EAST MANCHESTER COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

Registered Charity No. 1131060
Company Registration No. 2044714

THE EAST MANCHESTER COMMUNITY ASSOCIATION

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Report of the trustees for the year ended 31st March 2017

The trustees present their annual directors' report and financial statements of the charity for the year ended 31st March 2017 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

The purposes of the charity are the relief of poverty in the Greater Manchester area, advancement of citizenship, relief of those in need from financial hardship or other disadvantage.

Our work at the present time is focused entirely on the work of Rainbow Haven and its work to support and provide opportunities for asylum seekers, refugees and other vulnerable migrants. The charity furthers its charitable purposes for the public benefit and the trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives, planning future activities and setting the policies for the year.

The main activities are:

- Three community drop-in days each week, two in Manchester, one in Salford
- Social space and activities
- Communal hot meals
- Provision of advice, information and advocacy
- IT and job search tuition
- English classes supported by a crèche
- Destitution support in the form of food parcels, toiletries and bus fares
- Mental health support
- Volunteering opportunities and training for volunteers
- A programme of courses and activities to promote learning, develop skills and confidence and help overcome social isolation which included:
 - Art and craft sessions
 - Dental health information session
 - Fire safety information session
 - Sexual health information stalls and HIV testing
 - Well-Being courses
 - Employability courses
 - English conversation sessions
 - Picnic in the park
 - Music, dance and drumming session
 - Well-being courses
 - Women's sports activities
 - Trips to local museums

- Community allotment
- Catering training and cooking for the public at community venues

A review of our achievements and performance

The main achievements during the year were:

- Gaining funding that allowed us to increase our staff team to meet increased need and demand for our provision.
- Expansion of our volunteer team with more opportunities and more support for refugees and asylum seekers to contribute and gain skills and confidence.
- Development of a new programme of well-being courses and sports activities.
- Successful completion of Year 2 of the GMRSP partnership.

During this period we delivered 122 drop-in sessions and registered 897 people new to Rainbow Haven, whilst continuing to welcome longer term service users. A total of 1082 unique individuals received advice and information at the drop-ins from our advice and casework team, made up of Rainbow Haven caseworkers, advisers from partner agencies, volunteers and social work students on placement. This provision lasted for as long as needed, from one off advice to on-going casework over several months, and ensured our service users understood their rights and responsibilities, accessed their entitlements, and gained understanding about UK systems and services. We sustained our strong focus on supporting people during periods of destitution and on finding ways to help them move out of or avoid destitution. During this period we provided 1285 food parcels to individuals and families, along with regular access to advice and support and the chance to enjoy hot meals and participate in the courses and activities on offer at our drop-in sessions. This provision was a lifeline for people unable to access mainstream services and living in poverty, and the social space and activities at our drop-ins helped to overcome the extreme isolation experienced by many of our service users. Demand for our provision has remained high and the increase in our staff team has enabled us to meet this demand and provide additional activities. We were supported by many partner agencies who offered additional specialist advice appointments and delivered courses and activities for us in both Manchester and Salford.

Financial review

In 2017 The East Manchester Community Association (TEMCA) had been in operation for more than 30 years, initially as the South East Manchester Church Community Care Association now renamed as TEMCA. For the past 15 years our activities have been focussed solely on the work of Rainbow Haven.

The difficulty in finding long-term funding sources continues to be a major concern as we try to respond to an ever increasing demand for our services. As was reported last year we are now participating in a Lottery supported project under the leadership of The British Red Cross Society and income from this continues to cover approximately one third of our expenditure.

The funding we have received from the Tudor Trust has now come to an end. We are grateful for the support and encouragement which has been so willingly given throughout the grant period. We hope that at some future date it may be possible to renew our much-valued relationship with the Trust.

The three year grant from the Henry Smith Charity referred to last year is now in place and is contributing to the salaries of our Coordinators. It is with pleasure that we can report success in

obtaining funding from Lloyds Bank, initially for two years, to enable us to appoint a Volunteer Coordinator thus giving much needed assistance to the team. We greatly appreciate these grants which are a major contribution to the security of Rainbow Haven.

Again this year we have also been able to rely on wonderful support from our Anonymous donor. This has been a major contribution towards bridging the gap between income and expenditure thus reducing our reliance on reserves. We understand that 2017 may be the final year that this regular source of income is available to us, but a major additional sum given during the year means that our expenditure plans are now fully funded until June 2018.

Several small grants have also been received this year. These have enabled us to provide a varied range of events and thanks are due to our Manager and staff for their hard work in organising activities which have proved both useful and stimulating to our clients.

Investment powers and policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for long-term investment.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2017 was £120,229 of which £120,117 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately four months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Charity's main source of income is grants and donations. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

Risk management

The major risks to which the charity is exposed, i.e. loss of funding streams, are reviewed on a bi-monthly basis as part of the Treasurers report.

Plans for Future Periods

The bid to Comic Relief referred to last year was unsuccessful. We are continuing to research other funding opportunities and to make applications where possibilities are evident. Our two Coordinators are experiencing an increasing and broadening demand for their services. It is our intention to meet this need by trying to source funding to support an additional permanent member of staff with specialised experience in benefit entitlements.

Structure, governance and management

The East Manchester Community Association is a company limited by guarantee governed by its Memorandum and Articles of Association dated 1st August 2008. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 1st August 2008.

Appointment of trustees

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of 3 years.

Trustee induction and training

Induction and training of new trustees follows their appointment at the AGM.

Organisation

The board of trustees administers the charity. The board normally meets bi-monthly. A Business and Development Manager is appointed by the trustees to manage the day-to-day operations of the charity.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported. However, whilst not receiving any remuneration for her role as a trustee, Ms S Bowen was paid for acting as Course Facilitator for an Employability course and for supervision of the manager.

Reference and administrative information

Charity Name: The East Manchester Community Association also known as TEMCA.

Charity Number: 1131060

Company Registration Number: 2044714

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel: Trustees and Directors

Trustees:

Ms S. Bowen Chair of Trustees

Mr C.B. Taylor Treasurer

Ms K. Percival

Ms C. Maffia

Rev. Roy Chow Secretary

Rev. T. Presswood

Mrs R Fakhoury

Mr U Odenigbo

Mr S Solomon

Mr John Tyrrell

(appointed July 2017)

Directors:

Rev. Roy Chow

Mr C.B. Taylor

Ms K. Percival

Business and Development Manager

Ms Rachel Foakes

Registered Office

St Pauls with St Johns

113 Abbey Hey Lane

Gorton

Manchester

M18 8TJ

Independent Examiners

Community Accountancy Service Limited

The Grange

Pilgrim Drive

Beswick

Manchester

M11 3TQ

Bankers

Royal Bank of Scotland plc

27 Water Lane

Wilmslow

Cheshire

SK9 5AB.

Manchester Credit Union

48-50 Brazenose Street

Manchester

M2 5EA

Trustees responsibilities in relation to the financial statements

The charity trustees (who are also the directors of The East Manchester Community Association for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees

Sue Bowen

Ms S. Bowen
Chair

Date: 30th November 2017

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**Independent examiner's report to the trustees of THE EAST MANCHESTER
COMMUNITY ASSOCIATION**

I report on the accounts of the company for the year ended 31st March 2017, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AM King FCCA *A.M. King*
Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick, Manchester, M11 3TQ

Date: 30th November 2017

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31 MARCH 2017**

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 March 2017 £	Total Funds Year Ended 31 March 2016 £
Income from:					
Donations and legacies	(3)	129,941	4,319	134,260	57,546
Charitable Activities	(4)	14,535	121,765	136,300	164,903
Investment Income		30	-	30	51
Total		144,506	126,084	270,590	222,500
Expenditure on:					
Raising Funds	(5)	-	-	-	27
Charitable Activities	(5)	71,655	132,565	204,220	187,052
Total		71,655	132,565	204,220	187,079
Net income/(expenditure)		72,851	(6,481)	66,370	35,421
Transfers between funds	(14)	(2,493)	2,493	-	-
Net movement in funds		70,358	(3,988)	66,370	35,421
Reconciliation of funds					
Total funds brought forward	(14)	79,871	60,225	140,096	104,675
Total funds carried forward	(14)	150,229	56,237	206,466	140,096

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 17 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2017

	Notes	2017 £	2016 £
Fixed assets:			
Tangible assets			
Total fixed assets	(10)	<u>223</u>	<u>805</u>
		<u>223</u>	<u>805</u>
Current assets:			
Debtors			
Cash at Bank & in Hand	(11)	6,964	2,334
Total current assets		<u>206,221</u>	<u>139,054</u>
		<u>213,185</u>	<u>141,388</u>
Liabilities:			
Creditors: Amounts falling due within one year	(12)	6,942	2,097
Net current assets or liabilities		<u>206,243</u>	<u>139,291</u>
Total assets less current liabilities		<u>206,466</u>	<u>140,096</u>
Total net assets or liabilities		<u><u>206,466</u></u>	<u><u>140,096</u></u>
The funds of the charity:			
Restricted income funds	(14)	56,237	60,225
Unrestricted income funds	(14)	150,229	79,871
Total charity funds		<u><u>206,466</u></u>	<u><u>140,096</u></u>

For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for:

- complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 30th November 2017



Mr C.B. Taylor Treasurer

The notes on pages 11 to 17 form part of these accounts.

Statement of Cash Flows for the year ending 31 March 2017

	Year Ended 31 March 2017 £	Year Ended 31 March 2016 £
Net cash used in operating activities	67,137	34,664
Cash flows from investment activities:		
Interest	30	51
Purchase of fixed assets	-	(667)
Net cash provided by investing activities	30	(616)
Increase/(decrease) in cash and cash equivalents during the year	67,167	34,048
Cash and cash equivalents brought forward	139,054	105,006
Cash and cash equivalents carried forward	206,221	139,054

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 14 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 14.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of cost. The allocation of support and governance costs is analysed in note 6.

(g) Costs of raising funds

The costs of raising funds consists of advertising and marketing.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 5.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Computers	33.33% on cost
Fixtures, Fittings and Equipment	20% on cost

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently administers contributions to a pension scheme on behalf of individuals. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2016: £nil). Expenses paid to the trustees in the year totalled £333 (2016: £141). These expense were made up of 3 trustees reimbursed for their expenses.

3. Donations and Legacies

	Unrestricted Year Ended 31 March 2017 £	Restricted Year Ended 31 March 2017 £	Total Funds Year Ended 31 March 2017 £	Total Funds Year Ended 31 March 2016 £
Donations	4,941	-	4,941	7,546
Restricted Donation from PJ's	-	4,119	4,119	-
Vegetarian Society	-	200	200	-
Anonymous	125,000	-	125,000	50,000
	<u>129,941</u>	<u>4,319</u>	<u>134,260</u>	<u>57,546</u>

4. Income from charitable activities

	Unrestricted Year Ended 31 March 2017 £	Restricted Year Ended 31 March 2017 £	Total Funds Year Ended 31 March 2017 £	Total Funds Year Ended 31 March 2016 £
Training Fees/Sales of services	75	-	75	2,512
Destitution Support	11,890	-	11,890	7,359
Student Placement Fees	2,520	-	2,520	-
Restricted grants:				
Big Lottery Fund	-	66,241	66,241	70,335
Women's Resource Salford	-	-	-	1,580
Healthy Me Healthy Communities	-	-	-	198
E Asset	-	3,300	3,300	-
Women's Sports	-	525	525	-
CAF	50	-	50	-
Manchester City Council Food Poverty	-	1,500	1,500	-
Manchester City Council	-	-	-	14,396
Awards for All	-	-	-	8,975
Restricted charitable foundations:				
Lloyds TSB	-	23,699	23,699	3,333
Tudor Trust	-	-	-	30,000
Henry Smith	-	26,500	26,500	25,900
National Zakat Foundation	-	-	-	315
	<u>14,535</u>	<u>121,765</u>	<u>136,300</u>	<u>164,903</u>

5. Expenditure

	Asylum Seeker and Refugee Support £	Year Ended 31 March 2017 £	Year Ended 31 March 2016 £
Expenditure on raising funds:			
Advertising and marketing	-	-	27
	-	-	27
Expenditure on charitable activities:			
Employment Costs	129,583	129,583	112,914
Training	542	542	259
Computer Costs	445	445	292
Activity Costs	17,105	17,105	17,562
Course Leaders	2,608	2,608	-
Sessional Fees	600	600	9,568
Volunteer Expenses	5,326	5,326	4,837
Project Costs	16,275	16,275	16,369
Bad Debts	-	-	(1,336)
Travel Expenses	804	804	307
Destitution Costs	4,820	4,820	6,601
Repairs and Renewals	(667)	(667)	367
Minor Equipment	47	47	252
Telephone	5,742	5,742	2,313
Rent, Rates and Water	13,272	13,272	11,073
Insurance	1,213	1,213	648
Governance and Support Costs	2,619	2,619	1,755
Post, Printing & Stationery	3,304	3,304	2,689
Depreciation	582	582	582
	<u>204,220</u>	<u>204,220</u>	<u>187,052</u>
	<u>204,220</u>	<u>204,220</u>	<u>187,079</u>

6. Analysis of expenditure on charitable activities

As per note 5.

7. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
Accountancy Fees	-	840	840	type of cost
Payroll Bureau Fees	347	-	347	type of cost
Professional Fees	706	-	706	type of cost
Trustee Expenses	-	120	120	type of cost
Management Expenses	606	-	606	type of cost
	<u>1,659</u>	<u>960</u>	<u>2,619</u>	

8. Analysis of staff costs

	Year Ended 31 March 2017 £	Year Ended 31 March 2016 £
Wages and Salaries	117,417	101,659
Redundancy	-	-
Social Security Costs	6,474	6,293
Pension Costs	5,692	4,962
	<u>129,583</u>	<u>112,914</u>

The average number of employees during the year was xx part-time (previous year: 5 full-time).

The charity considers its key management personnel comprises the trustees and Business and Development Manager. The total employment benefits, including employer pension contributions of the key management personnel were £26,192 (previous year: £25,987). No employee has benefits in excess of £60,000 (previous year: none).

9. Independent Examiner Fees

	Year Ended 31 March 2017 £	Year Ended 31 March 2016 £
Independent examination fees	840	810
	<u>840</u>	<u>810</u>

10. Tangible Fixed Assets

	Computer Equipment	Fixtures, Fittings and Equipment	Total
Cost	£	£	£
At 1 April 2016	1,417	2,693	4,110
Additions	-	-	-
At 31 March 2017	1,417	2,693	4,110
Depreciation			
At 1 April 2016	972	2,333	3,305
Charge for Year	222	360	582
At 31 March 2017	1,194	2,693	3,887
NET BOOK VALUE			
At 31 March 2017	223	-	223
At 31 March 2016	445	360	805

11. Analysis of debtors

	2017	2016
	£	£
Debtors	4,012	575
Prepayments	1,655	1,092
Other debtors	1,297	667
	6,964	2,334

Debtors and prepayments related to unrestricted funds both in 2017 and 2016.

12. Creditors: amounts falling due within one year

	2017	2016
	£	£
Bank loans and overdrafts	75	63
Creditors	3,663	220
Short-term compensated absences (holiday pay)	1,201	975
Other creditors and accruals	840	839
Deferred income	-	-
Taxation and social security costs	1,163	-
	6,942	2,097

13. Deferred income

Deferred income comprised grants paid in advance.

Balance as at 1 April 2016	-
Amount released to income earned from charitable activities	-
Amount deferred in year	-
Balance at 31 March 2017	-

14. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 1 April 2016	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2017
	£	£	£	£	£
General Fund	49,871	144,506	(71,655)	(2,493)	120,229
Designated Fund	30,000	-	-	-	30,000
	<u>79,871</u>	<u>144,506</u>	<u>(71,655)</u>	<u>(2,493)</u>	<u>150,229</u>

Name of unrestricted fund:

General Fund
Designated Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds
For future redundancy costs

Analysis of movements in restricted funds

	Balance at 1 April 2016	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2017
	£	£	£	£	£
Women's Sports	-	525	(140)	-	385
Lloyds TSB	-	23,699	(13,174)	-	10,525
Manchester City Council	322	-	-	-	322
Salford CVS	1,047	-	-	-	1,047
Tudor Trust	20,392	-	(14,877)	-	5,515
E Asset	-	3,300	(2,775)	-	525
Manchester City Council Food Poverty	-	1,500	(1,344)	-	156
Women's Resource Salford	1,580	-	-	-	1,580
Restricted Donation from PJ's	-	4,119	(5,416)	2,493	1,196
Vegetarian Society	-	200	-	-	200
Healthy Me Healthy Communities	198	-	-	-	198
Awards for All	5,349	-	(4,259)	-	1,090
Big Lottery Fund	19,257	66,241	(60,668)	-	24,830
Henry Smith	12,080	26,500	(29,912)	-	8,668
	<u>60,225</u>	<u>126,084</u>	<u>(132,565)</u>	<u>2,493</u>	<u>56,237</u>

Name of restricted fund:

Women's Sports
Lloyds TSB
Manchester City Council
Salford CVS
Tudor Trust
E Asset
Manchester City Council Food Poverty
Women's Resource Salford
Restricted Donation from PJ's
Vegetarian Society
Healthy Me Healthy Communities
Awards for All
Big Lottery Fund
Henry Smith

Description, nature and purpose of the fund

for women's sporting activities
for contribution to salaries
for food poverty project
for Salford Little Pot Project
for salaries
for creche costs
for food poverty project
for women's training in childcare
for creche costs
towards Vegetarian Week in Salford
for catering programme
for catering and training programme
for salaries, travel, training, general running costs and overheads
for salaries

15. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	£
Tangible fixed assets	112	-	111	223
Cash at bank and in hand	118,830	30,000	57,391	206,221
Other net current assets/(liabilities)	1,287	-	(1,265)	22
Total	<u>120,229</u>	<u>30,000</u>	<u>56,237</u>	<u>206,466</u>

16. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

17. Reconciliation of net movement in funds to net cash flow from operating activities

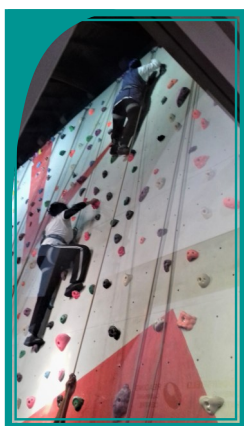
	Year Ended 31 March 2017 £	Year Ended 31 March 2016 £
Net movement in funds	66,370	35,421
Add back depreciation	582	582
Deduct investment income	(30)	(51)
Decrease/(increase) in debtors	(4,630)	1,016
Increase/(decrease) in creditors	4,845	(2,304)
Net cash used in operating activities	67,137	34,664

The East Manchester Community Association



Annual Report

2016—2017



A place of welcome, support and opportunity for
displaced people across Manchester and Salford

Chair's Report

Looking back over the year Rainbow Haven has continued to respond to the needs of our service users and been able to adapt to them. One of our ambitions was to create a new post for a Drop-in and Volunteer Coordinator. We were joined by Salina Dutton who has been supporting the volunteers in their many roles developing training and volunteer days, and helping to ensure the smooth running of our services. This has improved the drop-in days, developed with more activities and given Sisay and Amanda more time to concentrate on invaluable one to one advice work with people who find themselves in desperate circumstances, in immediate crisis or with long term issues, helping to change lives for the better.

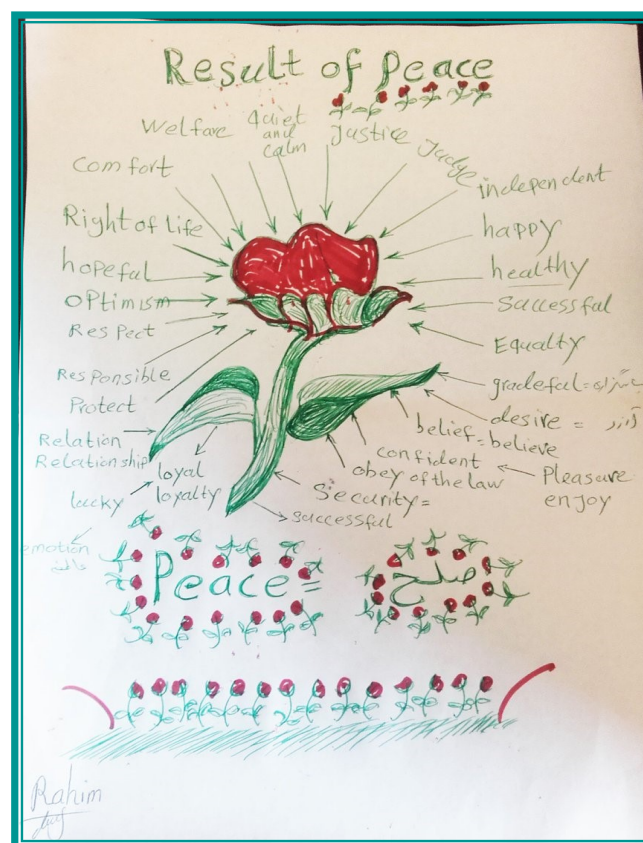
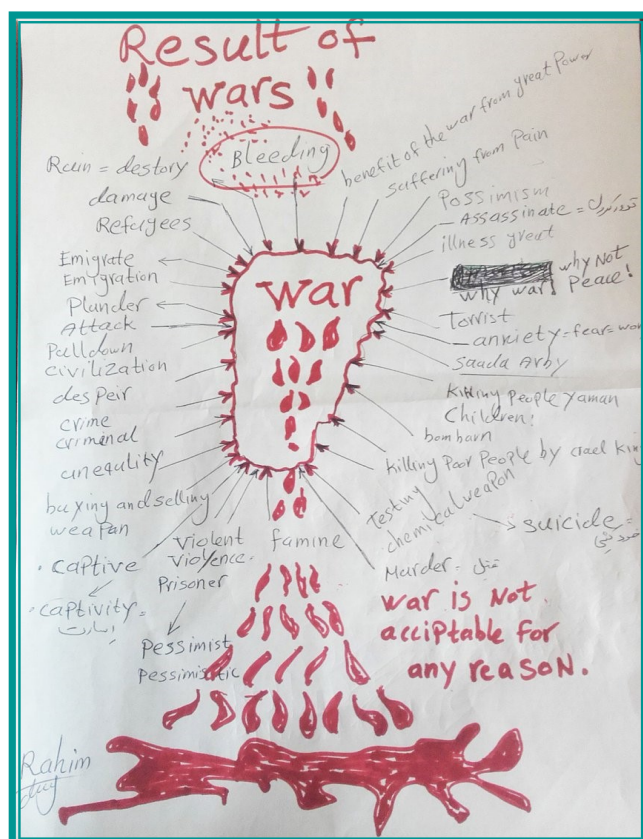
On reviewing the needs of people using Rainbow Haven it was essential to offer more advice support so we employed Mati Adem on a part time basis to offer in-depth casework. The two new members of staff are a great addition and have fitted in well with our long term and extremely dedicated and amazing team, Lemlem, Niki, Sisay, Amanda and our Business and Development Manager, Rachel.

On behalf of the Board I would like to thank you for all your hard work in making Rainbow Haven the successful organisation it is today. I would also like to thank all the volunteers, many of whom have themselves previously benefitted from our services, who give their time freely to help people attending.

Rainbow Haven has continued despite austerity to be successful in gaining funding and a special thank you to Rachel our manager and Colin our brilliant treasurer for keeping a close watch on finances and completing funding applications, writing reports and monitoring forms to our funders and to Kate for finding funding sources and keeping an eye on our Health and Safety. Our thanks also to Niki who takes care of our office and administrative systems that are essential to making the work run smoothly, and to Lemlem for cooking such delicious meals.

Special thanks to all the Board of The East Manchester Community Association that manages and oversees Rainbow Haven and a Big Thank You to all our Partners, Supporters and Funders for giving us the resources and the confidence to provide a service to Refugees and Asylum Seekers who come to us in traumatic and difficult circumstances and find the support they need to develop a better life for themselves in a new country and new community.

Rainbow Haven is a family and a community where everyone is welcome. I am looking forward to the new challenges and opportunities for
Sue Bowen



'Results of Wars and Result of Peace' were brought in by a student at our Thursday morning class and are now displayed in the Rainbow Haven office.

New developments 2016– 2017

New staff and a bigger volunteer team

A major development for Rainbow Haven this year was gaining new funding that allowed us to increase our staff team with an additional two members of staff. This has given the whole team a boost and helped us to develop our service provision to be more effective and offer more support and opportunities.

- ⇒ A new grant from Lloyds Bank Foundation meant that we could appoint a Drop-in and Volunteer Coordinator who started with us in September 2016. Salina has made a huge difference to our work, helping the drop-ins and activities to run smoothly, and providing more opportunities and support for our volunteers.
- ⇒ In January 2017 we appointed a new Advice Worker to increase the capacity of our casework team and to take on more complex cases. Mati offers planned appointments as well supporting the drop-in advice provision, and his language skills enhance our provision too.
- ⇒ We have expanded our volunteer team with more opportunities and more support for refugees and asylum seekers to join the team, contribute to our work and gain skills and confidence. The larger team means we can work more efficiently on our drop-in days and also support our expanded programme of activities on other days.

Development of a new programme of well-being courses and sports activities

- ⇒ We have always sought to provide many and varied opportunities at Rainbow Haven and this year we have developed a new programme that combines well-being courses with sport activities.
- ⇒ Language and gender specific well-being groups run for 9 weeks, and start off with a convivial breakfast time. They are followed by facilitated sessions of physical activity. These have included hula hooping, self-defence, yoga, football and zumba. And after 6 weeks there is a celebratory meal and excursion, with an evaluation of the course.
- ⇒ The focus on both emotional and physical health has proven a great success. The Well-Being courses promote physical activity, and the sports sessions give participants the chance to try out activities that might otherwise not be open to them. There is a wonderful sense of purpose and happiness during these sessions.



Successful Year 2 of the GMRSP partnership

- ⇒ The Greater Manchester Refugee Support Partnership is funded by the Big Lottery for five years to deliver a network of 6 drop-in hubs across Greater Manchester. Rainbow Haven's Tuesday community drop-in, along with additional activities and access to legal advice, are funded under this partnership.
- ⇒ The partnership is with British Red Cross, Revive and Refugee Action. It provides opportunities for joint working and sharing of resources, and brings partners together for events such as volunteer celebrations and a mid-term conference.

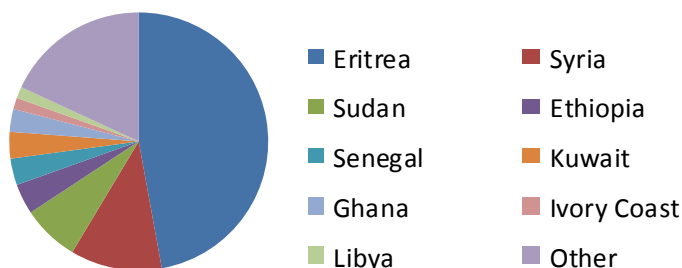
Welcome

Our two drop-in venues are based at the heart of Gorton in Manchester and Langworthy in Salford; these are localities with high levels of asylum seeker and refugee dispersal and settlement. They are also within areas of generally high levels of deprivation in terms of poverty, unemployment, health and housing. We offer a welcoming social space where people can meet others, enjoy a nutritious communal meal and take part in activities. All newcomers are welcomed and invited to engage in activities and seek the support they need. There are no restrictions how long someone makes use of our drop-in provision, but all our activities are designed to develop confidence and skills to support people to move on with their lives in the UK at their own pace. A safe social space is a vital part of what we offer, as extreme social isolation and poverty, combined with a lack of support and of access to essential services can have a severely detrimental on people's well-being and ability to cope with life in a new country.

A survey of 213 beneficiaries revealed that :

- ⇒ 88% said they had made friends
- ⇒ 82% said they felt happier
- ⇒ 80% said they felt less alone

Rainbow Haven was established in 2003 at a time when many new asylum seekers were being placed in East Manchester, and later on in Salford. Since then many refugees have settled in these areas and we have developed our services to meet the needs of people from new areas of conflict and to respond to political and legal changes here in the UK. People come here from countries where there is war and abuse of human rights. Often one family member will arrive first and then apply to bring their family members. Rainbow Haven remains committed to supporting individuals and families at any stage of the asylum process or transition to refugee status they are at, for as long as they need and want our support.



Clay modelling session at the drop-in: craft activities bring people together

- ⇒ 122 community drop-ins
- ⇒ Twice a week in Manchester
- ⇒ Once a week in Salford
- ⇒ 897 people new to Rainbow Haven
- ⇒ Average 70 people in Manchester
- ⇒ Average 50 people in Salford
- ⇒ 122 communal lunch times



Lemlem and volunteers prepare meals three times a week

"At Rainbow Haven I feel less lonely, more relaxed, and less worried."

"Here in the Rainbow Haven is big opportunity to make friends and meet new people and break routine."

"It gives more hope for my future. "

"Food in Rainbow Haven is very delicious."

Beneficiaries' countries of origin

Support

Many people who come to us for the first time are in need of advice and information. Our advice and casework team is made up of staff, volunteers and social work students on placement, and between them they offer up to 20 advice appointments each day, on a first come first served basis with extra appointments for complex issues. Additional advice is provided by staff from our partner agency, Revive, and by various other partners who support our work, including solicitors.

Our advice provision covers a whole range of issues, including understanding the asylum system, accessing benefits and safe shelter or housing, destitution support, access to health care, education and employment, and many other concerns and practical needs. Where we are not able to help, we explore other options and make supported referrals to other known agencies.

Our advisors and caseworkers speak many languages and are able to communicate with the majority of those who come to Rainbow Haven without needing an interpreter. Their in-depth knowledge and understanding of the needs of refugees, asylum seekers and migrants has been built up over many years and they attend forums and training to make sure they are up to date with information and changes that inform their work.

As well as offering advice and information, they tell people about all the other opportunities available at Rainbow Haven, and refer people into our mental health, destitution and job search support.

- ⇒ 1090 unique individuals received advice
580 of these received longer term casework
- ⇒ 57% refugees,
20 % asylum seekers
7% refused asylum seekers
16 % other ie trafficked, spouse visa, unaccompanied minors, migrant workers
- ⇒ 1285 food parcels with bus fares and toiletries were provided to destitute people
- ⇒ In surveys, 91% of those receiving advice said they were given good support and felt more confident
- ⇒ 3 appointments each week to see the Primary Care Mental Health Practitioner

"The advisors are very helpful, they helped me solve problems with my housing and benefits. I really appreciate there is someone to hear your problems. It is so helpful."

"Advisors are very good, They helped with food parcel and sort out paper work for Job Centre that I didn't understand."

"I have been helped a lot with my language barrier, and helped being housed with a home which stopped me being homeless"



Destitution support

This year we saw increasing numbers of people struggling with homelessness, poverty, extreme isolation and destitution. These included asylum seekers whose asylum claims had been refused, refugees caught up in waiting for their benefit entitlements, and others struggling to cope with Job Centre demands. Our destitution support included weekly food parcels and bus fares and monthly toiletries, and was delivered in partnership with the British Red Cross and with the contribution of donations from many supporters. We provided regular access to advice and support to look at ways to find safe shelter and move out of destitution. We also offered the chance to enjoy hot meals and participate in courses and activities on offer at our drop-in sessions. This provision was a lifeline for people unable to access mainstream services and struggling to survive for weeks, months or even longer with little social support or interaction.

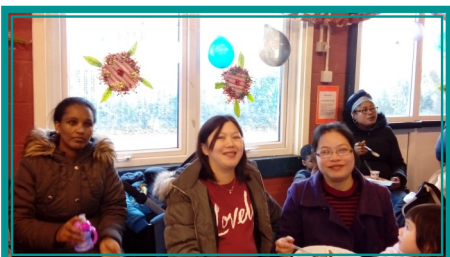
Opportunity

Activities

We deliver a programme of activities to give people a wide range of opportunities to learn, gain skills and confidence, meet other people, have fun and progress into volunteering, further training and employment. We are very grateful to the many partners who contribute to this programme. Activities and courses on our drop-in days keep the sessions lively and interesting, and provide ways for people to engage with others and try things out. English classes, conversation groups, crafts, singing, sewing, football and information sessions are all part of the drop-in programme. People can also access our IT suite in Gorton where volunteers provide tuition and support with IT skills, form filling and employability skills. On other days we have delivered employability, well-being and sports courses, and we are developing new ideas for the year ahead, including a 'Mama and Baby' group, a choir, and a driving theory course with the Workers Educational Association. The response to all the activities is very positive and beneficiaries' comments help us to plan ahead to keep the programme responsive and relevant.

Our programme of activities included:

- ⇒ English lessons and conversational groups
- ⇒ Crèches to support parents attending courses
- ⇒ IT and employability support and tuition
- ⇒ Well-being courses
- ⇒ Women's and men's sport activities
- ⇒ Employability courses
- ⇒ Cooking for the public at community venues
- ⇒ Community allotment
- ⇒ Fire Safety information sessions
- ⇒ Dental Health sessions
- ⇒ Trips to local museums
- ⇒ Arts and craft sessions
- ⇒ End of year party
- ⇒ Refugee Week celebration
- ⇒ Sexual health information stalls and HIV testing



Party time



Sport



Volunteers in Refugee Week

Volunteering

During the year our new Drop-in and Volunteer Coordinator created new volunteer roles so that we now have 35 volunteers with us. Volunteering is a wonderful opportunity for people to gain confidence and skills whilst contributing to our work. We were delighted to have 28 refugees and asylum seekers on the team this year, sharing their experiences and knowledge and growing in self-esteem. Volunteers support all aspects of our work, and their contribution is invaluable; we could not manage to deliver all our services and activities without them. Volunteers gain a lot from volunteering with us too. As well as friendships and personal development they can access training and take part in Volunteer Forums. Some volunteers stay with us for a



Teamwork!

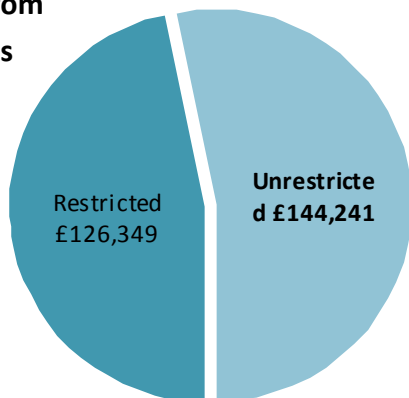
long time and become embedded in the team while many others move on into classes, college, training and employment. This year 5 gained paid work, 2 took up university places, 6 went to college, 2 completed advice work training and 6 attended English classes at Rainbow Haven.

"Today I was in Refugee Week Celebration in Rainbow Haven. It was very good and everybody happy and smiley so I am proud about that."

"I got many useful from this course and very hard work teachers and very helpful."

Financial information April 2016—March 2017

Income from all sources



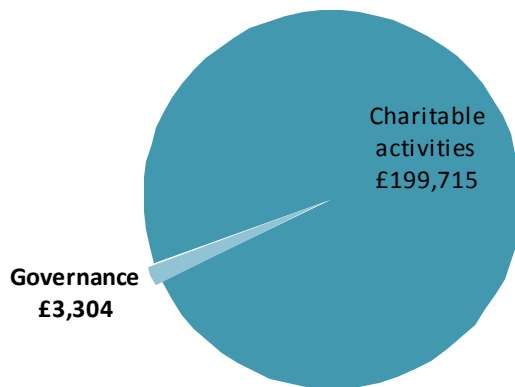
Total
£270,590

Unrestricted funds: these are funds from various sources that we can use as needed for our charitable purposes

Restricted funds: these are grants for specific areas of work

This information is extracted from the full annual accounts for the year ended 31st March 2017. Copies of these accounts can be obtained from the Rainbow Haven office.

Expenditure



Total
£203,019

“It’s just so heart warming to see and feel what great work goes on. ”

“Everyone has been so welcoming and friendly during my time here”

“Rainbow Haven is an excellent organisation because of their staff, volunteers and service users.”

Sincere thanks to all our funders, partners and supporters

- Anonymous Trust Fund
- Big Lottery
- British Red Cross
- Henry Smith
- Lloyds Bank Foundation
- Tudor Trust
- eAssetManagement
- Manchester City Council
- Greater Sport

And many thanks to everyone who has contributed partnership, expertise, money, food and goods, time, energy and goodwill. Rainbow Haven relies on your support for the continuation of our vital work.

Our objectives and how we meet them

TEMCA’s main objectives are:

- Relief of those in need by reason of financial hardship or other disadvantage
- The advancement of education and citizenship

TEMCA meets these objects by overseeing and supporting the work of Rainbow Haven in its delivery of a community service for refugees, asylum seekers and other vulnerable migrants in Manchester and Salford.

All our funds are directed towards our charitable activities and essential support and governance costs.

LLOYDS BANK FOUNDATION
England & Wales



The East Manchester Community Association

April 2016—March 2017



TEMCA Board of Trustees

Susan Bowen	Chair
Ting Suie Roy Chow	Secretary
Colin Taylor	Treasurer
Rouba Fakhoury	
Cath Maffia	
Uchenna Odenigbo	
Kate Percival	
Tim Presswood	
Samson Solomon	

Company Directors

Roy Chow
Kate Percival
Colin Taylor

Rainbow Haven Staff Team

Mati Adem	Advice Worker	January 2017
Salina Dutton	Drop-in and Volunteer Coordinator	September 2016
Rachel Foakes	Business and Development Manager	
Niki Fredrick	Administration and Finance Worker	
Amanda Jones-Said	Casework Coordinator	
Sisay Kahin	Casework Coordinator	
LemLem Kahsay	Cook	

The East Manchester Community Association

Rainbow Haven

113 Abbey Hey Lane

Gorton, M18 8TJ

Website: www.rainbowhaven.org.uk

Twitter: [@rainbowhaven1](https://twitter.com/rainbowhaven1)

Registered Charity 1131060

Company Limited by Guarantee

Registered Number 2044714