

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 AUGUST 2017

	<u>Notes</u>	<u>31.08.17</u>	<u>31.08.16</u>	<u>31.08.15</u>
RECEIPTS		£	£	£
Voluntary Receipts				
Annual Donations From Parents	1	11,090	4,200	4,106
Other Donations	2	218	540	385
Gift Aid Reclaim	3	3,123	1,242	1,454
Charitable Activities				
Parent Contribution For Trips/Events	4	6,823	6,025	6,876
After School Clubs	6	12,904	18,327	9,224
Activities For Generating Funds				
Solar Panels		3,782	3,870	3,930
Commission	7	410	0	576
School Equipment	8	580	681	797
Christmas Cards		1,513	1,659	1,429
Charity Fundraising	9	4,087	3,790	3,407
Bank Deposit Interest				
Bank Interest		107	172	84
TOTAL RECEIPTS		<u>44,637</u>	<u>40,506</u>	<u>32,268</u>
PAYMENTS				
Cost of Charitable Activities				
School Trips	4	(3,867)	(3,791)	(5,466)
School Events	5	(1,100)	(2,754)	(1,903)
After School Clubs	6	(7,192)	(5,508)	(5,691)
School Resources	10	(2,355)	(357)	(348)
Fundraising Costs				
School Equipment	8	(1,111)	(1,176)	(1,110)
Christmas Cards		(1,026)	(1,109)	(939)
Charity Fundraising	9	(3,801)	(2,264)	(1,475)
Other	11	(401)	(209)	(30)
TOTAL PAYMENTS		<u>(20,852)</u>	<u>(17,168)</u>	<u>(16,961)</u>
NET RECEIPTS / (PAYMENTS)		23,785	23,338	15,307
CASH FUNDS AT PRIOR YEAR END		78,898	55,560	40,253
CASH FUNDS AT CURRENT YEAR END		<u>102,683</u>	<u>78,898</u>	<u>55,560</u>

RIVERHEAD INFANTS' SCHOOL FUND - CHARITY NUMBER: 1086548
STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 AUGUST 2017

	Unrestricted Fund to nearest £
Cash	
Current Account	500
Special Interest Bearing Account	102,183
Total Cash Funds	102,683
Stock	Note
Ocarinas, Water bottles, Hi Vis	8

NOTES TO THE ACCOUNTS

Note 1: Annual donation from Parents, per child - £20 Year 2; £40 Year 1; £60 Reception

Note 2: Contributions from Amherst Rotary; Bosville; Cricket Club for use of car park

Note 3: Includes Gift Aid Small Donations Schemes on Christmas and other donations

Note 4: Voluntary charges for trips incl. Drusillas, Sealife Centre, Leeds Castle

Note 5: Events include Workshops (Drumming, Scooters First Aid) and Book Week

Note 6: After-school Clubs including football, cricket, woodwork, gym and art etc

Note 7: Commission received from photographer.

Note 8: Water bottles; ocarinas; hi-vis:

Opening Stock	580
Purchase of Ocarinas/Bottles,	1,111
Sale of Ocarinas/Bottles	-580
Hi Vis jackets to stock	-125
Bottles to new Admissions	-210
	776
Closing Stock	
Ocarinas x 61	610
Bottles x 61 + lids x 89	109.3
Cash in hand	56.7
	776

Note 9: Donations following Xmas performances, fund-raising including class activities.


Charities supported were Umoyo Orphan Project, GOSH, Hospice in the Weald.

Note 10: Includes new playground equipment

Note 11: Includes costs of online payments

Signed on behalf of all the trustees:


 Claire Terry
 Chair of Trustees


 Sandra Bradley
 Head teacher

Date: 11.01.2018



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	Sept	2016		31	August	2017

Section A

Reference and administration details

Charity name RIVERHEAD INFANTS' SCHOOL FUND

Other names charity is known by

Registered charity number (if any) 1086548

Charity's principal address

Worships Hill

Riverhead

Kent

Postcode

TN13 2AS.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R. Walters		To 11.09.16	
2	N.Dawes			
3	P. Henderson		To 20.03.17	
4	S. Bradley			
5	C.Davison			
6	B. Cushway		To 11.09.16	
7	S. Manning			
8	C. von den Driesch		From 08.01.17	
9	K. Fuhrmann		From 14.05.17	
10	J. Ryan		To 20.03.17	
11	H. Fricker			
12	K. McLisky			
13	C. Terry	Chair of Governors		
14	H. Bligh			
15	T. Mutru			
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Declaration of Trust dated 19 March 2001
Amended by Scheme dated 29 January 2002

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are members of the School Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Riverhead Infants' School by providing or assisting with the provision of educational, recreational or other charitable facilities augmenting such facilities financed by the Local Authority or Department for Education. In furtherance of this object, the trustees may undertake activities which promote the charitable work of the School and further the education and advancement in life of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School Fund ("Fund") financially supports specific extra-curricular items e.g. theatre visits, subsidised school trips and events, extra books and resources or projects concerned with helping the school fulfil its duty of delivering the Curriculum.

The Fund is also able to provide help to families requiring financial assistance and is for the benefit of every pupil of Riverhead Infants' School regardless of parental contribution in line with Section 4 of the Charities Act 2006.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Total income for the year of £44,637.

Total donations to the Fund amounted to £11,090 from which the school was able to reclaim a further £3,123 under GiftAid. At the start of the year, trustees decided to ask parents for one donation per EYFS child of £60; one donation of £40 for Year 1 children and one donation of £20 for Year 2 children. Going forward, only parents of EYFS children will be asked for a one-off donation of £60 for their child's stay at Riverhead.

Parental contributions for school trips and events were £6,823 and for after-school clubs, £12,904. Charity fund-raising events made £4,087 and Feed In Tariffs from the solar panels gave an income of £3,782.

The key Fund expenses were:

- School trips and in-school events cost £4,967, which included theatre company visits and workshops.
- After school clubs cost £7,192.
- Charitable donations from other fund-raising activities amounted to £3,801, which included donations to the Umoyo Orphan Project, GOSH and Hospice in the Weald.

Total payments for the year amounted to £20,852, giving net income for the year of £23,785.

Section E

Financial review

Brief statement of the charity's policy on reserves

At year-end, cash funds amounted to £102,683, which was an increase in overall funds of 30%. Funds for the year are spent on current pupils, but some level of reserve is deemed prudent given the discretionary nature of school income. The Fund also allows for the accumulation of capital to cover the cost of future projects and is currently considering the need to contribute to the replacement of the school's wider IT equipment within the next few years and help fund the construction of a new school building on the school car park that will be used by the children.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

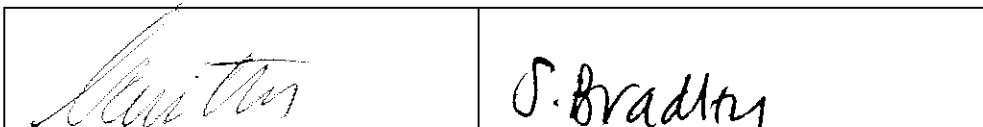
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Claire Terry

Sandra Bradley

Position (eg Secretary, Chair, etc)

Chair

Headteacher

Date

08 / 01 / 2018



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Riverhead Infants' School Fund

On accounts for the year
ended

31 August 2017

Charity no
(if any)

1086548

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

TENNIFER BAKER-HIRST

Date:

06/11/2017

Name:

TENNIFER BAKER-HIRST

Relevant professional
qualification(s) or body
(if any):

INSTITUTE OF CHARTERED ACCOUNTANTS IN
ENGLAND AND WALES (ICAEW)

Address:

BRAYE HOUSE

9 THE GLOBEFIELD, SHOREHAM LANE

RIVERHEAD, KENT, TN13 3DR

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.