

Charity Registered number
702888

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE

Report and Accounts

30 April 2017

Chapman Robinson and Moore
Accountants and Registered Auditors
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Report and accounts
FOR THE YEAR ENDED 30 APRIL 2017

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THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE

Legal & Administrative Details

FOR THE YEAR ENDED 30 APRIL 2017

Principal address and registered office

Station Road
Beckford
Tewksbury
Gloucestershire
GL20 7AN

Trustees

Mrs Eileen Walthall
Mrs Sally Lockwood
Maggie Chapman-Smith
Karen Wildin
Gary Lockwood

Manager

Mrs Caroline Gould

Accountants

Chapman Robinson & Moore Ltd
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Bankers

The Co-operative Bank plc
PO Box 101
1 Balloon Street
Manchester
M60 4EP

CAF Bank Ltd
25 Kings Hill
West Malling
Kent
ME19 4JQ

Legal Status

Charity registration no. 702888
Established under Trust Deed dated 1st May 1990

VALE WILDLIFE HOSPITAL AND REHABILITATION CENTRE

REPORT OF THE TRUSTEES YEAR ENDED 30 APRIL 2017

The Trustees are pleased to present their report together with the financial statement of the charity for the year ended 30 April 2017.

REFERENCE AND ADMINISTRATION INFORMATION

Charity name	Vale Wildlife Hospital & Rehabilitation Centre
Registered Charity Number	702888
Principal address and registered office	Station Road Beckford Tewkesbury GL20 7AN
Trustees	Mrs Eileen Walthall Mr Gary Lockwood Mrs Sally Lockwood Mrs Maggie Chapman-Smith Mrs Karen Wilden
Founder Manager	Mrs Caroline Gould Mr Martin Brookes
Accountants	Chapman Robinson & Moore Ltd 30 Bankside Court Stationfields Kidlington Oxford OX5 1JE
Bankers	The Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP CAF Bank Ltd 25 Kings Hill West Malling Kent ME19 4JQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Vale Wildlife Hospital & Rehabilitation Centre is a registered charity constituted under a Deed of trust (Dated 1st May 1990). Registered charity number 702888.

Governance

The Charity is governed by the Trustees and meetings are held as and when required but at least annually. Additional Trustees can be appointed by the existing Trustees. All newly appointed and existing trustees are reminded regularly of their responsibilities.

VALE WILDLIFE HOSPITAL AND REHABILITATION CENTRE

REPORT OF THE TRUSTEES YEAR ENDED 30 APRIL 2017

Risk management

The Trustees have identified the major risks which face the charity and are satisfied that systems are in place to mitigate the effect of those risks. The matter will be kept under review.

Organisation

The trustees meet on an approximately quarterly basis to discuss the affairs and management of the charity. The trustees are happy to leave the day to day running of the charity to its Founder Caroline Gould and hospital manager Martin Brookes. In the event of any need to acquire capital items, this is presented to the trustees for their decision.

The aims and objective of the charity continue to be:

- To prevent cruelty and relieve the suffering and distress of wildlife needing care and attention.
- Advance the education of the public in the study of wildlife, wildlife first aid and rehabilitation, conservation and the prevention of cruelty to animals.

Achievements:

- On 5 June 2016 the charity held our biggest open day for many years, the day which was warm and dry was a huge success and allowed a huge number of people the rare chance to see behind the scenes of the hospital. Additionally the day raised £8,843.06
- In September 2016 the charity opened our second charity shop in Cheltenham. The shop has proved immediately popular and has already become a regular source of additional income for the charity as well as increasing our public profile in the Cheltenham area. The trustees are confident that the shop will become even more successful over time and will become a vital part of the charity funding model.
- In January 2017 the hospital admitted "George the Swan", the well-known and much loved cob mute swan who has been resident on the lake at Pittville Park Cheltenham for many years. On Jan 24 the swan was shot from close range with a crossbow bolt, the bolt entered the eye socket and partially emerged through the swans neck. "George" was in critical condition upon admission and received intensive treatment from the veterinary and hospital staff and miraculously not only was his sight saved but he made a full recovery and was in time returned to the lake where he has gone on to raise young this year. The full story can be viewed via this youtube link [George's story - A tale of survival against the odds. - YouTube](#)
- Following the attack on "George the Swan" a fund was generated by members of the public to create a reward for information leading to a successful prosecution. Despite arrests being made no charges were brought and so following consultation the pledged funds were diverted to fund the construction of a purpose built rehabilitation facility, including pools, for swans and other water birds. By the end of the financial year approximately a third of the required funds had been raised and construction was about to begin.
- The charity's shop in Evesham has had another successful year. The charity shop forms the largest single source of income for the charity and is responsible for nearly a third of all funds raised.
- Demand for the specialist hedgehog care course run in association with the British Hedgehog Preservation Society (Charity Number 326885) remains high with several courses run throughout the year resulting in dozens of individuals benefiting from in depth and relevant training as they begin caring for hedgehogs.

VALE WILDLIFE HOSPITAL AND REHABILITATION CENTRE

REPORT OF THE TRUSTEES

YEAR ENDED 30 APRIL 2017

Financial review:

Total income for the year was	£515,853 (2016 £397,177)
Expenses for the year were	£486,948 (2016 £412,621)

This gives a surplus of £28,905 for the year.

Major sources of income for the year:

Donations Inc Legacies	£ 185,603	(2016 £ 144,830)
Charity shop takings (Evesham)	£ 133,826	(2016 £ 116,341)
Sale of Goods	£ 42,973	(2016 £ 28,591)
Membership	£ 41,230	(2016 £ 41,171)
Charity shop takings (Cheltenham)	£ 35,762	(2016 £ N/A)
Gift aid receipts	£ 17,112	(2016 £ 15,264)

Income from donations appear to be significant higher this year however the figure for 2017 includes a one off significant legacy donation. The unpredictable nature of such donations does not lend themselves to year on year comparisons.

Major expenses for the year:

Wages and employment costs	£ 257,807	(2016 £253,209)
Charity shop expenses (Evesham)	£ 35,920	(2016 £30,122)
Charity shop expenses (Cheltenham)	£ 25,466	(2016 £ N/A)
Repairs and Renewals	£ 13,432	(2016 £13,605)
Food stuffs	£ 12,508	(2016 £ 8,409)
Veterinary expenses	£ 12,106	(2016 £11,533)

The expenses for the Cheltenham charity shop will include significant one off set up costs which will not be repeated in subsequent years.

The trustees have not adopted a policy on the Revaluation of fixed assets and on this basis Land is disclosed at cost on the balance sheet under Note 5 and amounts to £7,676.

However, in the opinion of the trustees if the land were to be re-valued its value would have increased however in the current financial climate it is very difficult to estimate a value. The trustees feel that it would not be in the best interest of the charity to have the land professionally valued as the charities cash resources could be better used elsewhere.

Payroll costs continue to account for a large percentage of the charities expenses. However individual staff costs are low with all care staff on minimum wage and the Management team and veterinary team on a wage far less than would be expected in private practice.

In summary the trustees feel the charities financial position is stable but that the fact that staff costs account for in excess of half of the charity spending and yet as the hospital becomes ever busier the existing staffing levels become further stretched. A further increase in staff, both directly in animal care and admin support would clearly ease pressure on staff and maintain high standards of care

VALE WILDLIFE HOSPITAL AND REHABILITATION CENTRE

REPORT OF THE TRUSTEES

YEAR ENDED 30 APRIL 2017

Future Plans:

- To continue to run two charity shops in the same positions.
- To further improve facilities for the care and rehabilitation of casualties at each stage of their care.
- To continue to run a range of courses to further the education of the public in Wildlife First aid and other related subjects.
- To continue to raise funds towards the building costs of our planned purpose built education facility.

Reserves Policy:

Financial reserves are necessary to support the charity in case of difficulty. However the charity is solely reliant upon donations, charity shop income and legacies to maintain a sufficient reserve level. At the end of the year the charity held sufficient reserves to continue for over 4 months.

Related Parties:

There are no related party transactions accountable for within the charity.

TRUSTEE RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and of surplus or deficit for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at the time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of
The Vale Wildlife Hospital and Rehabilitation Centre



Maggie Chapman-Smith, Trustee

date: 30-11-2017

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Independent Examiner's Report To The Trustees
FOR THE YEAR ENDED 30 APRIL 2017

I report on the accounts of The Vale Wildlife Hospital & Rehabilitation Centre for the year ended 30th April 2017

Respective responsibilities of the Trustees and Independent Examiner

The Trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act 2011;
 - follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 FCA
J.R. Moore (Senior Statutory Auditor)
Chapman Robinson & Moore Ltd
Accountants
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

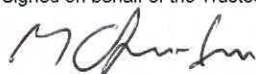
30th November 2017

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Balance Sheet
FOR THE YEAR ENDED 30 APRIL 2017

	Notes	Unrestricted fund 2017 £	Restricted fund 2017 £		Total funds 2017 £	Total funds 2016 £
Fixed assets						
Tangible assets	5	154,499	-		154,499	187,364
Current assets						
Stocks		18,000	-		18,000	18,335
Cash at bank and in hand		183,274	-		183,274	117,273
		201,274	-	-	201,274	135,608
Net current assets		197,378	-		197,378	135,608
Total assets less liabilities		351,877	-	-	351,877	322,972
Unrestricted funds						
General fund	6	351,877	-	-	351,877	322,972

The notes on pages 7-12 form part of these accounts.

Approved by the trustees on 30th November 2017
Signed on behalf of the Trustees.



Maggie Chapman-Smith

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Statement of Financial Activities
FOR THE YEAR ENDED 30 APRIL 2017

		<i>Unrestricted Fund</i>	<i>Restricted Fund research</i>	<i>Total Funds</i>	<i>Total Funds</i>
	Notes	2017 £	2017 £	2017 £	2016 £
Incoming resources					
Donations and gifts	1	230,839		230,839	188,856
Legacies Receivable		6,542		6,542	6,445
Bank interest received		100		100	311
Miscellaneous income		278,372		278,372	201,565
Tax refund		-		-	-
		<u>515,853</u>		<u>515,853</u>	<u>397,177</u>
Resources expended					
Cost of generating funds	2	82,620		82,620	56,491
Fund raising & publicity	3	6,397		6,397	4,336
		<u>89,017</u>	-	<u>89,017</u>	<u>60,827</u>
Managing & administration					
Salaries		284,588		284,588	266,427
Depreciation		40,084		40,084	32,712
Other costs		73,259		73,259	52,655
		<u>397,931</u>	-	<u>397,931</u>	<u>351,794</u>
			-		
Total resources expended		<u>486,948</u>		<u>486,948</u>	<u>412,621</u>
Net movements in funds for the year		28,905	-	28,905	(15,444)
Total funds brought forward		322,972	-	322,972	338,416
Total funds carried forward		<u>351,877</u>	-	<u>351,877</u>	<u>322,972</u>

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Notes to the Accounts
FOR THE YEAR ENDED 30 APRIL 2017

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Accounting Practice: Accounting and Reporting by Charities (SORP 2005), issued in March 2005, UK Accounting Standards and the Charities Act 2011.

b) Fixed assets and depreciation

Fixed assets are included at cost and the trustees have adopted a policy to depreciate all fixed assets except freehold land. Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful economic life.

New Hospital	20 years straight line
Plant and machinery	25% straight line
Motor vehicles	25% straight line
Office equipment	25% straight line

c) Outgoing/Incoming resources

All income resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when receivable.
- Grants which provide core funding are of a general nature are included as voluntary income. Those which are specifically for the performance of a charitable service are included as income from charitable activities.
- Legacies are accounted for either on the date of receipt or that a receipt of a legacy is so certain at the balance sheet date then provision is made for its receipt, in accordance with generally accepted accounting principles.

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which is reported as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees costs linked to the strategic management of the charity.

e) Fund accounting

All income (including voluntary donations) is allocated to the general fund unless otherwise restricted by the donor or specified by the trustees.

Restricted funds are funds where the donor has specifically restricted the purpose for which they can be used. The aim and use of each restricted fund is set out in the notes to the financial statements.

Designated funds are expendable at the discretion of the trustees in furtherance of the objects of the charity.

f) Support costs

All costs relate directly to the charitable activity or governance.

g) Cash flow statement

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from producing a cash flow on the grounds that it is a small charity.

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Notes to the Accounts
FOR THE YEAR ENDED 30 APRIL 2017

h) Stocks are stated at the lower of cost and net realisable value, making allowance for slow and obsolete items.

i) Operating leases

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

Assets purchased under finance leases are capitalised as fixed assets. Obligations under such agreements are included in creditors.

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Notes to the Accounts
FOR THE YEAR ENDED 30 APRIL 2017

2 Management and administration	2017	2016
Wages	284,588	266,427
Rent, rates and water rates	24,225	16,934
Independent examiner's fee	3,840	3,720
Accountancy fees	-	2,899
	<u>312,653</u>	<u>- 289,980</u>

3 Staff costs	2017	2016
	£	£
Wages & salaries	<u>282,503</u>	<u>266,427</u>

The average number of persons employed by the charity (excluding trustees) was:

	No.	No.
Management	2	2
General staff	20	10

4 Miscellaneous income	2017	2016
	£	£
Income from charitable trading	169,589	116,341
Other incoming resources:		
Membership	41,231	41,171
Gift Aid receipts	17,112	15,265
Collections and events	22,858	14,240
RSPCA	13,488	10,385
Rental income	12,276	16,742
Sale of goods	43,049	28,592
	<u>319,603</u>	<u>242,736</u>

5 Tangible Fixed Assets

Cost	Land and buildings £	Plant and machinery etc £	Motor vehicles £	Total £
At 1 May 2016	279,107	255,877	35,893	570,877
Additions	-	6,119	1,100	7,219
At 30 April 2017	<u>279,107</u>	<u>261,996</u>	<u>36,993</u>	<u>578,096</u>
Depreciation				
At 1 May 2016	131,378	216,828	35,307	383,513
Charge for the year	<u>15,478</u>	<u>23,956</u>	<u>650</u>	<u>40,084</u>
At 30 April 2017	<u>146,856</u>	<u>240,784</u>	<u>35,957</u>	<u>423,597</u>
Net book value				
At 30 April 2017	<u>132,251</u>	<u>21,212</u>	<u>1,036</u>	<u>154,499</u>
At 30 April 2016	<u>147,729</u>	<u>39,049</u>	<u>586</u>	<u>187,364</u>

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Notes to the Accounts
FOR THE YEAR ENDED 30 APRIL 2017

6 Fund Analysis	2017	2016
	£	£
<i>Unrestricted funds</i>		
Fixed assets	154,499	187,364
Current assets	201,274	135,608
	<u>351,877</u>	<u>322,972</u>

7 Related parties

The partner of one of the trustees is employed by the charity

8 Post Balance Sheet Events

There were no post balance sheet events.

9 Operating leases

The charity has the following annual commitments under non-cancellable operating leases for land and buildings which expire:

	2017	2016
	£	£
In two - five years	<u>10,901</u>	<u>16,821</u>

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Schedule to the Profit and Loss Account
FOR THE YEAR ENDED 30 APRIL 2017

	2017 £	2016 £
Incoming resources		
Donations	230,839	188,856
Legacies receivable	6,542	6,445
Dividends & interest	100	311
Miscellaneous income	278,372	201,565
	<u>515,853</u>	<u>397,177</u>
Management & Administration		
Wages & salaries	284,588	266,427
Internet & telephone	4,500	4,253
Heat & Light	10,957	10,317
Insurance	6,890	6,230
Bank charges	80	173
Canteen	1,141	745
Rent, rates & water rates	24,225	16,934
Legal fees	7,368	-
Subscriptions & donations	534	502
Leasing/Equipment Hire	3,369	3,049
Ebay	1,835	354
IT	7,173	3,290
Sundries	1,347	3,088
Accountancy	3,840	3,720
Depreciation	40,084	32,712
	<u>397,931</u>	<u>351,794</u>

THE VALE WILDLIFE HOSPITAL & REHABILITATION CENTRE
Schedule to the Profit and Loss Account
FOR THE YEAR ENDED 30 APRIL 2017

	2017	2016
Directly relating to cost of generating funds		
Materials	-	-
Repairs and maintenance	16,580	8,515
Purchases for resale	14,677	14,294
Veterinary expenses	12,643	11,873
Disinfectant & cleaning	2,997	2,068
Animal food	13,256	8,409
Motor expenses	7,630	7,123
Waste disposal	2,014	1,932
Animal bedding	420	192
Charity shop expenses	-	67
Car boot expenses	2,040	2,183
Christmas fair expenses	190	220
Other expenses	3,836	308
Stall hire costs	1,544	575
Open day expenses	2,629	-
Fundraising costs	1,829	-
Summer fair expenses	-	-
Capital items expensed	-	-
Opening stock	18,335	15,790
Closing stock	(18,000)	(18,335)
Approved by the trustees or	82,620	55,214
Fund raising and publicity		
Printing & stationery	3,290	2,563
Postage	1,390	217
Other legal & professional	1,386	1,289
Advertising	331	267
	6,397	4,336