OXFORD UNITED FC YOUTH AND COMMUNITY SPORTS TRUST

A COMPANY LIMITED BY GUARANTEE

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE PERIOD ENDED 30 SEPTEMBER 2016

The MGroup Partnership Chartered Certified Accountants Cranbrook House 287-291 Banbury Road, Oxford OX2 7JQ

Company Registration Number: 06621199 (England and Wales) Charity Registration Number: 1125173

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE PERIOD ENDED 30 SEPTEMBER 2016

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CHARITY INFORMATION FOR THE PERIOD ENDED 30 SEPTEMBER 2016

TRUSTEES

C H F Methven (resigned 25 October 2016) R W Brighouse (resigned 25 October 2016) P D Charles D C Eales I D Hudspeth N C McWilliams K Smith (resigned 25 October 2016) S J Bradley (appointed 25 October 2016) N A Babington (appointed 25 October 2016) R M De Louw (appointed 25 October 2016) U M Rice (appointed 25 October 2016) H F Emery (appointed 25 October 2016) G A Box-Turnbull (appointed 25 October 2016) P M Roberts (appointed 25 October 2016) K Parker (appointed 25 October 2016)

CHAIRMAN

P D Charles

SECRETARY

The MGroup Secretarial Services Limited

REGISTERED / PRINCIPAL OFFICE

The Kassam Stadium Grenoble Road Oxford OX4 4XP

COMPANY REGISTRATION NUMBER

06621199 (England and Wales)

CHARITY REFERENCE NUMBER 1125173

ACCOUNTANTS

The MGroup Partnership Chartered Certified Accountants Cranbrook House 287-291 Banbury Road Oxford OX2 7JQ

CHARITY INFORMATION FOR THE PERIOD ENDED 30 SEPTEMBER 2016

SOLICITORS

Gateley plc One Eleven Edmund Street Birmingham B3 2HJ

BANKERS

Barclays Bank Plc Cowley Oxford

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 30 SEPTEMBER 2016

The trustees present their annual report together with the financial statements of the charity for the period ended 30 September 2016.

The comparative figures are for the year ended 30 June 2015.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The trust is a company limited by guarantee under its Memorandum and Articles of Association. The company was incorporated on 16 June 2008 and became a registered charity on 24 July 2008.

The trustees, who are also directors for the purpose of company law, and who served during the period are as follows:-

C H F Methven (resigned 25 October 2016) R W Brighouse (resigned 25 October 2016) P D Charles D C Eales I D Hudspeth N C McWilliams K Smith (resigned 25 October 2016) S J Bradley (appointed 25 October 2016) N A Babington (appointed 25 October 2016) R M De Louw (appointed 25 October 2016) U M Rice (appointed 25 October 2016) H F Emery (appointed 25 October 2016) G A Box-Turnbull (appointed 25 October 2016) P M Roberts (appointed 25 October 2016) K Parker (appointed 25 October 2016)

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

The trust is run by a Board of trustees who are responsible for the strategic direction of the organisation. The trustees meet regularly to administer the charity.

New trustees are recruited by direct invitation from the existing Board members and are identified either by the Board members or by referral to the Board. In extending invitations account is taken of the skills present and needed around the Board table. New trustees are elected by the voting membership. All trustees must be at least 18 years of age and capable of managing his or her own affairs. One third of the trustees must retire from office each year but may be reappointed if willing to stand. The number of trustees shall be not less than three but shall not be subject to any maximum.

The trust works closely with Oxford United Football Club.

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 30 SEPTEMBER 2016

TRUSTEE INDUCTION AND TRAINING

New trustees are briefed on their legal obligations and responsibilities under charity law. They are also encouraged to familiarise themselves with the charity's constitution. As part of the induction process, new trustees will meet key employees and other trustees.

RISK MANAGEMENT

The trustees are responsible for undertaking an annual risk assessment of the organisation and its activities. Any risks that the charity is exposed to would be discussed at general meetings as a matter of course.

LEGAL AND ADMINISTRATION INFORMATION

Further legal and administration information is provided on pages 1 and 2 of these accounts.

OBJECTIVES AND ACTIVITIES

The trust's objects are for the benefit of the public generally and, in particular, the inhabitants of Oxfordshire and its surrounding areas:-

- (a) promote community participation in healthy recreation by providing facilities for the playing of association football and other sports capable of improving health ("facilities" in this case means land, buildings, equipment and organising sporting activities);
- (b) provide and assist in providing facilities for sport, recreation or other leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life; and
- (c) advance the education of children and young people through such means as the trustees think fit in accordance with the law of the charity.

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 30 SEPTEMBER 2016

PUBLIC BENEFIT

When planning the trust's activities for the period consideration has been given to the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of education.

The trust's main aims and who it intends to help is set out below. All the trust's charitable activities focus on the benefits of living a healthy lifestyle and the importance of recreation in developing personal and social skills.

Oxford United FC Youth and Community Sports Trust have 4 key aims:-

Aim 1 - Be healthy and stay safe

To educate children and young people on the importance of adopting a healthy lifestyle, keep safe from accidental injury and death, and safe from crime and anti-social behaviour. Programmes include Football Fitness and promoting fitness from school age to adults.

Aim 2 - Education through football

To use the power of football as a support mechanism, for learning strategies in developing educational aspirations and life skills.

Aim 3 - Enjoy and achieve

For children and young people to enjoy recreation and to develop personal and social skills. Programmes include after school sessions, holiday clubs, Saturday match day experiences and pre-school coaching. Our coaching staff are proud to be part of the PE curriculum at many local schools delivering the PE lessons directly. A key focus is the promotion of Girls football through our girls Centre of Excellence.

Aim 4 - Inclusion

To promote social inclusion, raise levels of positive experience for all in the community and to reduce levels of crime and disorder. A key current project is run directly with Oxfordshire Mind to deliver a football programme to disadvantaged individuals of all ages.

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 30 SEPTEMBER 2016

ACHIEVEMENTS AND PERFORMANCE

During the period the Trust has continued to strengthen its partnerships with Oxfordshire's City and County councils, the Oxfordshire FA, local schools and especially local football clubs in the community.

The Trust has seen tremendous growth within the Girls league. In addition the Trust has expanded links with grass roots clubs and now offers tailored coaching days to local club coaches to further enhance football in the Community.

Strong partnerships within the Community have been further developed following the introduction of Community focused events. The aim is to continue these events and develop further initiatives.

Following the success of the Ladies Team, it is no longer part of the Trust and is now a separate limited company as a result of its inclusion in the Women's Super League.

FINANCIAL REVIEW

During the period the trust received £458,990 income from the provision of soccer coaching and educational courses, grants, sponsorship and fundraising activities.

The costs incurred in carrying out the trust's charitable objectives during the period amounted to £542,220.

The direct costs of generating funds during the period amounted to £13,897 whilst the total governance costs for the period amounted to £8,687.

RESERVES POLICY

Total fund balances of the trust as at 30 September 2016 amounted to £136,157.

The trust's policy on unrestricted reserves is to maintain equivalent cash balances:

• To cover three months' budgeted recurrent expenditure.

· To cover planned capital expenditure for the upcoming year.

The level of reserves is regularly monitored and reviewed by the trustees. The cash balances at the year end were below the target level of three month's budgeted recurrent expenditure, however the trustees maintain that this is the level that they are working towards achieving. The trustees consider that reserves at this level will ensure that, in the event of a significant reduction in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised.

FUTURE PLANS

The trust intends to continue to support the development of football at all levels from grass roots to "excellence". There are also plans to develop more disability programmes and also to develop a new social inclusion programme for the City of Oxford and Banbury.

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 30 SEPTEMBER 2016

INVESTMENT POWERS AND POLICY

The trustees' investment powers are laid down in the Constitution and restrictions contained therein. These powers are also subject to conditions imposed by law.

TRANSACTIONS WITH TRUSTEES

No members of the board of trustees received any remuneration or re-imbursement for expenses incurred during the period.

SPECIAL EXEMPTION

The above report is prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Prepared by the board of trustees and signed on their behalf by:-

.....

P D Charles

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2016

TO THE TRUSTEES OF OXFORD UNITED FC YOUTH AND COMMUNITY SPORTS TRUST

I report on the accounts of the company for the period ended 30 September 2016, which are set out on pages 10 to 19.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

/continued

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2016

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:

(a) to keep accounting records in accordance with section 386 of the Companies Act 2006, and

(b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE PERIOD ENDED 30 SEPTEMBER 2016

		Unrestricted	Restricted	Total 15 months to	Total 12 months to
		Funds	Funds	30/09/16	30/06/15
INCOMING RESOURCES	Notes	£	£	£	£
Incoming resources from generated funds	5	210,315	-	210,315	380,168
Incoming resources from charitable activities	6	198,675	50,000	248,675	252,303
Total incoming resources		408,990	50,000	458,990	632,471
RESOURCES EXPENDED					
Costs of generating funds	7	13,897	-	13,897	16,669
Charitable activities	8	492,220	50,000	542,220	248,706
Governance costs	9	8,687	-	8,687	6,071
Total resources expended		514,804	50,000	564,804	271,446
Net movement in funds	2	(105,814)	_	(105,814)	361,025
Reconciliation of funds Funds / (Deficit) brought forward		241,971	-	241,971	(119,054)
Funds carried forward	14	136,157		136,157	241,971

All amounts relate to continuing activities.

All recognised gains and losses are included in the Statement of Financial Activities.

BALANCE SHEET AS AT 30 SEPTEMBER 2016

	Notes		mber 2016 £		ne 2015 £
FIXED ASSETS Tangible assets	10		3,828		5,568
CURRENT ASSETS					
Debtors	11	249,762		279,090	
Cash at bank and in hand		54,883		34,276	
		304,645		313,366	
CREDITORS: Amounts falling due within one year	12	172,316		76,963	
NET CURRENT ASSETS			132,329		236,403
NET ASSETS			136,157		241,971
INCOME FUNDS					
Unrestricted income funds	15		136,157		241,971
TOTAL FUNDS			136,157		241,971

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

For the financial period ended 30 September 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

The trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with section 386 and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial period and of its surplus or deficit for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Signed on behalf of the board

P D Charles

Approved by the board:

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 30 SEPTEMBER 2016

1 STATEMENT OF ACCOUNTING POLICIES

Accounting convention

These accounts have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Cash Flow Statement

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Incoming resources

Incoming resources represent income receivable from fundraising, donations and gifts, grants, sponsorship and the provision of services to the local community.

Donations and legacies are reported in the financial activities statement if they are received or due in the financial year.

Grants receivable are included in the period in which the offer is conveyed to the trust except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the period end are not included in the financial statements.

Sponsorship income is recognised over the period to which the commitment has been made by the sponsor.

Resources expended

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Resources are expended in the furtherance of the charity's objectives.

Apportionment of charitable expenditure

Costs are apportioned between direct Charitable expenditure, Costs of generating funds and Governance costs according to the trustees' judgement.

Depreciation

Depreciation has been provided at the following rate so as to write off the cost less residual value of the assets over their estimated useful lives.

Sports and computer equipment - reducing balance basis at 25% per annum.

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 30 SEPTEMBER 2016

1 STATEMENT OF ACCOUNTING POLICIES - continued

Pensions

The company makes pension contirbutions under the auto enrollment provisions. The expenditure in respect of pension costs is the amount payable within the period. Differences between contributions payable and contributions actually paid in the period are shown as either accruals or prepayments in the balance sheet.

Fund accounting

Funds held by the trust are either:-

Unrestricted general funds - these are funds which can be used in accordance with the trust's objectives at the discretion of the trustees.

Designated funds - these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

Restricted funds - funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance carried forward on the restricted funds reserve and is used in subsequent years in line with the restrictions placed by the donor.

2 NET INCOMING RESOURCES

	30/09/2016 £	30/06/2015 £
This is stated after charging:		
Independent examination fees	720	720
Depreciation	1,740	1,856

3 TAXATION

The company, being a registered charity, is not liable to taxation on its income.

4 STAFF COSTS

The average monthly number of employees during the period was:

	30/09/2016 Number	30/06/2015 Number
Community team	4	3
Coaching staff	12	12
	16	15
Staff costs during the period amounted to:	2016 £	2015 £
Wages, salaries and social contributions	288,241	126,757
Social security costs	15,963	4,223
Pension contributions	2,690	2,539
	306,894	133,519

There were no employees whose annual emoluments were £60,000 or more.

5 INCOMING RESOURCES FROM GENERATED FUNDS

	Unrestricted funds	Restricted funds	30/09/2016 Total	30/06/2015 Total
	£	£	£	£
Sponsorship	27,400	-	27,400	10,000
Lottery	234	-	234	1,926
Other (including donations)	182,681	-	182,681	368,242
	210,315	-	210,315	380,168

6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Grants in relation to the provision of coaching and educational courses	Unrestricted funds £ 72,755	Restricted funds £ 50,000	30/09/2016 Total £ 122,755	30/06/2015 Total £ 109,674
Coaching and educational courses Sporting events	119,246 6,674 198,675	- - 50,000	119,246 6,674 248,675	131,621 11,008 252,303

7 COST OF GENERATING FUNDS

Basis of			30/09/2016	30/06/2015
apportionment	Sponsorship £	Grants £	Total £	Total £
Function and then pro rata on income	-	-	-	14,659
Equal allocation	522	522	1,044	1,712
Equal allocation	196	196	392	274
Pro rata on relevant income	2,920	_	2,920	24
Sponsorship	9,541	-	9,541	-
	13,179	718	13,897	16,669
	Function and then pro rata on income Equal allocation Equal allocation Pro rata on relevant income	apportionmentSponsorship £Function and then pro rata on income Equal allocation-Equal allocation522Equal allocation196Pro rata on relevant income2,920Sponsorship9,541	apportionmentSponsorship £Grants £Function and then pro rata on incomeEqual allocation522522Equal allocation196196Pro rata on relevant income2,920-Sponsorship9,541-	Basis of apportionmentSponsorship £Grants £Total £Function and then pro rata on income Equal allocationFunction and then pro rata on incomeEqual allocation5225221,044Equal allocation196196392Pro rata on relevant income2,920-2,920Sponsorship9,541-9,541

8 CHARITABLE ACTIVITIES

Unrestricted expenditure	Basis of	Coaching and educational	Sporting	30/09/2016	30/06/2015
	apportionment	courses	events	Total	Total
		£	£	£	£
Staff salaries	Function and then pro rata on income	276,089	1,552	277,641	90,435
Coaching services and labour costs	Function and then pro rata on income	27,5 9 5	953	28,548	48,934
Equipment & coaching aids	Direct	4,300	-	4,300	5,319
Kits and clothing	Direct		-	-	2,406
Medical fees	Direct	80	-	80	8
Community programme costs	Direct	9,331	-	9,331	-
Facility costs	Direct	50,543	-	50,543	33,269
Management fees	Equal allocation	34,133	34,132	68,265	-
Printing, postage and stationery	Equal allocation	522	523	1,045	1,710
Telephone and internet costs	Equal allocation	196	196	392	275
Ticket, programme and hospitality costs	Direct	-	13,173	13,173	770
Advertising and marketing	Pro rata on relevant income	12,710	711	13,421	345
Motor and travel expenses	Direct	13,214	-	13,214	11,184
Sundry	Direct	10,527	-	10,527	2,195
Depreciation	Direct	1,740	-	1,740	1,856
		440,980	51,240	492,220	198,706
Restricted expenditure:	Basis of apportionment				
Staff salaries	Function and then pro rata on income	29,253	-	29,253	28,425
Coaching services and labour costs	Function and then pro rata on income	6,945	-	6,945	11,443
Equipment & coaching aids	Direct	1,082	-	1,082	1,314
Kits and clothing	Direct	-	-	-	595
Facility costs	Direct	12,720	-	12,720	8,223
		50,000	-	50,000	50,000

490,980

-

51,240

542,220

248,706

NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED 30 SEPTEMBER 2016

9	GOVERNANCE COSTS		
		30/09/2016	30/06/2015
		£	£
	Independent examination fees	720	720
	Bank and merchant charges	2,477	854
	Professional fees	5,490	4,497
		8,687	6,071
			1

10 TANGIBLE ASSETS

	Sports & computer equipment
	£
Costs At 1 July 2015	15,521
At 30 September 2016	15,521
Accumulated depreciation	
At 1 July 2015	9,953
Charge for period	1,740
At 30 September 2016	11,693
Net book value	
At 1 July 2015	5,568
At 30 September 2016	3,828

The net book value represents fixed assets used for direct charitable purposes.

11 DEBTORS

	30/09/2016 £	30/06/2015 £
Trade debtors	5,568	65,632
Other debtors	199,557	144,823
Prepayments and accrued income	44,637	68,635
	249,762	279,090

12 CREDITORS: amounts falling due within one year

	30/09/2016 £	30/06/2015 £
Trade creditors	58,208	22,073
Other taxation and social security	27,970	24,006
Other creditors	71,105	7,994
Accruals and deferred income	15,033	22,890
	172,316	76,963

13 RELATED TRUSTEE TRANSACTIONS

No members of the board of trustees received any remuneration or re-imbursement for expenses incurred during the period.

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	3,828	-	3,828
Net current assets	132,329	<u> </u>	132,329
	136,157	-	136,157

15 MOVEMENTS IN FUNDS

As at 1 July 2015	Incoming resources	Outgoing resources	Transfers	As at 30 September 2016
	£	£	£	£
241,971	408,990	(514,804)	-	136,157
<u> </u>	50,000	(50,000)	-	
241,971	458,990	(564,804)	-	136,157
	July 2015 241,971 -	July Incoming 2015 resources £ 241,971 - 50,000	July 2015 Incoming resources Outgoing resources £ £ 241,971 408,990 (514,804) - 50,000 (50,000)	July 2015 Incoming resources Outgoing resources Transfers £ £ £ £ 241,971 408,990 (514,804) - - 50,000 (50,000) -

16 PURPOSE OF RESTRICTED FUNDS

Funds were received from the Football Association for the purpose of a school of excellence for girls in the Oxfordshire area. At the period end all funds received had been expended in full.

17 SHARE CAPITAL

The company does not have a share capital and is limited by guarantee. In the event of a winding up the trustees, who are all members of the company, guarantee to contribute £10 towards the costs of a winding up.

18 STATEMENT OF FINANCIAL ACTIVITIES - COMPARATIVE FIGURES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total 2015
INCOMING RESOURCES	£	£	£
Incoming resources from generated funds	380,168	-	380,168
Incoming resources from charitable activities	202,303	50,000	252,303
Total incoming resources	582,471	50,000	632,471
RESOURCES EXPENDED			
Costs of generating funds	16,669	-	16,669
Charitable activities	198,706	50,000	248,706
Governance costs	6,071	-	6,071
Total resources expended	221,446	50,000	271,446
Net movement in funds	361,025	-	361,025
(Deficit) brought forward	(119,054)	-	(119,054)
Funds carried forward	241,971	-	241,971