



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	July	2016		30th	June	2017

Section A Reference and administration details

Charity name	Art with a Heart
Other names charity is known by	AWAH
Registered charity number (if any)	1159034
Charity's principal address	24 Stamford New Road
	Altrincham
Postcode	WA14 1EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Wroe	Project Director / Chair		
2	Keith Oulton	Treasurer		
3	Michael Armstrong			
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
--	--------------

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by Trustee Management

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Art with a Heart (AWAH) is a not for profit organisation with a base location in the town centre. Our aims are to educate, develop and support the local community across Trafford.

- We educate and inspire the community in Arts and Heritage, through the delivery of a series of events and activities in the Arts and Heritage Centre and the outreach programme.
- We develop and enhance the skills of young people through our volunteer programme and project activities
- We support the over fifties through our volunteer programme, projects and workshops

Our guiding principles are collaboration, complementing and creativity.

We are also a member of the Independent Museums Association.

As detailed in the AWAH Trustees documentation, the day to day running of the Centre is performed by the Project Director, who in turn updates the Trustees at the trustee meeting.

The Project Director will at times delegate certain activities, including exhibitions, workshops and displays to a volunteer as part of their skills development. The volunteer is mentored by the Project Director during this time to optimise the skills transfer and to ensure that AWAH guiding principles are adhered to.

AWAH Policies and Procedures are available in the Centre, and form part of the induction process for all volunteers. Hardcopies are available in the HR folder, which also contains the Volunteer Handbook, and include:

1. Health and Safety
2. Equal Opportunities
3. Working with Vulnerable Adults and Children
4. Employment policy

A risk assessment is performed by the Project Director for each of the AWAH activities, both in the Centre and Outreach. These Risk Assessments are stored online and in the folder in the Centre.

AWAH continually develops and collaborates with a number of organisations to enable them to deliver the various activities. These typically are ad hoc based on the display or exhibition.

The ongoing relationships include:

Altrincham and Bowdon Civic Society
Altrincham History Society
Altrincham Unlimited
In Bloom Groups across Trafford and North West In Bloom
Manchester Transport Museum
Oldfield Brow Primary and Junior School

Other Schools across Trafford (Senior and Junior)
South Trafford Archaeological Group (STAG)
Trafford Fablab of Altrincham

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of Art with a Heart is the advancement of Arts, Heritage and culture through the provision of events, exhibitions and displays in the Arts and Heritage Centre and at off-site locations. This makes the arts and heritage more accessible to a wider audience.

In addition, we aim to develop the skills of young people through our volunteer programme, therefore enhancing their future opportunities while improving their 'soft' skills.

The objects of the CIO are:

1. To advance the arts and heritage in Altrincham, in particular by the provision of an arts and heritage centre and the provision of events, exhibitions and displays.
2. To help young people aged 16 to 24, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

The Activities undertaken by AWAH in support of these objects for the public benefit includes:

1. Free creativity area available to the public during the Centre's opening hours, including materials
2. Free permanent Heritage Area displaying local artefacts, photographs, historical books, copies of Maps of the local area dated from the 1750s to 1950s and items on permanent loan from STAG and the Transport Museum
3. Regular workshops (Heritage and Arts) organised in the Centre, available as a drop-in activity. These are generally free to encourage a wider participation. These are typically created and developed by the volunteers to develop their skills, and therefore enhance their employment opportunities
4. Free regular Arts and Heritage exhibitions and events, inclusive and accessible to all, irrespective of gender, age, race, religion, sexual orientation or disability held in the Gallery space; including the annual Altrincham Open and associated activities
5. Outreach activities including workshops, empty unit displays and involvement in Festivals and celebrations in support of Arts and Heritage, including Easter, Halloween and Christmas. We also deliver the Arts focus to local In Bloom groups. These activities challenges the preconception that Art can only be viewed or appreciated in Art Galleries and Museums.
6. Engage with local schools to develop their arts activities and their engagement in the local community and groups, for example Timperley In Bloom
7. Volunteering opportunities to further skills development and employability of young people, including Duke of Edinburgh and School Student one/two week work experience and regular volunteering
8. Volunteering opportunities and free activities to support the 'Over Fifties', therefore improving their health and well-being, including reducing social isolation and improved community cohesion. This also encourages intergenerational activities between all our volunteers.
9. Maintain an online presence through social media, websites and newsletters and press releases to promote and raise the awareness of the Arts and Heritage in the Altrincham Area and the volunteering opportunities in AWAH
10. Collaborate with other groups and organisations to help raise the awareness of the Arts and Heritage in the area, including Altrincham Unlimited (Business Improvement District) and the Royal British Legion Poppy Appeal

As detailed in the constitution, no charity trustee or connected person

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

may:

- a. buy or receive any goods or services from AWAH on terms preferential to those applicable to members of the public;
- b. sell goods, services, or any interest in land to AWAH;
- c. be employed by, or receive any remuneration from AWAH;
- d. receive any other financial benefit from the AWAH;

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Project Director is a member of the Altrincham BID Advisory Group to help raise the awareness and the importance of Arts and Heritage in Altrincham.

In addition she creates an annual Planning Document which includes a timeline of future activities. This is used as a basis to identify funding and income requirements in support of AWAH activities and events for the coming year. This information is also used to support funding applications as it contains details of future projects and historical information, including year on year information, for example volunteer hours and visitor footfall.

In 2016/2017, total hours delivered by approximately 35 Art with a Heart staff, volunteers and trustees in support of the objectives is approximately 4,445 hours, of which 4,200 was volunteer hours.

With the support of the volunteers we were able to encourage approximately 5,000 visitors to the Centre in Altrincham from July 2016 to end of June 2017, therefore giving the people a reason to visit the town while encouraging them to dwell.

Summary of the main achievements of the charity during the year

Main achievements in 2016/2017 reporting year were:

1. Continue to develop and enhance the facilities of the Arts and Heritage Centre, resulting in
 - a. Further collaborations with Trafford Fablab to provide additional skills development in new technologies to the young volunteers
 - b. A dedicated Gallery space for regularly updated arts and heritage displays. Exhibitions included:
 - i. The #Somme100 Commemorations and Impact of the World War on the Altrincham Area, including the Broadheath Industries researched and curated by the University Intern
 - ii. Set in Stone Exhibition, which is a display reflecting the Historical timeline of Altrincham, researched and curated by a local 6th form school student on a 3 month placement. The items on display were drawn and laser cut by the other volunteers
 - iii. Altrincham Open Art Exhibition, curated by the Art and Design Students
 - iv. Santa's Grotto themed on the Christmas edition of the 1940s Soldier magazine, with artwork created by the volunteers
 - c. A permanent Heritage area, displaying all the Heritage artefacts, maps and books to be freely enjoyed by the members of the public
 - d. A permanent Creative Area, freely accessible to the members of the public during the Centre's normal hours of operation as well as organising and running free arts and heritage workshops outside these times
2. Increased the Heritage collection through donations and loans from the local community, in addition to the maps (dated 1876), books and artefacts of the local area
3. Increased the number of young volunteers, including Duke of Edinburgh and work experience students
4. Organised, delivered and hosted the annual Altrincham Open Art Exhibitions
5. Organised, delivered and hosted for free regular Art Workshops, Art Exhibitions and Heritage Displays in support of our objects with the support of the volunteers. This included the Poppy Mosaic gift box workshops. As a result, local community were able to experience and explore different art media and art forms, as well as understand more about the local area.
6. Secured part external funding to employ a young person on an Internship. This was match funded by AWAH and Manchester University through the University 8 week Summer Internship Programme.
7. Contributed to the Gold Award for Altrincham In Bloom from North West In Bloom through the delivery of the Altrincham Open Art

Exhibition, dressing empty units and other associated activities. As a result Altrincham In Bloom was selected to represent the North West in the Britain In Bloom National Finals in 2017. This built on our success of receiving a special commendation from the North West In Bloom in recognition of our Arts contribution in the built environment

8. Curated and dressed a number of empty unit and business windows in the Town Centre, based on a 'Best of British' theme, including 'Great British Authors and Great British Designers.
9. #Shakespeares400 window was built by the volunteers based on the design by the volunteer on the Autistic Spectrum. This was a large graphical illustration on a hairdresser's window in the style of Picasso's Guernica.
10. Art and Design Student volunteers designed and created 'Cheeky Bums' hanging baskets made from denim shorts for the railings of the Altrincham Interchange. The designs were influenced by 3 British Designers. This work enhanced their creative portfolio for University placements
11. Participated in two festivals held in the town centre – Christmas and Easter - providing an Arts perspective to these events, including free arts workshops
12. Collaborated with Altrincham Unlimited to deliver an 'arty' lantern making workshop in November
13. Continued to collaborate with Altrincham Rotary to bring Santa to Altrincham, including a series of arts workshops during a five week period
14. Wrote an article for the Revive and Thrive magazine on the importance of Arts on the High Street, followed by a further article on In Bloom activities, therefore helping to raise the awareness and importance of an Arts and Heritage in the town centre
15. Delivered outreach activities including:
 - a. Arts activities in support of Timperley In Bloom and Altrincham In Bloom
 - b. Organising an Oldfield Brow School Exhibition in Timperley Town Centre
 - c. Organising a Poppy Mosaic workshop, supplying the materials to a local Muslim centre

Section E Financial review

Brief statement of the charity's policy on reserves

All monies generated is reinvested in AWAH through the provision of the events, exhibitions and outreach activities and in supporting the skills development of young adults.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle source of funding is donations, raffles, sponsorship, successful funding application and income from the Gift Shop sales, hire of venue and the delivery of service in support of our objects.

Successful funding applications included the Trafford Partnership Voluntary Sector Grant for the Poppy Mosaic workshops and the collaboration with Manchester University on the Heritage Internship.

Services contract include Santa's Grotto & Art workshops over a 5 week period and Easter Art workshops over 5 days of the Easter holidays. These brought in valuable income to help with our sustainability of AWAH, but more importantly they delivered activities in support of our aims and objects.

Section F Other optional information

Our success is based upon our core values:

- ✓ **Trust** – We are reliable, dependable and steadfast; we always deliver
- ✓ **Respect** – We appreciate and are conscious of any individual's capacities in the Arts and Heritage
- ✓ **Inclusive** – We embrace all sections of the community
- ✓ **Passion** – We are focussed, positive, active and passionate about Arts and Heritage events and activities that we deliver
- ✓ **Originality** – We are committed to developing innovative Arts and Heritage programmes for the benefit of the community
- ✓ **Determined** – We strive for quality, achievement and success in all that we do

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Karen Wroe	
Full name(s)	Karen Wroe	
Position (eg Secretary, Chair, etc)	Chair	
Date	16/01/2017	



Charity Name Art with a Heart	No (if any)
----------------------------------	-------------

Receipts and payments accounts draft

CC16a

For the period from	Period start date 01/07/2016	To	Period end date 30/06/2017
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Artwork Sales		-	-	-	-
Funding	5,657			5,657	
HMRC Gift aid	916			916	
Sponsorship				-	
Raffle	148			148	
Donations	936	-	-	936	-
Gift Shop Sales	1,051	-	-	1,051	-
Services provided	2,205	-	-	2,205	-
Bank Interest	4	-	-	4	-
Other	15	-	-	15	-
Sub total (Gross income for AR)	10,932	-	-	10,932	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,932	-	-	10,932	-
A3 Payments					
Asset purchase s	413	-	-	413	-
Utilities	1,170			1,170	
Bank Charges	90			90	
Repairs				-	
Refreshments	9			9	
Internet	632			632	
Loan repayment	2,756			2,756	
Event meals/ Refreshments		-	-	-	-
Insurance & subscriptions	239	-	-	239	-
Payment to Artists	516	-	-	516	-
Gift shop costs	68			68	
Printing & marketing Costs	352	-	-	352	-
Wages & NI		-	-	-	-
Materials / misc	982	-	-	982	-
Rates				-	
Sub total	7,227	-	-	7,227	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,227	-	-	7,227	-
Net of receipts/(payments)	3,705	-	-	3,705	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,379	-	-	1,379	-
Cash funds this year end	5,084	-	-	5,084	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	5,084	-	-
	Cash	-	-	-
		-	-	-
	Total cash funds	5,084	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Antique Dining Table and Chairs	unrestricted	-	-
	3 Pedestals	unrestricted	-	-
	25 Office Chairs	unrestricted	-	-
	1 Desk L Shape	unrestricted	-	-
	2 Rectangular Desks	unrestricted	-	-
	2 Filing Cabinets	unrestricted	-	-
	1 computer desktp and screen	unrestricted	-	-
	Tea urn	unrestricted	-	-
	1 Ipad	unrestricted	349	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Business Rates	unrestricted	1,784	#####
	Artist commissions	unrestricted	377	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Keith Oulton		
		Michael Armstrong		