

Charity Registration No. 1093583

Company Registration No. 4453684 (England and Wales)

**PAKISTAN AND KASHMIR WELFARE ASSOCIATION**  
**LIMITED TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2016**

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	M Sadiq (Jnr) - Treasurer A Aziz – Assistant Treasurer M Sadiq (Snr) M Sadiq (Jnr) S Yasmin M Iqbal
Secretary	M Wharton
Charity number	1093583
Company number	4453684
Independent Examiner	A Ahmad FCA
Registered Office	Manor Way Batley West Yorkshire WF17 7BX
Bankers	Santander UK plc 88AM Bridle Road Bootle Merseyside GIR 0AA

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

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# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## TRUSTEES'REPORT

### ***FOR THE YEAR ENDED 31 MARCH 2016***

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The Trustees present their report and accounts for the year ended 31 March 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the PKWA's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015.

#### **Structure governance and management**

The PKWA is a company limited by guarantee and is governed by a memorandum and articles of association.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M Sadiq (Jnr) - Treasurer  
A Aziz – Assistant Treasurer  
M Sadiq (Snr)  
M Sadiq (Jnr)  
S Yasmin  
M Iqbal

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Trustees have assessed the major risks to which the PKWA is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Objectives and activities**

The PKWA's objects are to promote the benefit of the community in Batley, in particular but without prejudice to the generality of the foregoing, the Pakistani and Kashmir people with the local authorities and other organisations in a common effort to relieve poverty and sickness, to advance education and to provide facilities for recreation and leisure-time occupation with the object of improving the conditions of life of the said community and there has been no change in these during the year.

#### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the year.

#### **Financial review**

It is the policy of the PKWA that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the PKWA's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2016***

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### **Independent Examiner**

A resolution proposing that Arif Ahmad FCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

**M Sadiq**

Secretary

Dated: 8 July 2016

# **PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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The Trustees, who are also the directors of Pakistan and Kashmir Welfare Association Limited for the purpose of Company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the PKWA and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the PKWA will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PKWA and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the PKWA and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED**

## **INDEPENDENT EXAMINER'S' REPORT**

### **TO THE TRUSTEES OF PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED**

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I report on the accounts of the company for the year ended 31 March 2016, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

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#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Arif Ahmad  
FCA

Address: 40 Chadwick Crescent  
Dewsbury  
West Yorkshire  
WF13 2JF

Date: 8 July 2016



# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b><u>Incoming resources from generated funds</u></b>					
Incoming resources from charitable activities	2	-	9,530	9,530	6,024
Room hire	3	27,235	-	27,235	23,700
Total incoming resources		27,235	9,530	36,765	29,724
<b><u>Resources expended</u></b>					
Charitable activities	4				
Cost of charitable activities		19,952	13,193	33,145	20,253
Governance costs		2,457	-	2,457	9,338
Total resources expended		22,409	13,193	35,602	29,591
Net income/(expenditure) for the year/ Net movement in funds		4,826	(3,663)	1,163	133
Fund balances at 1 April 2015		89,166	27,757	116,923	116,790
<b>Fund balances at 31 March 2016</b>		<b>93,992</b>	<b>24,094</b>	<b>118,086</b>	<b>116,923</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## BALANCE SHEET

**AS AT 31 MARCH 2016**

		<b>2016</b>		<b>2015</b>	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7		76,995		80,658
<b>Current assets</b>					
Cash at bank and in hand		50,495		36,168	
Debtors		876		847	
		<u>51,371</u>		<u>36,564</u>	
Creditors: amounts falling Due within one year	8	<u>(10,280)</u>		<u>(750)</u>	
Net current assets			<u>41,091</u>		<u>36,265</u>
Total assets less current liabilities			<u>118,086</u>		<u>116,923</u>
<b>Income funds</b>	9				
Restricted funds			24,094		27,757
Unrestricted funds			<u>93,992</u>		<u>89,166</u>
			<u>118,086</u>		<u>116,923</u>

The accounts were approved by the Board on 8 July 2016

M Sadiq (Snr)  
**Trustee**

**Company Registration No. 4453684**

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS

**FOR THE YEAR ENDED 31 MARCH 2016**

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### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", Issued in March 2015 and the Companies Act 2006.

#### 1.2 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	Over lease term
Fixtures, fittings & equipment	25% reducing balance
Motor vehicles	25% reducing balance

### 2 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Grants Received	-	9,530	9,530	6,024

### 3 Room hire

	2016 £	2015 £
Room hire	27,235	23,700

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2016

#### 4 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2016 £	Total 2015 £
Charitable activities					
Cost of charitable activities					
Activities undertaken directly	-	3,663	29,482	33,145	20,253
Governance costs	2,457	-	-	2,457	9,338
	<u>2,457</u>	<u>3,663</u>	<u>23,733</u>	<u>35,602</u>	<u>29,591</u>

#### 5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

#### 6 Employees

##### Number of employees

The average monthly number of employees during the year was

	2016 Number	2015 Number
	<u>1</u>	<u>1</u>
	2016 £	2015 £
Employment costs		
Wages and salaries	<u>2,457</u>	<u>9,338</u>

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2016

#### 7 Tangible fixed assets

	Land and buildings £	Fixtures fittings & equipment £	Motor Vehicles £	Total £
Cost				
At 1 April 2015	110,021	11,930	2,800	124,751
At 31 March 2016	110,021	11,930	2,800	124,751
Depreciation				
At 1 April 2015	33,010	8,937	2,146	44,093
Charge for the year	2,751	748	164	3,663
At 31 March 2016	35,761	9,685	2,310	47,756
<b>Net book value</b>				
At 31 March 2016	74,260	2,245	490	76,995
At 31 March 2015	77,011	2,993	654	80,658

#### 8 Creditors: amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	10,280	750
	10,280	750

# PAKISTAN AND KASHMIR WELFARE ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2016***

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### **9 Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Fund balances at 31 March 2016 are represented by			
Tangible fixed assets	76,995		76,995
Current assets	27,277	24,094	51,371
Creditors: amounts falling due within one year	(10,280)		(10,280)
	<hr/>		
	93,992	24,094	118,086
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