

Zenith Youth Theatre Company
Unaudited Accounts
Period ended 9 October 2017



St Mark's Community Centre	1160276
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Receipts and payments accounts

CC16a

For the period from	01-Feb-16	To	31-Jan-17
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transferred Funds	28,237	19,000	-	47,237	42,834
Income from ticket sales	15,124	-	-	15,124	21,068
Membership and Patron Fees	10,695	-	-	10,695	6,475
Fundraising, Grants & Donations	3,312	-	-	3,312	3,841
Front of house sales & advertising	5,127	-	-	5,127	6,375
Costume & prop hire	925	-	-	925	435
Project ZEF membership	3,972	-	-	3,972	-
Bank Interest	28	-	-	28	20
Sub total (Gross income for AR)	67,420	19,000	-	86,420	81,048
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,420	19,000	-	86,420	81,048
A3 Payments					
Cost of productions	26,227	-	-	26,227	25,946
Insurance & membership fees	1,315	-	-	1,315	1,141
Website, photography & marketing	4,701	-	-	4,701	1,942
Sundry admin expenses	853	-	-	853	545
Donations	40	-	-	40	1,000
Roper Legacy	-	1,000	-	1,000	1,000
Capital Expenditure	-	-	-	-	2,057
Accountancy	186	-	-	186	180
	-	-	-	-	-
Sub total	33,322	1,000	-	34,322	33,811
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,322	1,000	-	34,322	33,811
Net of receipts/(payments)	34,098	18,000	-	52,098	47,237
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	34,098	18,000	-	52,098	47,237

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash at Bank	1,107	-	-
	Cash on Deposit	32,991	18,000	-
	Cash at Building Society	-	-	-

Total cash funds	34,098	18,000	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Carol Jones	23/11/17

Independent examiner's report to the trustees of Zenith Youth Theatre Company

I report on the receipts and payments account of the Charity for the period ended 9 October 2017, which are set out on pages 1 and 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act
2. to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
3. to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

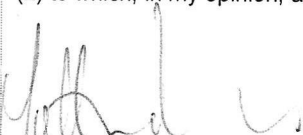
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

1. to keep accounting records in accordance with section 130 of the 2011 Act and
2. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Porter FCA
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Wiltshire BA14 8PL



Trustees' Annual Report for the period

		Period start date		Period end date		
From	10	October	2016	To	09	10
						2017

Section A

Reference and administration details

Charity name

Zenith Youth Theatre Company

Other names charity is known by

None

Registered charity number (if any)

1169585

Charity's principal address

St Marks Community Centre

Widcombe

Bath

Postcode

BA2 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Jones	Chair		
2	Carol Jones	Treasurer		
3	Vivienne Kuhlke	Secretary		
4	Deirdre Stainer			
5	Scott Rogers			
6	Roy Page			
7	Delia Lee			
8	Michelle Tucker			
9	Aimi Kuhlke			
10	Jaimie Luck			
11	Joel White			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Incorporated Organisation (Foundation)
Trustee selection methods (eg. appointed by, elected by)	Five Appointed Trustees Six Elected Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction Includes a general questionnaire compiled from the Essential Trustee Guidance (CC3)

Relevant regular updates from the CC are circulated to all Trustees

The day to day activities of the charity are managed by a working committee of volunteers, of which five members of the committee are trustees.

Major risks (financial) are managed through an adequate provision of reserved funds and, in case of unforeseen circumstances, major losses are insured

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

3. The objectives of the CIO are:-

- 3.1 to educate young people in the dramatic/musical arts and theatre studies, and to further the development of public appreciation and taste in the said arts.
- 3.2 to provide practical experiences in all aspects of theatre production to young people
- 3.3 to engage with young people who otherwise might not see musical theatre as a means of enhancing life chances and opportunity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

3.1 Cast members are tasked to study their characters and are given guidance on how these characters are portrayed to the public. Where appropriate, cast members are encouraged to reflect on how the characters and the shows values may not 'fit' within a modern society.

3.1 Development of a plan (Project ZEF) to take the company to perform and also to be shown other forms of performance at the Edinburgh Fringe in 2018

3.2 Zenith cast members performed two shows at the Kingswood School Theatre, Bath: Jekyll & Hyde and Summer Holiday

3.3 Zenith shows are promoted through social media, word of mouth and leaflet drops across all socio economic groups in and around Bath.

With reference to the statutory guidance on public benefit, the trustees continue to promote a 'No Audition Policy' to become a member of Zenith Youth Theatre Company. In addition, due regard is given to ticket pricing and the continuation of offering tickets at concessionary rates.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our Roper Legacy Fund supported one member with the costs of gaining access to Drama School.

The valued contribution made by volunteers is welcomed and appreciated, especially during show weeks and is essential to the operation of Zenith Youth Theatre.

Summary of the main achievements of the charity during the year

The company rehearses Friday evenings at St Marks Community Centre, Bath. Jekyll & Hyde and Summer Holiday were successfully performed at the Kingswood Theatre and were well attended.

Two members of the cast received Rose Bowl nominations for their performance in Jekyll & Hyde, one of whom received this prestigious award.

Fundraising activities include bag packing at local supermarkets and our annual Frog Race. These fundraising activities are essential if we are to maintain reserves.

A very successful 'Night of Variety' was organised and performed by cast members. The purpose of the event was to raise funds for Project Zef.

The planned trip to Edinburgh is managed by a working sub committee made up of committee members, cast reps and volunteers.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity policy is to ensure that we hold enough reserves to cover any outstanding costs due to cancelation of a show through unforeseen circumstance.
Our investment policy is continuously monitored with the focus on balance of risk versus income

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Christopher Jones

Position (eg Secretary, Chair, etc)

Chair

Date

15th Jan 2018