

Office

Company Number : 2234222

The Rotherham Hospice Trust

(A Company Limited by Guarantee)

Report of the Trustees and

Financial Statements for the Year Ended 31st March 2017

CONTENTS	PAGE
Report of the Trustees	1
Auditors' Report	12
Statement of Financial Activities	14
Balance Sheet	15
Cash Flow Statement	16
Notes to the Cash Flow Statement	17
Notes to the Accounts	18 - 25

Report of the Trustees
For the Year Ended 31st March 2017

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of the charity for the year ended 31 March 2017. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice(SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity registration number	700356
Company registration number	2234222 (England and Wales)
Registered office and operational address	Rotherham Hospice Broom Road Rotherham S60 2SW
Patron	The Countess of Scarbrough
Vice President	Alan Hartley
Trustees	Lynda W Shelton - Chairman Dr Richard F Daly Prof Barry Hancock Paula Hancock (Retired May 2016) Jeremy P Neal Prof Anne M Peat (Appointed 28 November 2016) Prof Robert C Rees Jacqueline Saunders Sarah Stanley nee Wilkinson (Retired November 2016) Elizabeth Thompson Bronwen J Watson John Whaling David W Wheeler
Secretary	Catherine Woollen
Executive Team	Christopher Duff - Chief Executive Paula Hill - Clinical Services Director Fiona Hendry - Medical Director Catherine Woollen - Director of Finance Aaron Firth - Director of Marketing & Fundraising
Auditors	BHP, Chartered Accountants 2 Rutland Park Sheffield S10 2PD
Solicitors	Taylor & Emmet 20 Arundel Gate Sheffield S1 2PP

Report of the Trustees
For the Year Ended 31st March 2017

Bankers

HSBC
35 College Street
Rotherham
S65 1AF

Co-Operative Bank
2nd Floor
1 Balloon Street
Manchester
M60 4EP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The company is registered as a company limited by guarantee, without a share capital. Its governing instrument is its Memorandum and Articles of Association dated 10th June 2013, updated on the 24th August 2015. It is registered as a charity with the Charity Commission. Anyone over the age of 18 can be a member of the Company, there are currently 38 members, each of whom agrees to contribute £1 in the event of the Company winding up.

The arrangements for the recruitment, induction and training of Trustees are set out in the Trustees' Recruitment and Induction Manual. In all cases the Chair and the Chief Executive formally interview prospective Trustees. Trustees confirm their eligibility to act as a Trustee of a charity (under the provisions of the Charities Acts 1992 and 1993) and complete a number of additional checks which satisfy the standards set by the Care Quality Commission. The appointment is confirmed on the completion of a personalised induction programme.

Trustees regularly assess their skills and competencies both individually and collectively as a Board.

None of the Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager of the charity with a third party or other organisation must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Organisational Structure and Management

The Board Manual sets out the governance structure of the Hospice. Trustees are responsible for strategic leadership and govern the work of Rotherham Hospice. The Trustees are, for the purposes of the Companies Act, equivalent to Directors. The Board meets regularly, generally every three months, with the majority of the Trustees attending the meetings.

The Board operates with four Committees, which are the Finance and Resources Committee, the Clinical Strategy Committee, the Marketing and Communications Committee and the Human Resources Committee. Each of the Committees has Trustee and management representation and is chaired by a Trustee.

The Board operates a scheme of authoritative delegation and the operational management is delegated to the Chief Executive and the Executive Team. The Executive Team consist of Christopher Duff, Chief Executive, Paula Hill, Director of Clinical Services, Catherine Woollen, Director of Finance, IT & Facilities, Aaron Firth, Director of Fundraising and Marketing and Fiona Hendry, Medical Director. They report to the Board of Trustees at each Board meeting and are actively part of all Board Committees.

Report of the Trustees
For the Year Ended 31st March 2017

The Board continues to work closely, through the executive team, with the local NHS commissioners, The Rotherham Clinical Commissioning Group (RCCG). We are commissioned by NHS Rotherham, as an independent charity, to deliver a range of services to people affected by terminal illness. The Board assures that the Hospice fulfils the requirements of the NHS contract. The current contract runs from April 2017 until March 2019.

The Board maintains a robust governance framework to monitor, review and ensure compliance with all regulatory and best practice standards established by national (Care Quality Commission, Law Commission and NHS England) and local (Rotherham Clinical Commissioning Group (RCCG) and Rotherham Health and Wellbeing Board) regulators. The Board approved the 2016/17 Quality Account, presented as a record of the Hospice's annual clinical activity and performance on 22nd May 2017. This was presented to the RCCG and the Health and Well-Being Board for comment and approval on the 24th May 2017 and then submitted to the Secretary of State on 29th June 2017.

In March 2017 the Hospice maintained the Information Governance Statement of Compliance (IGSoC) Level II, which is a requirement to be able to hold an NHS contract and connect to NHS systems.

The Trustees regularly undertake both formal unannounced audits and informal visits to the Hospice.

The Board also monitors national developments in the health and social care environments to ensure that the Hospice is fit to respond to future opportunities and challenges in palliative care.

Pay policy for Senior Staff

The board of directors, who are the Trust's trustees, the executive directors and the senior management team are the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 12 to the accounts.

The remuneration of the Executive Team and the senior staff is reviewed against the marketplace for Hospice Executives from time to time. Specifically, there was recruitment to the post of Director of Fundraising and Marketing which was filled by an external candidate.

There have otherwise been no changes to the pay and remuneration of the Executive Team.

The Trustees, through the Human Resources Committee have considered and reviewed the pay and associated benefits for staff. There has not been any general uplift in pay, or any improvement in terms and conditions for staff at the Rotherham Hospice during the year.

OUR PURPOSE AND ACTIVITIES

Purpose

The charity's objects as set out in the revised memorandum and articles which were adopted on 24th August 2015 are to promote the relief of sickness by such charitable means as the Association shall from time to time think fit, and in particular (but without prejudice to the generality of such objects):

- (A) To establish, maintain and operate hospices, residential nursing homes and clinics in England or Wales for the reception and care of persons of either sex who are suffering from any illness, disability, disease or other infirmity whether physical or mental and by providing medical or other treatment and attention for any such persons as aforesaid either in their own homes, their current place of care or at any institution of the Association.

Report of the Trustees
For the Year Ended 31st March 2017

- (B) To conduct or promote research into the care and treatment of persons suffering from any such illness, disability, disease or infirmity as aforesaid and particularly into the care and treatment of persons suffering from any terminal illness and to disseminate the results thereof to the public
- (C) To promote or assist in the teaching or training of doctors, nurses, physiotherapists and other persons engaged in any branch of medicine, surgery, nursing or allied services and in the teaching or training of students in any branch of medicine, surgery, nursing or allied services.
- (D) To provide or assist the provision of spiritual support and guidance for any persons resident (either as patients or otherwise) or working in any such home or homes as aforesaid.

The aim of the charity is to provide a range of palliative care services within Rotherham Borough and we are the only Hospice for adults serving all people in Rotherham with a terminal illness.

The Board agreed vision and mission statements on 23rd November 2015, which are:

“Our vision is that all Rotherham people will be able to live well and receive excellent care in the final stages of life”

“Our mission is to provide compassion and the highest standards of help and expert care, support and advice for all adults throughout the Rotherham area, their families and friends, affected by a terminal illness”

Significant Activities and How our Activities Provide Public Benefit

Rotherham Hospice provides physical, psychological, social and spiritual support for patients with a terminal illness and requiring palliative care during the changing phases of their illness. There is no charge for our services.

Rotherham Hospice ensures that the patient is at the centre of everything we do. We support family, carers and friends through a person's illness, their death and during bereavement.

Our care enables people to be cared for in their place of choice, which may be at the Hospice or to remain in their place of residence in the community. We co-ordinate our work with the wider healthcare teams in the Borough of Rotherham to promote maximum continuity of support for our patients and their families.

The multidisciplinary Hospice team provide a package of clinical care, including symptom management, addressing the physical, psychological, emotional and spiritual needs of patients. The Hospice services also include the provision of complex symptom management, end of life care and specialist assessment.

Services available are; Palliative Medicine, Inpatient Unit, Hospice @ Home, Clinical Nurse Specialists, Traditional Day Hospice, Day Therapies, Carer Support Services, Health and Wellbeing Services, Counselling and Psychology Services, Bereavement Support Services, Sunbeams Children's Bereavement Support and Chaplaincy Service.

Rotherham Hospice Consultants and Speciality Doctors can see patients in the Out Patient Clinic at Rotherham Hospice (if well enough), or in their own home. This assessment can be performed within 24 hours if urgent. Doctors are available for advice 24 hours a day, every day.

Trustees acknowledge the importance of the whole Hospice team to the successful delivery of patient care which includes the fundraising team, support services and other staff and volunteers.

Report of the Trustees
For the Year Ended 31st March 2017

ACHIEVEMENTS AND PERFORMANCE

The overall number of individual patients referred to the Hospice during the year was 1,846. This compares with 1,590 in the previous year. In general, we are supporting each patient with more services from across the Hospice. The Rotherham Population is 260,100 (2014) and the proportion of Hospice patients per '000 population is 7.10. This is a high ratio for a Hospice and demonstrates the high level and extensive level of support to its local community. During this last year, there has also been an increase in the Rotherham Borough of deaths which have not been in hospital. This is evidence that supports the beneficial impact that the Hospice services have had on the quality and level of care and support that the Hospice gives to the wider health care system in Rotherham. The hospice supported 880 deaths, which compares to 818 in the previous year.

The satisfaction level of patients and their families with our services remained high throughout the year at 96.9% (last year 95.8%).

The Hospice was inspected by the Care Quality Commission (CQC) during the year and received an overall rating of 'Requires Improvement'. The Trustees are satisfied that all issues highlighted in the report have been addressed to a high standard in year.

Inpatient Unit

The inpatient unit consists of 14 single bedrooms all with en-suite facilities including capacity for bariatric care. We actively encourage our families and visitors to be involved in their loved ones care. We promote open visiting and are able to offer overnight accommodation in our adjoining rooms or families are welcome to stay in patients bedrooms to be close to them.

The Inpatient Unit provides care 24 hours a day seven days a week, supporting admission and discharge as required. Patients can be referred for admission to have their pain and symptoms controlled, for rehabilitation or to receive end of life care.

On average the inpatient unit admits 31 new patients a month for symptom management or end of life care. During the year we provided care to 339 patients (some of whom were admitted more than once) and families. This figure is comparable to last year's number of 352. The average bed occupancy during the year has been 89.1% (last year 83.3%) which reflects the continued high demand for inpatient hospice care in Rotherham.

Many patients admitted to the Inpatient Unit require our specialist care for a short period of time and approximately 30% of all patients are treated and discharged with appropriate ongoing care and support. 48% of all stays were for one week or less and 27% of all stays were for 2 weeks or longer.

Traditional Day Hospice and Day Therapies

The purpose of the Day Hospice is to welcome patients into the Hospice environment and offer support and receive ongoing monitoring from both our nursing and medical staff as required. The support improves confidence and enables someone to continue to make the most of their life, remaining as independent as possible for as long as possible.

The Day Hospice environment incorporates traditional therapies such as physiotherapy and occupational therapy alongside complementary therapies and emotional support. Traditional Day Hospice is available 4 days per week providing up to 15 places per day.

Report of the Trustees
For the Year Ended 31st March 2017

Over the year 180 patients attended at least 1 day-care session, compared to 152 in the previous year. The occupancy is variable dependant on patients ability to attend, considering appointments they may have or being too unwell. Over the year 63.7% attendance has been achieved.

Day Therapy services provide relaxation classes and exercise classes to day patients. Patients access complementary therapy and Lymphoedema clinics. Patients can now attend Day Therapies for blood transfusions and medical outpatient appointments. 183 patients have attended at least one type of Day Therapies during 2016/17.

Patient and Family Support Services

All patients, families and carers receive the support and advice they require to maintain family and carer responsibilities and to understand and access available services and support networks.

Our Counselling and Clinical Psychology Service is available to patients and their families. Our Bereavement Counselling Service supports bereaved family members or significant others with complex needs and is based at the Hospice. The counsellor can also provide pre-bereavement counselling if needed.

There were 32 referrals to the Clinical Psychology service, compared to 41 last year and 27 patients are being supported each month on average (compared to 21 last year).

There have been 352 referrals to the Counselling service, compared to 276 last year and 103 patients are being supported each month on average (compared to 118 last year). Our 26 volunteer bereavement support workers offer up to eight one hour sessions per service user at the Hospice. The total number of people who accessed this service during the year was 180 (compared to 184 last year).

Our Sunbeams service provides practical and emotional support for children age 5 and upwards. Sunbeams offers a safe environment for the children to share experiences and address their needs around someone who is seriously ill or the death of a loved one. Since September 2015 the numbers of referrals to the service have totalled 108. There are now 4 groups of up to 8 children per month.

Hospice Clinical Nurse Specialists

The Hospice Community Team includes our Clinical Nurse Specialists (CNS) who support patients and their families in their home or care home seven days a week. They provide complex symptom management and give emotional support and practical advice to patients and their families. This is provided through clinics, home visits and the provision of a telephone advice line. This advice line is available to patients, family members and professionals 24 hours a day, seven days a week.

The Clinical Nurse Specialist is often the patient's main point of contact and acts as a link between other professionals. The CNS team were involved with 998 patients over the year and made 4,175 face to face visits (compared to 940 patients and 4,103 face to face visits last year). A further 6,004 telephone contacts were made to these patients (compared to 5,664 telephone contacts last year).

Report of the Trustees
For the Year Ended 31st March 2017

Hospice at Home Team

The Hospice @ Home Team is also part of Rotherham Hospice Community Team. It supports patients and their families in their home or care home seven days a week. Night sitting in patients homes is available and there is an Out of Hours Rapid Response Nursing Service to provide 24 hour care, seven days a week. The full Out of Hours Service was started in November 2015 and is provided in partnership with Marie Curie.

The service provides practical and emotional support to ensure that patient's needs are met by agreeing joint care arrangements with family members and other professionals or agencies that provide end of life care within Rotherham.

Community Volunteers also support this service and can provide additional support. This would be agreed as part of joint care planning. The team also includes occupational and physiotherapy expertise.

The Hospice at Home team were involved with 722 patients last year, making 9,774 home visits (compared to 669 patients and 9,279 home visits last year). A further 2,143 telephone contacts were made to these patients (compared to 1,696 telephone contacts last year).

Our 24/7 Advice Line for the community handled 10,477 calls from patients, families, carers and professionals. The Hospice @ Home team is now funded through the core contract from the RCCG. This gives the security of the continuation of services in line with the contract until April 2019.

Our Domiciliary Care support for patients is now in its second year. The addition of this service compliments our offer to patients allowing us to respond quickly with the type of care the patient requires. 132 patients were seen this year, compared to 73 over 9 months last year. This service is funded by the NHS Continuing Healthcare.

VOLUNTEERS

Trustees would like to thank the wonderful team of volunteers who have given so much of their time, support, enthusiasm, compassion and care throughout this last year. There are now 414 volunteers with Rotherham Hospice who have donated over 38,300 hours during the year.

101 new volunteers attended the induction sessions confirming why hospices are vital to local communities as well as having a tour of the Hospice and meeting other new volunteers.

Of the 23 volunteers who stopped volunteering with us, 22% did so because of employment. They may have found a job, changed employers or even increased their hours at work. 26% more volunteers progressed to go to university. 14 volunteers received long service awards of 5, 10, 15 or 20 years. The Hospice was delighted that the quality and commitment of the Hospice volunteers were recognised by the achievement of the Duke of York Community Initiative award.

INCOME GENERATION

Our income from fundraising activities has grown strongly in the year. The Hospice was exceptionally grateful to be a joint beneficiary of the Master Cutler Challenge, in which businesses in Sheffield and Rotherham raise money in innovative ways. Income from voluntary donations grew strongly in the year in line with the increase in patient numbers. Voluntary Income was also supported by a full year of revenue from The Tree of Life, designed by Steve Mehdi and constructed through the generosity of many people and businesses in Rotherham.

Report of the Trustees
For the Year Ended 31st March 2017

Lottery did not perform in line with expectations and this year has again seen a reduction in overall membership. There is a strong potential to grow this income in the future.

Retail income has remained broadly flat. There have been difficulties experienced by our Thurgroft shop due to roadworks and our two newest outlets, Maltby furniture and the Tickhill shop have not performed in line with expectations. There has also been a change management process underway in the shops which will continue into the next financial year which may impact on sales but will strengthen our offer in the future.

The Hospice has continued to raise its marketing, public relations and social media activity. The series of business breakfasts to engage the corporate sector and other key individuals in the Borough has continued successfully. Hospice events have been successful, the two most notable being The Strictly Come Dancing Anniversary Balls one in April 2016 and one in March 2017.

Legacy income was £259k in 2016/17. This was substantially higher than the previous year (£151k). We hope to maintain this higher level of income in future years through the implementation of our Legacy strategy.

PLANS FOR FUTURE PERIODS

The Board has developed a strategy which will take forward the development of the Hospice services through to 2017/18. The strategy is underpinned by the four strategic objectives adopted by the Board in February 2015:

- 1 High quality services valued widely for their compassion and accessibility.
- 2 Recognition by the community, stakeholders and partners of the Hospice 'added value' to end of life care.
- 3 Long term financial strength and 'independence' that allows innovation.
- 4 Staff skills and attitudes that are highly respected by the wider health and care network.

There are a number of priorities that will be developed and pursued next year and in forthcoming years. We envisage the continuing increase in demand for specialist therapies and for counselling, in particular, in relation to bereavement support, Childrens and Adult.

An important priority is to generate the funds to support the expansion of our Hospice work in the community. We will aim to strengthen the role of our Domiciliary Care Services in the Borough and improve the level and consistency of our income.

We will be actively working with RCCG and our network of healthcare partners to continue to improve the co-ordination and effective deployment of resources for the benefit of patients and their families. This is particularly the case in relation to the redesign of our Community Team (CNS, Hospice @ Home and Domiciliary Services). This work will see the integration of our three teams to reduce duplication and provide a more cohesive service. An important priority for this strategy will be the implementation of a Care Home pilot during 2017/18 and continuing into the financial year 2018/19. The aims of which are to provide concentrated education and supervision to care home staff to increase confidence and competence to support patients who require End of Life Care, therefore enabling them to remain in their surroundings and die in their preferred place. Together with the provision of a rapid response service to provide support in an emergency, this service will also work to reduce avoidable hospital admissions.

The partnership with the business community to explore the concept of the Rotherham Hospice being 'Best in Class' continues to develop positively. This is an initiative to work with business to gain their expertise, resources and ideas. It entails benchmarking with other hospices which are located in similar socio economic areas. Its aim is to increase our income generation, not least from the corporate sector in Rotherham.

Report of the Trustees
For the Year Ended 31st March 2017

We will continue to improve our value for money by reducing the costs of our support activities and improving the efficiency of how we spend our funding. Investing in IT software is planned which will improve the efficiency of internal processes and enhance reporting.

We will be focusing on increasing income and reducing costs of our Lottery and Retail services and growing income from internal and external events, in memorium giving and by legacy income.

Our priorities for staff engagement are to continue to improve the leadership skills of the senior team in the Hospice, to act on the results of our staff and volunteer surveys, to improve the integration of our staff and volunteers. There will also be a focus on improving supervision and appraisal for our staff, and the continuation of "Schwartz Rounds" as a model to help staff resilience.

We intend to continue to grow and extend the range of skills and experience of our Board of Trustees and will be inviting, through an open process, suitable people to express an interest and apply for the post of Trustee at the Hospice.

FINANCIAL REVIEW

Details of the accounts are given on the page headed "Statement of Financial Activities". In the year ended 31st March 2017 overall expenditure exceeded income by £44k, £35k being on unrestricted funds and £8k on restricted funds, as spend was made against restricted income received in a prior year. Total income for the year amounted to £5,873k compared to £5,713k the previous year, a growth of 3%. General donations grew by 16% totalling £462k and legacy income also grew by 71% to £259k. Fundraising income grew by 10%, mainly as a result of the focus on Corporate Fundraising, we were very grateful to be chosen as a joint beneficiary to this year's Master Cutler Challenge along with St. Luke's Hospice in Sheffield, the support of firms from across Rotherham and Sheffield was outstanding. We are extremely appreciative of all of the support we receive from our donors who give generously, support our events, lottery and Charity shops. We are also particularly thankful to those who remember us in their wills.

Reserves Policy

The Trustees continue to give careful consideration to the future required levels of reserves. In line with the policy outlined in 2014 the aim of the Trust continues to be to build an available reserve equivalent to 15 weeks of our total income, excluding income from the NHS. This amount fluctuates slightly from year to year and would amount to approximately £743k at 31st March 2017. The actual level of available reserves at 31st March 2017 exceeds this figure at £960k or 19 weeks total income equivalent. The trustees consider this level of reserves are required to ensure the Charity could continue to operate should there be reduction in funding from the NHS.

The continuing commitment to Rotherham Hospice from its supporters has enabled the Trust to carry out the excellent work that it does and ensure it begins to build sufficient reserves for the future.

Risk Management

The Trustees have reviewed the major risks to which the charity is exposed and policies, systems and procedures have been established to mitigate those risks, which are set out in the Board's Risk Register, and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise. The Risk Register is updated annually and monitored at each of the meetings of the Board of Trustees and the meetings of the Finance and Resources Committee.

Report of the Trustees
For the Year Ended 31st March 2017

As part of its contractual requirements the Hospice completes the NHS Protect Crime Risk Profile self -assessment annually. This requires the Hospice to complete the Fraud, Bribery and Corruption self-assessment tools annually. These assessments were completed and submitted in 2016/17.

The essential priority for the Hospice is maintaining reputational integrity. For the Hospice, that requires us to be able to deliver the high standards expected of us and to demonstrate that to the public bodies that regulate and fund the Hospice. This requires the highest standards of compliance.

Our most important risk is in relation to ensuring patient safety. Financial sustainability is the major financial risk and the Hospice monitors its income and expenditure monthly. The principal risks and uncertainties that could seriously affect the performance, future prospects or reputation of Rotherham Hospice include:

- Maintaining the highest standards of quality and patient experience;
- Harm to patients from poor quality care, environment, accident/incident or equipment failure;
- Harm to staff, volunteers or visitors caused by accident or injury;
- Financial risk : income failure, loss of funding;
- Maintain regulatory requirements - CQC, Monitor, Health & Safety Executive, NHS England, Home Office;
- Failure to meet contractual information governance requirements - IGSoC Level II;
- Buildings and infrastructure meet service needs;
- Charitable funds are used efficiently and effectively;
- Events and fundraising meet legislative and other quality standards.

ACKNOWLEDGEMENTS

Trustees thank Lady Scarbrough for her continued support and commitment as our Patron.

Trustees are, once again, most grateful to all who support the work of the Hospice, whether by giving so generously through donations and legacies or supporting our lottery, other fundraising events and our charity shops.

Trustees also appreciate the work of everybody connected with the Hospice and its palliative care services and who help to enhance the standing of the Hospice in the community, whether staff or volunteers. Trustees were pleased to welcome Aaron Firth as the Director of Marketing and Fundraising, from January 2017 and are confident that his knowledge, experience and skills will strengthen the capability and capacity of the organisation.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The Rotherham Hospice Trust for the purposes of company law) are responsible for preparing the Report of the Trustees' and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the Trustees
For the Year Ended 31st March 2017

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Statement of Disclosure to our Auditor

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the Board of Trustees on 21st August 2017 and has been signed on their behalf by Mrs L W Shelton.



Mrs L W Shelton
Chairman

We have audited the financial statements of The Rotherham Hospice Trust for the year ended 31 March 2017 set out on pages 14 to 25. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditor

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit, the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with those financial statements and such reports have been prepared in accordance with applicable legal requirements.

Independant Auditor's Report to the Members of
The Rotherham Hospice Trust

13

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustee's Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to take advantage of the small companies' exemption from the requirement to prepare a Strategic report.



Jane Marshall (Senior statutory auditor)

for and on behalf of

BHP, Chartered Accountants

Statutory Auditors

2 Rutland Park

Sheffield

S10 2PD

Date: 20 October 2017

The Rotherham Hospice Trust
Statement of Financial Activities
(Incorporating an income and expenditure account)
For the Year Ended 31st March 2017

14

		Unrestricted General Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
	Note				
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	692,212	29,591	721,803	802,310
Charitable activities	3	3,574,896	-	3,574,896	3,479,948
Other trading activities	4	1,575,980	-	1,575,980	1,428,885
Investments	5	399	-	399	2,500
TOTAL		<u>5,843,486</u>	<u>29,591</u>	<u>5,873,078</u>	<u>5,713,643</u>
EXPENDITURE ON:					
Raising funds	6	1,118,285	13,438	1,131,723	1,011,820
Charitable activities	7	4,760,488	24,401	4,784,889	4,961,117
TOTAL		<u>5,878,773</u>	<u>37,839</u>	<u>5,916,612</u>	<u>5,972,937</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR	10	(35,286)	(8,248)	(43,534)	(259,295)
Transfers between funds	19	-	-	-	-
NET MOVEMENT IN FUNDS		<u>(35,286)</u>	<u>(8,248)</u>	<u>(43,534)</u>	<u>(259,295)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		5,147,988	61,464	5,209,452	5,468,744
Net movement in funds		(35,286)	(8,248)	(43,534)	(259,295)
Total funds carried forward	18	<u><u>5,112,702</u></u>	<u><u>53,216</u></u>	<u><u>5,165,918</u></u>	<u><u>5,209,449</u></u>

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the above two financial periods.

Balance Sheet
As at 31st March 2017

	NOTES	2017		2016	
		£	£	£	£
FIXED ASSETS					
Tangible assets	14		3,915,889		4,083,468
CURRENT ASSETS					
Stocks			2,245		5,702
Debtors	15		412,489		329,402
Cash at bank and in hand			1,330,317		1,250,424
			<u>1,745,051</u>		<u>1,585,528</u>
CREDITORS:					
Amounts falling due within one year	16		<u>495,022</u>		<u>459,544</u>
NET CURRENT ASSETS			1,250,029		1,125,984
NET ASSETS	20		<u>5,165,918</u>		<u>5,209,452</u>
THE FUNDS OF THE CHARITY					
Unrestricted funds:					
Revaluation reserve	18		27,125		27,125
Designated Funds	18		237,000		-
General funds	18		4,848,577		5,120,863
			<u>5,112,702</u>		<u>5,147,988</u>
Restricted funds	18		<u>53,215</u>		<u>61,464</u>
TOTAL FUNDS	20		<u>5,165,918</u>		<u>5,209,452</u>

Company Number : 22342222

The financial statements were approved by the trustees on 21st August 2017 and are signed on its behalf by:

Mrs L W Shelton.....
Chairman

Lynda W Shelton

The notes attached form part of these financial statements.

Cash Flow Statement
For the Year Ended 31st March 2017

	NOTES	2017 £	2016 £
CASH FLOWS FROM OPERATING ACTIVITIES			
Net cash provided by (used in) operating activities	1	<u>98,405</u>	<u>(487,709)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		399	2,500
Purchase of tangible fixed assets		(23,560)	(64,155)
Proceeds from the sale of tangible fixed assets		4,650	15,056
Nat cash provided by (used in) investing activities		<u>(18,511)</u>	<u>(46,599)</u>
 Increase (decrease) in cash and cash equivalents in the year		 79,895	 (534,308)
 Cash and cash equivalents at the beginning of the year		 1,250,424	 1,784,729
 TOTAL CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR		 <u><u>1,330,319</u></u>	 <u><u>1,250,421</u></u>

Notes to the Cash Flow Statement
For the Year Ended 31st March 2017

1. CASH USED IN OPERATING ACTIVITIES

	2017	2016
	£	£
Net income/(expenditure) for the year	(43,534)	(259,295)
Loss/(profit) on the sale of fixed assets	350	-
Depreciation charges	186,140	205,632
Interest received	(399)	(2,500)
(Increase)/decrease in debtors	(83,087)	(164,216)
Decrease/(increase) in stock	3,457	1,878
Increase/(decrease) in creditors	35,478	(269,209)
Net cash provided by (used in) operating activities	<u>98,405</u>	<u>(487,709)</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017	2016
	£	£
Cash at bank and in hand	<u>1,330,319</u>	<u>1,250,424</u>

Notes to the Accounts
For the Year Ended 31st March 2017

1. ACCOUNTING POLICIES**a) Accounting Convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Rotherham Hospice Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in £ sterling which is the functional currency of the charity.

b) Depreciation

Depreciation is provided on all tangible assets at the following annual rates calculated to write off the cost less estimated residual value, over their useful economic lives:

Equipment & computers	5%, 20%, 15% & 33% straight line
Freehold property	2% straight line
Leasehold property	straight line over shorter of lease period and 50 years
Motor vehicles	25% reducing balance

c) Stocks

Stocks of bought in goods for re-sale are valued at the lower of cost and net realisable value.

d) Income

Income is accounted for when the charity is entitled to the income, the income is probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied:

Income by way of grants and donations are accounted for when receivable.

Donated assets and services are recognised as income when receivable and are valued at the directors' estimate of market value.

Sales of donated goods are accounted for when sold as it is not practical to place a valuation on the stock at this time.

Events under the control of the charity are accounted for when the event takes place.

Lottery income is recognised when the draw takes place and advance payments are held in creditors.

Investment income is accounted for when receivable.

Income from charitable activities are accounted for when earned for service contracts and when receivable for grants.

Grants in respect of capital expenditure are included in full in the statement of financial activities when receivable and not treated as deferred credits.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

e) Expenditure

Expenditure has been charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

The costs of raising funds relate to purchase of promotional goods, cost of running the retail outlets, cost of events, publicity and lottery prizes and running costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Notes to the Accounts
For the Year Ended 31st March 2017

1. ACCOUNTING POLICIES

- f) **Restricted and Unrestricted Funds**
Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they are to be used. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure on its charitable objectives or appropriation to reserves for internally designated purposes.
- g) **Operating Leases**
Rentals paid under operating leases are charged to the Statement of Financial Activities when incurred.
- h) **Pension Scheme**
As disclosed in note 11, the company contributes to two pension schemes. Contributions to both schemes are recognised as they fall due.
- i) **Debtors**
Trade and other debtors are recognised at the settlement amount after any trade discount offered.
- j) **Cash at bank and in hand**
Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.
- k) **Creditors and provisions**
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.
- l) **Employee benefits**
When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.
- m) **Financial instruments**
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Notes to the Accounts
For the Year Ended 31st March 2017

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £
2 Donations and Legacies						
General Donations	172,088	26,587	198,675	160,959	-	160,959
In Memoriam	216,398	-	216,398	183,606	-	183,606
Charitable Trusts	-	3,004	3,004	-	13,138	13,138
Collection boxes	10,931	-	10,931	14,609	-	14,609
Give As You Earn	1,317	-	1,317	592	-	592
Gift Aid tax	31,608	-	31,608	25,315	-	25,315
Subscriptions	320	-	320	285	-	285
Total Donations	432,662	29,591	462,253	385,366	13,138	398,504
Legacies	259,550	-	259,550	151,479	-	151,479
Grants received						
Rotherham Clinical Commissioning Group	-	-	-	252,327	-	252,327
Total Donations and legacies	692,212	29,591	721,803	789,172	13,138	802,310
3 Income from Charitable Activities						
RCCG Standard Contract	3,297,464	-	3,297,464	3,210,264	-	3,210,264
Other direct delivery funding	277,432	-	277,432	269,684	-	269,684
	3,574,896	-	3,574,896	3,479,948	-	3,479,948
4 Other Trading Activities						
Lottery income - gross of prizes & commissions	537,742	-	537,742	553,783	-	553,783
Events	296,713	-	296,713	286,096	-	286,096
Corporate Fundraising	144,491	-	144,491	-	-	-
Catering income	14,905	-	14,905	18,666	-	18,666
Sale of promotional goods	36,571	-	36,571	35,417	-	35,417
Sales of donated goods - Shops	537,108	-	537,108	534,923	-	534,923
Other Income	8,450	-	8,450	-	-	-
	1,575,980	-	1,575,980	1,428,885	-	1,428,885
5 Investments						
Bank and building society interest receivable	399	-	399	2,500	-	2,500
	399	-	399	2,500	-	2,500
6 RAISING FUNDS						
Lottery prizes & commissions	168,466	-	168,466	169,304	-	169,304
Lottery running costs including salaries	150,048	-	150,048	150,754	-	150,754
Direct cost of events including salaries	128,785	-	128,785	94,652	7,408	102,060
Shop running costs including salaries	430,394	9,843	440,237	385,816	4,479	390,295
Shop depreciation	12,440	-	12,440	15,827	-	15,827
Employers' pension - Lottery and Retail	5,228	-	5,228	7,506	-	7,506
Purchase of promotional goods	19,542	1,560	21,102	14,762	474	15,236
Allocation of support costs (note 8)	100,348	1,278	101,626	86,662	14,336	100,998
Corporate fundraising costs including salaries	29,685	-	29,685	-	-	-
Fundraising indirect costs	73,349	757	74,106	59,840	-	59,840
	1,118,285	13,438	1,131,725	985,123	26,697	1,011,820

Notes to the Accounts
For the Year Ended 31st March 2017

7 CHARITABLE ACTIVITIES (PATIENT CARE)

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £
Contracted medical services provided by NHS	488,854	-	488,854	470,723	-	470,723
Salaries and NI	2,899,659	-	2,899,659	2,955,655	13,900	2,969,555
Pension contributions	196,814	-	196,814	208,470	-	208,470
Staff costs including travel	34,781	-	34,781	39,119	-	39,119
Marie Curie Staffing Cost	154,757	-	154,757	70,820	-	70,820
Volunteer expenses	15,788	-	15,788	16,901	-	16,901
Estates costs (general repairs, maintenance & security)	61,389	12,284	73,673	41,468	196,520	237,988
Utilities and Insurance	54,939	-	54,939	56,678	-	56,678
Direct consumables and delivery incidentals	150,768	5,409	156,177	97,609	72,406	170,015
Depreciation	173,700	-	173,700	123,288	65,662	188,950
Sundries	1,861	-	1,861	1,663	-	1,663
Loss on disposal of fixed asset	350	-	350	-	-	-
Allocation of support costs (note 8)	526,828	6,709	533,537	454,970	75,264	530,233
	<u>4,760,488</u>	<u>24,402</u>	<u>4,784,890</u>	<u>4,537,364</u>	<u>423,752</u>	<u>4,961,116</u>

8 ALLOCATION OF SUPPORT COSTS

	Costs of Generating Funds 2017 £	Charitable Expenditure 2017 £	Total 2017 £	Costs of Generating Funds 2016 £	Charitable Expenditure 2016 £	Total 2016 £
Contracted telephone and IT	8,433	44,272	52,705	8,552	44,896	53,448
Salaries and NI	56,186	294,974	351,160	49,639	260,602	310,241
Pension contributions	2,541	13,343	15,884	4,129	21,677	25,806
Staff costs including travel	3,922	20,588	24,510	2,785	14,622	17,407
Office consumables	8,196	43,032	51,228	9,485	49,797	59,282
Legal and professional fees	8,429	44,252	52,681	6,833	35,875	42,708
Bank charges	548	2,880	3,428	692	3,632	4,324
Sundries	7,254	38,083	45,337	10,958	57,530	68,488
Loss on disposal of fixed asset	-	-	-	2,409	12,647	15,056
Governance costs (note 9)	6,117	32,113	38,230	5,515	28,955	34,470
	<u>101,626</u>	<u>533,537</u>	<u>635,163</u>	<u>100,998</u>	<u>530,233</u>	<u>631,230</u>

9 GOVERNANCE COSTS

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £
Audit and accountancy	8,482	-	8,482	6,606	-	6,606
Trustees' & Officers' insurance	1,933	-	1,933	1,889	-	1,889
Employee costs and administrative support	27,815	-	27,815	25,975	-	25,975
	<u>38,230</u>	<u>-</u>	<u>38,230</u>	<u>34,470</u>	<u>-</u>	<u>34,470</u>

Notes to the Accounts
For the Year Ended 31st March 2017

10 NET INCOME FOR THE YEAR

	2017 £	2016 £
This is stated after charging:-		
Auditors' remuneration	8,482	6,606
Depreciation	<u>186,140</u>	<u>205,632</u>

11 STAFF COSTS AND NUMBERS

	2017 £	2016 £
Staff costs during the year were:-		
Salaries	3,479,093	3,348,158
Employers' social security costs	281,258	240,988
Employers' pension contributions	<u>219,439</u>	<u>241,563</u>
	<u>3,979,790</u>	<u>3,830,709</u>

	2017	2016
The average number of employees was:		
Hospice excluding 'bank staff'	111	118
Administration, Fundraising & Finance	21	13
Retail	20	19
Lottery	<u>6</u>	<u>6</u>
	<u>158</u>	<u>156</u>

Employees earning £60,000 - £70,000 pa	1	1
--	---	---

The above staff member participates in the defined contribution pension scheme. Employer contributions for the period amounted to £4,200 (2016 - £4,200).

The Hospice considers that the key management personnel comprise the Trustees and the Executive team - who are the Chief Executive and 4 other Directors. The total employee benefits of the key management personnel were £229,064 (2016: £224,882). This figure excludes the Medical Director who is part of a SLA with The Rotherham Hospital Trust.

An accrual for holiday pay earned but not yet taken has been included in the salary figure for 2017 and 2016.

The Hospice is an approved provider of the NHS defined benefits pension scheme and makes a 14.3% employers contribution for all staff who are members of the scheme. There is no liability on the Hospice for any short-fall of assets in the scheme either in the short or long term, our only commitment is to the monthly contribution of 14.3% of pensionable salaries. At 31st March 2017, outstanding contributions payable within this scheme were £14,771 (2016 : £16,384).

In February 2012 a defined contributions pension scheme was made available to staff on a Hospice contract of employment. The maximum contribution payable by the Hospice is 6%. At 31st March 2017, outstanding contributions payable within this scheme were £2,846 (2016: £5,518).

12 TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No remuneration or expenses were paid to the Directors of the company.

During the year 5 trustees made donations of £550 to the charity (2016: 3 trustees, £350).

There were no other related party transactions with the Trustees or other persons related to the charity.

13 TAXATION

As a charity, The Rotherham Hospice Trust is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Notes to the Accounts
For the Year Ended 31st March 2017

14 TANGIBLE ASSETS	Freehold Property	Leasehold Property	Equipment & Computers	Motor Vehicles	Total
	£	£	£	£	£
Cost					
At 1st April 2016	248,513	4,291,857	835,895	62,383	5,438,648
Additions	-	11,557	12,003	-	23,560
Disposals	-	-	(2,438)	(8,000)	(10,438)
At 31st March 2017	<u>248,513</u>	<u>4,303,414</u>	<u>845,460</u>	<u>54,383</u>	<u>5,451,770</u>
Depreciation					
At 1st April 2016	31,636	703,670	590,844	29,030	1,355,180
Charge for the year	4,968	85,869	87,463	7,840	186,140
Eliminated	-	-	(2,438)	(3,000)	(5,438)
At 31st March 2017	<u>36,604</u>	<u>789,539</u>	<u>675,869</u>	<u>33,870</u>	<u>1,535,882</u>
Net Book Values					
At 31st March 2017	<u>211,909</u>	<u>3,513,876</u>	<u>169,591</u>	<u>20,513</u>	<u>3,915,889</u>
Net Book Values					
At 1st April 2016	<u>216,877</u>	<u>3,588,187</u>	<u>245,051</u>	<u>33,353</u>	<u>4,083,468</u>

Included in freehold property is Fox House which was donated to the charity several years ago. It was transferred from investment property on 31 March 2012 at the directors' valuation of £175,000. The original cost value of the property was £146,144. The net book value of the property at 31 March 2017 was £157,458. If it had not been revalued, its net book value at 31 March 2017 would have been £131,530. The directors have not adopted a policy of revaluing the fixed asset.

15 DEBTORS (all due within one year)	2017	2016
	£	£
Trade debtors	76,230	115,170
Other debtors	19,469	22,844
Prepayments and accrued income	316,790	191,388
	<u>412,489</u>	<u>329,402</u>

Notes to the Accounts
For the Year Ended 31st March 2017

16 CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Trade creditors	124,823	99,719
Accruals	123,974	107,664
Deferred income	144,852	147,807
Other creditors	101,373	104,354
	<u>495,022</u>	<u>459,544</u>
Deferred income:		
Balance brought forward	147,807	367,671
Income received	144,852	147,807
Income released to SOFA	(147,807)	(367,671)
Balance carried forward	<u>144,852</u>	<u>147,807</u>

Income has been deferred because it relates to future accounting periods as stipulated by the funders or where the conditions for recognition have not yet been met.

17 MEMBERS

The company is registered as a company limited by guarantee and has no share capital. The current members are guarantors to the sum of £1 each. At 31st March 2017 there were 38 members (2016: 41).

18 MOVEMENT ON FUNDS

	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Unrestricted funds:					
Collaboration working designated fund	-	-	-	197,000	197,000
IT systems upgrade designated fund	-	-	-	40,000	40,000
Revaluation reserve	27,125	-	-	-	27,125
General funds	5,120,863	5,843,487	(5,878,773)	(237,000)	4,848,577
	<u>5,147,988</u>	<u>5,843,487</u>	<u>(5,878,773)</u>	<u>-</u>	<u>5,112,702</u>
Restricted funds:					
Non-recurrent Funding RCGG	54,227	-	(34,647)	-	19,580
Masonic Charitable Foundation	3,050	3,004	-	-	6,054
Community Nursing / Hospice at Home	1,077	4,374	-	-	5,451
Health Education England	-	2,000	-	-	2,000
Rotherham Rotary Ladies	-	200	-	-	200
Oldfield family	-	400	-	-	400
Sunbeams - Childrens bereavement support service	-	-	-	-	-
Rotherham Insurance Brokers	2,000	-	-	-	2,000
Eurovia	-	10,000	(2,500)	-	7,500
Persimmon Homes	-	1,000	-	-	1,000
Loadhog Ltd	-	1,200	-	-	1,200
RU3A Choir	-	1,100	-	-	1,100
West Riding Masonic PGM Fund	-	500	-	-	500
Wickersley Methodist Church wives	-	500	-	-	500
Rotherham Lions Club	-	700	(693)	-	7
St Albans C of E Primary School	-	675	-	-	675
General donations to support Sunbeams	1,110	3,938	-	-	5,048
	<u>61,464</u>	<u>29,591</u>	<u>(37,841)</u>	<u>-</u>	<u>53,215</u>
Total funds	<u>5,209,452</u>	<u>5,873,078</u>	<u>(5,916,613)</u>	<u>-</u>	<u>5,165,917</u>

Notes to the Accounts
For the Year Ended 31st March 2017

The above funds are categorised as follows :-

- **Collaboration working designated fund** - Work in collaboration with the RCCG to support the staff in care homes deliver excellence in end of life care through nursing response, education and training.
- **IT systems upgrade designated fund** - Investment in the upgrade of our IT systems and implementation of an ERM system
- **Non-recurrent Funding RCCG** - For various capital refurbishments within the Hospice and to support some revenue expenditure
- **Masonic Charitable Foundation** - Held for re-furbishment of patient areas
- **Community Nursing / Hospice at Home** - Various donations given specifically to support the work of the Community Team.
- **Health Education England** - To support a learning and development contract for a Junior Doctor
- **Rotherham Rotary Ladies** - For the purchase of a garden bench
- **Oldfield family** - To purchase new towels
- **Rotherham Insurance Brokers** - Donation towards a Clubhouse for sunbeams
- **Eurovia** - Donation towards a Clubhouse for sunbeams
- **Persimmon Homes** - Donation towards a Clubhouse for sunbeams
- **Loadhog Ltd** - Donation towards a Clubhouse for sunbeams
- **RU3A Choir** - Donation towards Sunbeams - the childrens bereavement support service
- **West Riding Masonic PGM Fund** - Donation towards Sunbeams - the childrens bereavement support service
- **Wickersley Methodist Church Wives** - Donation towards Sunbeams - the childrens bereavement support service
- **Rotherham Lions Club** - Donation towards Sunbeams - the childrens bereavement support service
- **St Albans C of E Primary School** - Donation towards Sunbeams - the childrens bereavement support service
- **Sunbeams Childrens Bereavement Support Service** - many generous donations to support the work of the childrens bereavement team

19 TRANSFERS BETWEEN FUNDS

There have been no transfers between restricted and unrestricted funds

20 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Revaluation Reserve 2017 £	Unrestricted General Funds 2017 £	Restricted Funds 2017 £	Total Funds 2017 £	Total Funds 2016 £
Tangible fixed assets	27,125	3,888,764	-	3,915,889	4,083,468
Current assets	-	1,691,835	53,215	1,745,051	1,585,528
Current liabilities	-	(495,022)	-	(495,022)	(459,544)
	<u>27,125</u>	<u>4,848,577</u>	<u>53,215</u>	<u>5,165,918</u>	<u>5,209,452</u>

21 CONTINGENT LIABILITIES

As far as the directors are aware, there were no contingent liabilities (2016:NIL).

22 OPERATING LEASE COMMITMENTS

The following payments are committed to the end of the lease:

	Equipment 2017 £	Buildings 2017 £	Total 2017 £	Equipment 2016 £	Buildings 2016 £	Total 2016 £
Expiring in less than one year	5,702	80,071	85,773	5,702	76,153	81,855
Expiring in the second to fifth years	6,389	99,688	106,077	12,092	64,731	76,823
	<u>12,091</u>	<u>179,759</u>	<u>191,850</u>	<u>17,794</u>	<u>140,884</u>	<u>158,678</u>

23 CONTROL RELATIONSHIP

The company is controlled by its members. No individual member has overall control.