

PURTON AND DISTRICT AGE CONCERN

Statement of Account - 1st April 2016 to 31st March 2017

GENERAL FUND only - excluding Mini bus account

1. CHARITABLE EVENTS

	INCOME	EXPENDITURE	SURPLUS/ LOSS
a. Mystery Trips	£1,249.50	-£1,526.00	-£276.50
b. Outings	£1,846.00	-£2,040.00	-£194.00
c. Christmas Parties	£296.50	-£839.64	-£543.14
d. Christmas Tree and Lights	£50.00	-£86.40	-£36.40
e. Mince Pies and Carols	£0.00	-£25.00	-£25.00
f. Christmas Vouchers	£0.00	-£8,489.10	-£8,489.10
g. Lunch Club	£0.00	-£134.91	-£134.91
h. Befriending	£0.00	£0.00	£0.00
j Tai Chi	£1,909.00	-£1,983.00	-£74.00
k Queens Birthday	£366.96	-£473.84	-£106.88

2. FUND RAISING

a. 3B's	£1,557.00	-£422.64	£1,134.36
b. Carnival Stall	£0.00	£0.00	£0.00
c. Jumble Sales/Coffee Mornings	£1,462.96	-£100.00	£1,362.96
d. Antiques Fair	£707.15	-£90.88	£616.27
e. Christmas Raffle	£1,210.00	-£158.00	£1,052.00
f. Burns Night	£1,878.75	-£636.56	£1,242.19
g. Market Stall	£568.08	-£5.00	£563.08
h. Auction	£858.16	-£456.53	£401.63

3. OTHER INCOME

a. Donations Received	£14,091.73	£14,091.73
b. Bank Interest	£235.82	£235.82

4. ADMINISTRATION

a. Hire of Meeting Rooms	£0.00	-£330.00	-£330.00
b. Printing of minutes, Newsletters etc.	£0.00	-£38.74	-£38.74
c. Gifts	£0.00	£0.00	£0.00
d. Stationery and Postage	£0.00	-£140.53	-£140.53
e. Fund Transfer	£0.00	£0.00	£0.00
f. Donations Given	£0.00	-£1,773.00	-£1,773.00
g. Equipment Purchases	£0.00	£0.00	£0.00
h. Insurances and Fees	£0.00	-£491.77	-£491.77
i. Training	£0.00	-£16.49	-£16.49
j. Computer Exps	£0.00	-£156.00	-£156.00
RUNNING TOTAL	£28,287.61	-£20,414.03	£7,873.58

FUNDS HELD			
	Opening Balances	Change during Year	Closing Balances
5a. Savings	£26,945.12	£235.82	£27,180.94
5b. Bank	£5,671.89	£7,520.62	£13,192.51
5c. Cash	£30.07	£15.13	£45.20
TOTAL	£32,647.08	£7,771.57	£40,418.65



Independent examiner's report on the accounts

Section A: Independent examiner's report

Report to the trustees/
members of

Charity Name

PURTON AND DISTRICT AGE CONCERN

On accounts for the
year ended

31st MARCH 2017

Charity no
(if any)

1026670

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Section A: Independent examiner's report

(cont)

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date: 20.11.17

Name:

BRIAN WOODMAN

Relevant professional
qualification(s) or body
(if any):

Address:

6 WITFIELD CLOSE, PURTON,

SWINDON, WILTSHIRE

SNS 4HB

PURTON AND DISTRICT AGE CONCERN

Minutes of the AGM held on Tuesday 6th June 2017 at 7.30 pm. at the Silver Threads Hall

Those present:-

Jenny Barnes	(vice chair) Charlotte Griffin (treas)	Richard Park
Pete Berry	Arthur Griffin	Laura Phillips
Sue Berry	Maureen Griffin	Sheila Price (asst.sec)
Ali Bunce	Heather Harris	Tony Price (pres)
Colin Freemantle	Mick Looker (chair)	Graham Price

Apologies:- Louise Tidman (sec) Derek Lee, Jean Totterdell, Andy White (minibus sec)
Mick welcomed everyone to tonight's AGM.

The minutes of the last AGM were approved, proposed by Charlotte and seconded by Tony: All were in favour.

President's report:-

What a delight, pleasure and honour it is to be president of Purton and District Age Concern. We, as an organisation, are the envy of many not only here in Wiltshire but further afield and are often set out as an example, according to a meeting held in Calne that I went to with secretary Louise and Andy – secretary of the minibuses. As you can see I still poke my nose in and have my two penny worth!

It is a credit to all concerned how you all get on and mix in for the cause of Purton and District Age Concern and live up to our motto – 'To make life a little easier for the elderly'. The newer members of the committee have so many friends who are prepared to help them when needed. It is so rewarding for a person like myself who has been involved for many years to see it go from strength to strength. This would not be possible with principals Mick Looker (chair), Jenny Barnes (vice chair) Louise Tidman (secretary) and Charlotte Griffin (treasurer) – that is from the main committee and then on the minibus side Dave Warren (chair), Andy White (secretary) and Graham Price (treasurer) and that very important person Hazel Woodbridge (co-ordinator). Our thanks go to these people and special thanks to you all for the way you support your principals.

You are certainly a credit to the organisation. Thanks seem inadequate for all you do but it is greatly appreciated by the community.

Thank you – **Tony Price. BEM**

Chairman's report:-

Chairman's report 2017

Some highlights until Dec 2016 (not every trip, meeting or agenda item)

June was our 2016 AGM and another year with the guidance from our President Tony. No changes to Chairman or Vice Chairman Jenny. Charlotte continues as Treasurer. Louise continues to be our Secretary and Sheila was re-elected as assistant secretary. The committee remained unchanged and all re-elected. Mick Hull resigning from the committee and we thanked him for all his help.

Tony continues to coordinate our trips, half day, full day and other trips run through the summer months until October. The introduction of discount vouchers provided to be a success and

encouraged some new people to join. We all agreed that our funds allowed us to repeat the vouchers in 2017.

December soon came and it was time again to decorating the Village Hall and Silver Threads for Christmas. The Christmas parties were well organised but the less able party was poorly attended. The Christmas Market was well attended and looked so festive with all the donated mistletoe. The Christmas raffle created more money than previous years and we were all amazed with the amount of prizes that had been donated. Our Street Wardens distributed the vouchers which are always appreciated and quickly spent. Our final event the carols under the tree were an opportunity for us to light up the Hall and wish everybody a Happy Christmas.

Some highlights 2017 YTD (not every trip, meeting or agenda item)

Fund Raising & Events

This continues to be one of our committee's core strengths and is much needed. All our events are professional, organised, advertised and we always manage to have enough volunteers. We've also managed to encourage some newcomers to the regular team.

- Burns Night was our first event but sadly this year we didn't have a vintage bottle of Whiskey to auction. Thankfully Kevin created a 'mystery casserole' ingredients kit for 2 people and we managed to raise another £40!
- This year's auction was again slightly disappointing both in terms of items and attendees
- Our 3B's is sold out every time and is now run twice each year. John never fails to entertain the crowds and keep good control.

Charlotte reports our monthly accounts and with the donations that we continue to receive, our accounts remain very positive. We are now looking forward to 11th June Queens Birthday celebration in the Red House. Next month we return to Jackie & Dick Scott for the annual coffee morning which weather permitting has turned into one of our most profitable events.

Minibuses-

Hazel continues to coordinate the minibus services with the close support from Richard. Andy continues as minibus secretary and attends our general committee monthly meetings. The minibus crew join our committee for quarterly meetings and Chairman Dave always adds a sense of humour to events! Graham Price manages the accounts as Treasurer.

Closing comments and summary

Outings continue to be organised by Tony, Sheila, Louise and the committee. Tai Chi is still very popular and we are delighted to be able to have continued running these classes every Thursday. Our street wardens continue to do an excellent job and we are lucky to have every patch covered. Brian Woodman continues to audit our accounts.

Purton & District Age Concern has a dedicated and passionate team of mixed ages that all work together to achieve their goal. The charity is well respected and well supported.

Thank you committee for putting up with me for another year!

Mick Looker

Secretary's report: - Ali read out Louise's report.

I would like to apologise for my absence from this year's AGM and thank Ali for standing in for me tonight.

I would like to thank all committee members for their support during the past year, especially the officers, Mick, Jenny, Charlotte, Tony and Sheila, I would also like to thank Lucy Lewis for continuing in her role as correspondence secretary. Lucy is so quick and efficient, she has certainly made my role much easier.

I would like to thank all street wardens for being the first point of contact for pensioners in our area and keeping us informed of those who wish to attend our events and outings, making deliveries on our behalf and keeping pensioners updated with what's going on in Purton Age Concern.

Since the last AGM Sally Duguid, Janice Simpkins and Lucy Lewis stepped down from their role as street wardens. We are all very grateful for everything they have done for the pensioners on their patch and we wish them well in the future. Tracy Cowley, Carole Gleed and Linda Arnold are their successors. We welcome them to our team and hope they will enjoy their time as volunteers with

Age Concern.

My thanks go to all the minibus personnel - Dave, Hazel, Graham and Andy and all the drivers and shotguns. They put in so much time and effort to make the minibus service a huge success, it's a wonderful asset to pensioners in our area.

Finally, thank you to everyone who supports us on a regular basis, with a special mention to, Maria, Sarah, Kevin, Richard and their team of helpers who organise all the catering and room/table decorating at our events, Mick and his friends who organise the Christmas tree and decorations on the Institute building, Brian who audits our accounts, Ali who produces minutes at our meetings in my absence and all who make financial donations and provide other assistance throughout the year.

We have a huge team of volunteers and supporters and each one of you play your part in making us so successful.

Louise Tidman

Treasurer's report:-

TREASURERS REPORT 2016/17

The accounts have been prepared and will be with Brian shortly for auditing.

Here is a brief synopsis of the year's events:

Overall funds have increased by £8496.95 compared to a decrease last year of -£1334.37

SAVINGS

Interest for the year amounted to £235.82, the account now has a balance of £27180.94

For the second year running no savings had to be transferred to the current account for the Christmas vouchers

CHARITABLE EVENTS

Mystery trips and outings amounted to a combined loss of -£424, an improvement on last year's loss of -£600

FUND RAISING

Total fund raising for the year was £6536, a slight decrease from last year of £547

Our best fund raisers are Burns Night which raised £1211 and the Xmas raffle which raised £1210

Other notable fund raisers are:

Jumbles & Coffee Morning £1462

3B's Evenings £1134

TAI CHI

Income for the year was £1759; costs were £1863 resulting in a small overall loss of -£104, an improvement on last year.

DONATIONS

Donations for the year totalled £13086, a sizeable increase from last year of £9255

We received 2 large donations, Lydiard Tregoze Miles - £4184 & John Sorsby - £5664

Purton Age Concern made donations to the Brighter Futures appeal - £981 and Purton Surgery - £792

XMAS VOUCHERS

849 Christmas Vouchers were cashed in at a cost of £8489.10

TRIP VOUCHERS

113 vouchers were used to subsidise outings

VILLAGE PARTY FOR QUEENS 90th BIRTHDAY

A free event which was open to the whole village to attend made a small loss -£107

FUNDS HELD			
	Opening	Change during	Closing

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2017

TRADING ACCOUNT

INCOME

Local trips etc.
Fares for Lorna Doone Daycare
Lydiard Luncheon Club
Purton Luncheon Club
Cedars Amenities
Donations
Fuel Duty Rebate
Interest Investment Account

£

1627.05
2981.00
752.00
900.00
66.50
802.70
532.49
324.81

EXPENDITURE

Arval - Diesel
Service & repair to Tail Lifts
Monthly checks – both buses
MOT, Service and Repairs – Blue Bus
MOT Service and Repairs – Grey Bus
CRB checks
Renew Blue Badges
De-icers, salt & phone top ups
Co-ordinator's Allowance
Insurance
CTA UK Membership & Permits
Side door repair – Grey Bus
Side door repair – Blue Bus
New tyres – Grey Bus

£

2,099.23
810.61
150.40
476.06
390.76
32.98
20.00
37.82
120.00
2,752.46
24.50
598.75
718.75
324.00

TOTAL

7,986.55

TOTAL

8,556.32

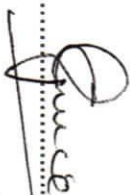
DEFICIT on TRADING
Less Depreciation charged in Year

-569.77
-3,225.00

LOSS ON YEAR

-3,794.77

Prepared By..... (Treasurer)



Certified correct from documentation provided.....(Auditor)



MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2017

ASSETS

	2016/2017 £	2015/2016 £
Mini-buses		
Renault (WX03 NZY)	0.00	0.00
Renault (WA10 AUT)	12,915.00	16,140.00
Lloyds TSB	2,205.93	3,100.51
Virgin B S.Investment	37,439.02	37,114.21
	<u>52,559.95</u>	<u>56,354.72</u>
2016/2017 Profit/Loss		-3794.77
		<u>52,559.95</u>

Prepared By..........(Treasurer)

Certified correct from documentation provided..........(Auditor)