

# Coulsdon Christian Fellowship Trust

## ANNUAL ACCOUNTS

2016-2017

Registered Office:

84-90 Chipstead Valley Road  
Coulsdon, Surrey  
CR5 3BA

Tel: 020 8645 9586 Fax: 020 8645 0412  
E-mail:(name)@ccfworld.com

## **OBJECTS OF THE CHARITY**

- To advance the Christian faith in accordance with the Statement of Beliefs set out in the charity's Declaration in the London Borough of Croydon and the County of Surrey and in such other parts of the United Kingdom or the world as the Trustees may from time to time think fit.
- To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in the said localities and in such other parts of the United Kingdom or the world as the Trustees may from time to time think fit.
- To promote and fulfil such other charitable purposes beneficial to the community in the said localities and in such other parts of the United Kingdom or the world as the Trustees may from time to time think fit.

### **Trustees**

<i>Chairman</i>	Rachel Warner
<i>Secretary</i>	<i>Position currently vacant</i>
<i>Treasurer</i>	Kim Barker
<i>Church Minister</i>	Dominic Warner
<i>Office Manager</i>	Emma Freeman

### **Trust Constitution**

CCF Trust was established by the use of a Constitution and Memoranda as set out in the Declaration of Trust which was formally signed by the future Trustees on 26<sup>th</sup> August 1997 and subsequently ratified by The Charity Commission.

### **Appointment of Trustees**

The Trustees were selected for their commitment to the organisation that preceded the establishment of the Trust and for their varied experience in industry and the voluntary sector.

### **Bankers**

National Westminster Bank plc

PO Box 959 96 Brighton Road Coulsdon  
Surrey

### **Auditors**

This will be the first year in over 10 years that the Trustees have agreed that the Annual Accounts are subject to an Independent Examination in accordance with Section 43(3) of the Charities Act 1993.

A report is also required due to the charities current turnover being below the Charities commissions threshold.

The CCF Trustees appointed Mr Derek Garrod to carry out an Independent Examination the accounts at a meeting of the trustees on 18<sup>th</sup> May 2017.

### **Auditors Report**

In the course of my examination and in my opinion, the account records are maintained in accordance with Section 41 of the Charities Act and comply with the accounting requirements of the 1993 Act. There have been no matters that have come to my attention.

Independent examiners signature.....

Derek Garrod  
22 Parkside Gardens  
COULSDON CR5 3AS

Date.....

**Notes to the Accounts****Fixed Assets - Acquisitions**

84-90 Chipstead Valley Road, Coulsdon acquired 8<sup>th</sup> December 1999.

<b>Purchase Price</b>	£99,000
<b>Market Value at time of Purchase</b>	£115,000
<b>Value at Financial Year End</b>	£115,000

This building is held for the direct use of CCF in pursuit of its charitable purposes. The Accounts for that year included an amount under the Professional Fees heading to cover the legal, surveyor's and other costs associated with the purchase of the building.

During September 2015 the member providing us with our loan to replace the mortgage Mrs Allen decided that she wished to have her loan repaid faster. The trust agreed to increase rental charges and is paying £1000 per month plus two 6 monthly payments of £5000, totaling payments of £22,000 per annum. Mrs Allen wishes to be repaid before Jan 2018, the trust has communicated that this may not be possible. The Trust is looking to apply for a formal mortgage in about May 2017.

Due to the fact the building is unlikely to be sold in the near future it has been decided that Historical cost is to be recorded in the accounts. With the application of a mortgage a new valuation should be available for the accounts 2017-2018.

**Administration/Employees**

At the present time the charity has no "working Director" whose payment falls into the £0 to £10,000 range. In 2006 there was also an assistant pastor placed on the payroll, who is also in the £0 to £10,000 range. The assistant Pastor is now paid by the charities non-profit company Creating Community Facilities. The charity is actively supported by several people who give their time and energy on a volunteer basis without payment from CCF.

**Indemnity Insurance**

The Charity has renewed the Insurance cover to protect the Charity and its Trustees, to Indemnify them against any insurable claims made against them.

**Tangible Fixed Assets**

These items are depreciated on a 25% reducing balance basis per annum.

**Costs of Generating Funds**

At the present time no expenditure is being put in this direction.

**Costs of Maintenance**

Currently much of the maintenance and adaption costs are covered by the Non Profit Company (Creating Community Facilities limited by guarantee no 4767239) which is the Charities primary source of income at present.



### **Other Events at the Trust**

The former minister at the church, and chairman of the trust Howard Curtis was found Guilty with 7 counts of assault (some sexual some on minors) he was sentenced to 6 years in prison and must sign the sex offenders register for life. The Trustees have agreed that it would be unwise to allow Mr Curtis any further influence within the trust activities.

No other members of the Trust have been brought under suspicion and still have Clear DBS checks less than 3 years old (with the exclusion of Kim Barker who does not work with children or vulnerable adults).

### **Chairman's Statement**

I confirm that all the Trustees listed at the beginning of this document continue in office and are prepared to serve in their capacities for the time being.

At the present time the Trust has no Reserves or Investments or gives any ongoing Grants to individuals or other charitable bodies. 'One off' donations are given because of personal contact with individuals or other charities that the Trustees recognise meet the aims of, or have similar aims to, CCF Trust.

This Report has been produced in accordance with Charity Commission requirements and also to give an overview of the Charity's activities.

Signed on behalf of The Trustees.....  
Mrs Rachel Warner - Chairman

Date.....19.1.2018.....

**Profit and Loss account for Year**

	<b><u>2017</u></b>		<b><u>2016</u></b>	
<b><u>Income:</u></b>	£	£	£	£
Cash (Donations)	742.22		672.79	
Bank (Rent)	31,638.00		14,395.30	
Bank (Donations)	0		0	
		<b>32,380.22</b>		<b>15,068.09</b>
<b><u>Expenditure</u></b>				
Stationery				
Car and Travel			4.50	
Maintenance	154.66		4.50	
Gas	1645.99		1764.05	
Elec				
Tel	1010.06		937.74	
Water	53.26			
Insurance	815.34		757.13	
Professional	191.28			
Equipment				
Refreshments				
Mortgage	22,600.00		9,600.00	
Repayments				
Outreach	32.85		108.26	
Church			351.96	
Children				
Misc			435.80	
Depreciation	399.06			
Accruals				
		<b>26,902.50</b>		<b>13,171.68</b>
		<b><u>5,477.72</u></b>		<b><u>1,896.41</u></b>

**Notes to the Accounts**

- A** Rent is received from Creating Community Facilities.
- B** Depreciation has been calculated as 25% reducing balance on £399.06 retrospectively.
- C** Additions to equipment was £ 0.00.
- |                             |                         |
|-----------------------------|-------------------------|
| Opening Value of Equipment: | £ 3512.55               |
| Depreciation                | £(2315.37)              |
| Additions                   | £ 0.00                  |
| Closing value of Equipment: | <b><u>£1,197.18</u></b> |