

AL-HASANIYA MOROCCAN WOMEN'S PROJECT - Co.no.02543666 limited by guarantee

**AI-HASANIYA MOROCCAN WOMEN'S PROJECT**

A COMPANY LIMITED BY GUARANTEE  
(Number: 2543666)

and

A REGISTERED CHARITY  
(Number 1010556)

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2017**

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## TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2017

### REFERENCE AND ADMINISTRATIVE DETAILS

*NAME OF THE CHARITY:* Al-Hasaniya Moroccan Women's Project

*CHARITY NUMBER:* 1010556

*COMPANY NUMBER:* 2543666

*REGISTERED OFFICE AND OPERATIONAL ADDRESS:*  
Bays 4-5 Trellick Tower, Golborne Road, London, W10 5PL.

#### *KEY MANAGEMENT PERSONNEL - DIRECTORS AND TRUSTEES*

The directors of the Company are also its trustees for the purposes of charity law, and are referred to throughout this report as the trustees.

The trustees who served during the period and up to the date this report was approved were:

Fatima Mourad (Chair)  
Samira Chadli  
Fatima El-Guenuni  
Siham El-Yamlahi  
Nadia Elbhiri (Company secretary)

*KEY MANAGEMENT PERSONNEL - PRINCIPAL OFFICER:* Esma Dukali to until October 2016 as centre manager and Iman Sbitri Interim Centre Manager from that time.

*INDEPENDENT EXAMINER:* Abdul Jamal, Chartered accountant  
28 Fairlop Road, London, E11 1BN.

*BANKERS:* HSBC plc, 152 Portobello Road, London, W11 2DZ.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 26<sup>th</sup> September 1990 and registered as a charity on the 14<sup>th</sup> April 1992. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

#### TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare Financial Statements for each financial year that give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year. In preparing those Financial Statements the Directors are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue to operate

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

#### *RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE*

Under the company's Articles are known as members of the Management Committee. As required by the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

Due to the nature of the charity and target group we seek to serve, much of the charity's work inevitably focuses on women and their families. The Management Committee seeks to ensure that the needs of the group are appropriately reflected through the diversity of the trustee body. Each of the members has different quality and experience to offer to the committee and are able to draw on these to fulfil the requirements of the organisation.

#### *TRUSTEES INDUCTION AND TRAINING*

Most trustees are already familiar with the practical work of the charity having been part of the committee for a number of years. Equally through regular and away days they are kept informed of the organisation's developments and changes. Additionally new trustees are invited to attend meetings to familiarise themselves with the structure of the organisation and the context within which it operates.

#### *RISK MANAGEMENT*

The management committee has conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedure have been established to mitigate the risks the charity faces.

The charity has policies in place to safeguard all those who use the service. The continued implementation of the PQASSO (Practical Quality Assurance Systems for Small Organisations) quality assurance ensures a consistent quality of delivery for all aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

#### *ORGANISATIONAL STRUCTURE*

The management committee meet quarterly and are responsible for the strategic direction and policy of the charity. The committee has members from a variety of backgrounds relevant to the work of the charity.



A scheme of delegation is in place and the day-to-day responsibility for the provision of the services rests with the Centre Manager. The company secretary is a member of staff and is responsible for ensuring that the charity delivers the services specified and that the key performances indicators are met, and equally has responsibility for the day to day operational management of the centre, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in the lines with good practice.

The Trustees and Principal Officer noted on page 1 constitute the Key Management Personnel of the Charity, as defined by applicable accounting standards. As such, financial transactions with these personnel are disclosed in Note 6 to the Financial Statements.

### OBJECTIVES AND ACTIVITIES

The company's principal activities are to:

- Promote the health and education and to relieve poverty among Moroccan women and their families in need and women and their families in need whose mother tongue is Arabic, in the greater London area.

The main objectives and activities for the year continued to focus upon the promotion of access to mainstream services and the prevention of poverty and hardship. The strategies employed to assist the charity to meet these objectives include the following:

- Providing a range of services, which are reflective of the relevant quality standards and address the potential problems related to social exclusion.
- Focusing on limiting the harm that comes with poverty and social exclusion, not only for the individual but also for their family, friends and the wider community.
- Focusing on partnerships with local authorities to facilitate workshops on relevant religious issues to foster dialogue and clarity to achieve an equitable, wholesome and integrated community.
- Working in partnership with other agencies to ensure the widest range of services is available that best matches the needs of the user groups we serve.

### ACHIEVEMENTS AND PERFORMANCE (Forward by the chair)

I'm delighted to present this annual report on Al-Hasaniya MWP, on behalf of directors.

As we have been doing for the last 32 years, our ethos of excellent service delivery and good value for money remain unbeaten. As chair, I'm deeply proud of both, management and indeed staff for working so well together and reap the great rewards. Our profit has, is and will always be the well-being of those we seek to serve.

This financial year has given our organisation a new momentum and acknowledgment that we are doing the right thing by those we support. Having secured full membership within the civil society at the UN NGO forum, this has given us the confidence that our subsequent application for a special consultative status within the ECOSOC is likely to be approved.

2016/17 has been significant for us as we proved to be quite global in the way we work, yet remain exceedingly local and attentive to our clients. The Hague Child abduction treaty between Morocco and the UK was ratified in July 2016. In November 2016, we were the first one to use and successfully win a Court case on behalf of the absent mother; and return a young 3 years old boy back to his mother in Morocco, having been abducted by his British-Pakistani father to the UK.

We have also seen our workload increase by 10% from the previous year. This meant we had to immediately act and increase our capacity to meet the unexpected demand which undoubtedly has led to the overall overspend. We are confident however, that funding applications made to meet the new demand will bear fruit and are expected to be approved and granted in the next financial year 17/18.

We will continue with our endeavours to serve and support the vulnerable within our community.

#### *PUBLIC BENEFIT*

While planning and developing the above activities the trustees have given careful consideration to the Charity Commission guidelines on public benefit.

Our core services all work to empower and support our users to improve their quality of life so that all members may access services, influence decision-making and feel that they belong to and can contribute to a positive and inclusive community.

Our main aim is to empower and educate women to support and help themselves and we do so through the above mentioned projects. We are aware of changing needs of our members and strive to be as inclusive as we can when resources allow us to. We take the views of our members on board and consult with them when planning our services. All our services are provided free of charge except in some circumstances where we will ask for small contributions towards outings when full funding is unavailable.

#### FUTURE PLANS

We aim to continue our work to help and support to improve the emotional and psychological wellbeing of children and families from Arabic speaking background. Work with Moroccan and Arabic speaking women continues to be evident through the number of women and their families coming through our doors. We continue to support and advocate for women and their families experiencing a wide range of challenges that include health, economic emotional and social difficulties.

Working with women impacted by violence and controlling behaviour means there is also the unaddressed impact on children and young people who have experienced indirect domestic abuse. Exploring holistic support around wellbeing and meaningful engagement with families will be one of our priorities. Working closely with schools and other agencies including carrying a caseload, means our services provide that vital link to ensuring safety and wellbeing for those we seek to serve.

There has been an increase in the number of refugees from the war torn countries within the Arabic speaking world and this has put unexpected demand on our resources.

This has given both management and staff the impetus to work harder in order to ensure that those who come to us are supported no matter what. This has meant that senior members of the management committee have had to increase their input a great deal more, so to support the staff and secure resources.

#### FINANCIAL REVIEW

Against the backdrop of limited resources and increased demand on our resources, it has proved to be a challenge to meet these demands and we are grateful to all our volunteers who have made it possible for us to continue to serve and support and offer the same unparalleled good value for money services, our users are accustomed to.

The charity with its ethos of financial prudence and full support of its management committee, staff and volunteers and the support of funders has generated a reasonable income for the period.

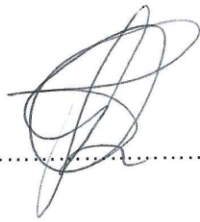
#### *RESERVES POLICY*

The Charity's policy is to achieve and then maintain a balance of 'free reserves' at a level that would equate to 13 weeks of total expenditure. 'Free reserves' is the balance in the Unrestricted Funds available for general purposes.

The balance of 'free reserves' at the end of the year was £32,992 (£32,531 in the previous year) which fell short of the desired reserve by £28,067 or about 6 weeks (4 weeks in the previous year) of total expenditure.

This Report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued by the Charity Commission in January 2015 (updated with effect from January 2016), and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 22<sup>ND</sup> January 2018 the following date and signed on their behalf by:



..... Fatima Mourad, Chair



**INDEPENDENT EXAMINER'S REPORT**

**TO THE DIRECTORS OF AL-HASANIYA MOROCCAN WOMEN'S PROJECT**

I report on the accounts of the charity for the year ended 31 March 2017 which are set out on pages ~~08-11~~ **8 to 12**.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Report**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- (a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (issued in January 2015 and updated with effect from January 2016) – (Charities SORP (FRS102))

have not been met; or

- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed 

Date **23 Jan 2018**

A A Jamal  
Chartered Accountant

a@jamal.co.uk  
28 Fairlop Rd, London E11 1BN

AL-HASANIYA MOROCCAN WOMEN'S PROJECT - Co.no.02543666 limited by guarantee

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2017  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

				2017	2016
				TOTAL FUNDS	TOTAL FUNDS
		£	£	£	£
	Notes	Unrestricted Funds	Restricted Funds		
<b>INCOME</b>					
Grants	4		223656	223656	233040
Donations and Fundraising		430		430	3716
Bank interest		31		31	39
<b>Total income</b>		<u>461</u>	<u>223656</u>	<u>224117</u>	<u>236794</u>
<b>EXPENDITURE</b>					
<i>Charitable expenditure</i>					
Running Costs and Centre Manager			64516	64516	52540
Mental Health Project			18788	18788	19329
Domestic Violence Project			0	0	6633
Older Peoples' Outreach Project			24586	24586	13882
Chibani Project			26581	26581	0
Older Peoples' Luncheon Club			897	897	2763
Nour Project			11907	11907	0
Inspire Well Women Project			25309	25309	25490
EWB Project			3980	3980	0
Strengthening Communities Project			0	0	2153
Youth Inspire Project			2030	2030	10256
ICT Training Project			0	0	246
Creche			300	300	95
Link Officer (Young Women's Project)			24427	24427	27978
Angelou Partnership			40916	40916	20060
LSC Event - Morocco on the Move			0	0	1599
3 R's Project			0	0	668
<b>Total resources expended</b>		<u>0</u>	<u>244236</u>	<u>244236</u>	<u>183692</u>
 Net (expenditure)/income		461	(20580)	(20119)	53103
 TOTAL FUNDS AT START OF YEAR	7	42531	114905	157436	104333
 TOTAL FUNDS AT END OF YEAR		<u>42992</u>	<u>94325</u>	<u>137317</u>	<u>157436</u>

Movements in reserves and all recognised and losses are shown above.

The charity's incoming resources and resources expended all relate to continuing activities.



AL-HASANIYA MOROCCAN WOMEN'S PROJECT - Co.no.02543666 limited by guarantee

BALANCE SHEET AT 31 MARCH 2017

	Notes	2017 £ nil	2016 £ nil
FIXED ASSETS			
CURRENT ASSETS			
Debtors and prepayments		10000	24231
Cash at bank and in hand		<u>136994</u>	<u>136504</u>
		<u>146994</u>	<u>160735</u>
CREDITORS (due for payment within 1 year)	2	(9678)	(3300)
NET CURRENT ASSETS		<u>137316</u>	<u>157435</u>
NET ASSETS		<u>137317</u>	<u>157436</u>
FUNDS			
Restricted	3	94325	114905
Unrestricted - General		32992	32531
- Designated	6	<u>10000</u>	<u>10000</u>
		<u>42992</u>	<u>42531</u>
		<u>137317</u>	<u>157436</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

For the year ended 31 March 2017 the Company was entitled to exemption under section 477 of the Companies Act 2006. Furthermore, no notice has been deposited under section 476 by members of the Company requiring it to obtain an audit of its accounts for the year in question.

The Directors acknowledge their responsibility for:

- (i) ensuring the Company keeps accounting records which comply with section 386, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its

financial year, and of its profit and loss for the financial year in accordance with section 396, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Approved by the trustees on 22<sup>nd</sup> January 2018 and signed on their behalf by:

  
FATIMA MOURAD, CHAIR

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

(a) *Basis of accounting*

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (issued in January 2015 and updated with effect from January 2017) - (the

Charities SORP (FRS102)), as modified for smaller charities.

The Financial Statements have been prepared to give a 'true and fair' view and have departed from the

Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their Financial Statements in accordance with FRS102 noted above, rather than Accounting and Reporting by

Charities: Statement of Recommended Practice effective from April 2005 which has since been withdrawn.

Al-Hasaniya Moroccan Women's Project meets the definition of a public benefit entity under FRS102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes that follow.

(b) *Fund accounting*

Unrestricted Funds are receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor.

Designated Funds are unrestricted funds but earmarked by the trustees for particular purposes.

(c) *Income*

Income is included in the Statement of Financial Activities when the Charity is entitled to the income, any performance conditions have been met, it is probable that the income will be

received and the amount can be reliably measured.

Income from government and other grants is recognised in accordance with the above policy except where the amounts have appropriately been deferred.

Income from donations are recognised in full when receivable and there is unconditional entitlement. Income from fundraising and bank interest are recognised when receivable.

(d) *Expenditure*

Expenditure is recognised in the Statement of Financial Activities when liability is incurred.

Expenditure includes VAT that cannot be recovered, and is reported as part of the expenditure to which it relates.

(e) *Volunteers*

The value of services provided by volunteers has not been included in the Financial Statements.

(f) *Tangible Fixed Assets*

Equipment and other tangible fixed assets are only capitalised where the cost is £500 or more.

2 CREDITORS

	<u>2017</u>	<u>2016</u>
Grants in advance - RBKC Corporate Services	0	0
Sundry Creditors	<u>9678</u>	<u>3300</u>
	<u>9678</u>	<u>3300</u>

AL-HASANIYA MOROCCAN WOMEN'S PROJECT - Co.no.02543666 limited by guarantee

3 MOVEMENTS IN RESTRICTED FUNDS

	<i>At start of year</i>	<i>Incoming Resources</i>	<i>Resources Expended</i>	<i>At end of year</i>
Running Costs and Centre Manager	42002	46763	61216	
Governance costs - accountancy			3300	
Mental Health Project	42002	46763	64516	24250
Angelou Partnership	16785	21000	18788	18997
Older People's Outreach Project	3793	39076	40916	1953
Older People's Luncheon Club	11698	21000	24586	8112
Nour Project	3396	393	897	2892
3 E's Project		7530	11907	(4377)
Inspire Well Women Project	1126		0	1126
EWB Project	5595	31114	25309	11400
Link Officer (Young Women's Project)		1000	3980	(2980)
Youth Inspire Project	(6065)	27067	24427	(3425)
Chibani Project	7583	306	2030	5858
3 R's Project	15473	28407	26581	17299
Creche	9332		0	9332
Youth Project - rates refund	3908		300	3608
	279			279
	114905	223656	244237	94324

4 RESTRICTED GRANTS

<i>Running Costs and Centre Manager</i>		
RBKC Corporate Services	32830	
John Lyon's Charity	2933	
The Hollick Family Charitable Trust	10000	
BMCE	1000	46763
<i>Mental Health Project</i>		
RBKC Corporate Services		21000
<i>Older People's Outreach Project</i>		
RBKC Corporate Services		21000
<i>Chibani Project</i>		
MCMRE		28407
<i>Older People's Luncheon Club</i>		393
<i>Nour Project</i>		
CCME		7530
<i>Inspire Well Women Project</i>		
Midaye		31114
<i>EWB Project</i>		
The BME Health Forum		1000
<i>Youth Inspire Project</i>		306
<i>Link Officer (Young Women's Project)</i>		
John Lyon's Charity		27067
<i>Angelou Partnership</i>		
Advance (Angelou)		39076
		223656

5 STAFF COSTS AND NUMBERS

Salaries and wages	<b>2017</b>	<b>2016</b>
Social security costs	136448	123104
	8735	8261
	145183	131365



No employee received emoluments of more than £60,000 in this or the previous year.

The average weekly number of staff employed during the year, calculated on the basis of full-time equivalents, was:	No.	No.
	<u>5.6</u>	<u>4.6</u>

6 RELATED PARTIES, INCLUDING KEY MANAGEMENT PERSONNEL

There were no related party transactions in either this or the previous year except those for key management personnel as noted below.

The key management personnel of the Charity were the trustees and the Principal Officers who held the post of Centre Manager.

None of the Directors received any remuneration or reimbursed expenses during this or the previous year.

	<b>2017</b>	<b>2016</b>
The Principal Officers' salary benefits were	<u>26744</u>	<u>36099</u>

7 DESIGNATED FUND - UNRESTRICTED

This fund of £10,000 is for Staff Costs such as Maternity Leave.