



Trustees' Annual Report for the period

Period start date
From Day 2 Month april Year 2016 To Day 1 Month april Year 2017

Section A Reference and administration details

Charity name 901 TROOP MARINE CADETS

Other names charity is known by

Registered charity number (if any) 1153100

Charity's principal address 1 RISING WAY

MARTHAM

GREAT YARMOUTH

Postcode

NR29 4RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Major Martin Scott	Chairman		
2	Anne Dodson			
3	Captain Paul Dodson	Vice chair		
4	Samantha Gregory	Bandmaster		
5	WO1 Keith Savage			
6	Sgt Mark Westbrook			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 2013 reviewed 2016

How the charity is constituted
(eg. trust, association, company)

Association consisting of 13 staff and 30/35 young people

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide opportunities for young people to develop into responsible, dependable and useful members of society. To promote self-discipline and comradeship to teach the basic principles of leadership in preparation for adult life; to help young people achieve their full physical, intellectual and social potential through a system of Military Discipline, Royal Marine ethos and Adventure Training.

In planning our activities for the year we kept in mind the charity commissions guidance on public benefit. Although the focus of our activities remains the training and development of young people in developing their self confidence, social skills and self independence, we have been in support of other charitable organisations in their fundraising activities including the Lions Club, the Freemasons and military associations. A group of our youngsters have also assisted the Borough Council at many of their functions that they hold for the public. They have also supported the County Council Chairmans initiative on inclusiveness. We welcome young people regardless of personal background, faith, gender or personal circumstances.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Spring - 17 cadets and staff attended a weeks trip to Portsmouth where they visited the naval dockyards, museums and Bovington Tank Museum where they learnt the history and relevance of historical events. They also challenged themselves at various museum locations i.e. climbing walls etc.

Continuous weekly training throughout the months leading to the Summer included civic events where we were in support of the Borough Council. Fundraising took place at local Fetes and Steam Rallys which included weekend camping.

Summer - Approaching the summer months the cadets continued with their weekly training along with overnight camping activities. Our band was also in support of various events including the opening of the Borough Maritime Festival.

12 cadets attended a week long camp which involved overnight survival exercise, abseiling, waterborne activities and mountain biking. A visit at the end of the week to Chatham preserved dockyard saw the cadets staying overnight on board ship.

Autumn - Several cadets took part in taster sessions of scuba diving with a wish to pursue this sport further.

Target shooting took place for all cadets at our local range.

Weekend exercise took place which involved a number of new cadets who all survived the experience.

The cadet guard of honour supported Borough and local events, and the guard of honour and band team put on displays for Trafalgar Day and their annual presentation evening.

Winter - Weekly training continued including the formation of a school of music for young people who are unable to access music tuition through their own means due to financial restrictions. A music tutor has been employed to teach the youngsters.

Nearly all cadets took part, enthusiastically, in their annual sponsored walk which they all completed.

Staff, cadets and parents helped throughout the year at various fundraising events to support troop funds.

Section E Financial review

Brief statement of the charity's policy on reserves

we do not hold reserve funds as this is dependant on income and the majority of funds are used for activities and the day to day running of the unit.

Details of any funds materially in deficit

not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Future Plans

It is our intention to continue supporting our local Borough Council and national and local charities including the Royal Marine Association of which the Unit are members. We aim to develop the School of Music.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

23 January 2018

2016/2017

(b.fwd 2015/2016 = £3704.47)

INCOME 2016/17

SUBS	£ 3,920.00
TUCK	£ 1,723.78
DONATIONS/GRANTS	£11,095.00
UNIFORM/EQUIPMENT	£ 276.69
ACTIVITIES	£ 6,370.00
FUNDRAISING	£ 2,886.25

	£ 26,271.72

EXPENDITURE 2016/17

INSURANCE/M.SHIP	£ 3,048.17
VEHICLES	£ 3,157.59
UNIFORM/EQUIPMENT	£ 4,946.11
TUCK	£ 1,752.53
ACTIVITIES	£ 7,613.81
ADMIN	£ 1,137.59
RENT	£ 1,993.00
FUNDRAISING	£ 213.27

	£23,862.07

INCOME £ 26,271.72

£2,409.65

LESS

PLUS

EXPENDITURE £ 23,862.07

2015./6 b.fwd £3,704.47

£ 2,409.65

£6,114.12 c.fwd

901 Troop Marine Cadets

Independent Reviewer Report

I have reviewed the records without audit for the period ending 1 April 2017. I have checked the cash book entries with available receipts and find all entries satisfactory. The cash book has been used to prepare the annual income and expenditure accounts along with the bank statements.

Donna Lelean

14 Sandringham Avenue

Great Yarmouth

NR30 4DY