



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2016		31	03	2017

Section A Reference and administration details

Charity name

Wrexham Foodbank / Banc Bwyd Wrecsam

Other names charity is known by

Registered charity number (if any)

1162262

Charity's principal address

The ARK Community Centre, The Salvastion Army

Garden Road, Rhosddu

Wrexham

Postcode

LL11 2NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Campbell Edmondson	Chair		
2	Robert Oppen			
3	Sarah Wheat			
4	Nick Goddard		February – March 2017	
5	Veronica Schembri		April 2016 – February 2017	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	By invitation and election by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity is affiliated to the Trussell Trust and draws on it for of advice and policy matters from time to time. Many of the written policies of the Foodbank come from the Trussell Trust .

Funding received from contributions to the Trussell Trust is a major source of cash income for the work of the Wrexham Foodbank.

Food received by public donation is controlled and weighed in and out in accordance with policy agreed with the Trussell Trust.

All staff, including Trustees, work on a voluntary basis

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in Wrexham county borough that are in financial hardship in such ways as the Trustees from time-to-time think fit, in particular, but not exclusively by:

- a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of emergency food parcels; signposting for clients in need of debt management or other forms of personal support. Advice on budgeting and Eat Well Spend Less courses to support this. In carrying out this work the Trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

WREXHAM FOODBANK ANNUAL REPORT: April 2016 - March 2017
Overview:

A busy year which included entering into partnership with St James's Church with regards to a new warehouse facility in November 2016 and movement of the administrative office of the Foodbank to the same site.

Core activity reports:

a) Vouchers. A total of 1952 vouchers were presented for food parcels. This represents 2856 adults and 1464 children, a total of 4320, being fed. The top 5 reasons for the request for a food parcel being Benefit delay (596), Low income (342), Benefit changes (364), Homeless (120) and Other (280). The top 5 electoral wards represented being Queensway (161), Grosvenor (126), Offa (109), Smithfield (64) and NFA (119). The family demographics of those presenting with vouchers were Single Person 881 (45.1%), Family 346 (17.8%), Single Parent 318 (16.3%) and Couple 287 (14.6%)

b) Food outgoing. In addition to distributing food parcels in response to the 1952 vouchers, 342 Christmas Hampers were sent out giving a total of 28545.6 kilograms of food distributed to those in need. (With a nominal value of £1.68 / kilo this equates to £47,956 of value).

A total of 1150 kgs of damaged or out of date stock had to be disposed of.

c) Stock. A total of 27265.8 kilograms (nominal value £45,806) was donated to the Foodbank. There are permanent donation points in 3 local supermarkets augmented by ad hoc collections in 2 Tesco stores, in Morrisons and Aldi. Harvest collections in schools and churches also represented a significant amount of our incoming stock. Top sources being Supermarket instore collections 8254 kgs, Harvest collections 4032 kgs, church collections 5926 kgs and individual donations.

d) Distribution sites. Now at The ARK Community Centre / The Salvation Army, Rhosddu; St Marks Church, Caia Park; Gwersyllt Community Church and at The Opportunity Centre, Plas Madoc.

The opening times at Rhosddu remain 3 times per week all other once / week

e) Warehousing facility. As stated above we have been able to move the warehouse from a commercial facility into an empty facility at St James's Church in Rhosddu Wrexham which is much more accessible for donations and is close to the distribution site at the Salvation Army. It still necessitates payment of rent to cover essential refurbishment work undertaken by the church to make it usable but is less expensive than the commercial site and we have also relocated the office / admin to this site which again is a cost saving.

f) Other activity: Two Eat Well Spend Less programmes have been undertaken.

g) We have over 80 unpaid volunteers who contribute greatly to our work. These are involved in the following areas

i) In the distribution centres preparing and / or handing out food parcels to clients

ii) Befriending clients and signposting them for additional help and advice

iii) Working in the warehouse dating and sorting incoming donations and preparing supplies for the distribution centres

iv) Inputting of voucher data and collection weights from our supermarket sources into the Trussell Trust database system

v) Handing out shopping lists

and receiving donations from the public during our supermarket in-store

collection days.

vi) Transporting between the supermarkets and the warehouse and from there to the distribution centres.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees would wish to have a minimum of 3 months rental in reserve and move forward to a period of sustainable income to deliver this.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Current funding dependent on i) income from Tesco via the Trussell Trust collaboration with the supermarket ii) individual ad hoc donations iii) church donations. Fundraising team being established to enhance income.
Expenditure has largely been to maintain the warehouse facility without which the Foodbank would cease to operate. Additional spending has maintained stock of key food items and delivered the Eat Well Spent Less courses.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

W Campbell Edmondson

Full name(s)

William Campbell Edmondson

Position (eg Secretary, Chair, etc)

Chair

Date

20/01/2018



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wrexham Boodbank
Wrexham Boodbank

11622621

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2016

To

Period end date
31st March 2017

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Trussell Trust	1,559	-	-	1,559	8,685
Public Donations	8,830	-	-	8,830	4,370
Salvation Army	58	-	-	58	6,115
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,447	-	-	10,447	19,170
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,447	-	-	10,447	19,170
A3 Payments					
Rent & Rates	11,929	-	-	11,929	8,897
Food Purchased	1,154	-	-	1,154	2,090
Volunteers Travel	7	-	-	7	120
Insurance	235	-	-	235	222
Subscriptions	-	-	-	-	683
Postage & stationery & telephone	154	-	-	154	197
Uniforms	-	-	-	-	838
Light & Heat	300	-	-	300	-
Eat Well Spend Less courses	543	-	-	543	-
Bank Charges	11	-	-	11	-
Other	264	-	-	264	419
Sub total	14,597	-	-	14,597	13,466
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,597	-	-	14,597	13,466
Net of receipts/(payments)	- 4,151	-	-	- 4,151	5,704
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 4,151	-	-	- 4,151	5,704

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	1,553	-	-
		-	-	-
		-	-	-
	Total cash funds	1,553	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	W C Edmondson	William Campbell Edmondson	20th January 2018	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Wrexham Foodbank

On accounts for the year
ended

31st March 2017

Charity no
(if any)

11622621

Set out on pages

1-2

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *F P Collins*

Date: 20th January 2017

Name: F.P. Collins FCA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England and Wales

Address: 15 Acton Road, Wrexham, LL11 2NA

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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