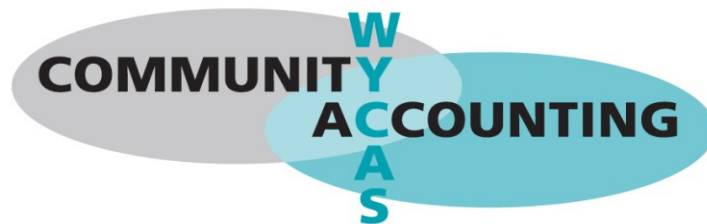


Love Pudsey

Charity number 1153331

Annual Report and Financial Statements
for the year ended 31 March 2017



West Yorkshire Community Accounting Service

**Annual Report and Financial Statements
for the year ended 31 March 2017**

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Prepared by West Yorkshire Community Accounting Service

Love Pudsey

Trustees' report for the year ended 31 March 2017

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Kathleen Hill	Chair	
Patricia Trenaman	Treasurer	Appointed July 2017
Geoffrey Thorne		
Josephine Jarosz		
Laurence Wood		
Linda Belderson		
Methven Forbes		
Mick Coulson		
Roderic Wood		
Sophie Gross		Resigned May 2017
Noreen Finister		Appointed October 2016
John Telford		Appointed October 2016

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1153331, on 9 August 2013. The name of the charity was changed to Robin Lane Health and Wellbeing Charity on 18 July 2017.

Registered and principal address

Pudsey Wellbeing Centre
23 Robin Lane
Pudsey
West Yorkshire
LS28 7BR

Bankers

Yorkshire Bank
Waver Green
Pudsey
LS28 7BG

Independent examiner

Stephen Procter

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a charitable incorporated organisation (CIO) and governed by a constitution adopted on 27 July 2013. The charity's only voting members are its charity trustees.

The charity is managed by a committee of at least 7 and no more than 12 trustees, of which between 6 and 10 are appointed by the trustees at a properly convened meeting and a further 1 or 2 are nominated by Robin Lane Medical Centre. Members serve for 3 years before seeking re-appointment or nomination.

Love Pudsey

Trustees' report (continued) for the year ended 31 March 2017

Objectives and activities

The charity's objects

- 1) To advance health in Pudsey, both physical and mental, by providing a range of health related activities and interventions to enable people to live longer and healthier lives that are full and meaningful.
- 2) To promote for the benefit of the inhabitants of Pudsey and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

The charity's main activities

The main activities undertaken for the public benefit in relation to the charity's objects are:

- 1) The provision of space within Pudsey Wellbeing Centre for a range of free, volunteer led activities.
- 2) A range of activities, services and community events offered through the social, health and volunteering sector.

The Pudsey Wellbeing Centre on Robin Lane is a place for our community to come together, meet new people and try new activities. Love Pudsey is the name of our charity and we want to make Pudsey a better place to live where residents live longer and healthier lives that are full, active and meaningful.

Through our volunteer programme the local community can be inspired to get involved and engage with our town. It is an opportunity for people to be creative and enables our volunteers to share their skills or life experiences, as well as being part of a friendly and supportive group. All money raised at our events and from charity fundraising is used to provide free activities for the local community.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

2016-17 has been a fantastic year for Love Pudsey, with six new volunteer led groups running at the centre alongside fifteen established groups. We would like to say a huge thank you to all our wonderful volunteers who have made this possible; without our team of volunteers the charity simply would not be able to function! We would also like to thank Robin Lane Health and Wellbeing Centre and Café Lux for their continued financial and "on the ground" support.

We have had a number of fantastic fundraisers this year, our main fundraising events were our annual Summer Fair and Christmas Craft Market! Both events were well attended and helped raise awareness of the charity in the local community.

We raised over £350 at our Summer Fair in 2016 thanks to the efforts of our wonderful volunteers! This year's raffle was especially successful and the staff in the Café kindly helped us to sell tickets!

The Christmas Craft Market was a great success with £570 raised for Love Pudsey which is a £200 increase on the previous year. We had performances from two of the Love Pudsey groups "Raise Your Voice" Community Choir and "Luxulele" ukulele group.

The charity also produced a calendar for 2016-2017. We held a photography competition with the theme of "Pudsey and Surrounding Areas" and received entries from local people in Pudsey.

The competition winners had their photographs featured in the calendar. The final product features some beautiful shots of local scenes. We received donations from local businesses which went towards the printing costs of the calendar. Thank you to all the local businesses that supported us.

Love Pudsey

Trustees' report (continued) for the year ended 31 March 2017

Achievements and performance (continued)

The Arts programme which was funded by Leeds City Council through the Leeds Inspired fund continued to run throughout the year. The funding was used to pay a facilitator for our Community Choir and is one of the most popular groups running at Love Pudsey. There were also Poetry and a Pint evenings which run once a month in the café and consist of an open mic section where local people can perform their poems followed by a head liner performance. We had live music in the surgery waiting room and the café once a month, and received really positive feedback from these performances with many patients saying that it made them feel less anxious while waiting for an appointment. Finally we had performances in the café from Eduardo Niebla who is a virtuoso Spanish guitarist and a Cabaret Show. There are plans for more art events in 2017 – 2018.

The Youth Café has been an especially successful group, starting in January it already has twenty two members with 15-20 young people attending each week. We decided to open the Youth Café after identifying a gap in the age groups using the wellbeing centre. We had groups for babies, toddlers and new parents and also had groups for working age and retired people but only one group for young people, our Youth Choir. The charity applied for some funding from Leeds City Council through the Youth Activity Fund which was granted; the council have also provided the Youth Cafe with two trained Youth Workers who run the Youth Cafe alongside Love Pudsey staff and volunteers.

Six new volunteer led groups have started in 2016-2017, these groups are the Pudsey Lux Beaders, which is a jewellery making group; Invisible Pain Drama Workshop which is open to all but especially focussed on people with mental health issues; a Yoga group; Knit, Natter and Chit Chat Crochet in the Café; IT courses; and the Youth Café which now runs every Wednesday evening.

At the year end, the following 24 volunteer led groups were meeting regularly in the Wellbeing Centre, providing activities, stimulation, interest and a welcoming meeting place for the many local people who benefit from them.

Bosom Buddies Breastfeeding Support Weekly

Carers Leeds

Pudsey Art Workshop

Beading Club

Games in the Café

Invisible Pain Theatre

Ukulele Group

Pudsey Adults with Time to Spare

Walking Group

Yoga

Youth Café

Singing for The Brain

Raise Your Voice

Bridge Club

Poetry and a Pint

Youth Choir

Knit, Natter and Crochet Chit Chat

Happy Stitchers

Mindfulness and Stress Reduction

Tai Chi

Pudsey Chill

Chair-based exercise

Weight Watchers

Craft Group

Love Pudsey

Trustees' report (continued) for the year ended 31 March 2017

Financial review

The net receipts for the year were £7,696, including net receipts of £6,158 on unrestricted funds and net receipts of £1,538 on restricted funds.

Reserves policy

The charity's free cash reserves at the year end were £13,747.

The charity's current reserves policy is to maintain a contingency fund as a reserve against potential cash-flow issues of approximately £5,000. However, trustees are currently reviewing that policy in the context of the charity's increased activity and income.

Funds in deficit

Leeds City Council Wellbeing and Youth Activity Funds showed deficits at year-end as these grants are paid in arrears to the charity.

Signed on behalf of the board of trustees:

Signed:

Date:

Name (Trustee)

Love Pudsey

Independent examiner's report to the trustees of Love Pudsey Charitable Incorporated Organisation (the 'CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2017, which are set out on pages 7 to 10.

Responsibilities and basis of the report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Stephen Procter

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Love Pudsey

Receipts and payments account for the year ended 31 March 2017

	Notes	2017	2017	2017	2016
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	45,986	13,073	59,059	39,056
Room and event hire		26,266	-	26,266	13,550
Events		760	902	1,662	2,143
Fundraising		3,044	3,504	6,548	1,465
Total receipts		76,056	17,479	93,535	56,214
Payments					
Staff costs		31,354	-	31,354	26,567
Premises		31,765	-	31,765	23,092
Office costs		1,408	23	1,431	1,483
Equipment		258	3,228	3,486	404
Group costs		1,884	9,046	10,930	3,286
Fundraising and PR costs		2,335	3,644	5,979	1,945
Volunteer costs		889	-	889	833
Sundries		5	-	5	-
Total payments		69,898	15,941	85,839	57,610
Net receipts / (payments)		6,158	1,538	7,696	(1,396)
Cash fund balances brought forward		7,589	148	7,737	9,133
Cash fund balances carried forward	(3)	13,747	1,686	15,433	7,737

Love Pudsey

Statement of assets and liabilities

as at 31 March 2017

	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Total £
Cash funds				
Cash at bank	13,463	1,186	14,649	7,737
Cash in hand	284	500	784	-
Total cash funds	<u>13,747</u>	<u>1,686</u>	<u>15,433</u>	<u>7,737</u>

Other monetary assets	£
Grants paid in arrears:	
LCC Youth Activity Fund	5,980
LCC Wellbeing Fund	<u>3,288</u>
	<u>9,268</u>

Liabilities	£
Independent examination	<u>504</u>
	<u>504</u>

Approval of the accounts

The financial statements were approved by the board of trustees on

Date:

Signed: (Trustee)

Name

Love Pudsey

Notes to the accounts

for the year ended 31 March 2017

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Love Pudsey

Notes to the accounts continued

for the year ended 31 March 2017

2 Grants and donations	2017	2017	2017	2016
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Red Nose Day (Community Fund)	-	-	-	624
LCC Wellbeing Fund	-	-	-	3,018
Community First	-	-	-	5,180
Leeds Inspired	-	13,073	13,073	-
LCC Youth Activity Fund	-	-	-	-
Donations (inc. Robin Lane Partnership)	45,986	-	45,986	30,234
	<u>45,986</u>	<u>13,073</u>	<u>59,059</u>	<u>39,056</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Red Nose Day	148	-	148	-
LCC Wellbeing Fund	-	-	3,228	(3,228)
Leeds Inspired	-	17,479	12,435	5,044
LCC Youth Activity Fund	-	-	130	(130)
	<u>148</u>	<u>17,479</u>	<u>15,941</u>	<u>1,686</u>

Fund name

Purpose of restriction

Red Nose Day
LCC Wellbeing Fund

Materials for the sewing group.
Towards the costs of building a pram shelter.
(Fund in deficit at year-end as the grant is paid in arrears)
Towards the costs of running the Arts programme.
To provide workshops for young people during the Youth Café sessions.
(Fund in deficit at year-end as the grant is paid in arrears)

Leeds Inspired
LCC Youth Activity Fund

Prior to the 2016-17 financial year, donations received from the Robin Lane Partnership were restricted funds used to cover premises and some salary costs. During the accounting year however, the funder agreed that donations were able to be used at the Trustees' discretion and are therefore now shown as unrestricted funds.

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

5 Related party transactions

There were no related party transactions during this year or the previous year.