

**St. Mark's Church, Kensal Rise (Diocesan ID: 2112)**  
**Annual Report of the Parochial Church Council for the Year Ended April 2017**  
**(and Financial Year to 31<sup>st</sup> December 2016)**

**Administrative information**

St. Mark's Church is based at the Church and Hall on the corner of Bathurst Gardens, Kensal Rise, and All Souls Avenue, Harlesden. It is part of the Brent Deanery, in the Willesden Area, in the Diocese of London within the Church of England. The address is Bathurst Gardens, Kensal Rise, NW10 5HX

St. Mark's Parochial Church Council (PCC) is a charity registered with the Charity Commission: 1132172.

PCC members who have served from April 2016 until the date this report was approved are:

*Vicar:* Revd Oliver Ryder / Revd Will Leaf(Chair)

*Curate:* Revd Rachel Bedford

*Churchwardens:* John Palmer  
June Edwards

*Deanery Synod reps:* David Alexander  
Mark Culmer  
Ruth Thomsen  
Matt Gaston  
Katie Allam

*Elected members:* Alex Thornton  
Andrew Sturge  
Angie Hansel  
Carol Rodgers  
Caroline Winterburn  
Chris Ampofo  
Chris Ulusele  
Gillian Unsworth-Webb  
Glenn Ford  
Latham Noble  
Laura Charles  
Peter Smith  
Sue Bush  
Tom Doyle  
Vivienne McKoy-Salt

*Secretary:* Thelma Doyle

**Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees who consider themselves as belonging to the worshipping community of St. Mark's are encouraged to register on the Electoral Roll. All those on the Electoral Roll may stand for election to the PCC. The council should reflect the diversity of the church community. The PCC has been re-elected annually, however this year the PCC have agreed in principle to move to a more conventional 3-year rotating pattern – to be approved by the new PCC.

The PCC met for six business meetings during the year as well as the Annual Parochial Church Meeting.

## Objectives and Activities

St Mark's Kensal Rise is a local church family, seeking to live and share the love of Jesus by:

- Bringing our Best in worship,
- Nurturing Each other as disciples, and
- Being the good news for Kensal Rise and beyond

The Church Council has the responsibility of working with the incumbent, Revd Will Leaf, and the staff team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC, through prayer and discussion, seeks to discover how best to encourage the church to fulfil its mission of 'Living and Sharing the Love of Jesus'.

## Annual Review

### Services:

The **electoral roll** now stands at 291, with 27 people having come off the roll and 10 people joining . Sunday morning services have an average attendance of 138 (over 16), and 63 (under 16). Our monthly Sunday evening services have an average attendance of 30.

There were a number of other special services during the year including the main Christian festivals, Harvest Sunday, Remembrance Sunday, a carol service (with choir), Christingle, Mothering Sunday, Father's Day.

### Special Events:

In December 2017 more than 300 people attended the annual **Christmas Fair** raising more than £2,000. In March 2017 more than 90 people attended the church's **Weekend Away** at Kings Park Northampton.

### Staff/Leadership:

There have been a number of changes in the church's staff and leadership during the year with some people moving on and others arriving.

Notably, our vicar, **Olly Ryder** moved down to Plymouth in May to serve as vicar of St Matthias Plymouth. A good number from St Mark's making the long trip down to see him licensed there.

With much support from the Bishop of Willesden and Archdeacon of Northolt, **Will Leaf** was licensed as vicar of St Mark's just four months later in September.

**Rachel Bedford** was ordained as deacon in July and joined us as curate from then – Rachel had already been placed at St Mark's while studying at St Melitus.

**Chris Painter**, our Children and Youth Worker moved on from St Mark's at the end of March. We are currently recruiting for two part time pastor roles for Children and Youth.

**Ben Shave** has continued to serve as Worship Director, with a particular emphasis on growing the team and infrastructure this year. Our thanks go to him and his team for all the hard work they put in as we seek to bring our best in worship.

**Kellie Jarrett** continues to be a constant presence in the vestry, skilfully booking out the church hall and taking care of the church's administration. As well as focusing on the plethora of tasks each day, fielding phone calls and other queries, Kellie can be found praying with many that come through the door and offering a listening ear and ready hug.

### **Alpha Courses:**

We ran Alpha using the new film series in the Autumn and Spring terms and these were faithfully attended.

### **Small Groups:**

There have been seven midweek small groups meeting in people's homes for food, friendship, worship, prayer, teaching and fun. Small Groups continue to be key to our vision of a church which nurtures each other in discipleship.

### **Children:**

There are regularly between 50-100 children in **Kids' Church** and **Crèche** and three well attended midweek **Parent & Toddler Groups**.

### **Youth:**

There have around 15 young people involved in the **Younger Youth Group** – Xcelerate (11-15) meeting on Friday evenings during term time for games, friendship, 'God slots' and social outings. Although this has been paused while we re-group the team, we are keen to maintain momentum in this area. There are also hopes to start up an older youth group once again re-connecting with some of the teenagers that we know.

St. Mark's has a **Child Protection Policy** and an **Equal Opportunities Policy**. Any concerns regarding children's safety should be referred to the **Children's Safeguarding Officer**, Will Leaf. In accordance with Diocesan guidelines St Mark's also has a **Children's Champion**, Sue Bush, whose responsibility is to make sure children are nurtured within the worshipping life of the church.

### **Men's Ministry:**

Between 6-12 men regularly attend the monthly **Pints of View** group at the Island pub for beer, banter and theological discussion. A number of St Mark's members and others in the community are regularly involved in the St Mark's **Men's Football Team** run by Glenn Ford and Chris Ampofo at Capital City Academy.

### **Women's Ministry:**

A breakfast was organised for over 50 women with a talk given by Sarah Boyle. Plans are in place for the next women's breakfast on June 10<sup>th</sup>.

### **Prayer**

A week of prayer was held in September with a prayer room being available as a creative space to meet with God in the Upper Room.

### **Over 50s:**

Around 15 people are involved in with **Wednesday Fellowship Over 50s Group** that meets weekly during term time for refreshments, games, talks, craft activities and social outings. Around 10 people are involved in the weekly **WISCO** (West Indian Senior Citizen's Organisation) group led by Norman Mitchell MBE that meets in the Church Hall for food, friendship, prayer and special events.

### **Community:**

St Mark's continues to work with the parish **primary schools** (Princess Frederica, Kenmont, Furness Road) and **nurseries** hosting services, assemblies and some RE lessons. Revd Will Leaf takes weekly assemblies at the Church Primary School, Princess Frederica and is on the board of governors.



'Project Stork' initiatives have continued to be well supported this year, collecting clothes and gifts for women and children escaping domestic violence.

#### **Mission Partners:**

The PCC held a review of our Mission partnerships this year in an attempt to refine and strengthen our partner relationships.

Our aim is to grow our external giving so that we reach a figure of at least 10%, to that end we will be supporting the following partners financially:

- Fusion (Pippa Winterburn)
- New Growth Ministries, Zimbabwe (Rob & Hilary Mackenzie)
- Scargill House (Phil & Di Stone)
- Youth With a Mission, Bolivia (Roger & Isha Hulford)
- Youth With a Mission, London Urban Key (local to us)
- Operation Mobilisation
- There is Hope Malawi

A **Refugee Focus Evening** was held on 21<sup>st</sup> Nov with speakers from Refugee Support Network, Home for Good and keynote address from Innocent Magambi of There is Hope Malawi.

**IntoUniversity Brent (IU)** based at St Mark's continues to provide educational and mentoring support for local primary and secondary school children through Focus Weeks held in the Church and Classroom, school visits, homework clubs, and university and cultural trips. Sydney Wesley-Weeks has recently been appointed the team leader of five staff who are regularly joined by interns and students on work experience. We will be looking to agree a new lease agreement taking them up to 2020 and also encourage members of St Mark's to support by mentoring and offering work placements.

#### **Hall Bookings:**

The Church Hall and Upper Room are available for booking and are in constant use throughout the year for regular and one off events including children's parties, resident association meetings, Councillor's Surgeries, Pilates, La Jolie Ronde (French classes), funeral receptions and other events and activities.

#### **Buildings and Maintenance:**

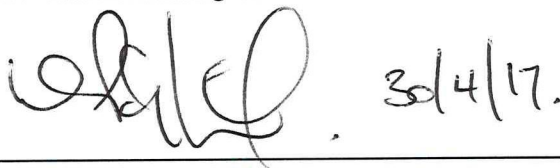
This has been another busy year for those involved in the upkeep of the church and hall. For details of the work done to replace the hall floor, work on roofing, boilers and electrics, to name a few, please see the Fabric and Ornaments report. Particular recognition and thanks are given to **Andrew Sturge** and **Glenn Ford** for many hours of work invested on our behalf.

#### **Financial Review**

There has been another busy year in the treasury which saw **Katie Allam** our co-treasurer depart for New York City and **Paul Kidner** being co-opted as co-treasurer alongside the long-serving **Angie Hansel**. They have been ably assisted by **Sinitta Falconer** in a book-keeping capacity. There has been much work to do in improving our processes, bringing in a new budgetary structure, submitting Charity Commission reports and making Gift Aid applications. Many thanks to this hard-working team for all their work this year. For full details of the financial position and expenditure, please see the finance reports.

**Adopted** at the Annual Parochial Church Meeting on

**Signed** on their behalf by



# St Mark's Church, Kensal Rise

## Analysis of income and expenditure

Selected period: 01 January 2016 to 31 December 2016

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Income and endowments</b>						
<b>Donations and legacies</b>						
01001 - Collections	9,092	—	—	—	9,092	7,162
01002 - Gift Days - Gift Aid	715	—	—	—	715	—
01003 - Gift Days - General	185	—	—	—	185	370
01004 - Special Collections	23,503	—	180	—	23,683	11,857
01005 - Grants (One off)	—	—	—	—	—	8,500
01006 - Grants (Recurring)	—	—	1,000	—	1,000	19,000
01007 - Planned Giving (Gift aid)	60,450	—	—	—	60,450	65,674
01008 - Planned Giving (no gift aid)	821	—	1,300	—	2,121	3,274
01009 - Income tax recovered	—	—	—	—	—	—
01010 - Sundry Donations (Gift aid)	32	—	—	—	32	2,795
01011 - Sundry Donations (no gift aid)	2,902	—	2,700	—	5,602	496
01403 - Church App (Giving)	—	—	—	—	—	—
<b>Donations and legacies Totals</b>	<b>97,703</b>	<b>—</b>	<b>5,180</b>	<b>—</b>	<b>102,883</b>	<b>119,129</b>
<b>Income from charitable activities</b>						
01100 - Diocese Fees	—	—	1,396	—	1,396	1,991
01101 - Parish Fees	1,537	—	—	—	1,537	2,257
01102 - Functions and Outing (contributory)	6,283	—	—	—	6,283	934
01103 - Residentials	—	—	—	—	—	7,737
01104 - Outreach events	—	—	—	—	—	—
01105 - Routine contributions and subscriptions	—	—	—	—	—	—
01106 - Bookstall Income	—	185	—	—	185	45
01107 - Traidcraft Income	—	—	—	—	—	—
<b>Income from charitable activities Totals</b>	<b>7,820</b>	<b>185</b>	<b>1,396</b>	<b>—</b>	<b>9,401</b>	<b>12,964</b>
<b>Other trading activities</b>						
01200 - Sales & Bazaars	546	—	—	—	546	2,696
01201 - Makeover appeal	—	—	—	—	—	—
01202 - Other fundraising	—	—	—	—	—	15
01203 - Hall Lettings	7,279	—	—	—	7,279	10,067
01204 - Other Lettings	10,739	—	—	—	10,739	10,504
<b>Other trading activities Totals</b>	<b>18,565</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>18,565</b>	<b>23,283</b>
<b>Investments</b>						
01300 - Interest - Bank Accounts	108	—	5	—	113	—
01301 - Interest - Deposits	68	—	—	—	68	178
01302 - Other investment income	—	—	—	—	—	—
<b>Investments Totals</b>	<b>176</b>	<b>—</b>	<b>5</b>	<b>—</b>	<b>181</b>	<b>178</b>
<b>Other income</b>						
01400 - Other Income	742	4,787	—	—	5,529	1,776
01401 - SUSPENSE INCOME	—	—	—	—	—	—
01402 - Bank Transfer	—	—	—	—	—	—
<b>Other income Totals</b>	<b>742</b>	<b>4,787</b>	<b>—</b>	<b>—</b>	<b>5,529</b>	<b>1,776</b>

There may be minor discrepancies in the totals if the pence are not being shown

						Total
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>Income and endowments</b>	125,008	4,972	6,581	—	136,561	157,333
<b>Grand totals</b>						
<b>Expenditure</b>						
<b>Raising funds</b>						
95001 - Salas & Bazaars	—	—	—	—	—	1,453
95002 - Appeals	—	—	—	—	—	—
95003 - Fundraising costs	—	—	—	—	—	345
<b>Raising funds Totals</b>	—	—	—	—	—	1,798
<b>Expenditure on charitable activities</b>						
91001 - Vicarage	1,539	—	—	—	1,539	—
91002 - Other Clergy accommodation	—	—	—	—	—	11,811
91003 - Clergy Expenses	3,488	—	—	—	3,488	2,881
91004 - Other Minister's expenses	3,009	—	—	—	3,009	—
91005 - Common Fund Payments	185	—	55,368	—	55,553	69,908
91006 - Worship Pastor	10,496	—	—	—	10,496	18,937
91007 - Community Minister	—	—	—	—	—	4,978
91008 - Childrens Worker	24,819	—	—	—	24,819	9,551
91009 - Service contracts	1,117	—	—	—	1,117	—
91010 - Clergy Training	49	—	—	—	49	—
91011 - Lay Training	—	—	—	—	—	—
91012 - Gifts	2,117	—	—	—	2,117	377
91013 - Functions & Outings (contributory)	1,905	381	—	—	2,286	3,991
91014 - Residentials	—	—	—	—	—	11,388
91015 - Outreach Events	—	—	—	—	—	1,048
91016 - Outreach pastoral	—	—	—	—	—	—
91017 - Hospitality, refreshments, consumables	384	—	—	—	384	1,365
91018 - Youth	—	1,644	—	—	1,644	721
91019 - Sunday School	—	—	—	—	—	—
91020 - Heating	4,735	—	—	—	4,735	5,001
91021 - Insurance	4,221	—	—	—	4,221	4,542
91022 - Electricity	1,915	—	—	—	1,915	—
91023 - Publicity & printing	644	—	—	—	644	—
91024 - Telephone & Internet	577	—	—	—	577	669
91025 - Upkeep of services	373	—	—	—	373	1,440
91026 - Literature, books, training materials	—	—	—	—	—	75
91027 - Organ	—	—	—	—	—	—
91028 - Bookstall	—	—	—	—	—	—
91029 - Traidcraft	—	—	—	—	—	—
91030 - Water	1,328	—	—	—	1,328	—
92001 - Grants payable - Home mission	—	—	—	—	—	3,024
92002 - Grants payable - Social & development	—	—	—	—	—	—
92003 - Grants payable - Individuals mission	—	—	—	—	—	1,408
92004 - Grants payable - Overseas mission	—	—	—	—	—	4,012
95005 - Diocese Fees	—	—	21,312	—	21,312	—
<b>Expenditure on charitable activities Totals</b>	62,912	2,025	76,680	—	141,618	157,134

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	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Other expenditure</b>						
93001 - Assets over £400	—	—	—	—	—	4,230
93002 - Church & General maintenance	8,069	—	—	—	8,069	2,926
93003 - Garden	—	—	143	—	143	144
93004 - Cleaning	3,694	—	—	—	3,694	2,458
93005 - Hall - Cleaning	—	—	—	—	—	—
93006 - Hall - maintenance	—	—	—	—	—	1,023
93007 - Major repairs - Church	1,309	—	—	—	1,309	21,254
93008 - Major repairs - Hall	—	—	—	—	—	—
94001 - Bank Charges	10	—	—	—	10	7
94002 - Consultants Fees	—	—	—	—	—	—
94003 - Stationary & admin sundries	2,298	—	—	—	2,298	1,776
94004 - Administrative salaries	7,974	—	—	—	7,974	8,036
94005 - Software & Upgrades	67	—	—	—	67	619
94006 - IT equipment	170	—	—	—	170	—
94007 - App Charges (Giving)	133	—	—	—	133	—
95004 - Football Expense	—	—	827	—	827	—
96001 - Workshops Fees	—	905	—	—	905	—
96002 - P&T Expense	—	4,347	—	—	4,347	—
97001 - Expenses	—	295	2,225	—	2,520	—
<b>Other expenditure Totals</b>	23,728	5,547	3,196	—	32,472	42,475
<b>Expenditure Grand totals</b>	86,640	7,573	79,876	—	174,090	201,409

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# St Mark's Church, Kensal Rise

## Balance Sheet detailed

	As at 31/12/2016	As at 31/12/2015
<b>Current assets</b>		
B01: HSBC	617.24	4,942.10
B02: CafCash	4,204.97	19,138.21
B03: Petty Cash	—	—
B04: CCLA Deposit	14,566.72	14,480.67
B06: Gold Deposit	23,792.43	36,701.74
B07: Youth	—	38.08
B08: Makeover	501.47	2,634.37
B09: Parents & Toddlers	2,027.62	3,116.22
B10: Trekkers HSBC	—	2,225.71
B11: Wednesday Fellowship - HSBC	389.22	441.83
<b>Total Current assets</b>	<b>46,099.67</b>	<b>83,718.93</b>
<b>Liabilities</b>		
6699: Agency collections	1,727.09	1,727.09
7000: Deposits	(90.00)	—
Z08: Creditors (Net)	3,761.62	3,761.62
<b>Total Liabilities</b>	<b>5,398.71</b>	<b>5,488.71</b>
<b>Net Asset surplus (deficit)</b>	<b>40,700.96</b>	<b>78,230.22</b>
<b>Reserves</b>		
Excess / (deficit) to date	(37,529.26)	—
Z01: Starting balances	78,230.22	78,230.22
<b>Total Reserves</b>	<b>40,700.96</b>	<b>78,230.22</b>

Represented by Funds		
Unrestricted	1,561.70	(36,805.65)
Designated	(2,917.14)	(316.33)
Restricted	(14,272.24)	59,023.56
Endowment	56,328.64	56,328.64
<b>Total</b>	<b>40,700.96</b>	<b>78,230.22</b>



## **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF ST MARK'S CHURCH KENSAL RISE**

I report on the accounts of the PCC for the year ended 31 December 2016.

### **Respective responsibilities of trustees and examiner**

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is required. It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

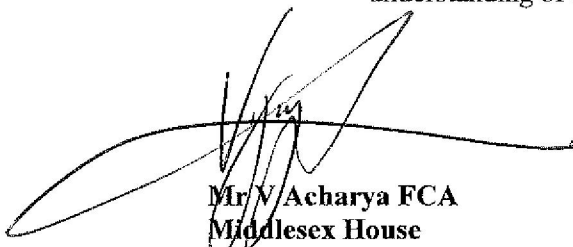
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements

\* to keep accounting records in accordance with Section 130 of the 2011 Act; and

\* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Mr V Acharya FCA**  
Middlesex House  
130 College Road  
Harrow Middlesex  
HA1 1BQ

**8 January 2018**