

**Minutes from the G-Force AGM**  
**Held at the G-Force Family Centre, Newstead Terrace, Timperley**  
on 16<sup>th</sup> January 2018

**PRESENT:** Philip Moody, Nick Stirling, Tina Huxley, Hazel Berrisford, Paul Huxley, Jon Lee, John Gothard, Pat O'Rourke, Tony Batty

Item	
1.	<b>Apologies</b>
2.	<b>Minutes for the last AGM</b> The minutes were accepted unanimously by everyone at the meeting as a true and accurate record.
3.	<b>Matters arising</b> <ul style="list-style-type: none"> <li>• New Logo has been completed</li> <li>• Nick Stirling to look into the COI Status for the Trustees</li> <li>• The new account system has been adopted, but still requires some adjustments to suit the Charity, this should be completed by 1<sup>st</sup> April 2018</li> <li>• Paul Huxley to agree the next period of rent for the G Force cafe, and to also into funding from the renters as well</li> <li>• The future 3 year business plan was discussed and it was pointed out by the Trustees what a good opportunity there was, with regards to potential annual rental income from the hiring of the centre, this is to be added to the business plan going forward</li> <li>• The G Force web site has now been completed, and is up and running, the web site will become a very useful part of the expansion of G Force, in the coming months.</li> </ul>
4.	<b>Annual Report</b> A verbal annual report was presented to the meeting and its contents were welcomed by everyone. The main points were as follows: <ul style="list-style-type: none"> <li>• The Centre is nearly ready for the formal opening later this year</li> <li>• The Brush and a Brew is still proving to be very successful</li> <li>• The Millom Court Art Project is also doing very well</li> <li>• The Gifted and Talented classes is also very popular</li> <li>• Along with the G-Force Craft Club, the environmental work on the Broomwood, the Monthly Coffee Mornings, the outside catering which has increased its business due to being very popular, the Summer and Winter Activities</li> </ul>
5.	<b>Matters arising</b> It was agreed that the next annual report would be professionally printed and could then be used for publicity purposes.
6.	<b>Treasurer's report</b> The finalised accounts for 2016-17 were presented to the meeting and accepted unanimously by everyone as a true and accurate record.
7.	<b>Election of Trustees</b> In line with the Constitution all the Trustees stepped down from their posts. The following people were then elected unanimously as Trustees :- <u>Chair</u> - Philip Moody <u>Vice Chair</u> – Tony Batty <u>Secretary</u> – Jon Lee <u>Trustees</u> – Nick Sterling & Pat O'Rourke <u>Treasurer</u> – John Gothard
8.	<b>Approval of draft business plan</b> A future 3 year business plan was discussed and agreed unanimously by the meeting
9.	<b>Any other business/action points</b>
10.	<b>Date of next AGM meeting – 1<sup>st</sup> June 2018 @ 4pm at the Centre</b>

**G-FORCE**  
**REPORTS AND ACCOUNTS**  
**FOR THE PERIOD ENDED 31 MARCH 2017**  
**REGISTERED CHARITY: 1110767**

**G-FORCE  
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FOR THE PERIOD ENDED 31 MARCH 2017**

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In accordance with the engagement letter, we have prepared for your approval the financial information of G-Force for the year ended 31 March 2017 which comprises of Incoming Resources, Resources Expended Statement of Financial Activities, Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of G-Force and state those matters that we have agreed to state to you in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at [http://www.accaglobal.com/content/dam/ACCA\\_Global/Technical/fact/technical-factsheet-163.pdf](http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees of the charity for our work or for this report.

You have approved the financial information for the year ended 31 March 2017 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

**Hilton Jones Limited**

Chartered Accountants  
Hollinwood Business Centre  
Albert Street  
Oldham  
Lancashire  
OL8 3QL

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**G-FORCE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MARCH 2017**

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	Year ended 31 March 2017	Year ended 31 March 2016
<b>Income and Expenditure</b>		
<b>Incoming Resources</b>		
Awards for all	9,999.00	9,604.00
Children in need	-	1,251.00
TalentMatch	36,000.00	27,682.00
Broomwood Primary	2,562.00	1,760.00
Hire of Minibus	1,230.00	1,857.00
Miscellaneous income	8,198.00	11,137.00
IVHA	3,700.00	250.00
Outside Catering	1,087.00	769.00
Broomwood Café	72,939.00	61,783.00
Fundays	2,777.00	-
Peoples Health Trust	-	1,025.00
SM Fund	2,150.00	500.00
Greater Manchester Police	4,500.00	-
Trafford MBC	2,500.00	3,668.00
Timperley Community Centre	-	11,944.00
THT Alt Area Panel	24,642.00	22,179.00
Trafford Housing Trust	275.00	-
Oglesby Charitable Trust	5,000.00	-
Upper Room Fellowship	13,790.00	-
Zochonis Trust	5,000.00	-
<b>Total Incoming Resources</b>	<u>196,349.00</u>	<u>155,409.00</u>

**G-FORCE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MARCH 2017**

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	Year ended 31 March 2017	Year ended 31 March 2016
<b>Income and Expenditure</b>		
<b>Resources Expended</b>		
Donation	-	130.00
Costs of activities	7,975.00	8,289.00
Café food and drink purchases	31,614.00	29,533.00
Café maintenance	4,522.00	3,366.00
Café utilities	1,759.00	3,969.00
Sundry	587.00	531.00
Equipment depreciation	440.00	439.00
Motor depreciation	665.00	1,000.00
Travelling expenses	179.00	540.00
Insurances	1,302.00	631.00
Lease of ice cream machine	-	1,435.00
Minibus insurance	2,274.00	2,877.00
Maintenance cost & fuel for minibus	2,265.00	1,417.00
Printing, postage and stationery	471.00	607.00
Rent & Rates	3,400.00	3,400.00
Light and heat	4,382.00	5,394.00
Gross wages & NI	108,325.00	92,964.00
Telephone	3,150.00	1,907.00
Staff expenses	101.00	475.00
Timperley Community Centre repairs	-	896.00
Licences & membership fees	812.00	837.00
Legal & professional fees	300.00	-
<b>Total Resources Expended</b>	<u><u>174,523.00</u></u>	<u><u>160,637.00</u></u>

**G-FORCE**  
**STATEMENT OF FINANIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MARCH 2017**

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	Year ended 31 March 2017	Year ended 31 March 2016
<b>Total Resources Expended brought forward</b>	<u>6,866</u>	<u>11,094.00</u>
<b>Net Income Resources for the year</b>	<u>21,826.00</u>	<u>(5,228.00)</u>
<b>Net movement in funds</b>	21,826.00	(5,228.00)
<b>Funds at 1 April</b>	5,866.00	11,094.00
<b>Funds at 31 March</b>	<u>27,692.00</u>	<u>5,866.00</u>

All activities are classed as continuing. Movements on reserves and all recognised gains and losses are shown above.

**G-FORCE**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD ENDED 31 MARCH 2017**

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	Year ended 31 March 2017	Year ended 31 March 2016
Notes		
<b>FIXED ASSETS</b>		
Tangible assets	<u>1,287.00</u>	<u>2,392.00</u>
<b>CURRENT ASSETS</b>		
Prepayments		-
Cash at bank and in hand	26,405.00	3,474.00
	<u>27,692.00</u>	<u>5,866.00</u>
<b>CREDITORS</b>		
Amounts falling due within one year	-	-
Accruals	-	-
PAYE	-	-
<b>NET CURRENT ASSETS</b>	<u>-</u>	<u>-</u>
<b>NET ASSETS</b>	<u>27,692.00</u>	<u>5,866.00</u>
<b>FUNDS</b>		
Unrestricted funds	5,242.00	3,200.00
Restricted funds	<u>22,450.00</u>	<u>2,666.00</u>
<b>TOTAL FUNDS</b>	<u>27,692.00</u>	<u>5,866.00</u>

**APPROVED BY THE TRUSTEES ON**

\_\_\_\_\_ Trustee

The notes on pages 5 and 6 form part of these accounts



**G-FORCE**  
**NOTES FOR THE ACCOUNTS**  
**FOR THE PERIOD ENDED 31 MARCH 2017**

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**1 FIXED ASSETS**

	<b>FIXTURES &amp; FITTINGS</b>	<b>MOTOR</b>	<b>TOTAL</b>
<b>COST</b>			
At 1 April 2016	8,801.00	28,297.00	37,098.00
Additions	-	-	-
Disposals			-
At 31 March 2017	<u>8,801.00</u>	<u>28,297.00</u>	<u>37,098.00</u>
<b>DEPRECIATION</b>			
At 1 April 2016	8,068.00	26,638.00	34,706.00
Charge	440.00	414.00	854.00
At 31 March 2017	<u>8,508.00</u>	<u>27,052.00</u>	<u>35,560.00</u>
<b>NET BOOK VALUE</b>			
At 31 March 2016	<u>733.00</u>	<u>1,659.00</u>	<u>2,392.00</u>
At 31 March 2017	<u>293.00</u>	<u>1,245.00</u>	<u>1,538.00</u>