

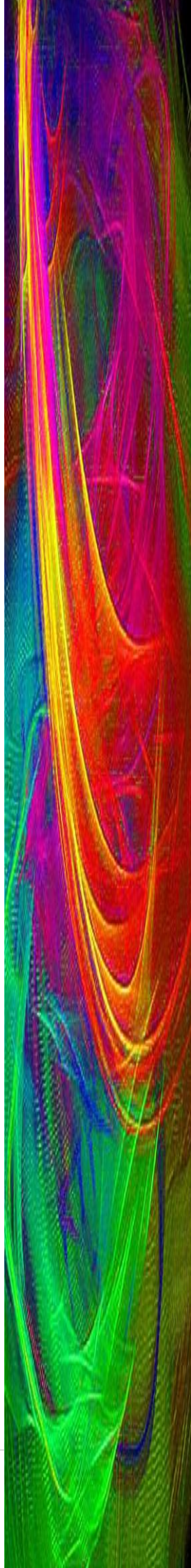


PANAHGHAR &

PANAHGHAR SAFE HOUSE

ANNUAL REPORT 2016-17

*Because Everyone Has The Right To Live Free From Violence And
Fear.*



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CHAIRS REPORT

I am very happy to present our 2016-17 Annual Report on behalf of the Management Committee.

2016 -2017 has been a bust year, we are into the second year of our commissioned supported accommodation service as part of CDVASS (Coventry Domestic Violence and Abuse Support Services) in Coventry. The project has well and truly bedded down and is delivering excellent much needed services in Coventry. It has met and on occasions far exceeded its target outputs and outcomes. Many thanks to Rosie Ghakal for contract managing this service on behalf of Panahghar.

In May we submitted our report on the BAMER DVA Transition Project to the DCLG and Coventry City council. Our aim is the sustainability of the three extra accommodation units we were able to develop with this fund.

The staff in Leicester have been busy continuing to operate our self-funded, low need service provision. It has been a challenging year as there has been a shift in demand with an increased number of high risk/need referrals presenting especially those with 'No Recourse to Public Funds.' With Leicester's population coming close to almost 50% from BAMER communities and with the commissioned service's own statistic revealing that BAMER service users has decreased since the re tendering and Panahghar not being included in the commissioned model, BAMER service user are falling through the net.

This year the Senior Management Team has been concentrating on seeking funds from DCLG to fill that gap and provide specific accommodation for 'No Recourse' and other complex issue. A funding bid was submitted through Leicester Leicestershire and Rutland with other voluntary organisations as a partnership bid in December 2016. In February 2017 we heard we had been successful and the project will start in April 2017 so we will be reporting on this service in our next report. Well done to the team.

At this point I would also like to send our best wishes to Sobia Shaw, our CEO, who after her kidney operation in February spent the whole of 2016 in hospital. We would like to wish Sobia a speedy recovery and thank for her ongoing support.

Additionally I would like to thank Sandra Manak for standing in and 'holding the reigns' whilst Sobia is away and many thanks to all the staff team for their continued hard work and dedication in delivering high quality services to vulnerable families, as well as the many professionals and practitioners who work with us and finally thanks to my fellow Committee and Board members for their support and dedicated commitment.

The pages that follow describe the varied and busy work programme we have been involved in this past year.

Samia Laats

Chair

TRESURERS REPORT

The Accounts have been presented and audited by Armstrongs.

This year our expenditure of £604,045 has exceeded our income £507,437 and we have made a £96,608 deficit resulting in using our reserves to keep our core services running such as the Leicester refuge and supported accommodation service in Coventry.

Through careful monitoring of expenditure by the management team, on a day to day level we have been attempting to make further savings where ever possible. The Housing Benefit payments from last year were finally received in this financial year. Our 5 self- contained apartments in Coventry we reported taking on in June 2015 were finally approved by Coventry City Council Housing Benefits Department in June 2016

The occupancy level for 2016-17 is 95.43% considerably higher than last year highlighting the increased need for BAMER dedicated refuge and accommodation provision in both Coventry and Leicester.

We are pleased to report our DCLG bid was successful completed on time and all funds were allocated and spent according to the contract We have decided to continue to resource the 3 bed units created by this fund as it has increased much needed capacity and will continue to seek alternative funding.

We have been working on another DCLG bid for next year through Leicester Leicestershire and Rutland LA with other partner organisations in Leicester to fund a complex needs service there. Unfortunately due to the size of the fund our bid allocation was considerably cut back so where as we needed £135,000 we only received £63,440 and that was due to the persistent negotiations by our Partnership Officer and Executive Director. We submitted the grant application in December 2016 many thanks to Sobia Shaw Board Director PSH for her wealth of experience in fundraising and Rosie Ghakal and Sandra Manak due to their hard efforts we were successful. The Funding was approved in February 2017, the project will commence in the new financial year.

We would like to thank individuals who have donated toys, books, children's pantomime tickets and goods to us throughout the year.

We would like to particularly place on record our gratitude to the following for financial donations to Panahghar:

- ❖ R Ghakal - £5.00
- ❖ J Ravens Health Visitor - £187.50 for No Recourse
- ❖ Anonymous - £500.00
- ❖ Mr and Mrs Sethi - £150.00

Donations to PSH

❖ Sobia Shaw - £300.00 for Annual Christmas, Diwali and Eid Celebration

We would also like to thank the Food Bank and Tesco Fareshare for assisting with food for families with No Recourse to Public Funds and those with no or very low income and the Buddy Bag Foundation for their rucksacks for children of all ages containing lot of goodies.

Personally I would also like to thank professionals and agencies that work with us in particular Mathew Finch from our Insurers Brokers and Matrix Capital our Chartered Independent Financial Advisors. Peninsula Health and Safety & HR Advisors Mander Hadley Solicitors and Muhammed Shabbir from Armstrongs Accountants all of whom help us provide a professional service and fulfil our legal obligations.

Finally I would like to thank Barry While our Finance Officer and the Management Committee and Board for their support and to the staff involved in the finance team.

Amerdip Samra

Treasurer

Director of Services and Legal Advocacy & Personnel Report

It's been a very busy firstly ensuring the Coventry contract under the newly formed Safe and Supported Partnership is running on schedule and smoothly delivering its targeted outputs and outcomes and collated and submitted on a timely and efficient manner under the umbrella of the Safe and Supported Partnership. We have

Our work programme this year has included the following;

- ❖ Panahghar invited to be represented on DHR (Domestic Homicide Review) Panels in Leicester Leicestershire and Rutland LLR due to the disproportionate high deaths amongst BAMER women in particular Asian Women in the region. – We will report more on this in our next report
- ❖ Continuing to provide 18 accommodation units in Coventry self-funding 3 of these to accommodate the high demands of NRPF referrals in the City.
- ❖ 2 Staff moved on and 2 new staff members joined the project
- ❖ Staff have continued to receive training on the case management system (Coventry), CAF, eCAF, manual handling, Fire Marshalls, First Aid, Suicide and Self-Harm
- ❖ Introduced a new programme of Group Work support
- ❖ Continuing to develop good links with charitable giving projects such as the Buddy Bag Foundation Food bank and Tesco Fareshare.

This past year has been stable in Coventry however, the Leicester service has seen a number of changes. Last year we reported we were funding 15 self-contained units. These have unfortunately been decreased this year because we are still self-funding the Leicester provision from reserves and these are now running very low.

After analysing our running and rental cost it was clear that we could longer afford the existing accommodation which was costing a great deal in maintenance and the landlords delays in getting repairs undertaken was causing distress to residents and staff. A considerable amount of time was spent looking for alternative cheaper properties. We left our 9 self- contained apartments in June 2016 and took on 6 apartments in the same month. We released our other 6 self- contained property in January 2017 after taking on a 6 bedded shared large Victorian house in December 2016. We were very fortunate to have been donated items of furniture for these properties which really helped us financially and one of the properties was fully furnished by the Landlord.

In the coming year this will not only reduce costs, which is much needed given we are still self-funding but service user consultation has highlighted that our single service users would prefer shared accommodation as they miss having a sense of community.

Panahghar's commitment to quality and the environment are borne out in the certification achieved for ISO 9001 and ISO 14001. We successfully passed our re-certification audit in January 2017. Changes on the horizon in IOS auditing meant that we needed to have a gap analysis assessment undertaken by our auditors which has taken place and resulted in additional actions we need to complete over the coming year .9001 and 14001 will be merging in September 2018 which will mean additional charges which hopefully will streamline the system and safe duplication.

Both the Leicester and Coventry staff teams have continued to work hard in providing high quality, service user focused services.

The team have continued to work hard to assess our costs and make reductions where necessary which includes utilities as well as getting donations and changing properties.

The following sections of this report highlight in detail each of the projects and services Panahghar provide in both Coventry and Leicester.

I would like to take this opportunity to thank the Management Committee for all their continued support this past year as well as all staff, past and present, for their continued hard work. We would not be able to provide any of our services without their dedication.

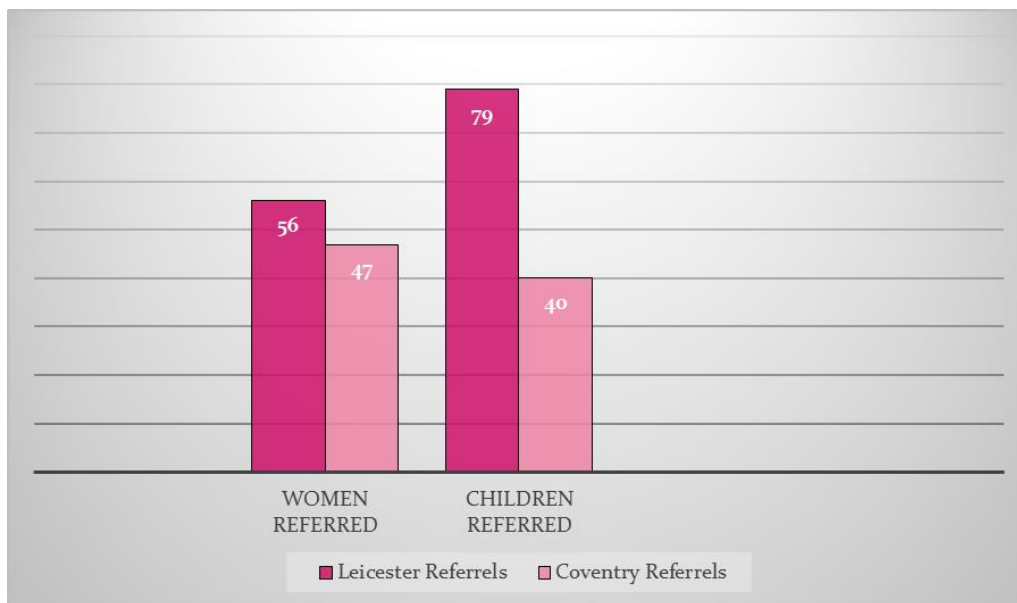
Sandra Manak

Director of Services, Legal Advocacy & Personnel.

PANAHGHAR SERVICES

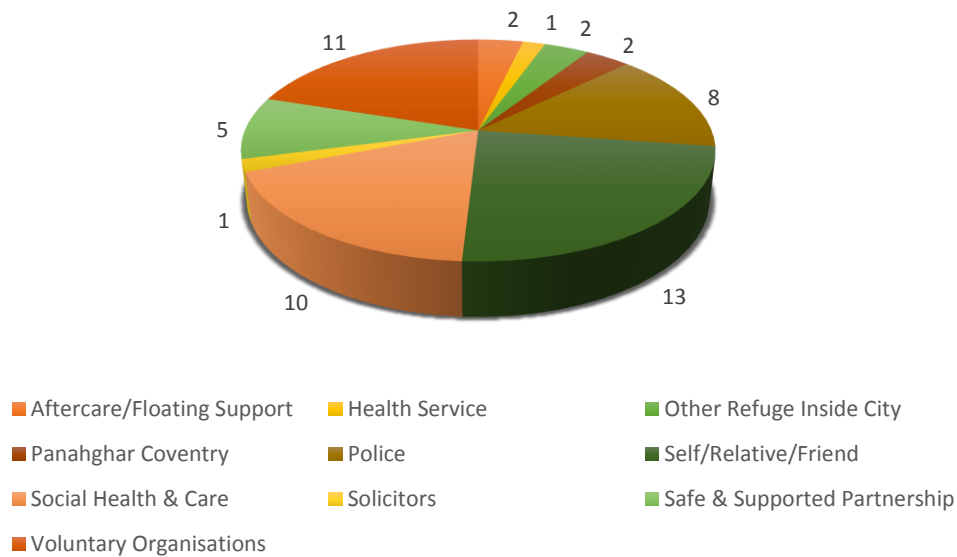
A BUSY YEAR

Total Number of Women and Children Referred to Panahghar's Refuge and Self-Contained Accommodation in Coventry & Leicester During April 2016 – March 2017



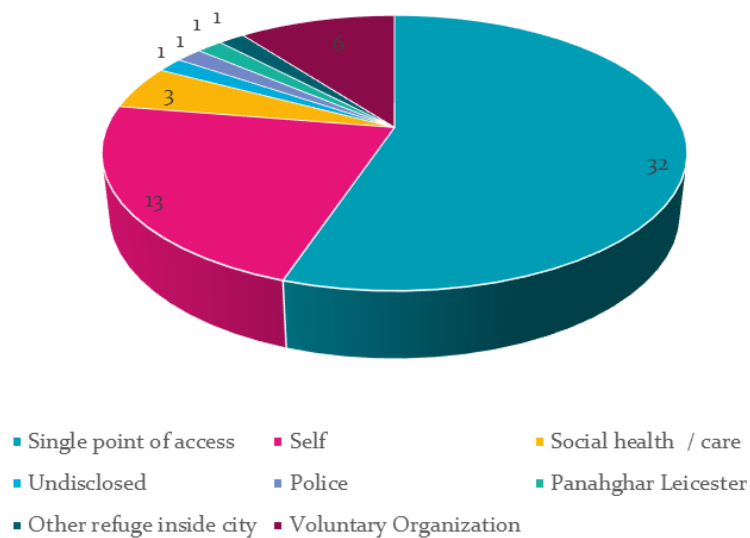
Source of Leicester Referrals To Panahghar During April 2016-March 2017

Source of Leicester Adult Referrals



Source of Coventry Referral to Panahghar During April 2016-2017

Source of Coventry Referrals



COVENTRY SERVICE OVERVIEW

For the past three years Coventry's new model for providing domestic violence services has been in operation called CDVASS Coventry Domestic Violence and Abuse Support Services. This umbrella body is made up of five organisations REFUGE who operate the city's outreach service web site and helpline through which we receive our referrals. This is called the Single Point of Access. We and Valley House who formed a Partnership called the Safe and Supported Partnership provide the supported accommodation for the city.

Calls come through to Valley House who refer BAMER referrals to Panahghar to assess if suitable accommodation is available for them, after which each referral is provided with cultural understanding and empathy, a listening ear, choice and options and most of all confidentiality and safety.

The fourth organisation within CDVASS is Defuze Barnardo's who run the children's service providing therapeutic work with children and lastly Fry's Trust who deliver the Perpetrators Programme.



There are many individuals who do not wish to or are unable to go through the SPOA for a variety of reasons especially from BAMER communities who contact Panahghar directly through our office or our helpline number are supported and accommodated. These are then reported back to SPOA. Many referrals measure as high risk on the CAADA DASH Assessment 8 of our Service Users were referred to MARAC the (Multi-Agency Risk Assessment Conference). The purpose of Coventry MARAC is defined as 'To assess and manage the needs of and risks posed to domestic abuse victims and their families. We will do this by working in partnership to increase victim safety and challenge, monitor and address perpetrator behaviour.'

OUR ACCOMMODATION

During this year, Panahghar has accommodated 47 adults and 37 children.

Panahghar believes in offering choice, as far as possible given financial restraints in order to meet service user's needs, so for this reason, we have different types of supported accommodation in size, location, facilities and so on. Our refuges are a mixture of shared and self-contained accommodation. Confidentiality is key, with security and quality at their heart of all Panahghar's provision.

Shared Refuges

Our 5 bedded accommodation is a large comfortable shared property that consists of 2 rooms for single women and 3 family rooms. The property has a garden for the service users and children to enjoy especially during the summer period. There are 2 bathrooms and a separate wc. A lovely dining area next to a large kitchen and utility room. The House is equipped for vegetarian halal and meat eaters with separate cupboards white goods as well as crockery and cooking utensils. There is a large shared lounge with TV music and games facilities. And a toy/play area. A quiet room is available if residents want some peace, reading or space to themselves. This accommodation has a family feel to it to make service users feel at home.



Our other refuge is a very nice large shared property that consists of 4 large family rooms. This property has been adapted for disability needs. One of the rooms can accommodate a service user who may be disabled and needs access in and out and around the property in a wheelchair. There is also a large disabled bathroom next to the bedroom. The property has newly fitted kitchens of which one caters for a disabled service user in a wheelchair. There is a large garden with plenty of space for children to run around and play and there are lovely trees shrubs and flowers giving a nice outdoor space to enjoy in the

summer and gives character to the whole property.



Our Self Contained Apartments

This property provides 5 self-contained family flats. Each stunning flat has a modern living area, kitchen,

bathroom and bedroom. Each flat has an attractive colour theme which gives the flat character and helps the resident feel at home and gives them an insight of what their own property could feel and look like.

Self-contained living, supports the work staff undertake with the residents and contributes to resident's

confidence for independent living and developing the kind of skills needed for resettlement into the community.



Shared House

Our shared House is a small intimate 3 bedroom shared accommodation which houses residents that are highly vulnerable stage of their recovery journey their seeking indefinite leave to remain or there are safeguarding issues or honour based violence or kidnapping and trafficking concerns and so on. This accommodation is best placed for professional visitors such

as Police, Social Care, Child protection/welfare agencies such as midwives and health visitors which consists of a room for a single woman and 2 rooms which can house single or families. This accommodation has a cosy living/dining area and kitchen and bathroom.

Single House

This property is a single family unit. It is suitable for women with boys over the age of 14yrs or a small family. There is an open plan living area with kitchen and dining spaces There is an attractive spiral staircase leading from the lounge to upstairs giving this accommodation personality. There is also a small rear garden to enjoy.

SERVICE USER FEEDBACK

"Thanks for your act of kindness, will always cherish it in my heart. Thanks for all your support, it really means a lot. In today's world where there is no help or thought, you went over the way for me. It's just your kindness that I can see, so thanks a lot"

RESIDENT

I felt safe and I was listened to in my own language. I was given advice and supported with things I didn't understand the staff are a similar culture to me so I felt safe I could talk freely. If I didn't have a place to go where everyone around other women and staff where from my culture I would not be brave to leave.

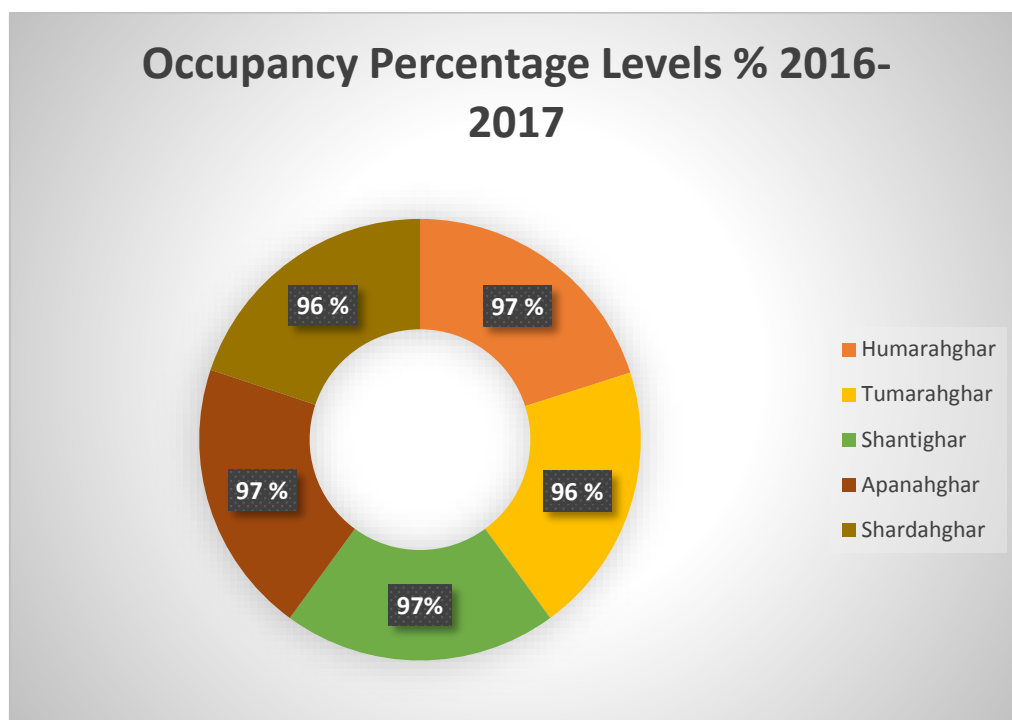
RESIDENT

CHILDRENS FEEDBACK

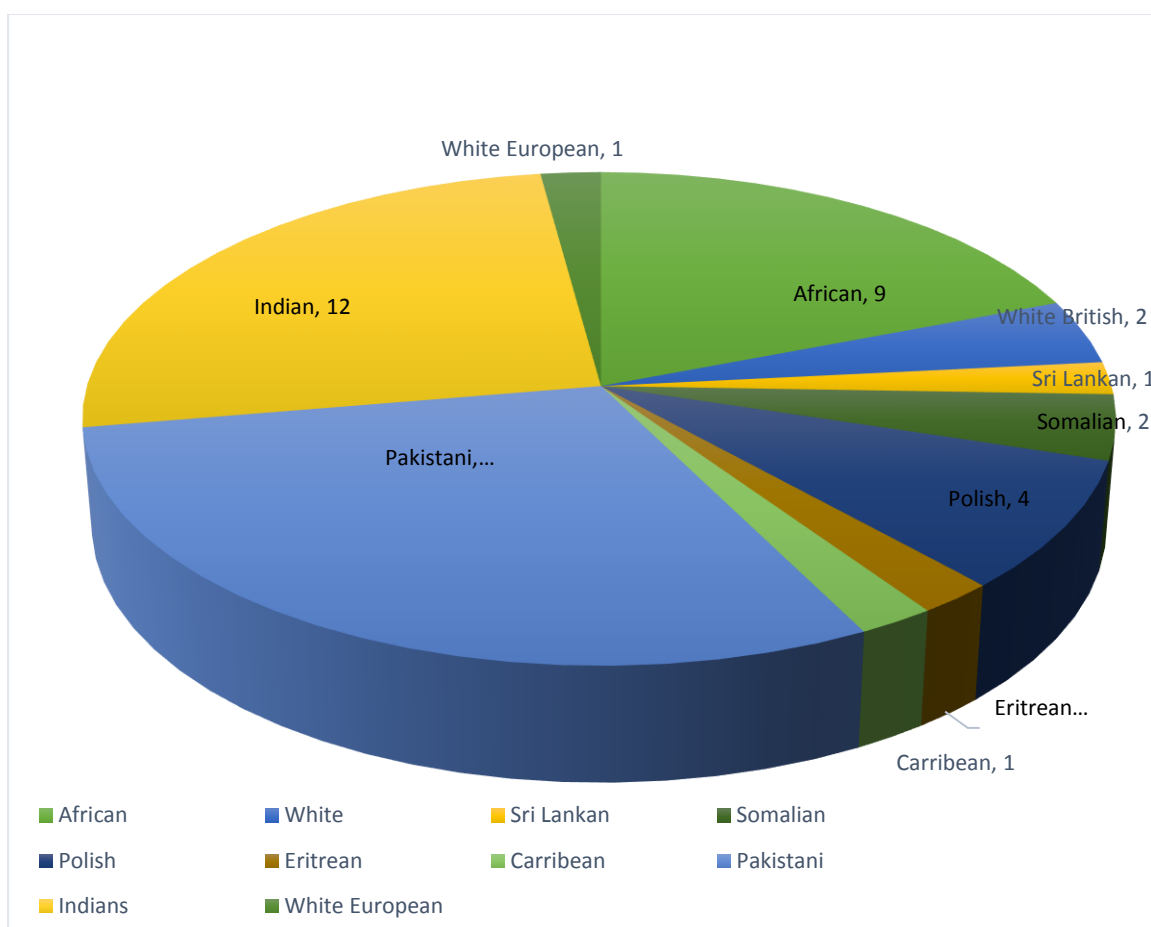
Thank you so much for my bag and the stuff. I'm so happy to have a new teddy. You guys are the best. I'm always going to remember all of these stuff. I love my reading book. Now I can study all the time.

CHILD AGED 10 YEARS

Occupancy of Coventry's Refuges and Self Contained Supported Accommodation



Ethnicity of Coventry Residents in Refuges and Self Contained Supported Accommodation



CASE STUDY OF A SERVICE USER GOING THROUGH THE COVENTRY SERVICE

FORCED MARRIAGE & MULTIPLE VIOLENCE AFFECTING BME WOMEN AND GIRL

Miss Z is originally from south of England, she is 19 years old. Miss Z has suffered from domestic violence and abuse from her immediate family. Her mother and uncles were putting pressure on her to marry in Pakistan. She received verbal abuse from her mother constantly even before she received threats to marry. She has a history of self-harming and her mother would accuse her of being a snake and would blame her for anything going wrong in the family.

Her uncles would accuse her of being out of control and would keep tabs on her. She was being followed by them to make sure she was not stepping out of line. She was told that her circles of friends were not a good influence on her and would constantly confront her for doing things she had not done. She initially decided to leave her home, when her mother came home one evening and accused her of stepping into her room

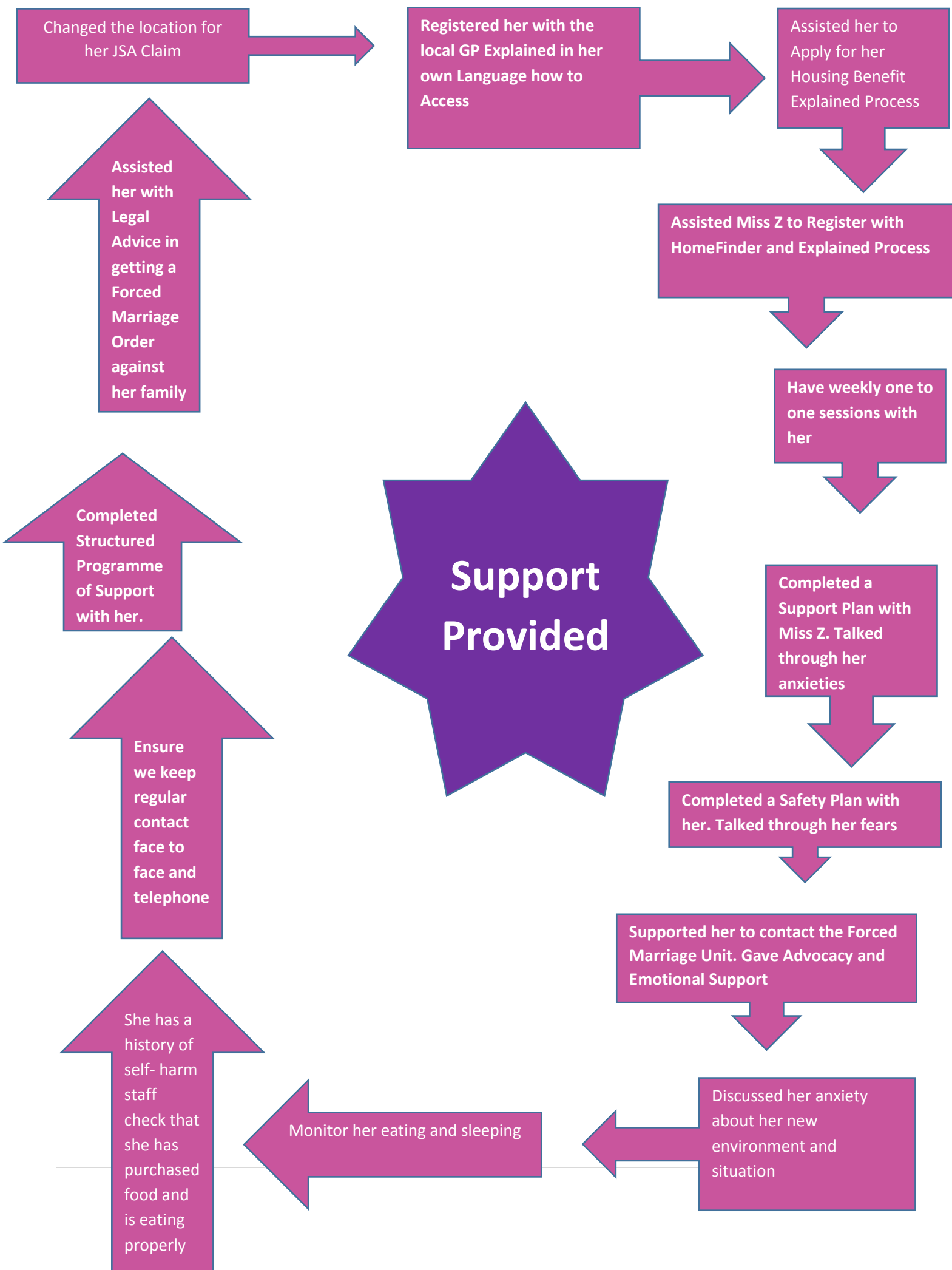
The following morning she left her home and refuge accommodation. She was in touch with the Police who aided her to the refuge but they advised her to seek refuge elsewhere when she became paranoid that her family would know of her location.

Forced marriages

“Forced marriage is a violation of internationally recognized human rights standards. Marriage shall be entered into only with the free and full consent of the intending spouses”, Universal Declaration of Human Rights, Article 16(2)

Panahghar continues to support cases that are of a forced marriage nature. If at any point a referral is taken and it is of this nature staff will give them a pamphlet during the induction process. The pamphlet act's as a handy piece of information for the resident to carry with them at all times, if the resident finds themselves in a dangerous situation they can show the information to the police or any professional they come in contact with. The pamphlet has an area where the resident can put their name, date of birth and other important information. It also has the phone numbers of the Force Marriage Unit and honornet Helpline. A full support and safety plan is put into place by working in partnership with the client to enable safety and progression in to independence throughout the duration of the residence stay in Panahghar supported accommodation.

PANAHGHAR STAFF DELIVERING DIRECT SERVICES AND LIFE CHANGING SUPPORT



Move On and Resettlement

Panahghar are extremely proud of supporting residents to find suitable permanent accommodation in the community with the support that they need. A tailored safety plan is conducted with service users who decide to return back to the perpetrator or go to friends/family. 29 residents have exited our service in this year.

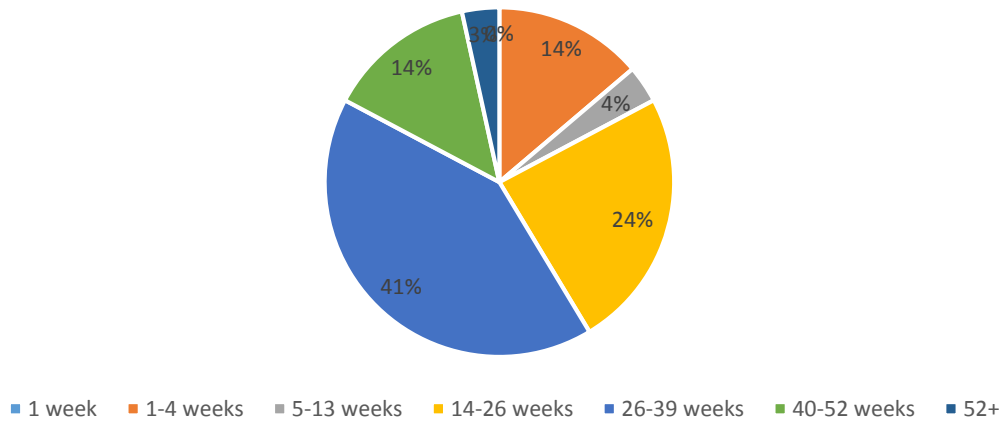
Number of Residents Exiting the Service During 2016-17

**Total Number of Residents
Exiting Panahghar's Accommodation = 29**



Length of Stay of Coventry Residents in Refuges and Self Contained Supported Accommodation

Length Of Stay at Coventry Accommodations
2016-2017



FESTIVE CELERBRATIONS



This year we were able to take all the service users and their children from Coventry and Leicester for a meal to celebrate the festive season and all of the festivals such as Eid Diwali, Christmas, Kwanza, Thanks-giving and so on at the end of the year. They enjoy some much needed 'time out' with each other and the staff and generally have some fun enjoyed socialising and switch off from all the stresses of their situations



Panahghar were also given free pantomime tickets through the Food Bank from Making Memories – Belgrade Theatre for the service users who have children. Staff members also attended and everyone enjoyed watching Dick Whittington.

Traditionally, we always deliver presents to the children and the service users on Christmas day and this year was no different. The children were delighted to see that Farther Christmas had delivered presents for them

Leicester Services Overview

We continue to deliver much needed service for the significant BAMER communities in Leicester Leicestershire and Rutland In Leicester City BAMER citizens which make up approximately 50% of Leicester's population. The commissioned service's statistics are revealing they are falling short of enabling access to these very vulnerable and 'hard to reach groups'. Referrals are sent to us by a range of agencies although we receive very few from directly from the commissioned service they do pass on our number so victims/survivors can refer themselves. Once assessed these referrals are revealing themselves to be extremely complex cases such as those with 'No Recourse' whom cannot receive statutory welfare benefits such as housing benefits fleeing a forced marriage or facing honour based violence HBV from. Panahghar has accepted these referrals as one of the very few nationally that will accept women and children from this category.

Leicester Accommodation

There are two refuges in Leicester with a total of 6 self-contained apartments and a shared accommodation with a further 6 residents.

The self-contained apartments have been a successful initiative as it is aimed at women with families who are working towards the transition period and living in their own accommodation independently.

The shared accommodation is aimed towards women who are working towards independent living. The accommodation itself acts as a support network internally as it is a shared property and residents socialize

with one another. This also provides the residents with the opportunity to build on their social and life skills.

Panahghar initially started with a set of 15 apartments and moved to what is now called P9 a shared accommodation. The transition has had many advantages. The accommodation is situated near the City Centre and service users are able to easily access the job Centre, a GP, and other local amenities. The area has food shops, halal meat shops, churches, mosques and temples nearby which meets the faith requirements and cultural needs of service user.

Here are some photographs of some of our rooms in our two properties.



P9 Kitchen



P9 Lounge

P8 shared accommodation

P8 Bathroom



P8 Lounge



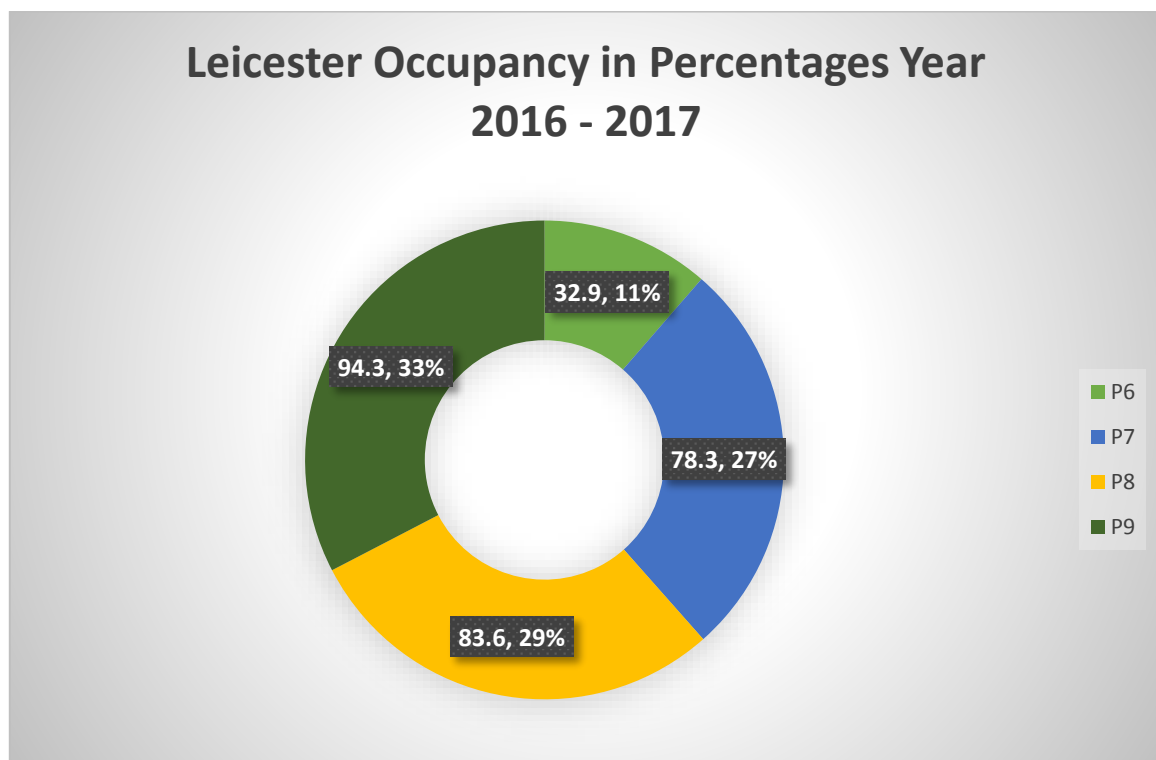
P8 Kitchen

P8 is a large Victorian house for 6 residents, they have access to their own bedrooms and share the two bathroom and 1 kitchen with a cosy lounge. The property has a clean modern feel and is situated in a nice tree lined street.



P8 Hallway

Occupancy of Leicester Refuges and Self Contained Supported Accommodation

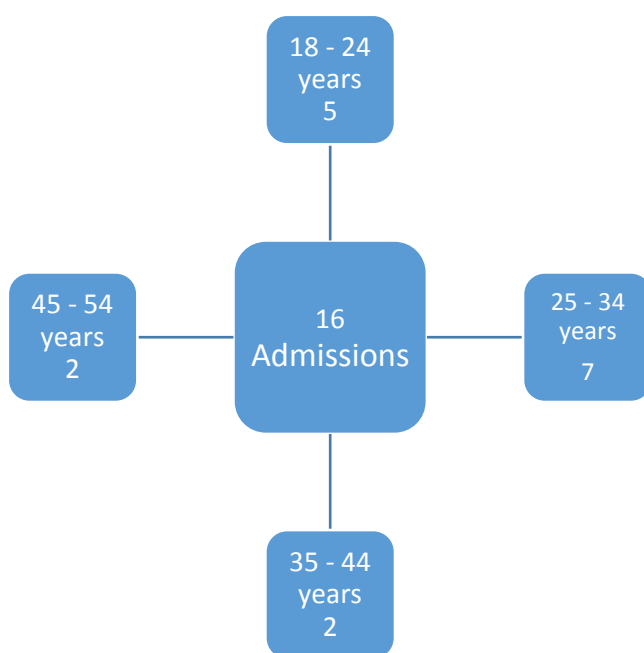


The above chart shows the occupancy levels for the Leicester refuges P9 and P8 from April 2016 to March 2017. There was a low occupancy at P8 due to the fact that we had moved the residents from our other refuge P7 that we were to vacate in January 2017. We had not been able to occupy the vacant rooms at P7 as we had to redecorate each room whilst we move. We had the same issue at P9 as the residents had moved from P6 to P9 in June 2016. Whilst occupying p8 and p9 the difficult we faced in terms of maintenance had an effect on the occupancy. As maintenance and repairs were not completed in a timely manner. On leaving the properties Panahghar had to redecorate and return the properties as they were when we signed the tenancy.

AGE of RESIDENTS

The chart below shows the variety of different age groups that have used the service through the year. It shows that a high number of 25-34 year olds have accessed the service. However in previous times we have had under 17's and also between the age group of 55- 64.

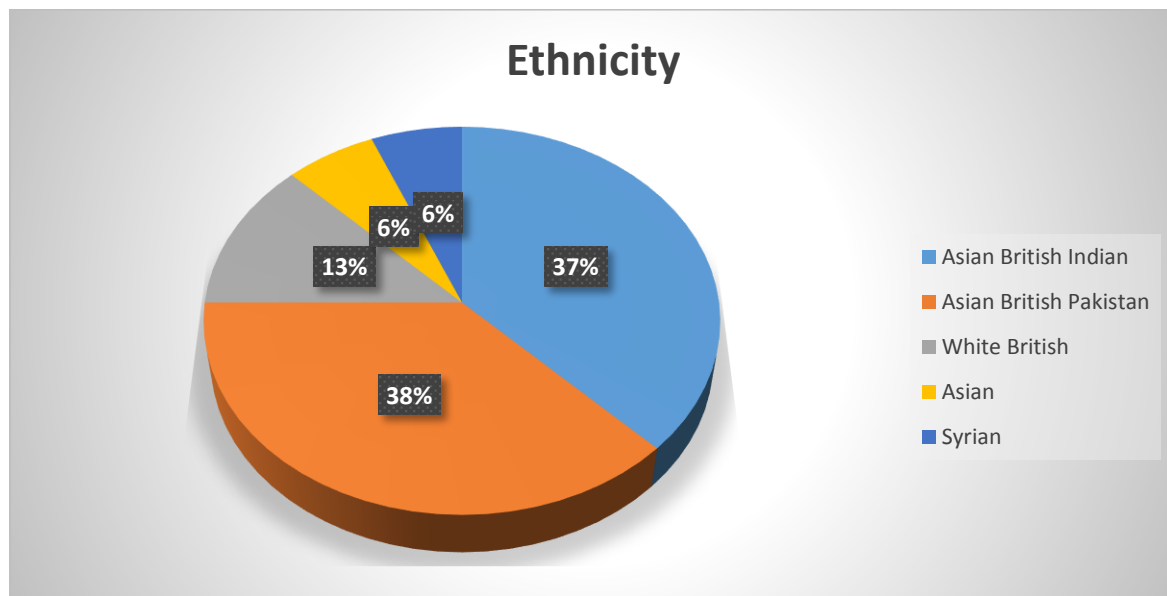
Age of Leicester Residents at Refuges and Self Contained Supported Accommodation



Ethnicity of the Admissions

The chart below identifies the different ethnic groups that have been resident with us throughout the year. It shows that there has been a high number of south Asian women who have needed the specialist BAMER service this year.

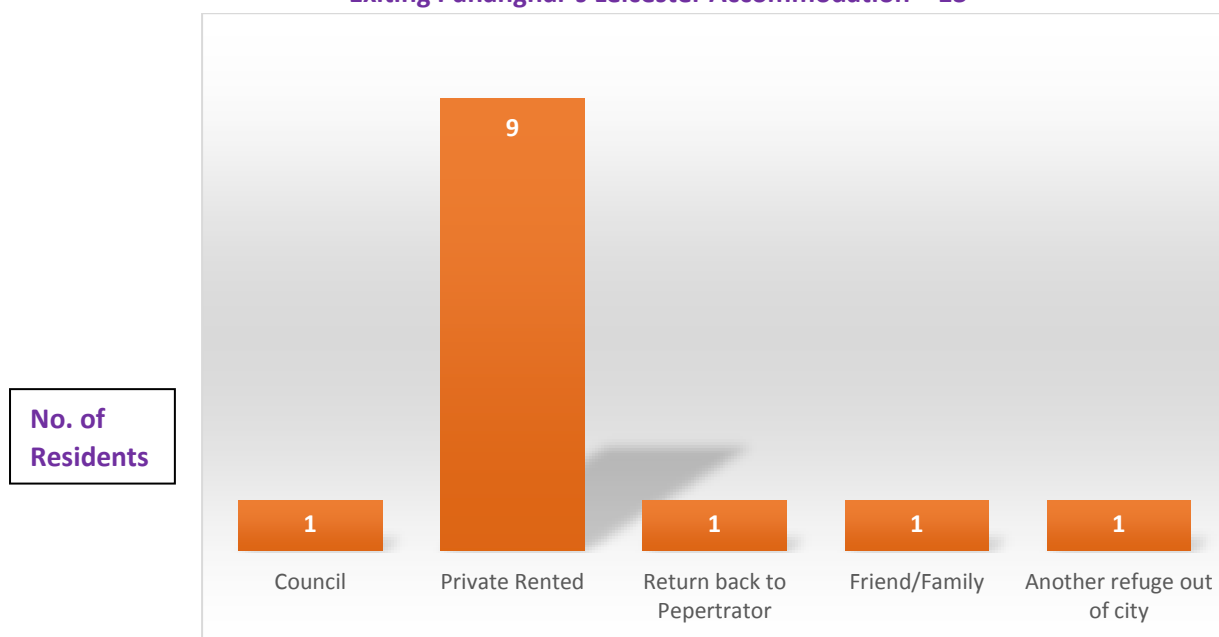
Ethnicity of Leicester Residents at Refuges and Self Contained Supported Accommodation



Move On and Resettlement

Once the residents have been supported for a maximum of two years depending on their individual support needs and their support plan, staff assist in the smooth transition period of moving into independent living and resettling into the community. Staff support the residents during this period and strive to offer a seamless service transitioning into a smooth exit in to their own accommodation. Staff provide an overlap of support for two to three weeks to ensure the resident is settled and has all the items which are essential in their new home along with supporting them with their house hold bills, utilities, benefit and change of address.

Total Number of Residents
Exiting Panahghar's Leicester Accommodation = 13



Multiple and Complex Issues

Insecure Status – A Complex Area

Panahghar staff are specialists and highly experienced in dealing with DVA complex needs issues. This includes service users who have 'insecure status' and No Recourse to Public Funds. Panahghar is one of the few agencies nationally not only to house but to undertake support and/or legal case work for victims. The issues are so complex that well established legal advice voluntary agency within the City have made serious mistakes with No Recourse to Public Funds cases which we have then taken up and with our established network of legal experts have salvaged cases from disastrous results such as deportation, further abuse and even death.

There is much complexity around immigration legislation and policies for this vulnerable group of people some of these include:

- EU – EU referrals are really complicated as they themselves are unsure whether they are able to access any benefit rights in the UK. The whole process entails investigating whether they have worked in the UK and for how long and whether they have lived consistently in the UK.
- Human Rights – Panahghar have supported service users who applied to the Home Office under human rights as they are fearful as to what can happen to them if they are sent back to their own country. These service users are not entitled to any benefits in the UK and therefore require financial support from ourselves and any agency or individual who will help.
- Destitution Domestic Violence (DDV) Concession – This allows service users who are currently on a spouse visa to access benefits so that they have financial support to apply for 'Indefinite Leave to Remain' in the UK. The service user has the DDV Concession for 3 months and must apply within this time period. Staff explained the procedure and that once they apply for this, their spouse visa is cancelled.
- Dependants – These service users are on a visa which states that they have entered the UK as a dependant of a spouse or parent. These are complicated cases as they have no rights on their own in the UK. In most cases, children are involved and therefore social care are contacted to support them financially.

Immigration, DDV concessions and Inter Professional Working

Support from professionals

Inter professional working and the coming together of different professions and agencies provide integrated health and social care and legal support for the benefit of service users is absolutely imperative for victims and survivors in this category. Panahghar are constantly working to improve the collaboration with other professionals. As a great deal depends on how other agencies and professional understanding,

treatment and timely response to women and children who have insecure status. On the whole it is a daily battle fraught with red tape and bureaucracy and myths and misunderstandings. Panahghar staff spend as much of their time educating and raising awareness of professionals and practitioners as they do with service user's case work.

However it's not all doom and gloom in some cases we have had excellent communication with professionals who have provided a seamless service for the service user. We would like to present to you an example of good practice where everyone involved did what they were supposed to do.

For example when a new referral has been admitted into the service, all their benefits were up and running within two weeks as the job centre coach was able to support and advise the client along with ourselves. Appointments were made to a Solicitor who applied for DDV Concession in a timely manner and all documents from all other professional were obtained within the time frame set.

Housing benefit was applied for and the housing officer had close contact with staff to make sure they had all the correct documentation. Staff referred to social care for the children, a social worker came to complete an initial assessment and found there were no concerns therefore closed the case.

This service user went onto successfully be rehoused in the community and is now at college studying.

On the other hand we have had difficulty with professionals in the past with other cases the biggest downfall for our service users is not being granted leave to remain in the UK as they then have to go through the refusal process and at times a review has taken place. Benefits then come to an end and the service user is left with no income and housing benefit then stops. The service users' mental health can be effected by this as there hopes for a bright future in the UK become less. When a service user has no immigration status it is difficult to find services they are entitled to and there is limited support in our professional services within the community.

CASE STUDY OF A SERVICE USER GOING THROUGH THE LEICESTER SERVICE

NO RECOURSE TO PUBLIC FUNDS & MULTIPLE VIOLENCE AFFECTING BME WOMEN AND GIRL

Miss B's Background:

Miss B grew up in Pakistan where she studied at college. In 2014 Miss B's maternal aunt came to Pakistan and asked for Miss B to be married to her son. Miss B's cousin (future spouse) spoke to Miss B and her mother and assured them that he is not being pressurized to marry his cousin. He wanted to marry Miss B out of his own free will. Miss B accepted this proposal and thought that it would bring the two families closer together. Miss B describes coming home from college one day and being told that her wedding would take place the next morning on 20th April 2014. Miss B felt that her in laws were rushing the marriage process.

Miss B married her cousin on 20th April 2014 Pakistan in a small ceremony in front of friends and family. Miss B informs us that her husband was civil with her during the wedding period however they did not talk openly as there was always other family members around and this was not encouraged within tradition. Miss B had no contact with her husband for a further 11 months after he returned to England until April 2015 when he and his family returned to Pakistan. Miss B describes her husband being pleasant to her whilst on holiday in Pakistan. Miss B came to the UK on 20th November 2016 on a spouse visa. She was collected at the airport by her mother and father in law.

Types of Abuse:

Upon arriving within the UK she was immediately told to start completing domestic chores around the house. Miss B's mother in law then instructed her to start cooking for the whole family. Miss B would get up at 7 to make breakfast for her brother in law, after which she made breakfast for the entire family. Miss B was made to clean the whole house, and wash her mother in laws clothes by hand although they had a washing machine.

Miss B's husband completely ignored her and would tell her to get out of his room. He had told her that he married her to keep his family happy. She was instructed to iron everybody's clothes and clean the kitchen repeatedly. Miss B was instructed to clean the garden without any proper gardening equipment whilst her in laws watched. This left the palms of her hands scratched. Miss B's husband became more abusive swearing at her and calling her racist and unpleasant names. Miss B was regularly subjected to physical abuse from her mother in law who would often slap her across the head if she hesitated in doing the household chores.

Risks and challenges

We faced difficulty supporting Miss B to access benefits without an NI number. The NI number process took approximately two months. Miss B did not disclose some of the more serious forms of abuse which resulted in a delay within both her Police enquiries and Immigration case. The police booked a wrong interpreter twice so both appointments were cancelled and subsequently rescheduled. The police booked a wrong interpreter twice so both appointments were cancelled and subsequently rescheduled. Although staff tried to intervene, it is police protocol that staff is not allowed to interpret as this is the interpreter's job. Staff escalated this matter to a formal complaint.

Staff who spoke the same dialect as Miss B attended appointment at police station in order to support Miss B. Interpreter only gave half of the information Miss B was expressing, leaving out crucial information.

Although staff tried to intervene, it is police protocol that staff is not allowed to interpret as this is the interpreter's job. Staff escalated this matter to a formal complaint. One of the clear challenges was the two police forces working collaboratively with this case. Staff struggled to log the initial complaint as west midlands police said it was a matter

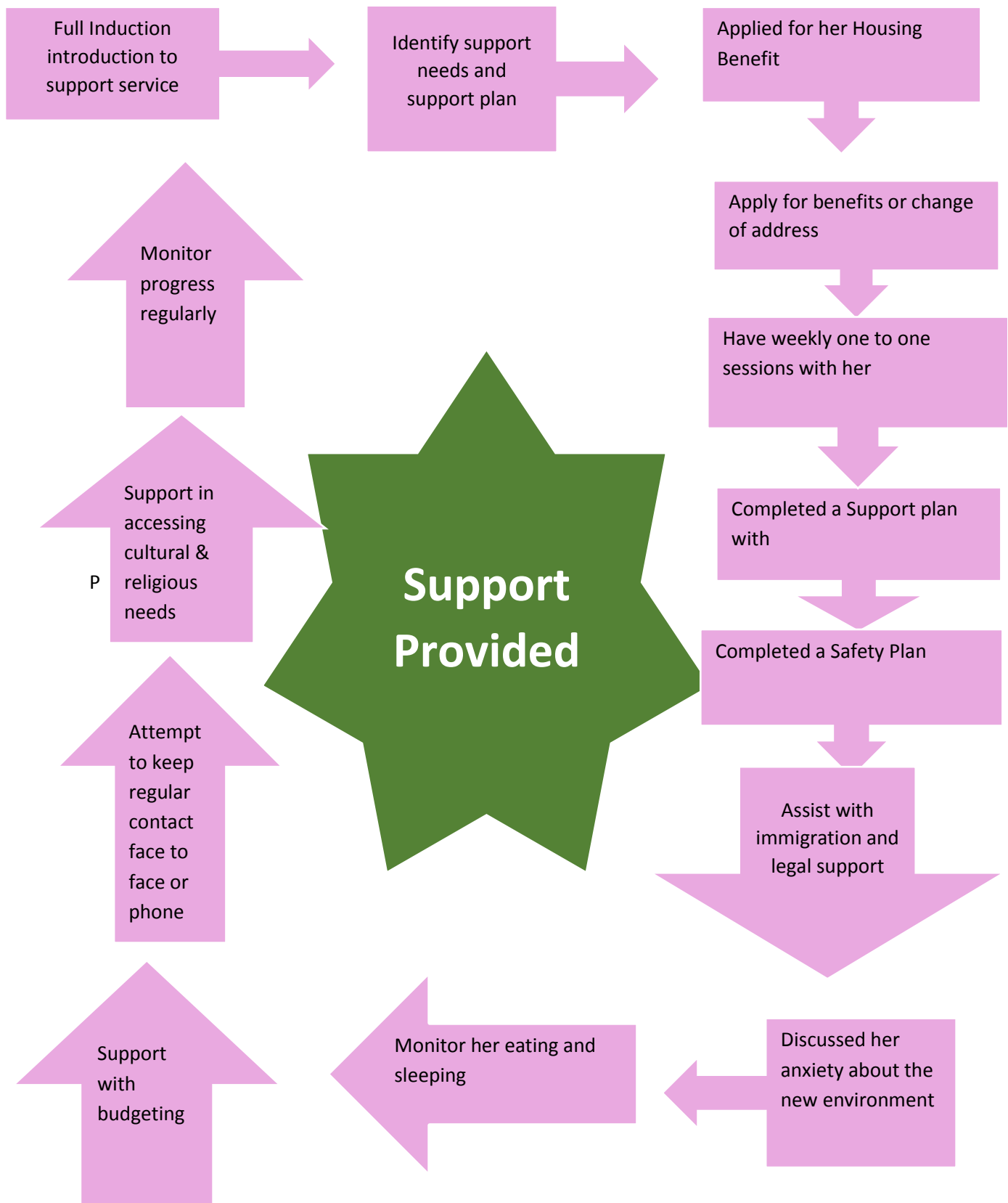
Miss B's case was weak. As a result she was referred to The Salvation Army by her solicitor. Miss B telephoned us and told us that she has been referred to the 'Army'. The language barrier meant that she was unable to give us the full details. This left staff puzzled. Upon trying to contact the solicitor, we struggled as she was out of office.

Miss B informed us that she has new support workers who are meeting her in the city centre and giving her money every fortnight. She told us that the Salvation Army had made this referral. Staff were concerned and rang the number Miss B had provided to find that Miss B had been referred to another refuge outside of the city which is an organization that works with women who have been trafficked or victims of modern day slavery.

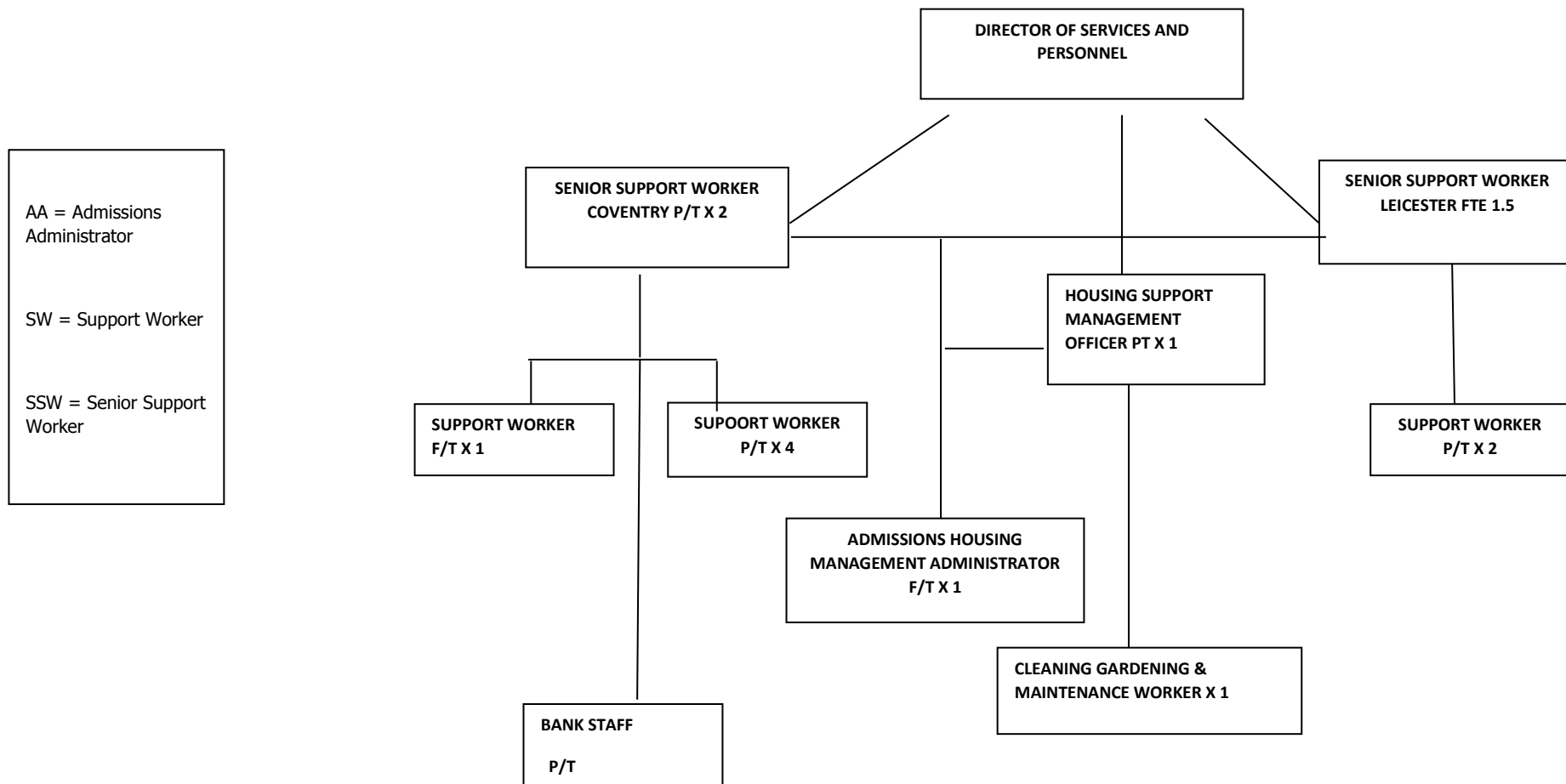
Support provided

Staff in Leicester work with the residents to maintain a common brief with each resident by following the guidelines and outcomes such as staying safe, economic wellbeing, enjoying and achieving, being healthy, making a positive contribution, supporting families, friends and communities and transitional move on and resettlement.

PANAHGHAR STAFF DELIVERING DIRECT SERVICES AND LIFE CHANGING SUPPORT



PANAHGHAR/PANAHGHAR SAFE HOUSE OPERATIONAL STAFFING STRUCTURE 2016-17



ACKNOWLEDGEMENTS

Panahghar wishes to thank all those who work with and for the organisation in order to make it the successful and happy place that

Armstrongs Accountancy CDVASS Citizen Advice Bureau City College Coventry City Council Coventry Law Centre CRASAC CRISIS Skylight Defuze Barnardos Dodd's Solicitors Duncan and Lewis Bushra Ali Solicitors Mander Hadley Solicitors	Health Visitors Team Housing Benefits Housing Options Imkaan Irvine Commercial Leicester & Leicestershire Leicester City Council LIFE Matrix Capital Orbit Housing Police Domestic Abuse Team	Public Health Public Protection Unit Refuge Relate Social Care Leicester Social Care Coventry Valley House Voluntary Action Coventry Voluntary Action Leicester National Women's Aid Peninsula MES Securities
--	--	---

A special thanks to our consultants, advisors, and maintenance workers for their invaluable support work and guidance.

Barry While Perry Huber Robin Melley Bushra Ali Gurminder Sanghera	Sanjay Kumar Matthew Finch Doug Harrington Gary Matthews Linda Williams
--	---

A big thank you to our Management Committee for their continued dedication and hard work.

Samia Laats Amerdip Samra Lovlin Sharma	Linda Williams Charanjeet Kaur
---	-----------------------------------

A big Thank You also to our Board of Directors for Panahghar Safe House Ltd for their continued hard work and commitment

Samia Laats Sobia Shaw	Amerdip Samra Sandra Manak Linda Williams
---------------------------	---

COVENTRY PANAHGHAH PROJECT



**SUPPORTING WOMEN AND CHILDREN AGAINST DOMESTIC
VIOLENCE**

**TRUSTEES' ANNUAL
REPORT &
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2017**

REGISTERED CHARITY NUMBER: 1007676

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TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2017

The trustees present their report with the financial statements of the charity for the year ended 31st March 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

OBJECTIVES AND ACTIVITIES

Objectives and aims

We provide range of direct and indirect services to Black Asian Minority Ethnic and Refugee (BAMER) communities their children and their families and primarily to Asian women and girls to alleviate all forms of violence, abuse and poverty on a local, national and international level.

The charity exists to promote the safety of women and children affected by domestic violence and all other forms of violence such sexual violence Honour Based Violence (HBV), forced marriage, Female Genital Mutilation (FGM) human trafficking by:

- offering safe temporary accommodation.
- offering appropriate and accessible support services.
- communicating the message that domestic violence is unacceptable and promoting action to prevent it.
- promoting policy and best practice that respond to women and children's needs.

PSHL was set up with a view to managing government contracts on behalf of the charity to provide a clear audit trail to the funders. As part of Panahghar's strategy to sustain services the management committee agreed that funds will be used to support these contracts.

Significant activities and public benefit

The charity believes that violence and domestic violence is a violation of human rights and works to ensure that women, girls and children have the right to live free from violence, abuse and fear.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing charity's aims and objectives and in planning future activities. The trustees have also considered how planned activities will contribute to the aims and objectives of the charity.

In pursuit of its aims for public benefit, our services benefit the public through the following initiatives:

- To provide safe, secure temporary accommodation and counselling support service to women, men and children.
- To provide advice and information to survivors of abuse.
- To raise awareness of the issues which are faced by survivors of abuse.
- To ensure victims of abuse obtain the benefits to which they are entitled.
- To provide appropriate play opportunities for children living in refuge and a safe environment for children to explore feelings.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The year under review was challenging with the reduction of funding. The charity undertook a review of the organisation to identify savings that could be applied whilst prioritising service delivery. Consideration was given to the need for an outward facing and local delivery model with an emphasis on voluntary services that complement and enhance our work

We are busy delivering the tender which was made to Coventry City Council to continue the service we provide to the local community in partnership with another key local agency.

TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2017

ACHIEVEMENT AND PERFORMANCE

Charitable activities- Continued

We are into the third year of our contract in partnership with Valley House delivering domestic violence services within the city.

The charity acknowledges that during these adverse economic and political circumstance we have made heavy losses, since last year the trustees have put measures into place in order to recoup the losses and return to a stable position. These are ongoing.

Last year we reported on the measures we had begun to implement to make the savings we need. We reported on a consolidation of our infrastructure and a review of our service model which has begun to take fruition this year. These have been:

Firstly we undertook a review of our buildings and released those that were the most expensive in both rent and maintenance and took on more viable properties. These changes enables us to make savings both in running cost and staff revenue. We continued with our annual review of utilities and communications spend and took advantage of switching suppliers. We also undertook an internal review of staff time and tasks and have been able to make practical changes in working methods and with the introduction of new technologies have all contributed to making savings.

FINANCIAL REVIEW

Reserves policy

The trustees keep the charity's reserves under review. Due to the changes in economic climate the trustees agreed to invest free reserves in reconfiguring current services and to fund improvements and development of projects to support the long-term sustainability. Trustees will also ensure that reserve levels are at a level to provide some protection to the organisation and its charitable programmes. This plan seeks to limit any risk arising in the event of a downturn in some of the Charity's various sources of income or an unexpected need for additional expenditures.

The Charity Commission defines reserves as 'that part of the charity's funds which can be made available to spend for any or all of the charity's purposes once it has met its commitments and covered other planned expenditure. The Trustees are aware of the general legal duty to apply charitable funds within a reasonable time of receiving them.

Therefore, to justify the holding of reserves the charity needs a reserves policy which is based on a realistic assessment of the required reserves.

Income from restricted funds (income which must be applied to the purposes specified under the terms of the agreement or contract for which they were given), cannot be set aside for use in line with the reserves policy as any unused funds must be returned, carried forward or applied in line with the funding agencies requirements.

Unrestricted funds (money generated as a result of fees and charges, or interest on monies invested), is expendable at the discretion of the Trustees in furthering the objects of the charity.

The board of trustees has identified that minimum level of unrestricted funds should be set to counter balance trading uncertainty and provide a base level for stability. A target level of unrestricted funds has been set to allow for growth and for the charity to take advantage of strategic opportunities for the future growth.

The current level of unrestricted funds should be set as follows:

Minimum level

Three months operating costs plus an additional fund to cover redundancy costs for all staff plus legal cost associated with winding up.

Target level

Six months operating costs plus an additional fund to cover redundancy costs for all staff plus legal costs associated with winding up.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2017

FINANCIAL REVIEW

Reserves Policy-Continued

The board of trustees has approved Coventry Panahghar Project's reserves policy and identified the following reasons to hold reserves:

- To provide financial stability to enable us to continue to achieve its objective during challenging trading periods.
- To allow us to take advantage of strategic development opportunities and plan for future growth.
- To enable us to make investment decisions in accordance with the investment policy and enable us to consider opportunistic investments which may not be within strategic plan.

The total net outgoing resources for the year amounted to £96,608 (2016:£101,604) including a loss of £16,518 incurred by PSHL- subsidiary. The net deficit for the year excluding restricted funds was £96,608.

Panahghar's reserve policy is that the Charity should have sufficient free reserves to cover three months operating costs and to provide a fund to cover future capital replacement. The target was to build-up the future capital replacement fund to a level of £350,000 this target has not been achieved this year with a shortfall of £30,000. Over the next 12 months the Charity will be looking to replenish the reserves pot and improve its position.

Investment policy and objectives

The trustees have agreed an investment policy to ensure that the charity maximises its return on investment. The policy seeks to mitigate risk in the knowledge of the current economic climate. This policy is reviewed annually.

Funds may only be invested in financial institutions previously approved by the trustees. Any new financial institution submitted to the trustees' approval must be a recognised financial institution that has first class reputation and is authorised and supervised by the Bank of England or the Building Society Commission. Only Institutions with the highest credit rating will be considered.

PLANS FOR THE FUTURE

The trustees decide on capacity building, ensuring the sustainability of current provision; developing services and programmes; making improvements and having contingency plans in accordance with its Business Plan which is reviewed annually.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Management and organisational structure

The Management Committee of the charity are its trustees. They are supported by a management team lead by Ms Sobia Shaw the Chief Executive, who is currently off on long term sick leave. In her absence the charity are being temporarily lead by the Management Committee. Trustees are all from diverse backgrounds and bring with them appropriate knowledge, skills and experiences. The board of trustees are responsible for the overall direction of the charity's operations, its compliance with legislative requirements and ensuring the financial stability.

The trustees aim to meet bi monthly six times a year to review and approve strategic and operational recommendations from the senior management.

Recruitment, appointment and induction of new trustees

New trustees are recruited as a result of retirement, resignation, or death of a member of the Board. Expressions of interest are invited in writing to the Management Committee, stating relevant work or life experiences. Potential trustees are invited to an information day by the Director of Services and then to meet with all or some of the trustees at an informal meeting.

TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment, appointment and induction of new trustees –Continued

Those remain interested will then be invited to attend a Management Meeting after which a vote will be taken regarding their appointment. Upon appointment trustees are invited to meet a senior member of staff for an induction and are given the opportunity to attend relevant training events and meetings.

Organisational structure

The Management Committee of the charity are its trustees for the purposes of charity Act.

Related parties

The Charity controls Panahghar Safe House Limited (PSHL) and Management Committee appoints the Directors of the Company. There are clear structures and processes of communication between the Company and Charity. The Company hold Board meetings four times a year and report back to the Management Committee.

PSHL is a Company Limited by Guarantee and to share the charitable objective as Coventry Panahghar Project. The principal activities of the Company are:

- To address all forms of violence, abuse, distress and maltreatment from spouses, family, communities and/or structures - to promote humanitarian, environmental, educational, developmental, the relief of poverty and encourage economic and social well-being amongst vulnerable groups, primarily but not exclusively, women and children from Black Asian Minority Ethnic and Refugee backgrounds, locally, nationally, and internationally;
- To establish, organise, manage, facilitate and/or provide assistance, support, advocacy, legal work, information and advice, primarily in the pursuance of physical and emotional well-being and independence through encouraging self-help, social, educational, economic and recreational pursuits, projects, programmes services and initiatives, with a view to increasing service users' social capital, enabling them to access other agencies, networks, individuals and resources for their long-term sustainability and advancement;
- To raise public awareness by collaborating with voluntary organisations, local authorities, local residents' groups, communities and local organisations in a common effort to provide services enabling individuals to move forward with their lives

The Company has charitable purposes and exists to promote the safety of women children and men affected by domestic violence and abuse

- Offering safe temporary accommodation
- Offering appropriate support services
- Communicating the message that violence and domestic violence and abuse is unacceptable and promoting action to prevent it.
- Promoting policy and best practice that respond to women men and children's needs.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have examined the principal areas of the charity's operations and considered the major risks which may arise in each of these areas. In the opinion of the trustees the charity has established resources and review systems which, under normal conditions, should allow the risks identified by them to be mitigated to an acceptable level in its day to day operations.

TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1007676

Principal address

3 St Margaret Road
Stoke
Coventry
West Midlands
CV1 2BT

Trustees

Mrs Amerdip Samra	Treasurer
Ms Linda Williams	Resigned on 8 th March 2017
Ms Samia Laats	Chair
Ms Parveen Dad	Resigned on 5 th February 2016
Ms Charanjeet Kaur Kensey	
Ms Lovlin Sharma	

Auditor

Armstrongs Accountancy Ltd
Chartered Accountants and Statutory Auditor
1 & 2 Mercia Village
Torwood Close
Westwood Business Park
Coventry
CV4 8HX

Bankers

Barclays Bank
25 High Street
Coventry
CV1 5QZ

Administration

Ms Sobia Shaw	Chief Executive Officer
Mrs Sandra Manak	Executive Director of Operations

GOING CONCERN

The trustees have considered the reserves policy above and the working capital requirements for the period of 12 months from the date of this report and have reasonable expectation that the charity has adequate resources to continue its operations for the foreseeable future. Accordingly, the trustees continue to adopt going concern basis for the preparation of the annual report and accounts.

TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2017

DISCLOSURE OF INFORMATION TO THE AUDITOR'S

The trustees who held office at the date of approval of the Trustees' report confirm that, so far as they are each aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

STATEMENT OF TRUSTEES RESPONSIBILITIES

Under the trust deed of the charity and charity law, the trustees are responsible for preparing the Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The group and charity law requires the Trustees to prepare financial statements for each financial year. The group and charity's financial statements are required by law to give true and fair view of the state of affairs of the group and the charity and of the group and the charity excess of income over expenditure for that period.

In preparing those financial statements, generally accepted accounting practices entails that the trustees to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the Trustees to ensure that, where any statements of accounts are prepared by them under sections 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees' are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

ON BEHALF OF THE BOARD:


.....

Mrs Amerdip Samra - Trustee

Date: 27/11/17

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

COVENTRY PANAHGHAR PROJECT

Opinion

We have audited the financial statements of Coventry Panahghar Project (the 'charity') for the year ended 31st March 2017 on pages nine to nineteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2017 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

COVENTRY PANAHHGHAR PROJECT

Responsibilities of trustees

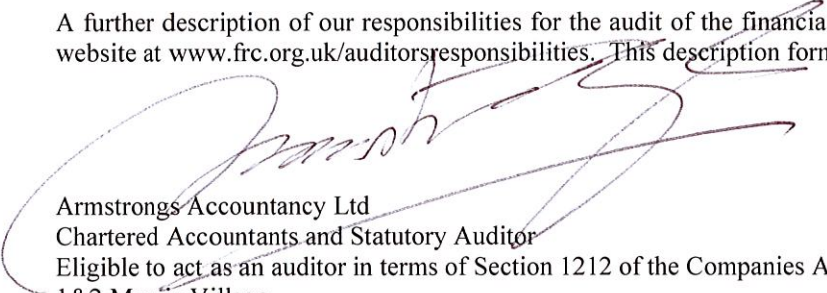
As explained more fully in the Trustees Responsibility Statement set out on page six, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.



Armstrongs Accountancy Ltd
Chartered Accountants and Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
1&2 Mercia Village
Torwood Close
Westwood Business Park
Coventry
West Midlands
CV4 8HX

Date:22/11/17.....

COVENTRY PANAHHGHAR PROJECT

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
INCOME					
Voluntary income	2	343	-	343	859
Activities for raising funds	3	136,053	-	136,053	134,968
<i>Income from charitable activities</i>	6				
Sheltered supported accommodation		369,778	-	369,778	447,481
Investment income	5	1,263	-	1,263	1,428
Total income		<u>507,437</u>	<u>-</u>	<u>507,437</u>	<u>584,736</u>
EXPENDITURE					
<i>Costs of raising funds</i>					
Fundraising charitable trading	7	149,926	-	149,926	137,303
<i>Expenditure on charitable activities</i>	8				
Community support services		244,943	-	244,943	76,753
Sheltered supported accommodation		209,176	-	209,176	472,284
Total expenditure		<u>604,045</u>	<u>-</u>	<u>604,045</u>	<u>686,340</u>
NET INCOME/(EXPENDITURE)		<u>(96,608)</u>	<u>-</u>	<u>(96,608)</u>	<u>(101,604)</u>
NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS FOR THE YEAR		<u>(96,608)</u>	<u>-</u>	<u>(96,608)</u>	<u>(101,604)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>703,132</u>	<u>99,901</u>	<u>803,033</u>	<u>904,637</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>606,524</u></u>	<u><u>99,901</u></u>	<u><u>706,425</u></u>	<u><u>803,033</u></u>

All incoming resources and resources expended derived from continuing activities.

All gains and losses recognised in the year are included in the Statement of Financial Activities.


The notes on pages 11 to 19 form part of these financial statements

COVENTRY PANAHHGAR PROJECT

BALANCE SHEETS
AT 31 MARCH 2017

	Note	2017 Group £	2017 Charity £	2016 Group £	2016 Charity £
FIXED ASSETS					
Tangible assets	14	335,321	335,321	342,043	342,043
		<hr/>	<hr/>	<hr/>	<hr/>
		335,321	335,321	342,043	342,043
		<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS					
Debtors: amounts falling due within one year	15	53,317	58,570	200,281	183,394
Cash at Bank and in hand		345,304	345,017	318,711	318,711
		<hr/>	<hr/>	<hr/>	<hr/>
		398,621	403,587	518,992	502,105
		<hr/>	<hr/>	<hr/>	<hr/>
CREDITORS: Amounts falling due within one year	16	(28,001)	(18,927)	(58,002)	(44,077)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		370,620	384,660	460,990	458,028
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		705,941	719,981	803,033	800,071
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		705,941	719,981	803,033	800,071
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS					
Restricted funds	18	99,901	99,901	99,901	99,901
Unrestricted funds		606,040	620,080	703,132	700,800
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS		705,941	719,981	803,033	800,071
		<hr/>	<hr/>	<hr/>	<hr/>

The financial statements were approved by the Board of Trustees on 27/11/17 and were signed on its behalf by:



 Mrs Amerdip Samra
 Trustee

The notes on pages 11 to 19 form part of these financial statements

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2017**

1. ACCOUNTING POLICIES

General information and basis of preparation

Coventry Panahghar project is a registered charity. The principal place of business is given in the charity information on page 4 of these financial statements. The nature of the charity's operations and principal activities are provided on page 1.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Basis of consolidation

These financial statements consolidate the results, assets and liabilities of the Coventry Panahghar Project and its wholly owned subsidiary Panahghar Safe House Limited on a line by line basis. No separate Statement of Financial Activities or Income & Expenditure Account is presented for the Charity. The charity has gross income of £371,380 [2016: £449,768] and net outgoing resources of £80,090 [2016: £97,539].

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Fund accounting

Unrestricted funds consist of funds which the charity may use for general purposes at the Trustees' discretion; this includes designated funds which are designated for specific purposes.

Restricted funds represent income contributions which are allocated to a particular purpose in accordance with the donor's wishes.

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2017**

ACCOUNTING POLICIES- Continued

All investment income, gains and losses are allocated to appropriate funds.

Resources expended

All the expenditure is accounted for on accrual basis. Liabilities are recognised as resources expended as soon as there is a legal constructive obligation committing the charity to the expenditure.

Overheads and other costs not directly attributable to particular functional activity categories are apportioned over the relevant categories on the basis of management estimates of the amount attributable to that activity in the year either by reference to staff time or space occupied, as appropriate.

Governance costs are those incurred in connection with administration, strategic planning for the future, external audit and all the costs of complying with constitutional and statutory requirements, such as the costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Office equipment	- 33% on reducing balance
Furniture, fixtures & fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Investments

Fixed asset investments are valued at cost less provision for impairment, as these assets are not readily saleable and a reliable market value is not readily ascertainable.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight-line basis over the period of the lease.

Provisions

Provisions are recognised when the charity has a present and legal or constructive obligation as a result of a past event, it is probable that a transfer of economic benefit will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Taxation

Coventry Panahghar Project, as a registered charity, is exempt from taxation on its income and gains falling within section 505 of the Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gain Act 1992 to the extent that they are applied to its charitable objectives. No tax charge has arisen in the year.

Pension scheme

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

2. VOLUNTARY INCOME

	2017 £	2016 £
Donations & gift aid	<u>343</u>	<u>859</u>

3. INCOME FROM ACTIVITIES FOR GENERATING FUNDS

	2017 £	2016 £
Safe and Supported Partnership Ltd	<u>136,053</u>	<u>134,968</u>

4. INCOME FROM SUBSIDIARY TRADING ACTIVITIES

Coventry Panahghar Project owns Panahghar Safe House Limited (A Company Limited by Guarantee). The results for the year, as extracted from the audited financial statements are summarised below:

	2017 £	2016 £
Turnover & other income	<u>136,057</u>	<u>134,968</u>
Administrative expenses including gift aid	<u>152,575</u>	<u>139,033</u>
Retained profit/(loss)	<u>(16,518)</u>	<u>(4,065)</u>
Net current assets and shareholders fund	<u>(13,556)</u>	<u>2,962</u>

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

5. INVESTMENT INCOME

	2017 £	2016 £
Deposit account interest	<u>1,263</u>	<u>1,428</u>

Interest received of £1,263 (2016: £1,428) includes interest received by Panahghar Safe House of £4 (2016: £nil)

6. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Activity	2017 £	2016 £
Rent receivable	Sheltered supported accommodation	369,778	374,795
Coventry City Council			
Supporting People Fund	Sheltered supported accommodation	-	72,686
		<u>369,778</u>	<u>447,481</u>

7. COSTS OF FUNDRAISING CHARITABLE ACTIVITIES

	2017 £	2016 £
Staff costs including pensions	110,482	110,763
Travelling expenses	4,905	4,745
Telephone, fax & internet	9,420	5,037
Printing, postage & stationery	3,014	868
Insurance	11,483	3,832
Sundries	20	400
Legal & professional	10,536	11,633
Bank charges	66	25
	<u>149,926</u>	<u>137,303</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 9) £	Support costs (See note 10) £	Totals £
Community support services	199,032	45,911	244,943
Sheltered supported accommodation	<u>159,496</u>	<u>47,031</u>	<u>206,527</u>
	<u>358,528</u>	<u>92,942</u>	<u>451,470</u>

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2017	2016
	£	£
Staff costs	86,456	76,052
Other operating leases	152,389	187,717
Rates and water	22,004	30,251
Insurance	8,836	8,493
Light and heat	25,146	30,069
Postage and stationery	977	251
Sundries	728	6,759
Repair & maintenance	33,017	35,639
Cleaning & decorating	16,631	2,769
Travel & subsistence	7,511	6,613
Motor expenses	1,444	3,222
Children's equipment & outings	-	203
TV & entertainment	3,096	3,706
Training costs	293	450
	<u>358,528</u>	<u>392,194</u>

10. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Community support services	31,511	-	14,400	45,911
Sheltered supported accommodation	<u>31,415</u>	<u>10,771</u>	<u>7,494</u>	<u>49,680</u>
	<u>62,926</u>	<u>10,771</u>	<u>21,894</u>	<u>95,591</u>

Support costs, included in the above, are as follows:

	2017	2016
	£	£
Wages	19,829	18,829
Social security	3,044	3,208
Pensions	1,098	1,159
Insurance	1,714	3,392
Light and heat	-	-
Telephone	1,034	1,034
Postage and stationery	300	31
Sundries	2,892	2,964
Travelling & subsistence	1,600	798
Depreciation of tangible fixed assets	-	8,090
Bank charges	-	32
Auditors' remuneration (Group)	-	2,649
Bookkeeping	14,400	-
Accountancy	-	3,240
Other expenses	-	-
Legal and professional fees	<u>-</u>	<u>4,254</u>
	<u>45,911</u>	<u>49,680</u>

	2017	2016
	£	£
Total activities	38,658	84,236
	6,252	10,809
	2,257	-
	5,106	8,520
	-	1,700
	2,068	7,200
	331	6,125
	5,856	438
	2,398	3,058
	8,090	11,139
	32	89
	2,649	4,510
	14,400	16,200
	3,240	1,820
	-	314
	<u>4,254</u>	<u>685</u>
	<u>95,591</u>	<u>156,843</u>

COVENTRY PANAHHGAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES
CHARITY

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME			
Donations and legacies	859	-	859
Charitable activities			
Sheltered supported accommodation	374,795	72,686	447,481
Investment income	<u>1,428</u>	<u>-</u>	<u>1,428</u>
Total	377,082	72,686	449,768
EXPENDITURE			
Charitable activities			
Community support services	76,753	-	76,753
Sheltered supported accommodation	397,867	72,686	470,554
Total	<u>474,621</u>	<u>72,686</u>	<u>547,307</u>
NET INCOME/(EXPENDITURE)	(97,539)	-	(97,539)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>797,703</u>	<u>99,907</u>	<u>897,610</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>700,164</u></u>	<u><u>99,907</u></u>	<u><u>800,071</u></u>

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

13. STAFF COSTS

Total staff costs for the year for Coventry Panahghar Project and Panahghar Safe House Ltd were as follows:

	GROUP		CHARITY	
	2017	2016	2017	2016
	£	£	£	£
Wages and salaries	224,403	257,228	118,929	152,824
Social security costs	14,065	20,222	10,118	14,371
Other pension costs	4,881	4,411	4,576	3,902
	<u>243,349</u>	<u>281,861</u>	<u>133,623</u>	<u>171,097</u>

The average monthly number of employees during the year was 13 (13:2016) and there were no employees with emoluments exceeding £60,000 during the period.

14. TANGIBLE FIXED ASSETS
CHARITY

	Freehold property £	Office equipment £	Furniture, fixtures & fittings £	Computer equipment £	Totals £
COST					
At 1 April 2016	318,895	10,863	120,669	105,599	556,026
Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,368</u>	<u>1,368</u>
At 31 March 2017	<u>318,895</u>	<u>10,863</u>	<u>120,669</u>	<u>106,967</u>	<u>557,394</u>
DEPRECIATION					
At 1 April 2016	-	10,592	111,279	92,245	202,844
Charge for year	<u>-</u>	<u>133</u>	<u>3,099</u>	<u>4,858</u>	<u>11,139</u>
At 31 March 2017	<u>-</u>	<u>10,592</u>	<u>114,378</u>	<u>97,103</u>	<u>213,983</u>
NET BOOK VALUE					
At 31 March 2017	<u>318,895</u>	<u>271</u>	<u>6,291</u>	<u>9,864</u>	<u>342,043</u>
At 31 March 2016	<u>318,895</u>	<u>404</u>	<u>9,390</u>	<u>13,354</u>	<u>351,590</u>

COVENTRY PANAHGHAR PROJECT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	GROUP		CHARITY	
	2017	2016	2017	2016
	£	£	£	£
Trade debtors	411	173,932	411	151,194
Other debtors	52,906	26,349	52,906	26,349
Amounts owed by group undertakings	-	-	4,400	5,851
	<u>53,317</u>	<u>200,281</u>	<u>57,717</u>	<u>183,394</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	GROUP		CHARITY	
	2017	2016	2017	2016
	£	£	£	£
Bank loans and overdraft	-	633	-	-
Trade creditors	-	10,895	-	10,895
Taxation and social security	6,909	19,957	-	11,000
Accruals and deferred income	21,092	26,517	18,074	22,182
	<u>28,001</u>	<u>58,002</u>	<u>18,074</u>	<u>44,077</u>

17. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2017 Total funds	2016 Total funds
	£	£	£	£
Fixed assets	335,321	-	335,321	342,043
Current assets	298,720	99,901	398,621	518,992
Current liabilities	<u>(28,001)</u>	<u>-</u>	<u>(28,001)</u>	<u>(58,002)</u>
	<u>606,040</u>	<u>99,901</u>	<u>705,941</u>	<u>803,033</u>

COVENTRY PANAHGHAR PROJECT

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

18. MOVEMENT IN GROUP FUNDS

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted funds			
Coventry Panahghar Project-General funds	700,170	(80,090)	620,080
Panahghar Safe House Ltd- Trading subsidiary	<u>2,962</u>	<u>(17,002)</u>	<u>(14,040)</u>
Total Unrestricted funds	703,132	(97,092)	606,040
Restricted funds			
Coventry Panahghar Project-Designated funds	<u>99,901</u>	<u>-</u>	<u>99,901</u>
TOTAL FUNDS	<u><u>803,033</u></u>	<u><u>(97,092)</u></u>	<u><u>705,940</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Coventry Panahghar Project-General funds	371,380	(451,470)	(80,090)
Panahghar Safe House Ltd- Trading subsidiary	<u>136,057</u>	<u>(153,059)</u>	<u>(17,002)</u>
Total unrestricted funds	507,437	(604,529)	(97,092)
Restricted funds			
Coventry Panahghar Project-Designated funds	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u><u>507,437</u></u>	<u><u>(604,529)</u></u>	<u><u>(97,092)</u></u>

19. COMMITMENTS

	GROUP		CHARITY	
	2017	2016	2017	2016
	£	£	£	£
At 31 March 2017, non-cancellable lease commitment for properties	<u>31,348</u>	<u>31,348</u>	<u>31,348</u>	<u>31,348</u>

Lease agreements are subject to three months' notice.

20. RELATED PARTY TRANSACTIONS

The charity has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.