

## **BERMUDA COMMUNITY ASSOCIATION**

### **ANNUAL GENERAL MEETING 2017**

#### **HELD AT THE B.C.A HALL ON 7<sup>th</sup> NOVEMBER 2017**

**Chairperson Report** Marion Meredith greeted everyone who attended the A.G.M and thanked them for coming and giving their support. She also thanked the present committee and spoke of the hard work the committee had put into the association over the last year keeping the association in a viable state, she went on to say that the committee was committed to serve the local community and hoped that others would join the new committee for the 2017 / 2018 term and bring even more fresh ideas and encourage more local community activities. The A.G.M date above was agreed at our October management meeting and then advertised. Marion also went on to say that due to work and family commitments she could not give the necessary time required to carry on as chairperson for the association and would not stand for re-election of that position this year. She would however still like to serve on the committee as membership officer if elected to do so by the members.

**Treasurer Report** Linda Austen, offered to the meeting the end of year financial report from the accountant, and offered members the opportunity to view and ask questions about the year end accounts, and any associated paperwork for the financial year which ended 31<sup>st</sup> March 2017.

**Secretary / Maintenance Report** Les Ward informed the members again as with previous years, the maintenance work and checks which are required have been done within the building. The gas heated water and central heating combi boiler is checked yearly in February. The fire alarms are checked monthly by Les Ward and Steve Hagger (Last Saturday in the month) carried out at various noted break glass points, and the alarms are serviced twice a year in February and August. The fire extinguishers are checked by a B&D.B.C appointed contractor once a year and replaced if found faulty. Emergency lighting is also checked monthly and any faults reported and rectified by the B&D.B.C appointed contractor, both authorised and paid for by Basingstoke & Deane Borough Council. Secretary went on to explain the committee approached and were successful in obtaining a grant from Basingstoke and Deane Borough Council to install Solar Panels to help reduce the carbon emissions into the environment and help reduce our running costs. We received five quotes for Solar Panels installation and committee felt that B.E.S were best value overall, and they have now supplied and completed the installation of Solar Panels which will be environmentally friendly and reduce the costs of our electricity bill in future. After speaking to our B&D.B.C community development officer (Daniella Miller) the committee asked the membership for permission to consider changing charity status to become a C.I.O (Charitable Incorporated Organisation) which would involve changing our constitution. The

membership agreed that the committee could look into the C.I.O document and then call an Extra General Meeting to consult with the members for approval once the new document has been amended and agreed by the committee. Secretary also went on to explain that over the last three years the committee have been working towards obtaining an L.I.F ( Local Infrastructure Fund) grant to update and improve space availability and facilities at the hall. We were given funding to have a feasibility study carried out. After discussing and amending the feasibility study, we were subsequently given permission from the L.I.F to obtain an approved architect (ALL DESIGN MATTERS) who after looking at the feasibility study and with committee input, would submit drawings for approval by the planning department of B&D.B.C.

In summing up, Marion thanked Janet ward for making daily visits to the hall checking for mail and phone calls, she also thanked Steve Hagger for maintaining the hall floor to an acceptable standard, and Rob and Sheila Webster who have continued to help with the front garden area, working hard to keep it tidy by cutting the grass, tending to plants and removing all the old rubbish dumped by others. She again thanked all the committee members for their help over the last year.

#### **I MARION MEREDITH 2016/2017 Chairperson**

Must now formally dissolve my old committee and ask the members of the association to formally agree and elect a new committee to serve the Bermuda Community Association for the next financial year. 2017/ 2018

### **BERMUDA COMMUNITY ASSOCIATION A.G.M WAS HELD AT**

#### **THE BERMUDA COMMUNITY ASSOCIATION HALL**

**FOR THE YEAR END APRIL 2016 UNTIL MARCH 2017 ON 7<sup>th</sup> NOVEMBER 2017**

#### **New Committee From 1<sup>st</sup> April 2017 until 31<sup>st</sup> March 2018**

<b><u>ELECTION OF:-</u></b>	<b><u>NEW COMMITTEE</u></b>	<b><u>PROPOSER</u></b>	<b><u>SECONDER</u></b>
<b><u>Chairperson</u></b>	Linda Austen	Jenny Bartlett	Christine Leybourne
<b><u>Treasurer</u></b>	Shiela Webster	Nigel Taylor	Marie Leybourne
<b><u>Secretary</u></b>	Les Ward	Marion Meredith	Sharon Handscomb
<b><u>Hall Hire</u></b>	Janet Ward	Linda Austen	Lorraine Woodman

<u>Asst Chair</u>	Steven Hagger	Marion Meredith	Linda Austen
<u>Membership</u>	Marion Meredith	Steve Hagger	Louise Tuck
<u>Entertainments</u>	Shella Webster	Sharon Handscomb	Wendy Gardner

**Committee Elected on Block**

**Marie Leybourn**

**Sharon Handscomb**

**Rob Webster (Trustee)**

**No Objections were launched by any member to any new committee members voted on.**

**Linda Austen the new Chairperson thanked everyone for attending and looked forward to working with her new committee.**

Bermuda Community Association  
April 2016 - March 2017

	April	May	June	July	August	September	October	November	December	January	February	March	Totals
<b>Income</b>													
Membership Fees	155	21											176
Hall Hire	1,540	1,197	1,453	1,478		1,027	1,596	1,119	1,712	1,048	1,431	1,413	15,013
Bringo	538	486	366	356	430	364	350	350	349	380	342	320	4,628
Canteen	90	97	61	56	85	43	59	55	70	61	45	53	772
Outings				460	266								726
Grants						3,226	4,326	9,418					16,969
Fundraising									400	298			698
Donations													-
<b>Expenditure</b>	<b>2,323</b>	<b>1,801</b>	<b>1,879</b>	<b>2,350</b>	<b>780</b>	<b>4,659</b>	<b>6,330</b>	<b>10,941</b>	<b>2,530</b>	<b>1,787</b>	<b>1,818</b>	<b>1,785</b>	<b>38,983</b>
Repairs/Maintenance	38	55	40	204	2,567	191	1	18	41	145	568	171	4,037
Water Rates	111	111	111	31	31	31	31	31	31	1	1	1	522
Office Consumables	18		4		7	80	2	52	41	34	30	50	318
Cleaning	300	375	300	300	375	300	225	300	375	300	300	375	3,825
Insurance			427					35					462
Bingo expenses	489	463	230	268	434	375	213	254	370	362	321	210	3,989
Canteen expenses	27	30	42	34	34	23	9	23	21	40	18	20	322
Wages		146	67										213
Licences/Subscriptions		146		5	162			10	171		146.32		641
Telephone													-
Donation													-
Utilities			976			522			221	48		1,103	2,380
Waste	48		86	93	37	56	48	48	86			57	608
Entertainment									238				238
Outings			890	464									1,354
Sundry			20				16						36
Welfare					1,000				100		172		1,272
Donations													-
Professional Fees						3,226	4,326	438					4,764
Capital Expenditure						5,161	4,756						13,143
	1,031	1,327	3,192	1,398	4,647	4,804	10,044	6,126	1,082	930	1,556	1,987	38,124
	1,292	474	1,313	952	3,867	145	3,714	4,815	1,449	856	261	202	859

**BERMUDA COMMUNITY ASSOCIATION****Balance Sheet****Registered Charity No. 1112068**

Current Assets	2016 - 2017	2015 - 2016
Cash at bank - Current Account	9,367	8,669
Cash at bank - Deposit Account	23,223	23,127
Petty Cash/float	400	335
	<u>32,990</u>	<u>32,131</u>
 Accumulated Funds		
Funds b/f 01/04/16	32,131	27,653
Profit/Loss for year	859	4,478
	<u>32,990</u>	<u>32,131</u>
	0	0

I have examined the books and records of Bermuda Community Association for the year ended March 31st 2017 and confirm the accounts are in accordance therewith.

*Deborah Gibbs*

D Gibbs MAAT  
Accountant  
July 19th 2017