

vineyard community church

Charity No. 1128805

Trustees'

Annual Report

for the period 1st April 2016 to 31st March 2017

The trustee's hereby present their annual report for the period 1st April 2016 to 31st March 2017

Reference and Administrative Details

Registered Charity No.	1128805
Charity name:	Vineyard Community Church, Daventry
Other names charity is known by:	Daventry Vineyard
Charity's principle Address:	9 Cunningham Close Daventry Northants NN11 4JN
Operating address:	Vineyard Centre 23 High March Close High March Industrial Estate Daventry Northants NN11 4EZ
Independent Examiner:	Cassandra Helen Bodman Knight 46 Common Street Revenstone Bucks MK46 5AR
Bankers:	Natwest Bank 44 High Street Daventry Northants NN11 4HU

Structure, Governance and Management

Vineyard Community Church is a registered charity duly constituted by a Trust Deed and operating as a church.

Names of Trustees who manage the charity: Rob Gee (Chairman)
Gareth Chappell
Abigail Curran

Appointment of Trustees

The Chairman is entitled to appoint trustees in consultation with other trustees.

Organisational Structure

The day to day running of the church is delegated to the pastoral staff led by the senior pastors, Rob and Angela Gee.

Objectives and Activities

As set out in our governing document, our core objectives are summarised as follows;

- The advancement of the Christian faith in accordance with the Vineyard Churches UK Statement of Faith, Values and Priorities.
- The relief of the poor and needy, the sick and elderly within Daventry and surrounding areas and anywhere else that the trustees decide.
- The furtherance of religious or secular public education.

The following summarises the main activities undertaken for the public benefit in relation to the aforementioned objectives;

On Sundays and during the week we have continued to provide teaching and training in the Christian faith. We have also provided weekly, public worship gatherings for anyone to attend.

Throughout the year we have continued to run "Vineyard Cafe" family outreach events held on the fifth Sunday's when they occurred. They are geared towards encouraging parents and children to play, learn and grow together. Each event is based on a Biblical theme and consists of crafts, games, music and learning.

We continued to operate Daventry Food Bank. The aim is to provide food support to families in need within Daventry and surrounding areas in partnership with other churches and support agencies within the town.

We continued to deliver CAP Money Courses; the revolutionary course aimed to help equip individuals to more efficiently manage their personal finances; teaching them a better way to budget, save and spend.

Once again, we ran our Christmas Hamper Appeal where we gave away 40+ hampers to families and individuals in hardship.

Achievements and Performance

Sunday Worship/Teaching and midweek groups

We have enjoyed meeting each Sunday to worship God together. We have worked hard to deliver the best, clear and diverse Biblical teachings over the year whilst making it as relevant and applicable to our lives as we possibly could.

We continued to train and release new leaders to lead/facilitate our new Life Groups (mid week support groups). The Life Groups continue to thrive and have gathered around various teaching topics/studies, serving projects or a common interest.

Children's and Youth work

As more families have come to the church, the number and age range of the children has grown. This year we needed to divide up our children's work into 3 age categories, so we formed 3 new groups;

Mini Grapes: 0-3yrs

Little Vines: 4-7yrs

Big Branches: 8-11yrs

We have continued to develop our Sunday children's work – offering a comprehensive teaching programme which has been fun and educational.

We have also continued to grow our Sunday Youth programme for 11+ years. This year we were able to offer some off-site recreational activities including roller skating and climbing. We continued to grow our Youth leadership team. We also took a number of the youth away on a weekend youth retreat encouraging them to grow as a team as well as in their own individual faith journey.

Food Bank

The Food Bank volunteer team were kept very busy again this year with 598 referrals for food support (over the fiscal year)

Claimants' ages ranged from 16 to 78 years old.

234 were single people

169 were couples/small families

102 were regular sized families

93 were large families

539 of those cases also required us to provide toiletries and household cleaning items.

This year, we have continued to broaden our partner portfolio. We now have more than 130 referral agents who are regularly referring people for Food Bank support. The agents/partners are made up of support professionals from organisations such as Citizen's Advice Bureau, Time2Talk, Age UK, Bromford Support, NHS, Women's Aid, Social Services, Family Support Workers in schools, in addition to numerous housing associations and District/County Council Staff.

CAP Money Courses

This year, we ran a couple of courses enabling attendees to better take control of their finances. We have now included the option to attend a CAP Money Course on the referral forms for Food Bank

and whilst we have had some interest, we are still in the process of arranging a date that works for a number of clients. We are excited to hear of the stories that will come from those who are now no longer scared to deal with their finances and are better managing their debts.

Christmas Food Hampers

The appeal was generously supported by our own church members, other local churches, schools, businesses and individuals from the Daventry community. Closely linking the project with the Food Bank, and also by working closely with other front line support agencies meant that we were able to distribute 40+ hampers and family games to families and individuals who needed them the most.

Oversees Children's Charity work.

Again, this year we were able to support Listening Hearts Street Children's Ministry in Baja. We raised enough funds for the charity to be able to provide a Christmas meal for more than 400 street children across 3 locations there in Northern Mexico.

Summary

The Trustees consider that they have complied with section 4 of the Charities Act 2006 and that the church and its membership are meeting the charitable objectives that were determined when the church was formed. As it grows, it is expected that the church's community will have further opportunities to increase its activity and influence across the town and surrounding area.

Annual Accounts for the Period 01/04/2016 to 31/03/2017

Statement of Financial Activities (SoFA)

Incoming resources Generated funds	Details	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Voluntary income	Incl Gift Aid	32,855	3,406	36,261	45,142
Activities for generating funds	Sales of recovered scrap products	4,062		4,062	12,990
Total incoming resources		36,917	3,406	40,323	58,132
Resources expended Costs for generating funds	Details	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Charitable activities		4,833	179	5,012	7,008
Governance costs		38,125	4,770	42,895	47,290
Oversees Missions			1,528	1,528	272
Gifts					100
Total resources expended		43,089	6,477	49,435	54,670
<i>Net incoming/(outgoing) before transfers</i>		0	0	0	3,462
Gross transfers between funds		-	-	-	-
<i>+Net incoming/(outgoing) after transfers</i>		0	0	0	3,462
<i>Total funds brought forward</i>		4,134	8,411	12,545	18,074
Total funds carried forward		4,134	8,411	12,545	21,536

Balance sheet

Current assets	Unrestricted income funds £	Restricted income funds £	Total for this period £	Total for last period £
Cash in the bank and in hand	4,134	8,411	12,545	21,536
Net assets	4,134	8,411	12,545	21,536
Funds of the Charity Unrestricted	4,134		4,134	11,983
Funds of the Charity Restricted		8,411	8,411	9,553
Total funds	4,134	8,411	12,545	21,536

Signed on behalf of all the trustees

Signature



Name

Robert Gee

Date

24/01/2018

Notes to accounts

Basis of accounting

These accounts have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- And with accounting standards

Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year and no changes have been made to accounts for previous years

Accounting policies

This standard list of accounting policies has been applied by the charity.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year

EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Support Costs	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by the charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year-end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

ADDITIONAL POLICIES

Gift aid is accounted on the date it is received from HMRC.

Analysis of incoming resources

	Analysis	This year £	Last year £
Voluntary income	Voluntary Donations	34,136	31,786
	Gift Aid Receipts	6,188	4,375
	Total	<u>36,261</u>	<u>36,161</u>
Activities for generating funds	Selling of recovered scrap products through recycling project.	4,062	12,990
	Total	<u>4,062</u>	<u>12,990</u>

Analysis of resources expended

	Analysis	This year £	Last year £
Charitable activities	Community Serving Projects	2,796	3,691
	Training and Leadership Development	1,334	2,215
	Children's and Youth Work	882	1,102
	Total	<u>5,012</u>	<u>7,008</u>
Governance costs	Salaries	30,975	32,651
	Utilities and Building Maintenance	8,484	8,012
	Travel Expenses	100	122
	Administration & PR	1,386	3,517
	Licences & Subscriptions	1,950	2,988
	Total	<u>42,895</u>	<u>47,290</u>
Oversees Missions & Other gifts	Listening Hearts Children's ministry	1,528	272
	Visiting ministries	0	100
	Total	<u>1,528</u>	<u>372</u>

Paid Employees**Staff costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	27,175	28,861
Employer's National Insurance costs	3,800	3,790
Pension costs	-	-
Total staff costs	<u>30,975</u>	<u>32,651</u>

Average number of full-time equivalent employees in the year

The parts of the charity in which the employees work	This year number	Last year number
Charitable Activities	0	0.5
Governance	1	1
Total	1	1.5

Tangible fixed assets

Cost or valuation	Description	Value £
	Behringer Digital Mixer	1,000
	Total	<u>1,000</u>

1st April 2016 – 31st March 2017
Accounts presented for
Vineyard Community Church, Daventry

Charity No. 1128805

Examiner's Unqualified Report

I report on the accounts of the Trust for the year ended 31st March 2017

Rob Gee	Chairman
Gareth Chappell	Treasurer
Abigail Curran	Trustee

Responsibilities:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Cassie Bodmark-Kyft

Occupation: Deputy Head teacher

Address: 18 Rush Close, Northwell, NW7 2UD.

Date: 11.1.18

