

HOPE AFRICA - MALAWI OFFICE
FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017

Accountant's background

The accountant is a certified public accountant, a chartered accountant with ACCA and a holder of a bachelors degree with Oxford Brookes University. He has 13 years of experience in public audit practice and has carried out audits of International Organisations such as OXFAM, Water For People and UNICEF micro assessments just to mention a few.

HOPE AFRICA - MALAWI OFFICE

**FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

| Contents | <i>Page</i> |
|--|-------------|
| Trustees report | 1 - 2 |
| Accountant's report | 3 |
| Fund accountability statement | 4 |
| Notes to the fund accountability statement | 5 - 6 |

TRUSTEES REPORT

HOPE AFRICA - MALAWI OFFICE

ON THE FUND ACCOUNTABILITY STATEMENT FOR THE YEAR ENDED 31 MARCH 2017

Aims

The aim of this report is to outline how Hope Africa International conducted its financial transactions in terms of Income and Expenditure in conformity with the Charity Commission requirements.

Unlike last year, this has been a quiet year for Hope Africa as it has not embarked on many projects. As it will be noted from the Statement of Accounts (Income Section), Hope Africa did not receive many legacies to support the launch of new or huge projects in the local community in Malawi.

However, one project that Hope Africa has concentrated on is the farming of maize and groundnuts. This year we harvested 250 bags of maize and 50 bags of groundnuts which is helping the needy (orphans and the helpless elderly).

We have continued to maintain our existing bore-holes, and we provided maize to local people. The charity sponsored 4 secondary school students and 3 University students through payment of fees.

TRUSTEES REPORT

HOPE AFRICA - MALAWI OFFICE

ON THE FUND ACCOUNTABILITY STATEMENT FOR THE YEAR ENDED 31 MARCH 2017

Finances

The charity activities resulted in a net expenditure of £21, 440 for the year. At the year end, the charity held £28, 156 in cash at bank.

As it will be seen in our annual Financial Report, Hope Africa did not receive many legacies with amounts of funds. In addition to the funds brought forward from the previous period, the funds have enabled the charity to continue bring a huge impact to the community beginning with repairing boreholes that were not working. The Charity also sponsored 6 students and donated clothes. The Charity has incurred less expenses than compared to the previous year.

Futur

As it will be seen in our Annual Financial Report, Hope Africa did not receive many legacies with considerable amounts to enable the charity to invest in bigger projects like the previous year. However, the charity received a number of individual donations from people and organisations which together has enabled the charity to concentrate on agricultural farming projects and sustain the existing projects such as maintenance of water boreholes to continue providing safe water for people around the surrounding villages where the charity dug and provided the boreholes.

We look forward to reporting in 2017/2018 as projects will be underway as we continue to make a difference to needy people and families in Malawi. We realise that education has become a very important part of parents' priorities but most state schools are not well equipped to provide standard knowledge in science and computer literacy. It is our desire that if we can get bumper donations and legacies, then we could perhaps contribute towards providing the necessary resources to enable provision of science and information technology to a few local primary and secondary schools. On the other hand we want to continue constructing more boreholes to provide safe water to the communities.

NATIONAL DIRECTOR

December 2016

**ACCOUNTANT'S REPORT
TO THE TRUSTEES OF
HOPE AFRICA - MALAWI OFFICE**

**ON THE FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

We have prepared the accompanying fund accountability statement of Hope Africa - Malawi Office which comprise the statement of financial position as at 31 March 2017, the fund accountability statement and a summary of significant accounting policies and other explanatory information.

Accountant's responsibility

Our responsibility was to prepare the fund accountability statement based on the funding received and expenditure incurred in the year then ended 31 March 2017. We conducted our assignment in accordance with Generally Accepted Accounting Principles.

Our exercise involved performing procedures to ensure all transactions and disclosures are included the fund accountability statement. We also considered the Organisation's internal controls to determine whether material misstatement due to fraud or error are in existence.

We believe that the fund accountability statement provides sufficient and appropriate evidence of the state of affairs of the organisation's operations in the year ended 31 March 2017

Accountant's certification

The fund accountability statement which have been prepared in accordance with Generally Accepted Accounting Principles (GAAPs) are hereby being certified to be in agreement with source documents which they have been based on and are free from material misstatements.



DELVIN CHIKAONDA

'January 2018

HOPE AFRICA - MALAWI OFFICE**FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017**

| | | 2017 | 2016 |
|---|----|----------------------|----------------------|
| | | £ | £ |
| Income | | | |
| Unspent funds brought forward | | 23 561 | 53 470 |
| Income | 7 | <u>26 035</u> | <u>14 531</u> |
| Total income | | <u>49 596</u> | <u>68 001</u> |
| Expenditure | | | |
| Programme costs | 8 | 11 510 | 35 227 |
| Administration costs | 9 | 8 996 | 6 337 |
| Procure job aids | 10 | <u>934</u> | <u>2 876</u> |
| Total expenditure | | <u>21 440</u> | <u>44 440</u> |
| Unspent funds as at 31 March, 2017 | | <u><u>28 156</u></u> | <u><u>23 561</u></u> |
| Represented by : | | | |
| Cash at Bank | | <u>28 156</u> | <u>23 561</u> |
| Total Funds | | <u><u>28 156</u></u> | <u><u>23 561</u></u> |

It is confirmed that no funds were available for the financing of the project other than the receipts detailed above. It is also confirmed that all expenditure was necessary, that funds were utilised efficiently and economically and that the information given conforms with the books and vouchers.

OVERSEAS DIRECTOR

HOPE AFRICA - MALAWI OFFICE

NOTES TO THE FUND ACCOUNTABILITY STATEMENT FOR THE YEAR ENDED 31 MARCH 2017

1 NATURE OF PROJECT

Our vision is to bring hope to people in Africa. This hope may come in the form of food to eat, safe water to drink, help for families infected and affected by HIV/AIDS or by empowering people to set up small businesses which will enable them to change their futures.

2 BASIS OF ACCOUNTING

The fund accountability statement is prepared on a cash basis with the inclusion of any year end accruals. As noted in notes 3 and 4 below, revenue and expenditure are recorded when cash is actually received or expended, or items in kind are received.

3 INCOME

Income solely represents grants received and bank interest.

4 EXPENDITURE

Expenditure solely represents amounts disbursed in local currency by Hope Africa - Malawi Office Grant.

5 GOING CONCERN

The project was mainly funded by Hope Africa for the period from 1 April 2016 to 31 March 2017.

6 EXCHANGE RATES

Funds received were converted at the rate ruling at the date of the transaction.

Expenditure was incurred and reported in local currency. The weighted average rate used to report the expenses in Euro in these financial statements was MK845.25/£.

HOPE AFRICA - MALAWI OFFICE

NOTES TO THE FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 31 MARCH 2017

| | 2017 | 2016 |
|-------------------------------------|----------------------|----------------------|
| | £ | £ |
| 7 INCOME | | |
| Charity funds | 26 034 | 14 530 |
| Other Income | <u>1</u> | <u>1</u> |
| Total Income | <u><u>26 035</u></u> | <u><u>14 531</u></u> |
| 8 Programme costs | | |
| Borehole repairs and maintainance | 3 984 | 6 186 |
| School fees - sponsorship | 5 200 | 9 761 |
| Fertilizer and labour | - | 9 180 |
| Maize purchase | 1 986 | 10 100 |
| Renovation of main community center | - | - |
| Items to be distributed | 340 | - |
| Classroom renovation | <u>-</u> | <u>-</u> |
| Total programme costs | <u><u>11 510</u></u> | <u><u>35 227</u></u> |
| 9 Administration costs | | |
| Stationery and postage | 548 | 788 |
| Communication and Fuel | 1 258 | 1 536 |
| Utilities | 963 | 1 598 |
| Security | 587 | 975 |
| Administration allowances | 1 440 | 1 440 |
| International travelling | <u>4 200</u> | <u>-</u> |
| Total administration costs | <u><u>8 996</u></u> | <u><u>6 337</u></u> |
| 10 Procure job aids | | |
| Laptops and Printer | - | 1 489 |
| Vehicle Service | <u>934</u> | <u>1 387</u> |
| Total Procure job aids costs | <u><u>934</u></u> | <u><u>2 876</u></u> |
| Total expenditure | <u><u>21 440</u></u> | <u><u>44 440</u></u> |