



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2016	<b>To</b>	31	03	2017

## Section A Reference and administration details

**Charity name** Levenshulme Inspire Foundation CIO

**Other names charity is known by** Inspire Foundation

**Registered charity number (if any)** 1163533

**Charity's principal address**

The Inspire Centre	
747 Stockport Road	
Levenshulme, Manchester	
<b>Postcode</b>	<b>M19 3AR</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Hall	Chair		
2	Edward Cox	Secretary		
3	Anne Priest			
4	Kalsoom Akhtar			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A
-----

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution (Foundation Model)
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Three initially appointed trustees; One 'ex officio' trustee (Chair of Inspire CIC); Up to two nominated trustees from Inspire Forum; Up to two nominated trustees from Inspire United Reformed Church.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Each of the trustees has received induction and training.</p> <p>Inspire Foundation is part of the wider Inspire Partnership which includes Inspire CIC; the Inspire Forum (IPS BenCom) and Levenshulme Inspire United Reformed Church.</p>
--	--

**Section C Objectives and activities**

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>Promotion and provision of community capacity building; Relief and prevention of poverty including financial hardship; Advancement of education in those otherwise disadvantaged by providing and assisting training.</p>
---	--

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The primary activities carried out by the Inspire Foundation concern the Inspired People's Project – a project to support and empower older people living in the Levenshulme area. Throughout the year over 300 older people took part in different activities including 'Exercise and Eat' sessions; 'Discussion Circle' where people receive advice and guidance; and 'Computer Buddies' where people learn IT skills. The project also conducted a number of visits; an independent evaluation; and it continued its Inspired Taskforce which empowers older people to improve services and make Levenshulme a more age-friendly neighbourhood.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

To date, the majority of its charitable activities focus on older people and are undertaken to further Levenshulme Inspire Foundation's charitable purposes for the public benefit.

According to an independent evaluation carried out at the end of 3-year BIG Lottery project, the Inspired People Project achieved the following:

- 751 older people reported making new friendships, and improvements in their confidence and wellbeing. Of those 163 are classified as 'hard to reach'.
- 176 older people had grown in confidence in relation to using ICT, choosing healthy lifestyles (251), accessing welfare rights (87) and employment support (39).
- 97 older people had taken part in activities such as consultations or activities to build an Age-Friendly neighbourhood and 217 have had their views and opinions forwarded to service providers.
- 153 older people have improved confidence and skills in using new technologies.

Most importantly though for future work, the evaluation showed that:

- 94 older people had become volunteers, helping to run activities, taking part in the steering group or by getting involved in the Inspired Taskforce; Alongside these statistics, the final evaluation report highlighted a series of quotations from interviews which support the need for our project including:
  - "I was at home, isolated, on my own. I didn't go anywhere, I was just in my flat ... (Inspire) was an eye opener, it got me out into the community."
  - "They make you feel part of it ... every Monday lunchtime and afternoons I come to Happy Mondays."

## Section E Financial review

### Brief statement of the charity's policy on reserves

At present the trustees have decided that holding reserves is unnecessary. Current staff are funded through restricted income and have contracts which come to an end when the income comes to an end. This matter remains under regular review and small-scale fundraising activities are being developed in order to create a small pot of unrestricted funding.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the Foundation's income to date has been through a large donation to assist the continuation of our work to support older people. There has been some limited small-scale fundraising alongside this.


## Section F Other optional information

--

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Edward Cox	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	
<b>Date</b>	31/1/2018	



Charity Number: 1163533

# Levenshulme Inspire Foundation

Report and financial statements  
For the year ended 31st March 2017

Levenshulme Inspire Foundation  
Reference and administrative information  
for the year ended 31st March 2017

**Charity number** 1163533

**Registered office and operational address** 68 Albert Road  
Manchester  
M19 2AB

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Mr Andrew Hall Chair

Mrs Kalsoom Akhtar

Mr Edward Cox

Mrs Anne Priest

**Bankers** The Co-operative Bank  
PO BOX 101  
1 Balloon Street  
Manchester  
M60 4EP

**Independent examiner** Susan Cooper FCCA DChA Slade & Cooper Limited  
Greenfish Resource Centre, 46-50 Oldham St, Manchester, M4 1LE



Levenshulme Inspire Foundation  
Trustees' annual report  
for the year ended 31st March 2017

The trustees present their report and the unaudited financial statements for the year ended 31st March 2017.

Reference and administrative information set out on page 1 forms part of this report.

## **Objectives and activities**

The objects of the Inspire Foundation are:

- a. The promotion and provision of community capacity building, including developing the capacity and skills of the members of the socially and economically disadvantaged community in such a way that they are better able to identify, and help meet, their needs and to participate more fully in wider society.
- b. The relief and prevention of poverty including financial hardship in the locality by providing or assisting in the provision of education, training, and referral with all the necessary support designed to enable individuals to generate or access a sustainable income and be self-sufficient.
- c. The advancement of education in those otherwise disadvantaged by providing and assisting training in social and physical skills of people of all ages but particularly young people, the elderly, people with mental health needs, refugees and asylum seekers. In addition the charity will assist in the provision of education for those preparing for entry to any occupation, trade or profession.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

The primary activities carried out by the Inspire Foundation concern the Inspired People's Project – a project to support and empower older people living in the Levenshulme area. Throughout the year over 300 older people took part in different activities including 'Exercise and Eat' sessions; 'Discussion Circle' where people receive advice and guidance; and 'Computer Buddies' where people learn IT skills. The project also conducted a number of visits; an independent evaluation; and it continued its Inspired Taskforce which empowers older people to improve services and make Levenshulme a more age-friendly neighbourhood.

Levenshulme Inspire Foundation  
Trustees' annual report  
for the year ended 31st March 2017

## **Achievements and performance**

The charity's main activities and who it tries to help are described below. All its charitable activities focus on older people and are undertaken to further Levensulme Inspire Foundation's charitable purposes for the public benefit.

According to an independent evaluation carried out at the end of 3-year BIG Lottery project, the Inspired People Project achieved the following:

- 751 older people reported making new friendships, and improvements in their confidence and wellbeing. Of those 163 are classified as 'hard to reach'.
- 176 older people had grown in confidence in relation to using ICT, choosing healthy lifestyles (251), accessing welfare rights (87) and employment support (39).
- 97 older people had taken part in activities such as consultations or activities to build an Age-Friendly neighbourhood and 217 have had their views and opinions forwarded to service providers.
- 153 older people have improved confidence and skills in using new technologies.

Most importantly though for future work, the evaluation showed that:

- 94 older people had become volunteers, helping to run activities, taking part in the steering group or by getting involved in the Inspired Taskforce;

Alongside these statistics, the final evaluation report highlighted a series of quotations from interviews which support the need for our project including:

- "I was at home, isolated, on my own. I didn't go anywhere, I was just in my flat ... (Inspire) was an eye opener, it got me out into the community."
- "They make you feel part of it ... every Monday lunchtime and afternoons I come to Happy Mondays."

## **Financial review**

The Foundation was privileged to receive an anonymous donation of £200,000 during the financial year to continue its work with older people in Levenshulme. The Foundation set out a three year budget for the donation which was approved by the donor before funding was released. The donation has meant that staff and activities connected with the project continued once the Lottery funding ceased last January 2017 and has meant that activities for older people can continue up to 2020.

At 31 March 2017 the balance of bank and cash was £157,273.

The Foundation also received donations for other projects, such as the Levenshulme Women's Group, which has been meeting at the Inspire centre.

### **Reserves policy**

At present the trustees have decided that holding reserves is unnecessary. Current staff are funded through restricted income and have contracts which come to an end when the funding ends. This matter remains under regular review and small-scale fundraising activities are being developed in order to create a small pot of unrestricted funding.

Levenshulme Inspire Foundation  
Trustees' annual report  
for the year ended 31st March 2017

## **Structure, governance and management**

At present the charity trustees are those appointed as the 'first trustees' when the charity was established. These trustees reserve the right to appoint further trustees for a period of three years by the passing of a resolution at a properly convened meeting of the trustee body with regard for the effective administration of the charity. This could include up to two nominated trustees from the Inspire Forum and two from Levenshulme Inspire United Reformed Church.

The organisation is a charitable incorporated organisation registered on 14 September 2015.

The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity.

### **Statement of responsibilities of the trustees**

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report has been approved by the trustees on 31<sup>st</sup> January 2018 and signed on their behalf by

Mr Edward Cox

Independent examiner's report  
to the trustees of  
Levenshulme Inspire Foundation

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2017 which are set out on pages 6 to 8.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Susan Cooper FCCA DChA  
Slade & Cooper Limited, Chartered Certified Accountants  
Green Fish Resource Centre, 46-50 Oldham Street  
Manchester, M4 1LE

31<sup>st</sup> January 2018

**Levensulme Inspire Foundation**  
**Receipts and Payments Accounts**  
**for the period ended 31 March 2017**

	Note	Restricted Fund 2017 £
<b>Receipts</b>		
Donations		200,455
		<hr/>
<b>Total receipts</b>		200,455
		<hr/>
<b>Payments</b>		
<i>Charitable expenditure</i>		
IPP Costs		
Salaries		10,614
Printing		50
Legal fees		240
IT Equipment		500
Admin & Finance Costs		715
Catering & Room Hire		4,655
Management Fees		26,253
Women's Group Project costs		155
		<hr/>
<b>Total payments</b>		43,182
		<hr/>
<b>Net receipts for the year</b>		157,273
		<hr/>
<b>Net movement in funds</b>	3	157,273
Bank and cash balances at start of year		-
		<hr/>
<b>Bank and cash balances at end of the year</b>		£ 157,273
		<hr/> <hr/>

**Levensulme Inspire Foundation**  
**Statement of Assets and Liabilities**  
**as at 31 March 2017**

	Note	2017 £
<b>Bank and cash balances</b>		157,273
		<hr/> <hr/>
<b>Fixed Assests</b>		
Computers		-
		<hr/> <hr/>
<b>Current assets</b>		
Debtors		-
		<hr/> <hr/>
<b>Liabilities</b>		
Creditors due within one year		600
		<hr/> <hr/>

Approved by the trustees on 31st January 2018 and signed on their behalf by:

Mr Edward Cox

# Levensulme Inspire Foundation

## Notes to the Accounts as at 31 March 2017

### Notes

- 1 The financial statements have been prepared in accordance with the Charities Act 2011. As a lower-income charity under section 133 of the 2011 Act, the trustees have elected to prepare the charity's financial statements using the Receipts & Payments basis.
- 2 Related parties: The charity works alongside a company, Levensulme Inspire Community Enterprise CIC (company registration no. 0652795). Edward Cox and Anne Priest are trustees of the charity and directors of the company. The Inspired Peoples Project (IPP) is run by the company; it was the stipulation of an external anonymous donor of £200,000 that the monies be applied to this project by the charity over the next 1 to 3 years. Amounts donated by the charity to IPP through Levensulme Inspire CIC are £43,027. The trustees ensure that there any conflict of interest is dealt with by consultation between the CIC Directors, Foundation trustees and funders as appropriate.
- 3 Restricted funds

	As at 31 March 2016 £	Incoming resources £	Outgoing resources £	Transfers £	As at 31 March 2017 £
Inspied People Project	-	200,000	(43,027)	-	156,973