Financial statements & Trustee reports

For the year ending 31 March 2017

Charity Registration Number: 1099490

# Contents

For the year ending 31 March 2017

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Legal and Administrative Information

For the year ending 31 March 2017

Status:	The organisation is a charitable company limited by guarantee, incorporated on 18 December 2002 and registered as a charity on 19 August 2004.			
Company number:	04620527			
Charity Number:	1099490			
Registered Office & Business Address:	7-9 Crowndale Road London NW1 1TU			
Trustees:	Layla Elmi Sucdi Hashi Rahma Mao Dr Zainab Said Suad Mohamed Hawa Jama Sana Osman	· · · · · · · · · · · · · · · · · ·	Chair Deputy Chair Member Treasurer Secretary Member Member Member Member Member	
Bankers:	Natwest Bank, Camden Town Branch 166 Camden High Street London NW1 0NW			
Accountants:	Issa Associates Chartered Certified Accountants 40a Maygrove Road London NW6 2EB			

## Trustees' Report

#### For the year ending 31 March 2017

#### **Objective**

The objectives of British Somali Community are to support and develop educational achievements, cultural and recreational interests of Somali children and young people, to assist in health improvements, of Somali women, as well as to provide education and training facilities for Somali women to enable them to participate as active citizens.

#### Legal structure

BRITISH SOMALI COMMUNITY is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 18 December 2002.

#### Financial statements

The trustees, who are also directors of the charitable company, submit their trustees' report and financial statements for the year ending 31 March 2017.

Policies:

*Reserve policy:* 

The reserve policy agreed by the trustees is £60,000 and represents 9 months operational costs including core staff salaries. Also restricted under-spend carried over was agreed by funders.

#### *Risk(s) review:*

The trustees have recently reviewed the major risks faced by the charity. This has resulted in efforts to increase charity's donor base.

#### Trustees Responsibilities

The trustees are responsible for keeping proper accounting records which disclose at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

The trustees oversee preparation of financial statements, select suitable accounting policies and make judgments and estimates that are reasonable and prudent to give the true state of affairs of the charity.

Trustees are also responsible for safeguarding the assets of the charity. They are elected and replaced as set out in the Memorandum and Articles of Association.

Trustees' Report (continued)

#### For the year ending 31 March 2017

#### Activities and Achievements

The charity is managed by 9 elected women trustee members, and currently is staffed by 4 part-time employee as well as 30 regular volunteers. Due to the Council funding cuts from December the Charity's service provision has to face challenges and office opening hours have changed to Monday – Wednesday - between 9.00am and 5.00 pm, but the charity's weekend work on family and children has been restored thanks to John Lyons Charity and BBC children in Need.

The core of the charity's work continues to be in the field of providing educational and recreational activities for young people and parents as well as providing multi-agency support services to families, health awareness and seminars for women including Female Genital Mutilation (FGM) as well as Domestic Violence and Mental Health; advice and advocacy in the areas of education, social service training, employment, police and criminal justice.

*Supplementary School* - it's running regularly and smoothly and is shifting from the historical users from children from Somali Community only to be a multi- ethnic Communities school due to the growing number of its admission from children from diverse communities (Bengali, Arabic, East and Horn Africa). The school runs currently on Saturdays at BSC new Centre which is in the heart of Camden that attracted many families . The school activities expanded to work in partnership with local primary and secondary schools in areas of working with parents through underachievement, behaviour and learning difficulties , truancy and other support parents from the community may need.

*Family Support Project* - which is the core project covering most activities of the charity, was funded by LBC through Equality & Community Cohesion and ended December 2015 it has made great impact on the overall BSC services.

Parent Support Project funded by L B C covers a range of activities addressing parent's needs and issues related to their children in areas of education, issues related to family conflict, un-achievement and youth disorder.

*Women Health & Elderly and Carers Projects* are running at Charlie Rachford Resource despite the lack of funding success for both Projects over the last 3 years, our befriending volunteers are dedicated to support the older women group by helping them to reach activities, hospitals, interpreting and home visits. Also Charlie Ratchford R. Centre offers a room one day free of charge. Activities are linked and mostly provided BSC and Health partners (Royal Free NHS Trust and other agencies.

*Girls and Young People Health & Fitness Project* at Somers Town Sports Centre . It has been an exciting and well attended project where BSC developed a strong partnership with Corams Field.

BC Charity had recently settled in new and adequate Council premises as a result of longstanding premises crises for more than two decades.

#### Funding

The trustees express their thanks to all funding agencies and individuals that have helped the charity to develop and provide its crucial services for the local community. Special thanks go to the following agencies that supported the charity during this financial year: London Borough of Camden, John Lyon's Charity; BBC Children In Need and those not listed here who have contributed and supported to the work of the charity in kind or by financial assistance. This report was approved by the board and signed on its behalf by:

Dr Arro Magan (Chair) 7-9 Crowndale Road, London, NW1 1TU Date: 26 July 2017

Independent examiner's report

For the year ending 31 March 2017

I report on the accounts of the charity for the year ended 31 March 2017, which are set out on pages 5 to 6.

#### *Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

Date: 26 July 2017

Issa Associates Chartered Certified Accountants 40a Maygrove Road London NW6 2EB

# **Statement of Financial Activities**

# For the year ending 31 March 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total £	2016 Total £
Incoming resources		2	~	*	~
From charitable activities	2	2,667	69,548	72,215	93,822
Investment income	2	16	-	16	20
Total incoming resources		2,683	69,548	72,231	93,841
Resources expended					
Charitable activities	3	2010	99,057	101,067	69,888
Governance costs	4	-	3,000	3,000	5,770
Total Resources Expended Less Adjustment		2,010	102,057	104,067	75,658
Net resources for the year		673	(32,508)	(31,836)	18,183
Fund balances at 1 April 2016		59,171	87,100	146,271	128,088
Fund balances at 31 March 2017		59,844	54,591	114,435	146,271

#### **Balance Sheet**

#### For the year ending 31 March 2017

	Notes	£	2017 £	2016 £ £
<i>Fixed assets</i> Tangible assets	6		618	1,004
Current Assets:				
Cash at bank and in hand		<u>    114,468</u> 114,468		<u>163,917</u> 163,917
<i>Creditors:</i> amounts falling due within one year	7	(650)		(18,650)
Net Current Assets		_	113,817	145,267
Total Assets less current liabilities		_	114,435	146,271
Funds of the charity:				
Restricted funds Unrestricted funds		-	54,591 59,844 114,435	142,155 4,116 146,271

For the financial year ended 31 March 2017, the company was entitled to exemption from audit under s477 of the Companies Act 2006; and no notice has been deposited under s476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime. The financial statements on pages 1 to 6 were approved by the board and signed on their behalf by:

Rahma M. Mao Treasurer Date: 26 July 2017

#### Notes to the Accounts

#### For the year ending 31 March 2017

# 1 Accounting Policies

#### 1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention, and have been prepared in accordance with the Statement of Recommended Practice, *Accounting and Reporting by Charities* (Revised SORP 2005) and the Financial Reporting Standard for Smaller Entities.

## 1.2 Incoming Resources

Grants and donations are recognised on accruals basis.

Incoming resources are reported gross.

## 1.3 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

#### 1.4 Depreciation

Tangible fixed assets are stated at cost less depreciation.

Provision for depreciation of tangible fixed assets held by the charity is made at an annual rate of 25% on straight line basis.

## Notes to the Accounts

# For the year ended 31 March 2017

# 2. Grants and Donations

2.

	Unrestricted	Restricte	2017	2016
	Funds	d Funds	Total	Total
	£	£	£	£
LB of Camden (Parents SFSC)	-	-	-	2,476
LB of Camden (School project)	-	6,561	6,561	9,609
BBC Children In Need	-	8,381	8,381	-
John Lyons	-	34,880	34,880	30,000
Holborn & St Pancras	-	3,268	3,268	-
LB of Camden (Parents project)	-	15,500	15,500	46,250
Rental income	2,567	-	2,567	-
Parents contribution	-	958	958	-
Other Donations	100	-	100	5,487
	2,667	69,548	72,215	93,822
	Unrestricted	Restricte	2017	2016
Investment Income	Funds	d Funds	Total	Total
	£	£	£	£
T 11				
Interest receivable	16		16	20
Total Incoming Resources	2,683	69,548	72,231	93,841
Total Incoming Resources	2,085	09,340	12,231	93,041

#### Notes to the Accounts

# For the year ending 31 March 2017

## 3a. Direct Charitable Expenditure

	Unrestricted	Restricted	2017	2016
	Funds	Funds	Total	Total
	£	£	£	£
Dont and compise changes		44.029	44.029	0 551
Rent and service charges	-	44,028	44,028	8,554
Wages and National Insurance	-	28,663	28,663	30,681
Volunteer expenses	-	2,754	2,754	3,625
Trips & cultural events	-	755	755	-
Parent/ Elderly Project	-	3,036	3,036	5,506
Training and education	-	-	-	1,503
Supplementary school tutors	-	15,088	15,088	13,346
Travel & subsistence	505		505	849
Light & heat	-	1,386	1,386	837
Printing, Postage, Stationery	-	1,388	1,388	1,965
Refreshments and activities	665		665	457
Telephone, fax, Internet	-	1,654	1,654	959
	1,170	98,752	99,922	68,281
<b>3b.</b> Support Costs				
	Unrestricted	Restricted	2017	2016
	Funds	Funds	Total	Total
	£	£	£	£
Insurance	-	304	304	350
Publicity & promotions	-	-	-	239
General Administration	336	-	336	543
Depreciation	504	-	504	475
.1	840	304	1,144	1,608
Total Charitable Activities	2,010	99,057	101,067	69,888
	2,010		101,007	07,000
4. Governance				
	Unrestricted	Restricted	2017	2016
	Funds	Funds	Total	Total
	£	£	£	£
Audit and Accountancy	-	500	500	500
Legal and Professional	-	2,500	2,500	5,270
		3,000	3,000	5,770
Total Resources Expended	2,010	102,057	104,067	75,658

## Notes to the Accounts

#### For the year ending 31 March 2017

5.1Staff costs $2017$ £ $2016$ £Gross wages salaries and benefits in kind Employers National Insurance costs $28,663$ $28,663$ $30,681$ $28,663$ 5.2Number of employees The average monthly number of employees during the year was: $2017$ $2016Number20172016Number6Tangible Fixed Assets346Tangible Fixed AssetsOfficeEquipment£Total£6Tangible Fixed Assets0fixefTotalf6Tangible Fixed Assets0fixef7,496f7,496fAt 1 April 2016Addition7,4961187,4961187,496fAt 31 March 20177,6145047,614504DepreciaAt 31 March 20176,99650966,9966,996Net Book Value10041,0041,0041,0047Creditors - Amounts falling due within one yearthe reations201765020165007Creditors - Amounts falling due within one year2017201650018,650$	5	Paid employees		
Employers National Insurance costs $ -$ 28,663 $\overline{30,681}$ 5.2Number of employees The average monthly number of employees during the year was:2017 Number2016 NumberCharitable activities $\frac{3}{3}$ $\frac{4}{4}$ 6Tangible Fixed AssetsOffice Equipment £Total £6Tangible Fixed AssetsOffice Equipment £Total £6Tangible Fixed AssetsOffice $\xi$ Total £6Tangible Fixed AssetsOffice $\xi$ Total £6Tangible Fixed AssetsOffice $\xi$ Total £6Tangible Fixed AssetsOffice $\xi$ Total £6Tangible Fixed AssetsOffice $\xi$ Total $\xi$ 6Tangible Fixed AssetsOffice $\xi$ Total $\xi$ 6Tangible Fixed AssetsOffice $\xi$ Total $\xi$ 6Tangible Fixed AssetsOffice $\xi$ Total $\xi$ 7Cost $7,496$ $18$ $7,496$ $18$ 7Creditors - Amounts falling due within one year2017 $\xi$ 2016 $\xi$ 7Creditors - Amounts falling due within one year2017 $\xi$ 18,000 $\xi$	5.1	Staff costs		
5.2Number of employees The average monthly number of employees during the year was:2017 2016 NumberCharitable activities $\frac{3}{3}$ $\frac{4}{4}$ 6Tangible Fixed AssetsOffice Equipment $\frac{\xi}$ Total $\frac{\xi}$ 6Tangible Fixed Assets $\frac{0}{118}$ $\frac{1}{118}$ 6Tangible Fixed Assets $\frac{0}{118}$ $\frac{1}{7}$ 7Cost $\frac{1}{7}$ $\frac{1}{7}$ 7Creditors - Amounts falling due within one year $\frac{1}{2017}$ $\frac{1}{2016}$ 7Creditors - $\frac{1}{8}$ $\frac{1}{6}$ $\frac{1}{8}$ 8 $\frac{1}{900}$ $\frac{1}{900}$ $\frac{1}{900}$ 9Other creditors $\frac{1}{60}$ $\frac{1}{8}$				
The average monthly number of employees during $2017$ $2016$ Number Number Charitable activities $\frac{3}{3}$ $\frac{4}{4}$ 6 Tangible Fixed Assets $0$ Office Equipment $\frac{1}{2}$ $\frac{1}{2}$ Cost $\frac{1}{2}$			28,663	30,681
6       Tangible Fixed Assets $3$ $4$ 6       Tangible Fixed Assets       Office Equipment £       Total         Cost $118$ $118$ $118$ At 1 April 2016 $7,496$ $7,496$ $7,496$ At 31 March 2017 $7,614$ $7,614$ $7,614$ Deprecia $4$ $41$ $118$ $118$ At 1 April 2016 $6,492$ $6,492$ $6,492$ Charged in the Year $504$ $504$ $504$ At 31 March 2017 $6,896$ $6,996$ $-$ Net Book Value $  -$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ $\xi$ Rent & rates $  18,000$ Other creditors $650$ $650$ $650$	5.2	The average monthly number of employees during		
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Equipment £         £           Cost         At 1 April 2016 Addition         7,496 118         7,496 118           At 31 March 2017         7,614         7,614           Deprecia	6	Tangible Fixed Assets		
Cost           At 1 April 2016         7,496         7,496           Addition         118         118           At 31 March 2017         7,614         7,614           Deprecia         7         At 1 April 2016         6,492			Equipment	
Addition       118       118       118         At 31 March 2017 $\overline{7,614}$ $\overline{7,614}$ $\overline{7,614}$ Deprecia       At 1 April 2016 $6,492$ $6,492$ $6,492$ Charged in the Year $504$ $504$ $504$ At 31 March 2017 $6,996$ $\overline{6,996}$ $\overline{-996}$ Net Book Value $\overline{1,004}$ $1,004$ $1,004$ 31 March 2015 $1,004$ $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ $\pounds$ $\pounds$ $\pounds$ $\pounds$ $\pounds$ Rent & rates $ 18,000$ $650$		Cost	~	~
Deprecia         At 1 April 2016 $6,492$ $6,492$ Charged in the Year $504$ $504$ At 31 March 2017 $6,996$ $-996$ Net Book Value $ -$ At 31 March 2017 $618$ $618$ $31$ March 2017 $618$ $618$ $31$ March 2015 $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ £       £       £ $18,000$ Other creditors $650$ $650$				
At 1 April 2016 $6,492$ $6,492$ Charged in the Year $504$ $504$ At 31 March 2017 $6,996$ $6,996$ Net Book Value $4t 31$ March 2017 $618$ $618$ 31 March 2015 $1,004$ $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ £       Rent & rates $ 18,000$ Other creditors $650$ $650$		At 31 March 2017	7,614	7,614
Charged in the Year $504$ $504$ At 31 March 2017 $6,996$ $6,996$ Net Book Value $618$ $618$ At 31 March 2017 $618$ $618$ 31 March 2015 $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ £       Rent & rates $650$ $650$		Deprecia		
Net Book Value         At 31 March 2017 $618$ $618$ 31 March 2015 $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ £       £       £         Rent & rates $ 18,000$ Other creditors $650$ $650$				
At 31 March 2017 $618$ $618$ 31 March 2015 $1,004$ $1,004$ 7       Creditors – Amounts falling due within one year $2017$ $2016$ £       £       £         Rent & rates $ 18,000$ Other creditors $650$ $650$		At 31 March 2017	6,996	6,996
31 March 2015 $1,004$ $1,004$ 7Creditors – Amounts falling due within one year $2017$ $2016$ £££Rent & rates Other creditors $ 18,000$ 650		Net Book Value		
7       Creditors – Amounts falling due within one year       2017       2016         £       £       £         Rent & rates       -       18,000         Other creditors       650       650		At 31 March 2017	618	618
££Rent & rates-Other creditors650		31 March 2015	1,004	1,004
Other creditors 650 650	7	Creditors – Amounts falling due within one year		
650 18,650			- 650	· · · · ·
			650	18,650