

Bangladeshi Association Hastings & Rother CIO

Registered charity, number 1166324

Trustee report and Financial statements for the year ended 31st March 2017

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Bangladeshi Association Hastings & Rother CIO

Trustees' annual report for the year ended 31st March 2017

Full name: Bangladeshi Association Hastings & Rother CIO

Registered charity number 1166324

Legal status: Charitable Incorporated Association

Principal address:

Trustees

Mr C R Deb— chair
Mr Fazleh Rabbani – secretary
Mr Oliur Rahman
Mr Siddiqur Rahman
Mr Juber Ahmed

Bankers

Barclays Bank, Hastings branch

Independent examiner

Pat Weaver, employee of Hastings Voluntary Action, Jackson Hall, Portland Place, Hastings, TN34 1QN.

Governance and management

The charity is operated under the rules of its constitution adopted 18th March 2016, and was registered as a Charitable Incorporated Organisation with the Charity Commission on the 1st April 2016.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3 year rolling basis, and elected at the Annual General Meeting.

Aims and objectives

The objects of the CIO are;

To further such charitable purposes (charitable under English law) for the benefit of the Bangladeshi community and other inhabitants of Hastings and Rother that promote the cultural, linguistic, traditions, religions and social welfare of the residents, without distinctions of sex, sexual orientation, race, or of political, religious or other opinions, by such charitable means as the trustees see fit from time to time in particular but not exclusively:

- The advancement of education including but not limited to the operation of a Bangla language school for the public benefit;
- By associating together the said community and the local authorities, voluntary and other organisations with the purpose of providing facilities in the interests of the social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- The promotion of good health and well-being for the public benefit; and
- The promotion of the arts, culture and heritage for the public benefit.

Reserves Policy

The Trustees currently do not have a reserves policy.

Signed:  C R Deb

Dated: 24/01/2018


Fazleh Rabbani

Bangladeshi Association Hastings & Rother CIO

Independent Examiners report for the year ended 31st March 2017

Independent Examiners Report to the trustees of Bangladeshi Association Hastings & Rother CIO

I report on the accounts of Bangladeshi Association Hastings & Rother for the period ended 31st March 2017 which are set out on pages 2-6.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiners report


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Pat Weaver
Community Accountancy worker
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 14th October 2017

Bangladeshi Association Hastings & Rother CIO
Receipts & payments account
for the period 1st April 2016 - 31st March 2017

01/04/16- 31/03/17

Total	<u>Receipts</u>	Notes	Restricted income	Unrestricted income	Total
	HBC Grant - core funding 90% payment		-	2,250.00	2,250.00
	HBC Grant - International Mother Language Day		-	500.00	500.00
	HBC Grant - Bengal New Year		-	499.00	499.00
	Membership fees		-	-	-
	Transfer from Bangladeshi Association		-	270.86	270.86
			-	3,519.86	3,519.86
	<u>Payments</u>				
	Room hire			300.00	300.00
	Advertising & promotion		-	10.00	10.00
	Events		-	2,045.63	2,045.63
	Printing, postage & stationery		-	103.98	103.98
	Insurance		-	324.53	324.53
	Independent Examination - 2015 & 2016		-	60.00	60.00
			-	2,844.14	2,844.14
	Net surplus/(deficit)		-	675.72	675.72
	Fund balances b/f at 01/04/2016		-	-	-
	Fund balances c/f at 31/03/2017		-	675.72	675.72

Bangladeshi Association Hastings & Rother CIO

Statement of assets and liabilities at 31st March 2017

Total	Restricted income	Unrestricted income	Total
<u>Current assets</u>			
Current account @ 05/04/2017	-	705.72	705.72
Cash in hand	-	-	-
	-	705.72	705.72
<u>Current liabilities</u>			
	-	30.00	30.00
	-	675.72	675.72
<u>Represented by</u>			
Accumulated fund b/f			-
Surplus/() for period			675.72
			675.72

These financial statements are accepted on behalf of the charity by:

Signed: C R Deb

Dated: 24/01/2018

F. Rabbani

Farzleh Rabbani

Bangladeshi Association Hastings & Rother CIO

Notes to the accounts for the year ended 31st March 2017

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Premises & staff

The organisation does not own or lease buildings or land, hiring venues as the need arises. The organisation employ no staff, with all activities, events and governance being carried out by trustees and volunteers.

3. Trustees' remuneration

No trustees were paid either remuneration or expenses during the accounting period.

4. Related party transactions

There were no related party transactions in this period

5. Previous period comparison

The previous period's figures have not been included for comparison because this is the charity's first accounting period as a CIO.

6. Glossary of terms

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations. The text also mentions that proper record-keeping is crucial for identifying trends and making informed decisions.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes how different types of information are gathered, such as through surveys, interviews, and observations. The text also explains how this data is then processed and analyzed to extract meaningful insights.

3. The third part of the document focuses on the application of the collected data. It discusses how the information is used to develop strategies, implement programs, and evaluate the effectiveness of various initiatives. The text also mentions that the data is used to identify areas for improvement and to make necessary adjustments.

4. The fourth part of the document discusses the challenges associated with data collection and analysis. It mentions that gathering accurate and reliable data can be a difficult task, especially when dealing with large volumes of information. The text also notes that analyzing the data can be complex and requires specialized skills.

5. The fifth part of the document discusses the importance of data security and privacy. It emphasizes that organizations must take appropriate measures to protect the data they collect and store. The text also mentions that it is essential to ensure that the data is used only for the intended purposes and that it is not shared with unauthorized parties.

6. The sixth part of the document discusses the role of technology in data management. It mentions that various software tools and systems are used to facilitate the collection, storage, and analysis of data. The text also notes that technology plays a crucial role in ensuring the accuracy and reliability of the data.

7. The seventh part of the document discusses the importance of training and education. It emphasizes that staff members must be properly trained to handle data and to use the various tools and systems. The text also mentions that ongoing education is necessary to keep the staff up-to-date with the latest developments in data management.

8. The eighth part of the document discusses the importance of communication. It emphasizes that clear and effective communication is essential for ensuring that all staff members are aware of the data collection and analysis process. The text also mentions that it is important to share the results of the analysis with the relevant stakeholders.

9. The ninth part of the document discusses the importance of documentation. It emphasizes that all data collection and analysis activities must be properly documented. The text also mentions that this documentation is essential for ensuring the transparency and accountability of the process.

10. The tenth part of the document discusses the importance of evaluation. It emphasizes that the effectiveness of the data collection and analysis process must be regularly evaluated. The text also mentions that this evaluation is essential for identifying areas for improvement and for making necessary adjustments.