The Brian Mercer Charitable Trust Annual Report and Financial Statements For the Year Ended 5 April 2017

## The Brian Mercer Charitable Trust Financial Statements

## For the Year Ended 5 April 2017

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## **Reference and Administrative Details**

Trustees	R P T Duckworth (Chairman) C J Clancy M A E T Clitheroe K J Merrill
Secretary to the trustees	J Adams
Accountants	Beever and Struthers Central Buildings Richmond Terrace Blackburn Lancashire BB1 7AP
Investment Managers	Sarasin and Partners LLP 100 St Paul's Churchyard London EC4M 8BU
Bankers	Lloyds Bank Church Street Blackburn Lancashire BB2 1JQ
Auditors	Moore & Smalley LLP 9 Winckley Square Preston Lancashire PR1 3HP
Principal address of the charity	Central Buildings Richmond Terrace Blackburn Lancashire BB1 7AP
Charity Number	1076925

## **Trustees' Report**

### For the Year Ended 5 April 2017

The trustees present their annual report and audited financial statements for the year ended 5 April 2017. The financial statements have been prepared in accordance with Financial Reporting Standard 102 and the Charities SORP and in compliance with the Charities Act 2011.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

#### Structure, governance and management

The Trust is a registered charity, charity number 1076925, and was established under a Declaration of Trust dated 5 July 1999. The trust was established in 1998 as a lasting tribute to its founder. The trust does not actively fundraise and seeks to continue the charitable work desired by the donor through the careful stewardship of its existing resources.

New trustees are appointed by the existing trustees by resolution. There are no fixed terms under which trustees must serve or seek re-appointment. The trustees meet at least three times a year and agree the broad strategy and areas of activity for the Trust, reviewing all areas including grant making and investment policy. The day to day administration of the charity is dealt with directly by the secretary of the trustees, who reports back to the trustees.

On appointment new trustees receive a formal induction which provides a brief history of the Trust, copies of meeting minutes (where relevant), copies of previous year's annual reports and accounts, a copy of the governing trust deed. Guidance is also provided on investments and the grant making process. All trustees are able to access further training to aid them in their duties and improve the management of the Trust. This is available through the National Council for Voluntary Organisations (NCVO), of which the Trust is a member, or other sources.

All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 4 to the accounts. Trustees are required to disclose all relevant interests and register them with the board of trustees and in accordance with the Trust's policy withdraw from decisions where a conflict of interest arises.

#### **Risk management**

The trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The trustees consider the principal risk that the trust faces is the variability in performance of the investment portfolio and recent macro-economic events creating volatility in world stock markets has demonstrated this risk. To mitigate the risk the trustees have appointed Investment Managers who manage the investment portfolio on their behalf. The trustees meet with the Investment Managers, and receive investment reports, on a regular basis to review financial performance and to discuss potential future investment returns.

Trustees' Report (continued)

#### For the Year Ended 5 April 2017

#### Objectives and activities for the public benefit

The objects of the Trust are as follows:

- 1) the advancement of education and in particular, but not restricted to, the provision of grants for the promotion of medical and scientific research and the dissemination of the useful results thereof; and
- 2) the furtherance and promotion of any other exclusively charitable objects and purposes in any part of the world as the Trustees may in their absolute discretion think fit.

Within these broad objectives Trustees have hitherto focussed grant making to the following areas: Eyesight (30%), Liver disease (30%, Arts (20%) and "Others" (20%). Following a detailed review of grant giving and evidence of effectiveness these have now been changed to:

#### 1. PREVENTION AND RELIEF OF HUMAN SUFFERING (75%)

To support interventions directed towards reducing suffering caused by poverty and ill health whether in the UK or overseas. Such interventions must be of proven best-value or demonstrate the potential to become so. Both direct interventions (e.g. provision of medical treatment) and indirect interventions (e.g. medical or technological research) will be considered.

#### 2. ARTS (15%)

To encourage and support the development of promising young artists (working broadly in the field of visual arts), especially within the North West of the UK.

#### 3. CAUSES LOCAL TO BLACKBURN, LANCASHIRE (10%)

To provide funding for well-designed, evidence-based interventions benefiting those living in the area of Blackburn, Lancashire.

#### Grant making policy

The Trust continues to:

- Be more proactive in seeking out effective organisations to support and less reliant on responding to applicants who have sought out the Trust.
- Prioritise applications that are supported by rigorous evidence of cost-effectiveness
- Increase its use of independent charity evaluators in finding effective interventions/organisations.

Trustees' Report (continued)

## For the Year Ended 5 April 2017

#### How our grant programmes delivered public benefit:

Trustees are confident that the Trust's objectives are wholly charitable and that the means of selecting causes/organisations to fund meet the requirements of the best expert advice available.

Examples of grants made are provided below:

#### Prevention and Relief of Human Suffering

£140,000 was paid to Sightsavers and £140,000 to Medecins Sans Frontiere as one off payments. A £50,000 payment was made to Development Media International Associates to help with their work regarding the DMI Reach Initiative and also to undertake an evaluation into the effectiveness of the Initiative. A future commitment was made to the Royal National Institute for the Blind to pay £15,000 per annum over three years.

#### Arts

The BMCT supports the development of emerging artistic talent through the Royal British Society of Sculptors (RBS) (£13,100 per annum) to support two sculpture residencies in Pietrasanta, Italy. The awardees are chosen by a rigorous application and interview procedure. The residencies culminate in presentation and exhibition of work at the RBS.

#### Causes Local to Blackburn Lancashire

The Trust supports Blackburn Youth Zone (£25,000 per annum), an innovative multicultural venue that provides facilities for sport and personal development in Blackburn town centre.

A commitment was made this year to support Blackburn with Darwen Borough Council over three years at £40,000 per annum to support small voluntary organisations in the Borough to develop projects and improve the local neighbourhood.

#### Monitoring achievement

Trustees are aware of the limitations of being able to effectively monitor the achievements of their grant giving. Nevertheless, the following procedures are applied:

Where large grants are given there is special attention to independent evidence of effectiveness before the grant is made. A meeting is usually held with the chief executive (or other senior personnel of the organisation). Brief written feedback is required annually and a more rigorous review using evidence from external sources (e.g. charity evaluators) made every three years, before the grant is reviewed.

In the case of smaller grants (as for example the RBS and Blackburn Youth Zone) Trustees have developed close working relationships with the organisations themselves and are actively involved in reviewing the activities of the organisations.

#### Trustees' Report (continued)

### For the Year Ended 5 April 2017

#### **Financial review**

The Trust's work is entirely reliant on income and investment returns from its endowments. The funds held by the Trust have derived from the estate of the late Brian Mercer who died on 22 November 1998.

The Trustees have placed funds for investment with Sarasin and Partners LLP. During the year the Trust has made unrealised investment gains of £3,345,105, reflecting the movement in stock markets (2016: investment losses made were £2,103,940). At 5 April 2017 the funds invested were valued at £29,254,547 (2016:£25,831,451).

During the year, the trustees paid and agreed grants for charitable purposes amounting to £1,109,445 (2016: £508,402). Grants are made in accordance with decisions reached after discussions at meetings of the Trustees and after taking advice, where appropriate.

#### Investment policy

Investments are held in the name of a nominee company. The trustees' policy is to invest for a combination of capital growth and income.

The trustees make use of the advice and support of their investment managers, Sarasin and Partners. The performance of the fund is reviewed frequently with the investment managers and investment reports are discussed at trustee meetings. Future performance is considered after taking due advice from the investment manager.

The trustees have a written investment policy which is regularly reviewed and updated as necessary.

#### Reserves

The trustees aim to maintain cash reserves at a level which equates to approximately twelve months of charitable expenditure, including grant commitments. The trustees consider that this level will provide sufficient funds to meet the Trust's charitable commitments and ensure that there are sufficient funds available to cover governance costs. Unexpected expenditure or costs arising from an urgent need can be met from ongoing investment income. Future applications for grants will be considered in line with the grant making policy and will be funded from the investment return as resources allow.

The balance held in cash reserves at 5 April 2017 was £1,092,330 (2016:£991,978), against grant commitments and anticipated governance costs of £500,000. Any residual balance in cash reserves will be reinvested for the future.

Although the trustees are empowered to use both the income and capital of the trust in furtherance of the objects of the trust, the trustees have resolved to make charitable distributions out of the income of the Trust thereby maintaining the capital of the trust. The trustees may invest the funds of the Trust in any lawful manner.

#### Future plans

Trustees will assess the effect of the changes made to their objectives and application procedures, making refinements where necessary.

#### Trustees' Report (continued)

#### For the Year Ended 5 April 2017

#### Grant awards

In the next 12 months, the trustees anticipate that they will make grants utilising as much as possible of the investment income realised in the previous year.

#### Trustees' responsibilities for the financial statements

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 9<sup>th</sup> November 2017 and signed on their behalf by:

R P T Duckworth Chairman of Trustees

## **Statement of Financial Activities**

## For the Year Ended 5 April 2017

		<b>Unrestricted Funds</b>	
		2017 2016	2016
	Notes	£	£
Income and endowments from:			
Investments	2	1,120,199	1,065,648
Total Income	-	1,120,199	1,065,648
Expenditure on:			
Raising Funds	3	125,813	118,879
Charitable Activities	4	1,130,796	601,108
Total Expenditure	-	1,256,609	719,987
Net gains/(losses) on investments	5	3,345,105	(2,103,940)
Net income/(expenditure)/ movement in funds	_	3,208,695	(1,758,279)
Reconciliation of funds			
Total funds brought forward		26,584,344	28,342,623
Total funds carried forward		29,793,039	26,584,344

The notes on pages 10 to 14 form an integral part of these accounts

## **Balance Sheet**

## For the Year Ended 5 April 2017

	Notes	20	17	20	16
		£	£	£	£
Fixed assets					
Investments	5		29,254,547		25,831,451
Current assets					
Debtors	6	21,122		17,715	
Cash at bank and in hand	_	1,092,330	-	991,978	
		1,113,452		1,009,693	
Liabilities Creditors: Amounts falling due		<i></i>		<i>(</i>	
within one year	7	(249,960)	-	(96,800)	
Net current assets			863,492		912,893
Total assets less current liabilities			30,118,039		26,744,344
Creditors: Amounts falling due after more than one year <b>Net assets</b>	8		(325,000) 29,793,039		(160,000) 26,584,344
Funds Unrestricted income funds General fund			29,793,039		26,584,344

Approved by the Trustees on 9<sup>th</sup> November 2017 and signed on their behalf by:

R P T Duckworth Chairman of Trustees

## **Cashflow Statement**

## For the Year Ended 5 April 2017

	Notes	201	17	201	6
		£	£	£	£
Cash flow from operating activities	1	(941,856)	_	(573,561)	
Net cash flow from operating activites			(941,856)		(573,561)
<b>Cash flow from investing activities</b> Payments to acquire investments Investment income received		(77,991) 1,120,199	1,042,208	(100,394) 1,065,648	965,254
Net increase/ (decrease) in cash and cash equivalents			100,352		391,693
Cash and cash equivalents at 6 April 2016			991,978		600,285
Cash and cash equivalents at 6 April 2017	2	-	1,092,330	-	991,978

## 1 Reconciliation of net income/ (expenditure) to net cash flow from operation activities

	2017 £	2016 £
Net income year	3,208,695	(1,758,279)
Investment income received (Gains)/losses on investments (Increase)/decrease in debtors Increase in creditors	(1,120,199) (3,345,105) (3,407) 318,160	(1,065,648) 2,103,940 20,366 126,060
	(941,856)	(573,561)
2 Cash and cash equivalents	2017 £	2016 £
Cash at bank and in hand	1,092,330	991,978
Cash and cash equivalents at 5 April 2017	1,092,330	991,978

#### Notes to the Financial Statements (continued)

#### For the year ended 5 April 2017

#### 1. Accounting Policies

#### 1.1 Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 205 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest  $\pounds$ .

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and an explanation of how transition to SORP (FRS 102) has affected the financial reported financial position and performance is given in note 1.2 below.

#### 1.2 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

#### 1.3 Incoming resources

Investment income is accounted for in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Other income is accounted for on an accruals basis as far as it is prudent to do so.

#### 1.4 Resources expended and irrecoverable VAT

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Trust to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

All expenditure is directly allocated to the relevant categories and no apportionments are considered necessary.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### 1.5 Raising funds

The costs of raising funds consist of investment management fees

#### Notes to the Financial Statements (continued)

#### For the year ended 5 April 2017

#### 1.6 Charitable activities – Grants payable

Grants payable are payments and commitments made to third parties in the furtherance of the charitable objectives of the trust. Grant commitments are recognised when a constructive obligation arises that results in payment being unavoidable. In accordance with the Charities SORP, grants are therefore accounted for once the offer has been made in writing.

#### 1.7 Charitable activities - Governance costs

Governance costs comprise all costs involving the public accountability of the Trust and its compliance with statutory regulation and constitutional good practice. These are analysed in detail in note 4 to the financial statements.

#### 1.8 Taxation

As a registered charity, the Trust is generally exempt from Income Tax and Capital Gains Tax, but not from VAT.

#### 1.9 Investments

All investments are carried at their fair market value. Investments in equities and fixed interest securities are all traded in quoted public markets. The basis of fair value for quoted investments is equivalent to the market value, using the mid price. Asset sales and purchases recognised at the date of trade at cost (that is their transaction value). Realised and unrealised gains and losses are taken to the Statement of Financial Activities. Investment income has been taken into account on the basis of due date of payment.

#### 1.10 Judgements and key sources of estimation uncertainty

There have been no significant judgements (apart from those involving estimates) made in the process of applying the accounting policies.

There have been no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### 2. Investment income

	2017 £	2016 £
Income from UK listed investments (before deduction of fees)	1,119,708	1,065,243
Interest receivable on short term deposits and cash at bank	491	405
	1,120,199	1,065,648
3. Raising Funds	2017	2016
Management Fees	£	£
Earned on Sarasin funds	207,210	_ 198,906
Rebate	(81,397)	(80,027)
Net fees charged	125,813	118,879

Sarasin and Partners LLP charge fees to underlying investment funds in excess of the fee charges agreed with the trustees and a rebate of the excess fees is therefore made.

## Notes to the Financial Statements (continued)

## For the year ended 5 April 2017

4. Charitable Activities	2017 £	2016 £
Grants Payable	1,109,445	580,402
Governance Costs	<u>21,351</u>	<u>20,706</u>
Total Charitable Activities	<u>1,130,796</u>	<u>601,108</u>
Analysis of Grants Payable	2017 £	2016 £
Analysis of Grants Payable         Sightsavers         Moorfields Eye Clinic         Tallships         Against Malaria Foundation         Bronze Casting Residency in Pietrasanta         Sculpture Residency in Pietrasanta         NADFAS North West Area         Age Concern Blackburn with Darwen         Medecin Sans Frontiere         Burnley College         Bacup & Rawtenstall School         Cardinal Newman College         Carr Hill School         Clitheroe Royal Grammar School         Haslingden High School         Nelson & Colne College         Runshaw College         St Mary's College         Thomas Witham Sixth Form College         Royal British Society of Sculptors         British Wireless for the Blind Fund         Medecins Sans Frontieres         British Art Medal Society         Imperial College         Blackpuro Cliege         Blackpool Sixth Form College         Blackpool Sixth Form College	E 140,000 180,000 900 - 14,583 16,702 - - - - - - - - - - - - -	E 100,000 50,000 900 250,000 14,545 13,207 2,500 10,000 100,000 2,500 2,500 2,500 2,500 2,500 2,500 2,500 2,500 13,100 1,650
Blackpool and The Fylde College East Lancashire Hospital Trust (Fibroscan) North Cumbria University Hospital (Fibroscan) Stockport NHS FT Charitable Fund (Fibroscan) Development Media International Associates Age UK BWD SAC (Gymnastics)	2,500 50,000 50,000 50,000 50,000 10,000 2,160	
	2,100	

#### Notes to the Financial Statements (continued)

#### For the year ended 5 April 2017

Analysis of Grants Payable (continued)	2017 £	2016 £
The Police Community of GB Blackburn with Darwen Borough Council Age Concern Arkwright Scholarship (credit given)	3,000 120,000 30,000 -	- - (500)
_	1,109,445	580,402
Analysis of Governance costs		
	2017 £	2016 £
Accountancy and Trust administration	18,000	18,000
Audit fees	1,860	1,800
Trustees' travelling expenses	961	391
Miscellaneous	530	515
-	21,351	20,706

#### **Related party transactions**

None of the Trustees received any remuneration from the Trust. J Adams, the secretary of the charity, is a partner at Beever and Struthers Accountants. Fees paid to Beever and Struthers Accountants for accountancy and trust administration were £18,000 (2016: £18,000) were payable in the year.

#### 5. Fixed asset investments

	2017 £	2016 £
Market value at 6 April	25,831,451	27,834,997
Additions	77,991	100,394
Unrealised surplus on revaluation of investments	3,345,105	(2,103,940)
Market value at 5 April	29,254,547	25,831,451
Historic cost at 5 April	21,485,046	<u>21,407,054</u>
The market value of investments is made up as follows: UK investments listed on a recognised stock exchange	29,254,547	25,831,451
6. Debtors		
	2017 £	2016 £
Investment Management Fee Rebate	21,122	17,715

## Notes to the Financial Statements (continued)

## For the year ended 5 April 2017

#### 7. Creditors: Amounts falling due within one year

	2017	2016
	£	£
Accruals	1,860	1,800
Grants agreed and payable	248,100	95,000
	249,960	96,800

#### 8. Creditors: Amounts falling due after more than one year

	2017	2016
	£	£
Grants agreed and payable	325,000	160,000

# Independent Auditor's Report on the Financial Statements to the Trustees of The Brian Mercer Charitable Trust

## For the Year Ended 5 April 2017

We have audited the financial statements of The Brian Mercer Charitable Trust for the year ended 5 April 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Cashflow Statement and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

## Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion on financial statements**

In our opinion the financial statements:

• give a true and fair view, of the state of the charity's affairs as at 5 April 2017, and of its incoming resources and application of resources, for the year then ended;

# Independent Auditor's Report on the Financial Statements to the Trustees of The Brian Mercer Charitable Trust

#### For the Year Ended 5 April 2017

- have been properly prepared in accordance with the United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## Moore and Smalley LLP Chartered Accountants and Statutory Auditor 9 Winckley Square Preston Lancashire PR1 3HP

Date: 16 November 2017

Moore and Smalley LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006