

Company registration number: 06228171

Charity registration number: 1121717

# SOUTHSIDE YOUNG LEADERS ACADEMY

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 April 2017

Walden Way & Co Ltd  
Chartered Certified Accountants & Registered Auditors  
Unit 210 - No 11 Burford Road  
London  
E15 2ST

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Contents**

Reference and Administrative Details	1
Trustees' Report	2 to 7
Statement of Trustees' Responsibilities	8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 18

## **SOUTHSIDE YOUNG LEADERS ACADEMY**

### **Reference and Administrative Details**

<b>Chief Executive Officer</b>	Joshua Imuere
<b>Trustees</b>	Francis Evans Chris Davies Jennifer Hall ACCA Nat Miller Samuel Cumpsty Mark Hughes Mr Richard Thornhill (resigned 13 March 2017) Ms Annie Baxter (appointed 20 August 2016)
<b>Other Officers</b>	Beverley Wong, Senior staff member Joni Rogan, Senior staff member
<b>Principal Office</b>	54 Camberwell Road London SE5 0EW
<b>Company Registration Number</b>	06228171
<b>Charity Registration Number</b>	1121717
<b>Independent Examiner</b>	Walden Way & Co Ltd Chartered Certified Accountants & Registered Auditors Unit 210 - No 11 Burford Road London E15 2ST

## **SOUTHSIDE YOUNG LEADERS ACADEMY**

### **Trustees' Report**

#### **Chairman's Report for the year ended 30 April 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 April 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 26th April 2007 and registered as a charity on 28th November 2007. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up every member of the charity undertakes to contribute such amount as may be required (not exceeding £10) and subject to any such resolution by the members, the Directors of the Charity may resolve that any net assets of the charity after all its debts and liabilities have been paid shall be applied or transferred in any of the following ways:

- (a) directly for the Objects; or
- (b) by transfer to any other Charity or Charities for purposes similar to the Objects, or
- (c) to any Charity for use for a particular purpose that falls within the objects.

##### **Recruitment and appointment of new trustees**

Potential trustees are recruited by advertising through the local volunteer centres or by word of mouth. They are interviewed by the Secretary and one other trustee and the Chief Executive and they are asked to provide two referees. If they are found to be suitable they will be invited to attend a meeting of the Board. If approved by the other Board members, they will be invited to become Trustees.

##### **Induction and training of new trustees**

A formal induction and training plan is in place, which was originally agreed by the trustees at their meeting of 3rd October 2009. This is now being implemented.

The induction process consists of a new member being introduced to the Board and providing a CV with personal information and filling out a register of skills and interests. The new member would attend a Board meeting as a visitor and if found satisfactory and providing the individual wishes to continue with their application to join, their appointment would be ratified at the next Board meeting. In certain cases, new Board members would be required to complete a DBS application. Members of the Board are educated as trustees by their attendance and participation at Board meetings and participation in sub-committees and working parties, whilst also attending external meetings with experienced trustees and trustee training programmes.

##### **Organisational structure**

The Southside Young Leaders Academy (SYLA) has a Board of Trustees who meet every six weeks and who is responsible for the strategic direction and policy of the charity. At the balance sheet date, the trustees consisted of seven members from a variety of professional backgrounds relevant to the work of the charity. Members of the Board of Trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year (2016-17) and up to the date of this report are set out on page 1.

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Trustees' Report**

The Chief Executive attends Board meetings but has no voting rights. Joshua Imuere became Chief Executive on 13 July 2013, but he is neither a Director nor a Trustee.

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Board has a formal, written policy of internal financial control procedures which will continue to be monitored and updated to cover new risk areas as and when they are identified. The use of the company's debit card and online banking procedures are carefully monitored and recorded every month.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The mission of SYLA is to nurture, develop, maximise and release the leadership potential of young men from the African and Afro-Caribbean community from disadvantaged backgrounds, especially those at risk of exclusion from school, empowering them to become positive active citizens and a new generation of business and community leaders.

#### **SYLA's core values are:**

- Excellence & Aspiration
- Team Work & Service
- Evidence-Based Practice & Learning
- Transparency & Accountability

#### **Strategic Objectives**

1. To support each boy, through needs assessment and activities relevant to their transitional stages (such as counselling and mentoring and enhancement of the educational and leadership programmes), to identify and achieve their development goals, and develop as a young leader;
2. To strengthen current and develop new partnerships with key stakeholders, agencies, and experts, forming a support matrix that helps the boys attain their development goals;
3. To develop a knowledge base of what works in empowering boys to become young leaders, to share good practice, and to identify and promote effective education policies.

#### **Volunteers**

Volunteers make a significant contribution to our fund-raising efforts and to our office administration. We are very grateful for the contributions given by Erika Galante, as Receptionist and Administration Officer and Alex Young our brilliant website Guru. Our delivery assistance during the year was Joel Davies, Ellie Price, Robert Baly, Paulette Jones, Dennis Bryan, Aurora Smith and Elspeth North whom we are tremendously grateful to their commitment as we could not have reached the numbers we supported.

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Trustees' Report**

### **Guidance on Public Benefit**

Trustees are aware of the Charity Commission guidance on this subject and confirm that they will read the PDF documents contained on the Commission's website.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Introduction**

In the last year, we have maintained support to over 100 boys, of which over 70% has been through intensive in-house delivery. The high majority of these boys did receive the six hours contact time per week we aimed for, which helped us to meet this years forecasted the weekly number of 50 boys accessing service. We expect this figure to grow to 100 boys per week by 2020, as laid out in our strategy document. There were 58 boys recorded over the course of one week in May of this year, which is a new record for us.

Our annual end of year celebrations was kindly hosted at the King & Wood Mallesons (KWM) LLP London HQ building in central London. The celebration was opened by Mariam Akanbi on behalf of KWM, with support by David Okoro on behalf of Westside Young Leaders Academy (WYLA) and Amankwa Annorbah - Sarpei on behalf of the Duke of Edinburgh's (DofE) central London office. Recognition for our work was a repeated feature this year, with the Reach Society nominating SYLA for an award for services to the community.

#### **Finance**

Income generation and expenditure have been maintained in line with forecasted budgets. Funding from the Comic Relief fund and the Charterhouse-in-Southwark charity will enable the sustaining of key projects previously funded by Esmee Fairbairn and SportEd foundations whose support has ceased. The Tom's Trust and Robert Holman Trust continue to be long-standing stakeholders of our work.

Corporate links with Salesforce, RBS and Proskauer LLP have enabled us to give the young leaders access to the City and continue to work on skills for the 21st century. Salesforce has been a huge resource extending their support to the coding club and developing our internal system for data processing.

Fundraising will continue to be our focus during the next financial year, it will be heightened in preparation for the end of some of our larger multi-year grants in 2017-18 and to meet our growing expenditure levels as a result of expanding the number of young leaders we support.

With the conclusion of Esmee Fairbairn Foundation, SportEd and Walcott Foundation we are extending efforts to ensure that new grants and income generating means are in place to support our expansion plans. We have approximately 20 new young leaders inducted and ready to start in September 2017.

SYLA operates a company pension scheme for staff. The work undertaken to set up SYLA's company pension was completed by our Treasurer.

#### **Services delivered**

Highlights from the year were vast and included

- a Wednesday night science club for some of the young leaders who wanted additional engagement and opportunity to continue to develop in the world of science. This was not a specifically funded project, rather, one that we had the internal capacity to deliver and this is a testament to the passion and commitment of the education coordinator.
- Screen printing with Lambeth based Creative Sparks work permitted reuse of our screen printing equipment – a leading activity of the boys.
- The UK Sailing Academy Residential week was again a chance to build rapport and accountability.

# SOUTHSIDE YOUNG LEADERS ACADEMY

## Trustees' Report

- jembe Drumming by local inspiration Roger Hunte.
- Clerks Associates commissioned a high-quality six-week Debating Challenge.
- The British museum visit facilitated by the man commonly known as the 'Investigator' as well as the Golden Hynde exploration with Troy Richards were both insightful educational extensions.
- We took ten secondary boys in years 8 and 9 to Hindleap Warren in Sussex for a two night residential stay, to take part in a wide range of outdoor adventurous activities. This proved an absolute success, because five of the boys received their Duke of Edinburgh Bronze awards, consisting of a medal and a certificate.
- SYLA held a Community Fun Day, on Saturday 16th July 2016, which was designed by the boys and held at The Hollington Youth Centre, for parents and locals. Activities included, a bouncy castle, computer and board games, food and various stalls and also, donations to the charity.
- Lastly, we did our end of year celebration in December 2016 at Kings, Wood & Mallesons (KWM) acknowledging five of our young leaders achievements, they received the following:  
Leadership Challenge Secondary (£20 Amazon Voucher and certificate),  
Leadership Challenge Primary (2 x £10 Amazon Voucher and certificate),  
Literacy Most Improved (certificate),  
Literacy Writing award (certificate),  
Literacy Reading awards (certificate)

### Achievements

The only year eleven student attending SYLA, received the necessary grades to gain entry into his first choice sixth form college. Our year 13 leader has received a conditional offer to read languages in Oxford, and he will be the first graduate of the SYLA programme to go to University!

The work in our education programme was afore-runner in the impact this year. The baseline test was conducted with 40 boys, half of this number having completed the same test last year. All the boys who repeated the test scored at least in line with the expected level for their age and 40% of these boys scored above-expected results. This is a remarkable achievement for the education team because most of these boys arrived at SYLA with scores below what was expected for their age.

Individual highlights - this includes a year four boy who attends our literacy intervention programme who last year had a below average standardised score of 82, where the national average is 100. Over the course of a year, he was given one to one tutoring, with focus on his spelling, comprehension and grammar (including handwriting). As a result of this intervention, his score rose by 17 points. We have another success story with a year six boy who has benefited massively from Saturday English lessons and Thursday tutoring, including preparation for the year 6 entrance exam, increasing his SAS by 19 points, he is now in the very high band of national averages with a score of 127.

SYLA is now supporting 14 students in five boarding schools across England in partnership with the Springboard bursary foundation engaging the scholars during the school holidays to maintain their drive and giving the older boys the opportunity to give back and support the work of SYLA with the younger leaders. A further three boys are in local independent schools on scholarship awards.

Other social and emotional impact areas where we were successful, included the results from the Strengths and Difficulties Questionnaires completed by SYLA staff, parents and the young leaders. The results showed that 73% have normal stress levels, this is up from 40% last year (2016). The scores for having behavioural difficulties from this survey were also pleasing with virtually all the boys now scoring within the normal range.

From our internal Bi-annual leadership survey we have again seen from the statistics that aspirations are the leading area of strength and this year 100% of the boys who repeated the survey had higher aspiration scores. Self-esteem continues to be an area that requires more focus for next year as we have noted a fall in this area.

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Trustees' Report**

### **New initiatives**

The leadership challenge took a more pivotal role for the year and its focus was leadership, with sports being the chosen topic, the boys were able to follow the journeys of Muhammed Ali and Mo Farah. Substantial work was put into the development and redesign of a 12-page workbook which bore dividends through increased engagement from the boys and efforts made in completing the tasks.

The drill has been reignited by the leadership team and is now a core topic in the Saturday academy programme, which includes discipline instilled through marching and commanding. Also, the elimination process (game) at the end brings an added level of competition that enthuses and invigorates the boys.

A bold decision was taken by the leadership team to separate boys aged fourteen and over from their younger counterparts, has so far worked extremely well. On a Wednesday evening, this small group have been undertaking Duke of Edinburgh Award (DofE) training as well as developing life skills with facilitators from Nativity who we engaged in a pilot project. Whilst currently all the volunteering for DofE occurs at SYLA on a Saturday with the young boys we aim to secure suitable external organisations to collaborate and strengthen the programme further.

### **FINANCIAL REVIEW**

#### **Reserves policy**

SYLA needs reserves to be maintained at a level which:

- ensures our responsibilities to staff, beneficiaries and partners could be met during a period of unforeseen difficulty;
- underpins long-term commitments, expansion possibilities and organisational development;
- provides transparency to donors and other stakeholders; and
- need to meet the Trustees' duty to apply our financial resources towards SYLA's charitable objectives.

Considering each of these, in turn, SYLA:

- has some of the current liabilities in the form of salaries. The notice period for key staff is one month;
- is committed to a 3-year strategy of growth and sustainability;
- needs sufficient reserves to provide security, reliability and confidence in the organisation's on-going sustainability to potential partners; and
- needs to meet expenditure commitments, not only to staff and stakeholders but ultimately to beneficiaries.

Following the assessment of SYLA's reserves requirement, the Trustees consider that SYLA currently requires over three months reserves or over £30,000 at the current level of expenditure. SYLA will take steps to establish and maintain reserves at this level if possible, given funding constraints. Of this, one month should be maintained in a readily realisable form, with the remainder subject to one month's notice.

At 30/4/2017 general (unrestricted) reserves stood at £24,197 (2016 - £30,181), whilst our current liabilities were £12,218 (2016 - £28,079).

This reserves policy will be monitored by the Board.

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Trustees' Report**

### **Principal funding sources**

The principal funding sources for the charity are currently from charitable trust and foundations.

All funds raised so far have been expended in pursuit of Charity's objectives through paying staff salaries, activity costs and overheads. If there has been an under-spend of a particular grant, then in accordance with our policy we will notify the grant body and make the necessary arrangements for its utilisation.

The Incoming resources for the year stood at £158,317 (2016 - £194,841), resources expended were £192,280 (2016 - £174,731) and the resulting net deficit during the year was £33,963 (2016 - 20,110, surplus).

The trustees are keen to emphasise that the resultant deficit during the financial year does not represent 'losses' but merely represents the excess of expenditure over income during the year, in part due to the different financial cycles of some funders. Essentially all remaining restricted fund balances, including a net surplus of £82,504 (2016 - £116,467) carried forward from previous years, at the balance sheet date, are mainly for specified/budgeted and agreed planned expenditure for the coming year.

### **FUTURE DEVELOPMENTS**

Future forecast level of expenditure will be approximately £15,000 per month. This forecast includes a range of core and non-core activities, some of which can be scaled back at short notice and others which are ongoing commitments.

Funding will continue to come from a range of potential sources and we will do everything we can to reach new and untapped resources, including business contributions. None are entirely reliable or predictable at this stage and all depend to some extent on goodwill.

We hope to continue offering the Ngazi In-School Leadership Programme on school requests, requiring from them a contribution towards the running costs and facilitator fees.

### **OTHER INFORMATION**

SYLA's book-keeper is Anh Carrick of Walden Way & Co. Ltd. She attends the SYLA office weekly to record income and expenditure and carry out bank reconciliations. She reports monthly to SYLA's payroll provider to enable them to calculate salaries, wages, HMRC deductions and she also sends monthly returns to SYLA's pension provider.

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Statement of Trustees' Responsibilities

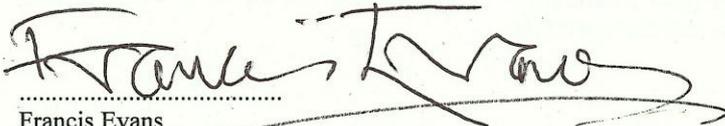
The trustees (who are also the directors of SOUTHSIDE YOUNG LEADERS ACADEMY for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 9 December 2017 and signed on its behalf by:



Francis Evans  
Trustee

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Independent Examiner's Report to the trustees of SOUTHSIDE YOUNG LEADERS ACADEMY

I report on the accounts of the charity for the year ended 30 April 2017 which are set out on pages 10 to 18 .

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
K. Aamir Qadri- FCCA  
Chartered Certified Accountants & Registered Auditors  
ACCA

Unit 210 - No 11 Burford Road  
London  
E15 2ST

9 December 2017

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Statement of Financial Activities for the Year Ended 30 April 2017 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	10,315	148,002	158,317	194,841
Total Income		<u>10,315</u>	<u>148,002</u>	<u>158,317</u>	<u>194,841</u>
<b>Expenditure on:</b>					
Raising funds	4	(5,376)	(1,432)	(6,808)	(8,058)
Charitable activities	5	(1,011)	(154,238)	(155,249)	(139,115)
Governance costs		916	(14,010)	(13,094)	(11,590)
Other expenditure	6	(1,958)	(15,171)	(17,129)	(15,968)
Total Expenditure		<u>(7,429)</u>	<u>(184,851)</u>	<u>(192,280)</u>	<u>(174,731)</u>
Net income/(expenditure)		2,886	(36,849)	(33,963)	20,110
Transfers between funds		<u>(8,962)</u>	<u>8,962</u>	-	-
Net movement in funds		(6,076)	(27,887)	(33,963)	20,110
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>30,273</u>	<u>86,194</u>	<u>116,467</u>	<u>96,357</u>
Total funds carried forward	14	<u>24,197</u>	<u>58,307</u>	<u>82,504</u>	<u>116,467</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2016 is shown in note 14.

## SOUTHSIDE YOUNG LEADERS ACADEMY

(Registration number: 06228171)

Balance Sheet as at 30 April 2017

	Note	2017 £	2016 £
<b>Current assets</b>			
Debtors	12	3,932	31,724
Cash at bank and in hand		<u>90,790</u>	<u>112,822</u>
		94,722	144,546
<b>Creditors: Amounts falling due within one year</b>	13	<u>(12,218)</u>	<u>(28,079)</u>
<b>Net assets</b>		<u>82,504</u>	<u>116,467</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		<u>58,307</u>	<u>86,286</u>
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>24,197</u>	<u>30,181</u>
<b>Total funds</b>	14	<u>82,504</u>	<u>116,467</u>

For the financial year ending 30 April 2017 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 10 to 18 were approved by the trustees, and authorised for issue on 9 December 2017 and signed on their behalf by:



Chris Davies  
Trustee

# **SOUTHSIDE YOUNG LEADERS ACADEMY**

## **Notes to the Financial Statements for the Year Ended 30 April 2017**

### **1 Charity status**

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

### **2 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

SOUTHSIDE YOUNG LEADERS ACADEMY meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

#### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

#### **Transition to FRS 102**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was required. No restatements are required as a result of the transition to FRS 102.

#### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

## **SOUTHSIDE YOUNG LEADERS ACADEMY**

### **Notes to the Financial Statements for the Year Ended 30 April 2017**

#### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Raising funds**

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Grant expenditure**

Grants payable are payments made to third parties in the furtherance of the charitable objectives. Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the Statement of Financial Activities once the recipient of the grant has provided the specific service or output.

Grants payable without performance conditions are recognised in the accounts when a commitment has been made and communicated to the recipient, and there are no conditions to be met relating to the grant which remain in the control of the charity.

#### **Grant provisions**

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

## **SOUTHSIDE YOUNG LEADERS ACADEMY**

### **Notes to the Financial Statements for the Year Ended 30 April 2017**

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Notes to the Financial Statements for the Year Ended 30 April 2017

#### 3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	General £	£	£	£
Donations and legacies;				
Donations from individuals	7,315	2,561	9,876	15,764
Grants, including capital grants;				
Grants from other charities	3,000	145,441	148,441	179,077
	<u>10,315</u>	<u>148,002</u>	<u>158,317</u>	<u>194,841</u>

#### 4 Expenditure on raising funds

##### a) Costs of generating donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
Note	General £	£	£	£
Grants	5,327	-	5,327	5,563
Donations	-	889	889	540
	<u>5,327</u>	<u>889</u>	<u>6,216</u>	<u>6,103</u>

##### b) Costs of trading activities

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
Note	General £	£	£	£
Fundraising trading costs;				
Marketing and publicity	49	543	592	1,955
	<u>49</u>	<u>543</u>	<u>592</u>	<u>1,955</u>

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Notes to the Financial Statements for the Year Ended 30 April 2017

#### 5 Expenditure on charitable activities

		Unrestricted funds	Restricted funds	Total 2017	Total 2016
	Note	General £	£	£	£
Charitable activities		1,012	154,238	155,250	139,115

#### 6 Other expenditure

		Unrestricted funds	Restricted funds	Total 2017	Total 2016
	Note	General £	£	£	£
Allocated support costs	7	1,958	15,171	17,129	15,968
		1,958	15,171	17,129	15,968

#### 7 Analysis of governance and support costs

##### Governance costs

		Unrestricted funds	Restricted funds	Total 2017	Total 2016
		General £	£	£	£
Independent examiner fees					
Examination of the financial statements		(148)	502	354	554
Other governance costs		(768)	13,508	12,740	11,036
		(916)	14,010	13,094	11,590

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Notes to the Financial Statements for the Year Ended 30 April 2017

#### 9 Staff costs

The aggregate payroll costs were as follows:

	2017 £	2016 £
<b>Staff costs during the year were:</b>		
Wages and salaries	116,311	103,635
Social security costs	3,861	7,125
Pension costs	6,633	-
Other staff costs	3,136	5,356
	129,941	116,116

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2017 No	2016 No
Number of Employee	9	9

No employee received emoluments of more than £60,000 during the year.

#### 10 Independent examiner's remuneration

	2017 £	2016 £
Examination of the financial statements	354	554
Independent Examiner's remuneration	354	554

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Debtors

	2017 £	2016 £
Trade debtors	1,220	24,220
Prepayments	2,592	7,383
Other debtors	120	122
	3,932	31,725

## SOUTHSIDE YOUNG LEADERS ACADEMY

### Notes to the Financial Statements for the Year Ended 30 April 2017

#### 13 Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	7,845	1,220
Other taxation and social security	324	3,904
Other creditors	494	8,264
Accruals	3,555	14,691
	12,218	28,079

#### 14 Funds

	Balance at 1 May 2016 £	Incoming resources £	Resources expended £	Transfers £	Balance at 30 April 2017 £
<b>Unrestricted funds</b>					
General	(30,274)	(10,315)	7,430	8,962	(24,197)
<b>Restricted funds</b>	(86,194)	(148,002)	184,851	(8,962)	(58,307)
<b>Total funds</b>	(116,468)	(158,317)	192,281	-	(82,504)

#### 15 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds £
Current assets	28,271	66,553	94,824
Current liabilities	(4,074)	(8,246)	(12,320)
<b>Total net assets</b>	24,197	58,307	82,504