



**Chesham Athletic Football Club**  
**UK Registered Charity Number: 801127**  
**Trustees' Report for the year ended 30<sup>th</sup> April 2017**

The Trustees have pleasure in presenting their Annual Report and Financial Statements for the year ended 30<sup>th</sup> April 2017.

**Legal Status**

Chesham Athletic Football Club was formally registered with the Charity Commission on 7<sup>th</sup> March 1989.

The address of the principal office of the charity is: 44 Berkeley Avenue, Chesham, Bucks, HP5 2RW.

**Trustees**

The Charity is currently managed by four Trustees:

- Mr Paul Byatt (Chairman)
- Mr Kevin Boden (Treasurer)
- Mr Stuart Sinclair
- Mr Peter Holmes

The power of appointing new Trustees is vested in the Trustees.

**Risk Management**

The Trustees regularly review the risks to which the charity is exposed. They do not consider that there are any substantial risks beyond the ongoing liabilities disclosed in the financial statements and the normal risks associated with running events for which the Charity holds Public Liability Insurance.

A key risk associated with any sporting club is the safeguarding of children. To this end, and in accordance with Football Association guidelines, all managers and their assistants plus all committee members of the club are required to attend relevant safeguarding courses.

**Objectives and Activities**

The main object of the club is the provision of footballing activities for young people from approximate ages of 5 up to 18, including the supply of facilities, kit, equipment and coaches/trainers. These currently take place at two sites, one is hired from the local town council, the other being a recreation ground which is held in trust by the club.

Typically, activities consist of training/coaching sessions as well as organised matches against other local clubs for the majority of players and age groups.

Aside from a summer break, on average, both the management committee and the club's coaches/assistants meet on alternate months throughout the year to discuss all club matters, including recent issues arising, review of club finances, regulatory items, planning for future events, etc.

**Public Benefit**

The Trustees have considered the charity's activities for the year ended 30<sup>th</sup> April 2017 and its plans for the following 12 months, with regard to the Public Benefit Guidance issued by The Charity Commission. They have agreed that the activities of the Charity fulfilled, and will continue to fulfil, its objectives of benefitting the public by providing football for children/youths from ages 6-18, with coaching from experienced and qualified personnel and operating within safe environments.

**Activities and Achievements for the Year ended 30<sup>th</sup> April 2017**

This has been another successful and busy year for the club, with increased numbers of members, the launch of new fundraising initiatives and the continued improvement and enhancement of facilities both at The Grange (the club's first full season there) and at The Moor.

For the first time in recent years the club had a stall at the town's annual carnival which proved popular, and it is hoped that this will convert into additional memberships at the club, particularly in the younger age groups, in the coming season.



Appropriate courses were attended throughout the year by the club's managers, volunteers and committee members for both self-development as well as to comply with regulatory requirements.

In addition, it was agreed to purchase two defibrillators, one for each of our sites, which strengthen the first aid capability of the club. These were largely financed by donations to the club.

#### **Future Plans**

The membership of the club has increased steadily in recent years and, with keen interest being shown in the club at local events, it is hoped that new players will continue to join the club and share in its successes.

The Trustees take responsibility for running a registered charity very seriously. They have continued to see many tangible benefits of this respected status in terms of collecting Gift Aid from eligible donors and applying for funding and support from local businesses and other connections.

Other notable upcoming items include:

- Expansion of fund-raising activities
- Optimising the use of pitches, both by our own teams and those hiring it, particularly now that the site at The Grange has become established

#### **Financial Review**

The Trustees consider that the work of the charity has been carried out efficiently.

Total income amounted to £30,314. The largest source of funds was subscriptions received from members totaling £20,895, with Gift Aid tax rebates boosting funds by £4,560. There were also sponsorship and donations totaling £3,994, the majority of which was used to purchase two defibrillators, one for each site, and which the committee felt were an invaluable addition to first aid resources. Other valuable sources of income were pitch hire charges received (£475) and the recharge of a proportion of ground maintenance costs from The Grange Residents Association (£980). In addition, a small number of new fund-raising initiatives were started.

The total expenditure for the year was £35,770, the main constituents being:

- |                           |       |
|---------------------------|-------|
| • Repairs and maintenance | 9,925 |
| • Sports equipment        | 7,788 |
| • Sports kit              | 6,360 |
| • Hiring facilities       | 2,441 |
| • Referees fees           | 1,903 |
| • Training courses        | 1,504 |

Overall, this resulted in a net deficit for the year of £5,456. This was due largely to exceptional expenditure on items such as new goals, a new lawn mower plus various improvement costs on the buildings at both sites. Going forward, the charity intends to generate a net cash inflow in most years in order to build reserves and so improve the financial security of the club.

The Trustees have an ongoing commitment to monitoring all expenditure and managing recurring costs going forward. To assist with this, a cashflow forecast is created at the start of each year and is updated periodically in order to monitor both the current cash position as well as help plan for income and expenditure levels in future years.

As at 30th April 2017 there were retained funds of £11,966. These retained funds will provide the club with reserves and working capital to support our activities into 2017-18 and beyond. For the season 2017-18 it has proved necessary to increase player subscription rates, in order to meet the costs associated with its activities, including provision of kits and sporting equipment, ground maintenance and rental, repairs and maintenance, insurance, affiliation fees, trophies and course attendance. Despite this the club is confident that it will continue to provide a value-for-money service to all of its members, and in a fun and friendly and secure environment.

Details of the financial position and activities are found separately in the financial statements which accompany this report.

The Trustees have approved the Trustees' Report above.

Signed on behalf of the Trustees:

Signature: 

Date: 10/02/18

Kevin Boden, Treasurer



# **CHESHAM ATHLETIC FOOTBALL CLUB**

## **BALANCE SHEET AT 30th APRIL 2017**

	30-Apr-17 £	30-Apr-16 £
<b>CURRENT ASSETS</b>		
Cash at Bank - Current Account	1,198.93	17,922.24
Cash at Bank - Savings Account	11,365.82	0.00
Cash in Hand	191.69	0.00
Sundry Debtors	0.00	0.00
	<u>12,756.44</u>	<u>17,922.24</u>
<b>LESS: CURRENT LIABILITIES</b>		
Sundry Creditors	790.00	500.00
Other Liabilities	0.00	0.00
	<u>790.00</u>	<u>500.00</u>
<b>NET CURRENT ASSETS</b>	<u>11,966.44</u>	<u>17,422.24</u>
<b>ACCUMULATED FUNDS</b>		
Balance Brought Forward	17,422.24	25,454.06
Net Surplus/(Deficit) For The Year	-5,455.80	-8,031.82
Balance Carried Forward	<u>11,966.44</u>	<u>17,422.24</u>

# **CHESHAM ATHLETIC FOOTBALL CLUB**

## **INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th APRIL 2017**

	30-Apr-17 £	30-Apr-16 £
<b>INCOME</b>		
Subscriptions	20,895.00	18,729.00
Gift Aid	4,560.00	3,807.88
Sponsorship and Donations	3,993.59	2,290.00
Fundraising (net)	224.81	0.00
Pitch hire charges received	475.00	0.00
Miscellaneous Income	141.22	61.00
Interest Earned	24.78	10.06
<b>Total Income</b>	<u>30,314.40</u>	<u>24,897.94</u>
<b>EXPENDITURE</b>		
Tournament Fees	620.00	435.00
Hiring Facilities	2,441.20	2,264.00
Sports Equipment	7,788.06	7,293.96
Sports Kit	6,359.68	9,629.83
Repairs & Maintenance	9,925.16	8,436.58
Utilities - Clubhouse	608.22	648.66
Affiliation & Player Registration Fees	1,172.00	711.00
Trophies	1,020.00	1,070.00
Referee Fees	1,902.50	832.50
Insurance	989.31	861.94
Coaching, Referee & First Aid Courses	1,503.95	1,041.00
Fines	165.00	225.00
Other	1,275.12	2,480.29
<b>Total Expenditure</b>	<u>35,770.20</u>	<u>35,929.76</u>
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>	<u>-5,455.80</u>	<u>-11,031.82</u>

### **Notes to the Accounts**

- 1 Sponsorship and donations consisted of £3,417 towards purchase of defibrillators and a £500 corporate charitable donation from the employers of a club helper.
- 2 Sports equipment costs included £1,972 for 2 defibrillators (one for each site) and £3,011 for goals. The remaining balance of £2,805 was spent on replacing equipment including footballs, training bibs corner poles/flags, first aid kits, etc.
- 3 Repairs & maintenance included £5,898 on grounds maintenance, £1,050 on changing room benches at The Grange, £899 on a new lawnmower and £708 on internal renovations to the pavilion at The Moor.
- 4 Expenditure on courses consisted of £600 for FA coaching, £290 for refereeing, £300 for safeguarding and £314 for first aid courses.



# **Independent examiner's report to the trustees of Chesham Athletic Football Club (UK Registered Charity No. 801127)**

I report to the trustees on my examination of the accounts of Chesham Athletic Football Club for the year ended 30 April 2017.

## **Responsibilities and basis of report**

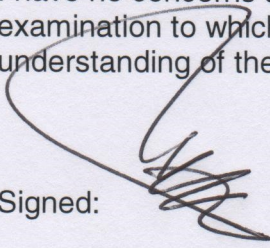
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: *N.S. Richardson*

Relevant professional qualification or membership of professional bodies (if any):

Address:

*'KALAMARE', TWO GATES LANE  
BOLLINGTON, nr. CHESHAM  
BUCKS HP5 2XS*

Date:

*9th February 2018*