Charity number 1137904

A Company limited by guarantee number 05576974

# Annual Report and Financial Statements for the year ended 30 September 2017



# Annual Report and Financial Statements for the year ended 30 September 2017

| Contents                          | Page     |
|-----------------------------------|----------|
| Trustees' Annual Report           | 2 to 6   |
| Independent Examiner's Report     | 7        |
| Statement of financial activities | 8        |
| Balance sheet                     | 9        |
| Statement of Cash flows           | 10       |
| Notes to the Financial Statements | 11 to 16 |

**Prepared by the Greater Merseyside Community Accountancy Service** 

# Chain Lane Community Centre Limited Trustees' report continued

## **Chairmans Opening Remarks**

We are proud to say that Chain Lane Community Centre continues to be run 'by the community for the community'. As an Incorporated Charity (a Registered Charity and a Company Limited by Guarantee) our purpose is to provide and maintain a local facility as a venue for hire for individuals, groups, organisations and agencies which provide services, activities and opportunities for the community.

#### **Objects and Activities:**

In 2016/17 the Management Committee has continued to deliver its agreed purpose as a registered charity in maintaining Chain Lane Community Centre as a local community asset and met its legal requirements as a Company Limited by Guarantee. The Committee has worked to achieve its aims, objectives and actions as identified in its annual Action Plan. The Action Plan enabled the Committee to identify and prioritise actions and to monitor progress and achievement. The aims and their supporting objectives have been:

- To ensure the financial viability and security of the Centre through good governance and management
  - To ensure the Centre is effectively managed and legally compliant
  - To provide income through venue hire, grants and other sources
  - To ensure the long term success of the Centre and its Management
- To encourage and support the use of the Centre by the community
  - To actively market and promote the Centre
- To provide, maintain and develop the Centre and its environs, providing a safe, secure and welcoming facility.
  - To provide a safe, healthy, secure and welcoming facility

#### **Public Benefit:**

In identifying and reviewing these priorities, aims and objectives, plus the supporting actions and activities for the year, we have been fully mindful of the guidance contained in the Charity Commission's general guidance on public benefit. We have aimed to ensure that all these agreed planned actions and activities, monitored by the Trustees/Directors at our regular Committee Meetings, are for public benefit.

#### **Structure, Governance and Management:**

Our Trustee/Directors are appointed or re-appointed at the AGM but with any additional appointments or resignations noted at Committee Meetings and then reported at the subsequent AGM. This year the AGM was held on 17<sup>th</sup> January with the Management Committee comprising of seven Trustees/Directors, ably supported by other committee members – Mr. Ted Sefton, Mrs. Audrey McGowan, Cllr. Jeff Fletcher and Mr. Trevor McLaughlin. Management Committee meetings have been held bi-monthly with all meetings minuted, plus any task and finish groups established as required. All Trustees/Directors and additional Committee Members give their time freely and have received no remuneration for their work at or on behalf of the Centre.

## Chain Lane Community Centre Limited Trustees' report continued

#### **Achievements and Performance:**

We are pleased to report that the Centre has continued to be used by a wide range of user groups and organisations catering for all ages from babies to senior citizens, providing social, leisure, recreation, sport, training and educational activities for the community. Some of our groups have been at the Centre for many years, others are new and as always, some new groups and activities are only with us for a short time. This year has seen a significant number of 'one-off' bookings which have included a Blue Cross Charity Dog Show, Kitten Karers Charity Fundraising events, a Craft Fair as well as children's parties. In addition to regular dog training with Evolution Dog Training and Dog Friendly Training, Hearing Dogs for Deaf People have continued to use us for their quarterly community drop-in day and Dogs for Good for monthly puppy training and other occasional events. It is pleasing to see partnerships with and use by other registered charities. Local businesses have used us for both one-off and regular training including NDNA (National Day Nurseries Association), NETS (National Energy Training Services) and Oris Dance.

During the year we said good bye to the Nugent Care Hear Here Lipreading project which, along with having had its St. Helens base in the office for over two years, delivered the St. Helens arm of the Merseyside—wide Hear Here project. This project sadly finished due to lack of funding. We also said goodbye to Bel Chapman who had been associated with Chain Lane for well over 20 years. Bel ran Carouselles Morris Dancers and decided to take a well-earned retirement. Morris Dancers have continued but with new leaders and a new name — Rimilia Royals. For children and young people we were delighted to welcome Moo Music (0-5 years) and Blackbrook ARLFC U13s and Cubs team for winter training. Happy Scrappers craft group relocated to Chain Lane which has increased the use of the Meeting Room. The British Red Cross are now based in the office for the St. Helens and Warrington arm of their 'Support at Home' Project. Again, this is another registered charity partnership with the benefit to Chain Lane having the office and Centre doors open. Along with our regular users we have a diverse range of activities and opportunities for the community and it is a huge 'thank you' to all our regular users who are the bread and butter of the Centre.

We must also say a big 'thank you' to all Centre volunteers, however large or small their contribution. We do not employ staff but rely on the good will and commitment of our volunteer staff covering maintenance, management and administration to keep the centre viable. Our IT Drop-In and Summer Playscheme along with other regular volunteers all make significant contributions to provision at Chain Lane. One of our volunteers supported the St. Helens Hypertension Project in September 'Know Your Numbers'. We were delighted to again receive a substantial grant from Rainhill Rotary for our Summer Playscheme which took place in August for primary school children. Along with our adult volunteers, we also benefitted from the involvement of three young people under 18 – a really good learning experience for them for which they received a certificate and testimonial to support their CVs. Our two main Playsheme leaders completed Emergency First Aid at Work training through St. Helens Council Adult & Community Learning. St. Helens Council continues to use the Centre as a Polling Station for both Blackbrook and Moss Bank Wards and for the monthly Councillors' Surgeries. We were able to benefit financially this year from both local elections and a general election which also enabled us to promote the Centre and its activities.

No increase was made in hire charges in 2016/17. Room Hire income is the mainstay of the Centre and we are now half way through our 25 year lease with St. Helens Council. This is a full repair and maintenance lease and keeping the Centre as a safe, welcoming and secure facility and environment for our users and volunteers is a key priority. A big 'thank you' again for this must go to Ted Sefton from the Management Committee and Andrea from ATA Cleaning Service. Along with other Management Committee members, the upper part of the Hall was cleaned – a challenging job with the height of the walls and roof.

## Chain Lane Community Centre Limited Trustees' report continued

The Centre roof has been of particular concern this year. Ted Sefton and Trevor McLaughlin from the Management Committee cleaned a good number of the translucent roof panels which were particularly dirty after nearly 20 years exposed to the elements. The main metal roof panels were also found to be suffering from paint erosion which without treatment will lead to metal corrosion. Thanks to Richard Ferry, Trustee/Director, a local architect was contracted to source quotes for specialist recoating but we are awaiting a response from St. Helens Council as to how we take this forward. The Hall floor vinyl covering continues to be monitored as this is showing signs of wear and tear after 18 years usage. Building improvements this year have seen the installation of LED lighting in the kitchen and IT suite. The Annual Building Check and Annual PAT testing were carried out with the 5-year Electrical Installation inspection also being undertaken in 2017. Two additional notice boards with the Centre name and contact details were installed which supports our advertising and promotion of the facility. We have been trying to get the local community notice board re-sited to a better position where it would be seen by more people.

Our Annual Fire Risk Assessment, General Risk Assessment and Asset Register were all reviewed and updated in line with all our other Policies and Procedures. Although we have always had sound financial controls in place, this year we formalised our financial controls with our 'Financial Policy and Statement of Financial Controls'. We continue to have £10m Public Liability Insurance, plus other relevant insurances and licences in place.

In line with the above, the Management Committee has striven to make best use of its resources and get value for money with purchasing and contracts. Local shops and tradesmen have been used where possible, supporting the local economy. We continued to be awarded discretionary rate relief by St. Helens Council.

We make copies of any documents available on request. Our Confirmation Statement and Annual Report and Accounts for Companies House and Annual Return and Annual Report and Accounts for the Charity Commission have been submitted within their required timescales.

Although our users are expected to promote and advertise their own activities, we have put any information they supplied to us on our webpage on the St. Helens Centre Managers Website http://www.communitycentres.org.uk . Our 'What's On' leaflet has been regularly updated and notice boards both in the Centre itself and the local Community Notice Board used to advertise user groups' and public activities. We have continued our membership of Halton & St. Helens Voluntary and Community Action (HASH VCA) and St. Helens Centre Managers Network for Community Centres. Contact with User Group key contacts is both face to face, and via email or post. Our generic email for the Centre – ccchainlane@gmail.com , mobile 07586 842 161 and landline 01744 632377 have enabled users and potential hirers to easily contact the Centre. We are also listed on Google, YELL Directory and Venues4Hire which enables potential hirers to easily find and contact us.

Finally, thank you again from the Management Committee to all our users and volunteers for their continuing commitment and support during 2016/17.

## Eric Smith

Chairperson,

On behalf of the Trustees/Directors and members of the Management Committee

### **Financial Review**

The surplus of the charity for the year amounted to £6,353 (£1,938 2016)

## **Reserves Policy**

Details of the charity's reserves are shown in note 7a and show a figure of £27,450. This level of reserves is equivalent to 15 months of the centre's running costs.

## **Risk Management**

The trustees actively review the major strategic, business and operational risks that the charity faces on a regular basis and acknowledge that the key risks relate to reduction in room hire and any major building issues.

## Statement of Directors' responsibilities

Company law requires the directors to prepare financial accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business;

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board on 30th January 2018 and signed on behalf of the directors by:

## Eric Smith

Eric Smith Chairperson

# Reference and Administrative Details Chain Lane Community Centre Limited Charity number 1137904

## A Company limited by guarantee number 05576974

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 30 September 2017.

Name Position Dates

Mr Eric Smith Chair
Mr Michael Meredith Treasurer

Mr Alan Griffiths Mr Richard Ferry Mr Frank Jakubiak

Mrs Pamela Meredith Secretary

Mr Alex Munro

## Method of appointment

Trustees are elected by the members at the AGM

#### Registered address

Hinckley Road St Helens Merseyside WA11 9HT

#### **Bankers**

The Royal Bank of Scotland 24-26 Ormskirk Street St Helens Merseyside WA10 1AY

## **Governing document**

Memorandum and Articles of Association incorporated on 28 September 2005 as amended by special resolution as registered at Companies House 23 August 2010

## Objects of the organisation

To further or benefit the residents of the community of the St Helens local authority area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in the common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

## **Accountant**

on behalf of:

## **Greater Merseyside Community Accountancy Service**

Beacon Building College Street St Helens WA10 1TF

## Independent Examiner's report to the trustees of Chain Lane Community Centre Limited

I report on the accounts of the charity for the year ended 30th September 2017 set out on pages 8 to 16

## Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

| needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible fo independent examination, it is my responsibility to:  |
|---|
| <ul> <li>examine the accounts under section 145 of the 2011 Act;</li> <li>to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and</li> <li>state whether particular matters have come to my attention.</li> </ul>   |
| Basis of Independent examiner's statement  My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below. |
| Independent examiner's statement In connection with my examination, no matter has come to my attention:   |
| 1) which gives me reasonable cause to believe that in any material respect the requirements:  |
| ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and  |
| ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities  |
|   |

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Jane Williams

Jane Williams
MAAT
Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

30th January 2018

# Statement of Financial Activities (Including Income & Expenditure Account)

for the year ended 30 September 2017

|                                     | Notes |             |            |        |        |
|-------------------------------------|-------|-------------|------------|--------|--------|
|                                     |       | 2017        | 2017       | 2017   | 2016   |
|                                     | U     | nrestricted | Restricted | Total  | Total  |
|                                     |       | funds       | funds      | funds  | funds  |
|                                     |       | £           | £          | £      | £      |
| Income from:                        |       |             |            |        |        |
| Income from donations               | (4)   | 120         | -          | 120    | 100    |
| Income from charitable activities   | (5)   | -           | 500        | 500    | 800    |
| Other incoming resources            | (6)   | 27,858      | -          | 27,858 | 22,403 |
| Bank interest                       | _     | 12          |            | 12     | 10     |
| Total incoming resources            | _     | 27,990      | 500        | 28,490 | 23,313 |
|                                     |       |             |            |        |        |
| Resources expended                  |       |             |            |        |        |
| Charitable activities               | (7)   | 21,356      | 781        | 22,137 | 21,375 |
|                                     |       |             |            |        |        |
| Net incoming / (outgoing) resources |       | 6,634       | (281)      | 6,353  | 1,938  |
|                                     |       |             |            |        |        |
| Transfers between funds             | _     | -           |            |        | -      |
|                                     |       |             | ( 1)       |        |        |
| Net movement in funds               |       | 6,634       | (281)      | 6,353  | 1,938  |
|                                     |       |             |            |        |        |
| Reconciliation of funds             |       |             |            |        |        |
| Total funds as at 01 October 2016   |       | 20,816      | 281        | 21,097 | 19,159 |
| Total funds as at 30 September 2017 | (7a)  | 27,450      | _          | 27,450 | 21,097 |
| P                                   | ` /   | ,           |            |        |        |

The above statement includes all gains and loses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in Note 12.

The Notes on pages 11 to 16 form an integral part of these accounts.

## **Charity number 1137904**

## A Company limited by guarantee number 05576974

## **Balance sheet**

## as at 30 September 2017

| Current Assets Debtors and prepayments Cash at bank and in hand Total current assets                               | (6)<br>(7) | 2017<br>Unrestricted<br>£<br>-<br>27,450<br>27,450 | 2017<br>Restricted<br>£<br>-<br>- | 2017<br>Total<br>£<br>-<br>27,450<br>27,450 | 2016<br>Total<br>£<br>-<br>21,097<br>21,097 |
|--|------------|--|-----------------------------------|---|---|
| Current liabilities: amounts falling due within one year Creditors (due within one year) Total current liabilities | (8)        | <u> </u>   | <u>-</u>                          | <u>-</u> -                                  |   |
| Net Assets   |            | 27,450   | _                                 | 27,450                                      | 21,097                                      |
| Funds of the charity Restricted Funds Unrestricted funds Total Funds   |            | 27,450<br>27,450                                   | -<br>-<br>-                       | 27,450<br>27,450                            | 281<br>20,816<br>21,097                     |

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 30 September 2017

- the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and
- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 11 to 16 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 30th January 2018 and signed on their behalf by:

## Michael Meredith

Michael Meredith Treasurer

# Chain Lane Community Centre Limited STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 September 2017

| Cash flows from operating activities: Net income/(expenditure) per SoFA Investment income (Increase)/decrease in debtors Increase/(decrease) in creditors | (5) | 2017<br>Unrestricted<br>£<br>6,634<br>(12)<br>-<br>-<br>6,622 | 2017<br>Restricted<br>£<br>(281)<br>-<br>-<br>-<br>(281) | 2017<br>Total<br>£<br>6,353<br>(12)<br>-<br>-<br>-<br>6,341 | 2016<br>Total<br>£<br>1,938<br>(10)<br>-<br>-<br>1,928 |
|---|-----|---|--|---|--|
| Cash flows from investing activities Investment income  Net increase/(decrease) in cash:  | (6) | 6,634   | (281)  | 6,353   | 1,938  |
| Total cash as at 01 October 2016  Total cash as at 30 September 2017  |     | <u>20,816</u><br><u>27,450</u>                                |  | 21,097<br>27,450  | 19,159<br>21,097                                       |

The notes on pages 11 to 16 form an integral part of these accounts.

## Notes to the financial statements

## for the year ended 30 September 2017

#### 1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- **1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:
  - (a) The Charities Act 2011
  - (b) The Companies Act 2006
  - (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102
  - (d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2015)
- 1.2 The charity meets the definition of a public benefit entity as defined by FRS 102
- 1.3 The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

## 2 Accounting Policies

#### 2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

#### 2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. playscheme), the income and related expenditure are reported gross in the SoFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

## 2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### Notes to the accounts

## for the year ended 30 September 2017

#### 2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil Fixtures and fittings: 15% straight line basis to nil Equipment: 20% straight line basis to nil

#### 2.5 Debtors

- (a) Debtors are recognised at the settlement amount due.
- (b) Prepayments are valued at the amount prepaid.

#### 2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 2.7 Creditors

- (a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.
- (b) Accrued charges are normally valued at their settlement amount.

#### 2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

### 3 Transactions with trustees and related parties

No trustees received any remuneration or expenses during the accounting period.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were indentified which should be disclosed under FRS 102.

## Notes to the financial statements

## for the year ended 30 September 2017

| 4 | Income from donations              |              |            |        |        |
|---|------------------------------------|--------------|------------|--------|--------|
|   |                                    | Unrestricted | Restricted | Total  | Total  |
|   |                                    | funds        | funds      | funds  | funds  |
|   |                                    | £            | £          | £      | £      |
|   | IT Drop In & Other sundry receipts | 120          |            | 120    | 100    |
|   |                                    | 120          | _          | 120    | 100    |
|   |                                    |              |            |        |        |
| 5 | Income from charitable activities  | 2017         | 2017       | 2017   | 2016   |
|   |                                    | Unrestricted | Restricted | Total  | Total  |
|   |                                    | funds        | funds      | funds  | funds  |
|   |                                    | £            | £          | £      | £      |
|   | St Helens Rotary                   | -            | -          | -      | 500    |
|   | Rainhill Rotary                    |              | 500        | 500    | 300    |
|   |                                    |              | 500        | 500    | 800    |
| 6 | Other Incoming resources from      |              |            |        |        |
|   | charitable activities              | Unrestricted | Restricted | Total  | Total  |
|   |                                    | funds        | funds      | funds  | funds  |
|   |                                    | £            | £          | £      | £      |
|   | Room hire charges                  | 27,269       | -          | 27,269 | 22,403 |
|   | Other income                       | 589          |            | 589    | -      |
|   |                                    | 27,858       |            | 27,858 | 22,403 |

## Notes to the financial statements for the year ended 30 September 2017

## 7 Expenditure of charitable activities

|                          | U            | 2017<br>nrestricted<br>funds | 2017<br>Restricted<br>funds | 2017<br>Total<br>funds | 2016<br>Total<br>funds |
|--------------------------|--------------|------------------------------|-----------------------------|------------------------|------------------------|
| Direct Costs             | <del>-</del> | £                            | £                           | £                      | £                      |
| Water                    |              | 1,245                        | -                           | 1,245                  | 1,049                  |
| Gas                      |              | 1,885                        | _                           | 1,885                  | 2,886                  |
| Electricity              |              | 1,942                        | -                           | 1,942                  | 2,046                  |
| Cleaning                 |              | 7,317                        | -                           | 7,317                  | 6,750                  |
| Maintenance / Repairs    |              | 3,880                        | 273                         | 4,153                  | 3,426                  |
| VCA Membership           |              | 10                           | -                           | 10                     | 10                     |
| TV Licence               |              | 146                          | -                           | 146                    | 146                    |
| PPL Licence              |              | 538                          | -                           | 538                    | 923                    |
| Insurance                |              | 507                          | -                           | 507                    | 1,100                  |
| Canon Hygiene            |              | 366                          | -                           | 366                    | 344                    |
| Electrical Testing       |              | 812                          | -                           | 812                    | 99                     |
| Fire                     |              | 615                          | -                           | 615                    | 501                    |
| Security                 |              | 866                          | -                           | 866                    | 663                    |
| Internet / Phone         |              | 265                          | -                           | 265                    | 766                    |
| DBS Checks               |              | -                            | -                           | -                      | 12                     |
| Other                    |              | 724                          | -                           | 724                    | -                      |
| Grants                   |              | -                            | 508                         | 508                    | 519                    |
| Governance Costs         | (8)          | 238                          |                             | 238                    | 135                    |
| Total resources expended | -            | 21,356                       | 781                         | 22,137                 | 21,375                 |

## **Notes to the financial statements**

## for the year ended 30 September 2017

|--|

|                    | As at 30/09/2016 | Incoming<br>Resources | Outgoing<br>Resources | Transfers | As at 30/09/2017 |
|--------------------|------------------|-----------------------|-----------------------|-----------|------------------|
| Unrestricted funds | £                | £                     | £                     | £         | £                |
| General funds      | 20,816           | 27,990                | 21,356                | -         | 27,450           |
| Restricted funds   |                  |                       |                       |           |                  |
| St Helens Rotary   | 230              | -                     | 230                   | -         | -                |
| Rainhill Rotary    | 51_              | 500                   | 551                   |           |                  |
|                    | 281              | 500                   | 781                   |           |                  |
| Total funds        | 21,097           | 28,490                | 22,137                | -         | 27,450           |

## **Purpose of restricted funds**

St Helens Rotary provided funding for our storage container refurbishment plan.

The Rotary Club of Rainhill provided a £500 donation towards our playscheme from their Dragon's Den programme.

| 8  | Governance Costs           | 2017   | 2016   |
|----|----------------------------|--------|--------|
|    |                            | £      | £      |
|    | Independent Examiners' fee | 225    | 135    |
|    | Annual Return Fee          | 13     | -      |
|    | Trustee Expenses           | -      | -      |
|    |                            | 238    | 135    |
| _  |                            |        |        |
| 9  | Debtors and prepayments    |        |        |
|    |                            | £      | £      |
|    | Debtors Prepayments        | -      | -      |
|    | Trepayments                |        |        |
|    |                            |        |        |
| 10 | Cash at bank and in hand   |        |        |
|    | out at bally and in halfa  | £      | £      |
|    | Current Account            | 26,547 | 20,897 |
|    | Cash in hand               | 903    | 200    |
|    | ·                          | 27,450 | 21,097 |
|    | •                          | 27,100 | 21,007 |
| 11 | Creditors and accruals     |        |        |
| •  |                            | £      | £      |
|    | Creditors                  | -      | -      |
|    | Accruals                   | -      | -      |
|    |                            | -      |        |
|    |                            |        |        |

# Notes to the financial statements for the year ended 30 September 2017

## 12 Comparative income and expenditure by fund type

| 2017   2016   2017   2016   E   E   E   E   E   E   E   E   E  |                                     | Unre          | estricted F | Funds  | Restricted F | unds |
|--|-------------------------------------|---------------|-------------|--------|--------------|------|
| Income from:         120         100         -         -         -           Income from donations         120         100         -         -         -           Income from charitable activities         -         -         -         500         800           Other incoming resources         27,858         22,403         -         -         -           Bank interest         12         10         -         -         -         -           Total incoming resources         27,990         22,513         500         800           Expenditure on:         Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -         - |                                     |               | 2017        | 2016   | 2017         | 2016 |
| Income from donations         120         100         -         -           Income from charitable activities         -         -         -         500         800           Other incoming resources         27,858         22,403         -         -         -           Bank interest         12         10         -         -         -           Total incoming resources         27,990         22,513         500         800           Expenditure on:         Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -  |                                     |               | £           | £      | £            | £    |
| Income from charitable activities         -         -         500         800           Other incoming resources         27,858         22,403         -         -           Bank interest         12         10         -         -           Total incoming resources         27,990         22,513         500         800           Expenditure on:<br>Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -   | Income from:                        |               |             |        |              |      |
| Other incoming resources         27,858         22,403         -         -           Bank interest         12         10         -         -           Total incoming resources         27,990         22,513         500         800           Expenditure on:         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -  | Income from donations               |               | 120         | 100    | -            | -    |
| Bank interest         12         10         -         -           Total incoming resources         27,990         22,513         500         800           Expenditure on:         Charitable activities           Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -         -   | Income from charitable activities   |               | -           | -      | 500          | 800  |
| Total incoming resources         27,990         22,513         500         800           Expenditure on:<br>Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -  | Other incoming resources            | 2             | 7,858       | 22,403 | -            | -    |
| Expenditure on:         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -  | Bank interest                       |               | 12          | 10     |              |      |
| Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -  | Total incoming resources            | 2             | 7,990       | 22,513 | 500          | 800  |
| Charitable activities         21,356         20,856         781         519           Net incoming / (outgoing) resources         6,634         1,657         (281)         281           Transfers between funds         -         -         -         -         -  | Evpanditura an                      |               |             |        |              |      |
| Net incoming / (outgoing) resources 6,634 1,657 (281) 281  Transfers between funds   |                                     | 2             | 1 256       | 20.056 | 704          | E10  |
| Transfers between funds  | Charitable activities               |               | 1,356       | 20,856 |              | 519  |
|  | Net incoming / (outgoing) resources |               | 6,634       | 1,657  | (281)        | 281  |
|  | Transfers between funds             |               | _           | _      | _            | _    |
| <b>Net movement in funds</b> 6,634 1,657 (281) 281   |                                     | •             |             |        |              |      |
|  | Net movement in funds               |               | 6,634       | 1,657  | (281)        | 281  |
|  |                                     |               |             |        |              |      |
| Reconciliation of funds  | Reconciliation of funds             |               |             |        |              |      |
| Total funds as at 01 October 2016  | Total funds as at 01 October 2016   | 2             | 0,816       | 19,159 | 281          |      |
| <b>Total funds as at 30 September 2017</b> (7a) 27,450 20,816 - 281  | Total funds as at 30 September 2017 | (7a) <u> </u> | 7,450       | 20,816 | -            | 281  |