



Trustees' Annual Report for the period

From

Period start date

To

Period end date

Day01

Month05

Year16

Day30

Month04

Year17

Charity name

Blackburn Foodbank

Other names charity is known by

N/A

Registered charity number (if any)

1151310

Charity's principal address

The Oaks

Oakenhurst Road

Blackburn

Postcode

BB2 1SN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Mr Ian Ferguson			Trustees
2 Mr P Riley			Trustees
3 Miss E H Abbott	Chairman		Trustees
4 Mr R Morgan	Treasurer		Trustees
5 Mr B Gower			Trustees
6 Mrs J Wilson	Secretary		Trustees
7 Mr P Adnitt			Trustees
8 Mr N Wilkinson			Trustees
9 Mrs V Hardcastle			Trustees
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected by membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

To relieve persons in Blackburn with Darwen who are in a condition of need, hardship or distress in such ways as the trustees from time to time think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this

To support and plan the activities for the year the trustees have reviewed the guidance issued by the Charities Commission on public benefit at their regular trustee meetings.

**section the statutory
declaration that trustees have
had regard to the guidance
issued by the Charity
Commission on public benefit)**

The charity has continued to supply parcels of tinned and dried food to ensure a healthy, balanced and nutritious diet sufficient for up to three days upon the presentation of an appropriate voucher.

The charity has also tried to assist through such other means including the provision of support and advisory services.

Additional details of objectives and activities (Optional information)

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You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity**

Following the opening of the Foodbank in 2012 the charity has continued to provide assistance to people in need. The total number of people fed

during the year

year on year has stabilised after several years of growth. The issue of foodbanks continues to receive a good deal of press and tv coverage.

The trustees are pleased with the progress made in the period. We continue to operate with a good level of voluntary support. 86 people volunteered their services in the year compared to 70 in the preceeding 12 months.

Support for our activities comes from a growing number of corporate sponsors who have all been instrumental in helping the foodbank to meet the challenge of feeding those in need.

Total people fed 8,233 (4,941 adults and 3,292 children). All time people fed 35,850.

68.4 tons of food was donated in the year.

Brief statement of the

The charity currently holds reserves and is looking to build on this position during the following 12 months.

charity's policy on reserves

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Details of any funds materially in deficit

N/A.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F

Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M. Wilson

N. S. D. J.

Full name(s)

MARGARET JEAN WILSON

NEVILLE WILKINSON

Position (eg Secretary, Chair, etc)

Secretary

TRUSTEE

Date

18th February 2018

BLACKBURN FOODBANK

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 30TH APRIL 2017

INCOME

Donations/My Giving/Collections/Fundraising	41708.26
Grants	25000.00
Trussell Trust	2000.00

TOTAL INCOME

68708.26

EXPENDITURE

Trussell Trust	1355.00
Fixtures& Fittings	1254.35
Training Costs	188.00
Rent	12000.00
Insurance	2450.82
Heat,Light & Water	5506.04
Telephone,Mobiles& Broadband	1225.43
Printing&Stationery	615.14
Postages	344.90
Wages	26700.00
Van Hire&Diesel	3054.92
Taxis&Trav Reimbursement	802.15
Repairs&Maintenance	2821.55
Stock purchased	4179.05
Sundries&Consumables	2279.55
Kitchen	2003.33
Choir Costs	1192.38

TOTAL EXPENDITURE

67972.61

EXCESS OF INCOME OVER EXPENDITURE

735.65

REPRESENTED BY

Bank and Petty Cash balances as at 1 st May 2016	11225.63
Bank and Petty Cash balances as at 30th April 2017	11961.28

INCREASE/DECREASE IN AVAILABLE FUNDS

735.65

BREAKDOWN OF FUNDS

CASH	259.00
BANK	6702.28
RESERVE A/C	5000.00

TOTAL

11961.28

Checked & found to be correct
SJA 18/6/18